

**MINUTES OF WAIROA DISTRICT COUNCIL
INFRASTRUCTURE AND REGULATORY COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 8 APRIL 2025 AT 10:04 AM**

PRESENT: His Worship the Mayor Craig Little (teams), Cr Chaans Tumataroa-Clarke, Cr Denise Eaglesome-Karekare, Mr Chris Olsen

IN ATTENDANCE: **Malcolm Alexander** (Interim Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Te Aroha Cook** (Kaiarataki Whakaoranga I Recovery Manager), **Luke Knight** (Acting Group Manager Assets and Infrastructure), **Hinemoa Hubbard** (Kaiurungi Mana Arahi | Governance Officer), **Hira Campbell** (Transport Asset Manager)

1 KARAKIA

The opening karakia was given by the Chair, Cr Tumataroa-Clarke.

2 APOLOGIES FOR ABSENCE

APOLOGIES

COMMITTEE RESOLUTION 2025/129

Moved: Cr Denise Eaglesome-Karekare

Seconded: Mr Chris Olsen

That the apologies received from Cr Benita Cairns and Ms Amanda Reynolds be accepted and leave of absence granted.

CARRIED

3 DECLARATION OF CONFLICT OF INTEREST

To be declared as the agenda progresses.

4 CHAIRPERSON'S ANNOUNCEMENTS

Nil.

5 LATE ITEMS OF URGENT BUSINESS

Nil.

6 PUBLIC PARTICIPATION

Nil.

7 MINUTES OF THE PREVIOUS MEETING**COMMITTEE RESOLUTION 2025/130**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Mr Chris Olsen

That the minutes and confidential minutes of the Infrastructure and Regulatory Committee Meeting held on 25 February 2025 be confirmed.

CARRIED

8 GENERAL ITEMS**8.1 PLANNING AND REGULATORY REPORT 2025 - APRIL UPDATE****COMMITTEE RESOLUTION 2025/131**

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Denise Eaglesome-Karekare

The Committee receives the report titled 'Planning and Regulatory Report 2025 – April Update.

CARRIED

The Group Manager of Planning and Regulatory introduced the report, noting that approximately 30 yellow placard properties affected by Cyclone Gabrielle have completed reinstatement work without notifying the Council. Inspections were underway and expected to be completed by the end of April.

The committee:

- Sought clarification regarding a breach of the Resource Management Act (RMA) noted in Table 1. The Group Manager of Planning and Regulatory advised that the breach involved unconsented earthworks, which are currently being addressed.
- Questioned the 75% compliance rate with Code of Compliance issuance within statutory timeframes, as shown in Table 2. The Group Manager attributed the reduced performance to staffing shortages and issues with consultants. Measures are being considered to improve processes and prevent recurrence.

8.2 ASSETS & INFRASTRUCTURE GROUP - UPDATE**COMMITTEE RESOLUTION 2025/132**

Moved: Mr Chris Olsen

Seconded: Cr Denise Eaglesome-Karekare

The Committee receives the report.

CARRIED

The Acting Group Manager of Assets and Infrastructure introduced the report.

The committee:

- Raised concerns regarding two work projects listed in the Summary Resilience Works table, noting significant issues. The Acting Group Manager of Assets and Infrastructure advised that the Low Cost Low Risk funding stream from NZTA had been cancelled.
- Sought an update on the condition of the Te Reinga bridge. The Transport Asset Manager confirmed a recent failure of replaced decking panels, attributed to material quality and overweight vehicle use. It was noted that the issue lies with the staging before the bridge rather than the bridge itself. Council will proceed with the installation of concrete panels to ensure long-term durability, with the design being reviewed by a second bridge engineer.

At 10:40 am, His Worship the Mayor Craig Little left the meeting (via teams).

At 10:41 am, His Worship the Mayor Craig Little returned to the meeting (via teams).

At 10:47 am, His Worship the Mayor Craig Little left the meeting (via teams).

At 10:50 am, His Worship the Mayor Craig Little returned to the meeting (via teams).

9 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2025/133

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Denise Eaglesome-Karekare

That the public be excluded from the following parts of the proceedings of this meeting at 10:59am.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Sealed and Unsealed maintenance - Draft procurement plan	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for

	activities s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	which good reason for withholding would exist under section 6 or section 7
CARRIED		

COMMITTEE RESOLUTION 2025/134

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Denise Eaglesome-Karekare

That the Committee moves out of Closed Committee into Open Committee at 11:21am.

CARRIED

The Meeting closed with a closing karakia at 11:22am.

The minutes of this meeting were confirmed at the Infrastructure and Regulatory Committee Meeting held on 20 May 2025.

.....

CHAIRPERSON