

**MINUTES OF WAIROA DISTRICT COUNCIL  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 25 FEBRUARY 2025 AT 1:00 PM**

**PRESENT:** Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Benita Cairns, Cr Roslyn Thomas

**IN ATTENDANCE:** **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning and Regulatory), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Luke Knight** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Te Aroha Cook** (Kaiarataki Whakaoranga | Recovery Manager), **Frances Manase** (Kaiurungi Mana Ārahi | Governance Officer), **Steve Baker** (Recovery Support)(via teams), **Ross McLeod** (via teams), **Sarah Tully** (via teams)

**1 KARAKIA**

A karakia was held before the meeting.

**2 APOLOGIES FOR ABSENCE**

**APOLOGIES**

**RESOLUTION 2025/25**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Roslyn Thomas

That the apologies received from His Worship the Mayor Craig Litte and Cr Chaans Tumataroa-Clarke be accepted and leave of absence granted.

**CARRIED**

**3 DECLARATIONS OF CONFLICT OF INTEREST**

To be declared as the agenda progresses.

**4 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

## 6 PUBLIC EXCLUDED ITEMS

## RESOLUTION TO EXCLUDE THE PUBLIC

**RESOLUTION 2025/26**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the public be excluded from the following parts of the proceedings of this meeting at 1:09pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>6.1 - Advice to the Ministers - February 2025</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>6.2 - Wairoa Wastewater Oxidation Pond Desludging</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>6.3 - Hawkes Bay Regional Deal Proposal</b>	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under

		section 6 or section 7
<b>6.4 - MĀORI LAND COURT APPLICATION 20240000013538 - KAIWAITAU 1 - MAHIA GOLF CLUB</b>	s48(1)(d) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings	s48(1)(d) - the exclusion of the public from the whole or the relevant part of the proceedings of the meeting is necessary to enable the Council to deliberate in private on its decision or recommendation where a right of appeal lies to any court or tribunal against the final decision of the Council in these proceedings
<b>CARRIED</b>		

<b>RESOLUTION 2025/27</b> Moved: Cr Denise Eaglesome-Karekare Seconded: Cr Roslyn Thomas That Council moves out of Closed Council into Open Council at 2:30pm.	<b>CARRIED</b>
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At 2:31 pm, Cr Jeremy Harker left the meeting.

## **5 GENERAL ITEMS**

### **5.1 DRAFT LETTER OF EXPECTATION**

#### **RESOLUTION 2025/28**

Moved: Cr Roslyn Thomas

Seconded: Cr Benita Cairns

That Council approves the Letter of Expectation, subject to minor editorial amendments, for release to QRS so that the company can update its Statement of Intent.

**CARRIED**

**The Meeting closed with a closing karakia by the Chief Executive, Kitea Tipuna at 2:35pm.**

**The minutes of this meeting were confirmed at the Council Meeting held on 1 April 2025.**

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CHAIRPERSON