

**MINUTES OF WAIROA DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 29 APRIL 2025 AT 1:30 PM**

**PRESENT:** His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Benita Cairns, Cr Roslyn Thomas

**IN ATTENDANCE:** **Malcolm Alexander** (Interim Chief Executive), **Gary Borg** (Tumu Whakarae Tuarua | Deputy Chief Executive & Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning and Regulatory), **Langley Cavers** (Pouwhakarae – Hua Pūmau | Acting Group Manager Assets and Infrastructure), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Te Aroha Cook** (Kaiarataki Whakaoranga | Recovery Manager), **Hinemoa Hubbard** (Kaiurungi Mana Ārahi | Governance Officer), **Kate Standring** (Executive Principal|Office of the Mayor/Office of the Chief Executive), **Henare Mita** (Chair of Māori Standing Committee), **Erena Hammond** (Māori Standing Committee member), **Tyler Trafford-Misson** (District Planner) via teams

**1 KARAKIA**

A karakia was held before the meeting.

**2 APOLOGIES FOR ABSENCE**

**APOLOGY**

**RESOLUTION 2025/26**

Moved: Cr Benita Cairns

Seconded: Cr Melissa Kaimoana

That the apology received from Cr Chaans Tumataroa-Clarke be accepted and leave of absence granted.

**CARRIED**

**3 DECLARATIONS OF CONFLICT OF INTEREST**

Nil.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

His Worship acknowledged the recent ANZAC Day services, the Wairoa Golf-Club's 100-year celebration, the Mahia Hunt Club's 125-year anniversary, and the Corporate Waka Ama Battle on the river, which saw strong participation and a commendable spirit of involvement from all.

**5 LATE ITEMS OF URGENT BUSINESS****LATE ITEM****RESOLUTION 2025/27**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the report *Local Water Done Well - Proposed Water Services Delivery Models for Consultation* be received as a late item.

**CARRIED**

**6 PUBLIC PARTICIPATION**

Nil.

**7 MINUTES OF THE PREVIOUS MEETING****RESOLUTION 2025/28**

Moved: Cr Jeremy Harker

Seconded: Cr Melissa Kaimoana

That the minutes and confidential minutes of the Ordinary Meeting held on 1 April 2025 be confirmed.

**CARRIED**

**8 GENERAL ITEMS****8.1 ROAD NAMING - TIHI TIHI PA (RM220035)****RESOLUTION 2025/29**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That Council:

1. Receive the report, AND
2. Approves the three proposed road names endorsed by the Māori Standing Committee.

**3. CARRIED**

**8.2 PURCHASE OF ETS CARBON UNITS****RESOLUTION 2025/30**

Moved: Cr Benita Cairns

Seconded: Cr Roslyn Thomas

That Council approves the purchase of up to \$300,000 of Carbon New Zealand Units, subject to a favourable spot price.

**CARRIED**

Council asked if the item was included in the current Annual Plan. The Group Manager of Finance and Corporate Support confirmed it was, noting that although usage was over, increased revenue from recovery packages kept the net position within budget.

### **8.3 UPDATE TO FEES AND CHARGES**

#### **RESOLUTION 2025/31**

Moved: Cr Melissa Kaimoana

Seconded: Cr Jeremy Harker

That Council adopts the fees and charges schedule attached as **Appendix 1**, prices to be effective from 1 July 2025, subject to any notice periods required by contract or statute.

**CARRIED**

The Group Manager of Finance and Corporate Support noted that a few minor edits were still being finalised when the report was prepared. Any proposed changes in the attachment are clearly marked in red for easy reference. It was also noted that fees and charges do not take capital subsidies into account.

Council inquired about the methodology used to apply increases, including whether a standard CPI rate (e.g., 5% or 10%) is used. The Group Manager of Finance and Corporate Support explained that activity managers were advised to indicate if regulatory constraints prevented fee adjustments. Following that, managers assessed whether true cost recovery was achieved, whether changes in user activity warranted price increases, or if shifts in the public benefit profile justified price adjustments. If none of these applied, fees were to increase in line with general rates. Additionally, if other activities had contributed to rate increases, this could also justify fee adjustments.

### **L.1 LOCAL WATER DONE WELL - PROPOSED WATER SERVICES DELIVERY MODELS FOR CONSULTATION**

#### **RESOLUTION 2025/32**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That having considered all matters raised in the report, Council:

1. **Note** that the Local Government (Water Services Preliminary Arrangements) Act 2024 requires Council to produce and submit a Water Services Delivery Plan to Central Government no later

than 3 September 2025.

2. **Note** that Council is required by Government to:
  - 2.1. Consider and consult with the community on at least two options for future delivery of water services one of which must be a modified status quo
  - 2.2. Demonstrate, as part of its water services delivery plan, that it will meet requirements that the delivery water services will be financially sustainable by 30 June 2028
  - 2.3. Moving forward, ring-fence revenue for three waters so that is separate from other Council activities.
3. **Approves** that Council consult on three delivery models for consultation:
  - 3.1. Option 1 – Internal Business Unit - Modified Status Quo (also referred to as In-House and Council Delivered Service), the current delivery model with needed changes as required by legislation; and in particular the new economic regulation regime.
  - 3.2. Option 2 – A Single-council Owned Water Organisation (WO), also know as Wairoa Water Services Council Controlled Organisation (WWSCCO); and
  - 3.3. Option 3 – A Regional Hawke’s Bay Multi-owned Water Organisation (HBWSCCO). This would include Central Hawke’s Bay District Council (CHBDC), Hastings District Council (HDC), Napier City Council (NCC) and Wairoa District Council (WDC).
4. **Agrees** to identify Option 3 – Joint Hawke’s Bay WSCCO as the preferred delivery model for consultation, pending approval of the other member councils of CHBDC, HDC, and NCC.
5. **Note** that officers are currently preparing a consultation document to be known as Local Water Done Well for Wairoa and **agree** to delegate approval for that document to Mayor Little on advice from the Interim Chief Executive.
6. **Instruct** Officers to proceed with a consultation month from 12 May 2025 to 15 June 2025.
7. **Note** that officers will summarise the outcomes of consultation considering community feedback, submissions, and hearings and provide a final advice via a report to Council on 22 July 2025 to confirm the delivery model to be identified in the Water Services Delivery Plan.

#### CARRIED

The Interim Chief Executive introduced the report and noted that an additional consultation would be incorporated into the timeline outlined on page 17 of the late report.

Council expressed concern about the impact if a council withdrew from the regional model, rendering it no longer viable.

The Interim Chief Executive advised that strict timelines would apply under Option B. A Water Services Delivery Plan would still be required, meeting legal obligations and requiring certification by the Chief Executive.

At 2:25 pm, Cr Denise Eaglesome-Karekare left the meeting.

At 2:28 pm, Cr Denise Eaglesome-Karekare returned to the meeting.

**9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS**

Nil.

**10 PUBLIC EXCLUDED ITEMS**

Nil.

The Meeting closed with a closing karakia by His Worship the Mayor at 2:42pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 May 2025.

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**CHAIRPERSON**