

**MINUTES OF WAIROA DISTRICT COUNCIL
INFRASTRUCTURE AND REGULATORY COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 1 JULY 2025 AT 10:00 AM**

PRESENT: His Worship the Mayor Craig Little, Cr Chaans Tumataroa-Clarke, Cr Denise Eaglesome-Karekare, Mr Chris Olsen, Cr Benita Cairns

IN ATTENDANCE: **Matthew Lawson** (ITumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager - Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager - Planning & Regulatory), **Langley Cavers** (Acting Group Manager Assets and Infrastructure), **Hinemoa Hubbard** (Kaiurungi Mana Arahi | Governance Officer), **Duane Culshaw** (Pouahurea Māori | Māori Relationships Manager), **Chase Cook** (Compliance and Licensing Manager), **Jared Olsen** (Senior Building Control Officer), **Tyler Trafford-Missen** (District Planner)

1 KARAKIA

The opening karakia was given by the Chair, Cr Chaans Tumataroa-Clarke.

2 APOLOGIES FOR ABSENCE

APOLOGY

COMMITTEE RESOLUTION 2025/139

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Chaans Tumataroa-Clarke

That the apology for lateness received from His Worship the Mayor, Craig Little be accepted and leave of absence granted.

CARRIED

3 DECLARATION OF CONFLICT OF INTEREST

To be declared as the agenda progresses.

4 CHAIRPERSON'S ANNOUNCEMENTS

The Chair welcomed Chief Executive Matthew Lawson and noted the meeting was the third-to-last of the triennium.

5 LATE ITEMS OF URGENT BUSINESS

Nil

6 PUBLIC PARTICIPATION

Nil

7 MINUTES OF THE PREVIOUS MEETING**COMMITTEE RESOLUTION 2025/140**

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Benita Cairns

That the minutes of the Infrastructure and Regulatory Committee Meeting held on 20 May 2025 be confirmed.

CARRIED

ACTION SHEET

Action Item 2: The Chair noted that Hira Campbell is awaiting feedback from the Māori Standing Committee before progressing the report to Council.

8 GENERAL ITEMS**8.1 PLANNING AND REGULATORY REPORT - JULY UPDATE 2025****COMMITTEE RESOLUTION 2025/141**

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Denise Eaglesome-Karekare

The Committee receives the report titled 'Planning and Regulatory Report 2025 – July Update'.

CARRIED

The Group Manager – Planning and Regulatory introduced the report, noting recent amendments to the Local Government Official Information and Meetings Act 1987 (LGOIMA) relating to Land Information Memorandum (LIM) reports. A template for LIMs is being developed, with the key change from 1 July relating to the inclusion of the Climate Change Risk Report.

She also acknowledged recent dog attacks, highlighting the impact on the community and reinforcing the responsibility of dog owners.

The Compliance and Licensing Manager provided a brief update on three recent dog-related incidents, including two serious attacks that resulted in hospitalisation and the euthanasia of two dogs. Six mostly unregistered dogs were impounded, and investigations into potential prosecutions are underway.

The Group Manager – Planning and Regulatory noted operational challenges, including the need for additional resources, a vehicle, and more dog traps.

The committee queried:

- Whether dog control officers are equipped with body cameras. The Compliance and

Licensing Manager responded that they do not.

- The legal steps available to increase accountability of dog owners following attacks. The Compliance and Licensing Manager outlined the process of holding dog owners accountable.
- Whether the Council had made personal contact with the victims of the dog attacks. The Compliance and Licensing Manager confirmed that the Mayor had.

The District Planner reported that the TAS cabin deployments are nearing completion. Following the June floods, 22 cabins were placed across 15 properties; this has now reduced to 4 cabins on 3 properties. In two weeks, only 2 properties in Wairoa will still have cabins from the June floods, with an additional 2 properties retaining cabins from Cyclone Gabrielle.

The Committee asked about the progress of the District Plan review. The Group Manager – Planning and Regulatory advised that discussions with Ministry for the Environment (MfE) have taken place, and progress has been delayed due to ongoing Resource Management Act (RMA) reforms.

The Group Manager – Planning and Regulatory noted ongoing work to improve placard data collection following Cyclone Gabrielle, with an update due next meeting. The Senior Building Control Officer clarified that the data collected focuses on the condition of homes, whereas the Committee is seeking information on what each homeowner requires to change their placard status. The Committee suggested that the Building Department work more closely with the Recovery Department.

9 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2025/142

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Benita Cairns

That the public be excluded from the following parts of the proceedings of this meeting at 11:24am.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.1 – Planning and Regulatory Report – July Update 2025 Discussion	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	withholding would exist under section 6 or section 7
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CARRIED**COMMITTEE RESOLUTION 2025/143**

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Benita Cairns

That the Committee moves out of Closed Committee into Open Committee at 11:57am.

CARRIED

The Meeting closed with a closing karakia by the Chair, Chaans Tumataroa-Clarke at 11:57am.

The minutes of this meeting were confirmed at the Infrastructure and Regulatory Committee Meeting held on 12 August 2025.

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CHAIRPERSON