

**MINUTES OF WAIROA DISTRICT COUNCIL
INFRASTRUCTURE AND REGULATORY COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 25 FEBRUARY 2025 AT 10:00 AM**

PRESENT: Cr Denise Eaglesome-Karekare, Mr Chris Olsen, Cr Benita Cairns

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Te Aroha Cook** (Kaiarataki Whakaoranga I Recovery Manager), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Luke Knight** (Kawhakahaere Rawa me te Para Totoka | Property & Solid Waste Manager), **Kate Standring** (Executive Principal | Office of the Mayor/Office of the Chief Executive), **Hinemoa Hubbard** (Kaiurungi Mana Arahi | Governance Officer), **Jared Olsen** (Kaiurungi Matua Tūtohu Waihanga | Senior Building Compliance Officer) **Hira Campbell** (Transport Asset Manager)

1 KARAKIA

The meeting was chaired by Cr Eaglesome-Karekare, acting as Chair for the day.

The opening karakia was given by the Chief Executive, Kitea Tipuna.

He also acknowledged the local kapa haka group, Te Rerenga Kōtuku attending Te Matatini and wished them well.

2 APOLOGIES FOR ABSENCE

APOLOGIES

COMMITTEE RESOLUTION 2025/122

Moved: Cr Benita Cairns

Seconded: Mr Chris Olsen

That the apologies received from His Worship the Mayor, Craig Little and The Chair Cr Chaans Tumataroa-Clarke be accepted and leave of absence granted.

CARRIED

3 DECLARATION OF CONFLICT OF INTEREST

To be declared as the agenda progresses.

4 CHAIRPERSON'S ANNOUNCEMENTS

Nil.

5 LATE ITEMS OF URGENT BUSINESS

Nil.

6 PUBLIC PARTICIPATION

Nil.

7 MINUTES OF THE PREVIOUS MEETING**COMMITTEE RESOLUTION 2025/123**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Benita Cairns

That the minutes and confidential minutes of the Infrastructure and Regulatory Committee meeting held on 3 December 2024 be confirmed.

CARRIED

8 GENERAL ITEMS**8.1 LUCKNOW-LAHORE UPGRADE PROPOSAL****COMMITTEE RESOLUTION 2025/124**

Moved: Mr Chris Olsen

Seconded: Cr Benita Cairns

The Committee receives the report and moves to advance the project to a shovel-ready stage, without proceeding further unless funding is secured.

CARRIED

The Transport Asset Manager introduced the report highlighting that the proposal was driven by safety concerns due to several near misses. He noted:

- The chosen design has undergone safety checks, with affected businesses, particularly Z, being consulted.
- The project has no funding secured, with an estimated total project costs range between \$1.2 million and \$1.5 million.
- The project remains in the design-only stage, with no set schedule.
- A roundabout concept was discussed with NZTA, but no funding or design work has been undertaken.

The committee noted:

- The need to determine costs and explore funding options that would not impact ratepayers.
- The importance of clearly outlining the benefits, assessing the hazard level, and ensuring a

strong justification for the project while prioritising minor safety improvements in the short term.

- Whether the project should be included in the Annual Plan or Long-Term Plan, given the focus on reducing rates.

8.2 ASSETS & INFRASTRUCTURE GROUP – UPDATE

COMMITTEE RESOLUTION 2025/125

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Benita Cairns

The Committee receives the report and refers Items 9 and 10 to Council, with Item 7 referred to the Public Excluded session of the Council meeting on 4th March.

CARRIED

The Property & Solid Waste Manager introduced the report.

The committee noted concerns about the lack of progress in adopting a waste hierarchy approach (item 9). Support was also expressed for a stable and long-term approach to water maintenance (Item 8) to minimise potential disruptions.

8.3 PLANNING AND REGULATORY REPORT - FEBRUARY 2025 UPDATE

COMMITTEE RESOLUTION 2025/126

Moved: Mr Chris Olsen

Seconded: Cr Benita Cairns

The Committee receives the report titled 'Planning and Regulatory Report – February 2025 Update'

CARRIED

The Group Manager of Planning and Regulatory briefly introduced her report, explaining that SPP refers to the streamlined planning process (Item 1.2.2).

The Senior Building Compliant Officer provided an update on placard data:

- **Cyclone Gabrielle:** For commercial properties, 33 yellow placards remain, and 44 were reinstated. For residential properties, 78 yellow placards remain, and 140 were reinstated.
- **June Flooding Event:** 107 yellow placards remain, and 22 were reinstated.
- Some individuals have made repairs without notifying the Council for building inspections.

The committee queried:

- Whether the building reinstatement checklist is used to change placard colours (from

yellow to green, then white). The Senior Building Compliance Officer clarified that it is a broader checklist with additional checks involved.

- If the checklist assessment for the June Floods is the same as for Cyclone Gabrielle. The Senior Building Compliance Officer noted that there are differences between the two assessments.
- What support is available for commercial entities still holding a yellow placard.
- How to raise awareness of the Development Contribution Policy to prevent it from being a surprise to anyone.

9 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2025/127

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Benita Cairns

That the public be excluded from the following parts of the proceedings of this meeting at 11:19am.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - WDC Bridge Replacement/Repair Update	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.2 - Professional services procurement review	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under

		section 6 or section 7
CARRIED		

COMMITTEE RESOLUTION 2025/128

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Benita Cairns

The Committee moves out of Closed Committee into Open Committee at 11:59am.

CARRIED

The Meeting closed at 12pm.

The minutes of this meeting were confirmed at the Infrastructure and Regulatory Committee Meeting held on 8 April 2025.

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CHAIRPERSON