



**I, Kitea Tipuna, Tumu Whakarae Chief Executive, hereby give notice that
an Ordinary Meeting of Council will be held on:**

Date: Tuesday, 4 March 2025
Time: 1:30 pm
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Ordinary Council Meeting

4 March 2025

MEMBERSHIP: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Cr Benita Cairns, Cr Roslyn Thomas

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

Order Of Business

1	Karakia.....	5
2	Apologies for Absence	5
3	Declarations of Conflict of Interest	5
4	Chairperson’s Announcements	5
5	Late items of Urgent Business.....	5
6	Public Participation	5
7	Minutes of the Previous Meeting.....	5
8	General Items.....	10
	Nil	
9	Receipt of Minutes from Committees/Action Sheets.....	10
10	Public Excluded Items	12
10.1	MAHANGA BEACH WATER SUPPLY - OPTIONS ASSESSMENT REPORT	12
10.2	Professional services procurement review	12
10.3	Risk Analysis/Due Diligence Report for the Wairoa Airport Upgrade.....	12

- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING

Ordinary Meeting - 4 February 2025

**MINUTES OF WAIROA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 4 FEBRUARY 2025 AT 1:33PM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Benita Cairns, Cr Roslyn Thomas (via Teams)

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support) (via zoom), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Te Aroha Cook** (Kaiarataki Whakaoranga | Recovery Manager), **Frances Manase** (Kaiurungi Mana Ārahi | Governance Officer), **Henare Mita** (Māori Standing Committee Representative), **Karla Hogan** (Funding and Contracts Advisor), **Michael West** (Kaitātari Pakihi | Business Analyst), **Luke Knight** (Acting Group Manager Assets & Infrastructure), **Tyler Trafford Misson** (Pouwhakamahere | District Planner), **Kate Standring** (Executive Principal | Office of the Mayor/Office of the Chief Executive), **Jonny Hardie** (Civil Engineer), **Lawrence Yule** (Crown Manager)

1 KARAKIA

The opening karakia was given by the Chief Executive, Kitea Tipuna.

2 APOLOGIES FOR ABSENCE

APOLOGY

RESOLUTION 2025/01

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the apology received from Cr Chaans Tumataroa-Clarke be accepted and leave of absence granted.

CARRIED

3 DECLARATIONS OF CONFLICT OF INTEREST

To be declared as the agenda progresses.

4 CHAIRPERSON'S ANNOUNCEMENTS

Nil

5 LATE ITEMS OF URGENT BUSINESS

LATE ITEMS

RESOLUTION 2025/02

Moved: Cr Jeremy Harker

Seconded: Cr Benita Cairns

That the reports 10.2 **Chief Executive Officer Recruitment**, 10.3 (amended from 10.1) **Proposed Development Contributions Policy and Statement of Proposal**, and 10.4 (amended from 10.1) **Airport Upgrades– Decision on Funding** be received as late items.

CARRIED

6 PUBLIC PARTICIPATION

Nil

7 MINUTES OF THE PREVIOUS MEETING**RESOLUTION 2025/03**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That the minutes and confidential minutes of the Ordinary Meeting held on 17 December 2024 be confirmed with amendments.

CARRIED

On page 7, under **Public Participation**, change ‘*Mahia Māori Community*’ to ‘*Mahia Māori Committee*’

On page 8, under **Item 8.1**, add ‘(on behalf of the Chief Executive)’ after ‘*Recovery Manager*’ so that the sentence reads ‘*Recovery Manager (on behalf of the Chief Executive) delivered a verbal update...*’

On page 14, under the **Action Sheet**, remove all text below it.

8 GENERAL ITEMS**8.1 FUNDING - ORGANISATION OVERVIEW****RESOLUTION 2025/04**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council receive the report.

CARRIED

8.2 2025-26 ANNUAL PLAN MILESTONES**RESOLUTION 2025/05**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That Council receive the report.

CARRIED

8.3 2025 MEETING DATE SCHEDULE FOR WAIROA DISTRICT COUNCIL COMMITTEE'S**RESOLUTION 2025/06**

Moved: Cr Jeremy Harker

Seconded: Cr Benita Cairns

That Council receive and adopt the 2025 Meeting Date Schedule for Wairoa District Council.

CARRIED

9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS

Nil.

10 PUBLIC EXCLUDED ITEMS**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2025/07**

Moved: Cr Benita Cairns

Seconded: Cr Denise Eaglesome-Karekare

That the public be excluded from the following parts of the proceedings of this meeting at 2:04pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Long-Term Landfill - Plan Development	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under

	information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	section 6 or section 7
10.2 - Chief Executive Officer Recruitment	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.3 - Proposed Development Contributions Policy and Statement of Proposal	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.4 - Airport Upgrades - Decision on Funding	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	
<p>CARRIED</p>		

RESOLUTION 2025/08

Moved: Cr Denise Eaglesome-Karekare
 Seconded: His Worship the Mayor Craig Little

That Council moves out of Closed Council into Open Council at 3:26pm.

CARRIED

The Meeting closed at 3:27pm with a closing karakia given by His Worship the Mayor, Craig Little.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 4 March 2025.

.....
 CHAIRPERSON

8 GENERAL ITEMS

Nil

9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS

Council - Action Sheet

<u>ACTION</u>	<u>MEETING THE ACTION WAS RAISED IN</u>	<u>DUE DATE</u>	<u>OFFICER RESPONSIBLE</u>	<u>COMMENTS</u>	<u>STATUS</u>	<u>PUBLIC EXCLUDED</u>
Report back to Council on the Milestones of the Climate Change Joint Committee	24/09/2024	22/10/2024	Cr Thomas	The next Climate Action Joint Committee is scheduled on 31st March 2025 where there will be a publicly excluded meeting to present the Climate Risk Assessment Report & Risk explorer (the spatial software tool used for the assessment) with a meeting preceding afterwards. As it has been a while since our last meeting I would prefer to wait and update after this meeting has been held.	Completed	No

10 PUBLIC EXCLUDED ITEMS**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - MAHANGA BEACH WATER SUPPLY - OPTIONS ASSESSMENT REPORT	s7(2)(f)(ii) - the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of Council members, officers, employees, and persons from improper pressure or harassment	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Professional services procurement review	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.3 - Risk Analysis/Due Diligence Report for the Wairoa Airport Upgrade	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7