

**MINUTES OF WAIROA DISTRICT COUNCIL
INFRASTRUCTURE AND REGULATORY COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 5 NOVEMBER 2024 AT 1:30 PM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Mr Chris Olsen, Cr Benita Cairns

IN ATTENDANCE: **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Te Aroha Cook** (Kaiarataki Whakaoranga | Recovery Manager), **Duane Culshaw** (Pouahurea Māori | Māori Relationships Manager)

1 KARAKIA

The opening karakia was given by the Group Manager of Finance and Corporate Support, Gary Borg.

2 APOLOGIES FOR ABSENCE

APOLOGY

COMMITTEE RESOLUTION 2024/109

Moved: His Worship the Mayor Craig Little

Seconded: Cr Benita Cairns

That the apology received from Cr Chaans Tumataroa-Clarke be accepted and leave of absence granted.

CARRIED

3 DECLARATION OF CONFLICT OF INTEREST

Nil.

4 CHAIRPERSON'S ANNOUNCEMENTS

Nil.

5 LATE ITEMS OF URGENT BUSINESS

Nil.

6 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING**COMMITTEE RESOLUTION 2024/110**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the minutes of the Ordinary Meeting held on 8 October 2024 be confirmed.

CARRIED

8 GENERAL ITEMS**8.1 WAIKARI (GLENBROOK) BRIDGE UPDATE****COMMITTEE RESOLUTION 2024/111**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Mr Chris Olsen

The Committee receive the report.

CARRIED

The Group Manager of Assets & Infrastructure spoke briefly to this report.

8.2 NGA PAEARU MAHI/TERMS OF REFERENCE: INFRASTRUCTURE AND REGULATORY COMMITTEE – ITEM ADJOURNED**COMMITTEE RESOLUTION 2024/112**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

The Committee adjourned the report *NGA PAEARU MAHI/TERMS OF REFERENCE: INFRASTRUCTURE AND REGULATORY COMMITTEE* until the next Infrastructure and Regulatory Committee meeting on December 3rd 2024.

CARRIED

The Chair, His Worship the Mayor Craig Little, presented the report in the absence of the Governance Officer. He noted that he would have preferred to review the previous Terms of

Reference (TOR) with tracked changes for comparison. The Chair questioned the inclusion of the working group within the updated TOR and inquired whether relevant staff had been involved in the revisions. Following these observations, he proposed that the item be adjourned for further consideration.

8.3 ASSETS & INFRASTRUCTURE GROUP - UPDATE

COMMITTEE RESOLUTION 2024/113

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Benita Cairns

The Committee receive the report, and provide direction where appropriate.

CARRIED

The Group Manager of Assets & Infrastructure briefly introduced the report highlighting the main focus of the report being risks.

Item 6.1.2. Local Water Done Well:

Mr Olsen sought clarification on Wairoa's position regarding the regional approach referenced in item 6.1.2.3.

The Group Manager of Assets & Infrastructure advised that the matter, initially scheduled for discussion on 31 October, had been rescheduled to 7 November.

The Group Manager of Finance and Corporate Support raised concerns about the accelerated timeline, noting that key considerations had not yet been addressed, impacting the ability to cover all consideration within the next 6 weeks before advancing to the Business Case stage.

Item 6.1.4. Climate Change:

Mr Olsen inquired about the work program associated with the \$7million in resilience funding under item 6.1.4.3. He emphasised that culvert capacity upgrades, identified in item 7.1.1.2.3 had been deprioritised due to funding limitations. He questioned whether the \$7million funding could be allocated to support culvert improvements.

The Group Manager of Assets & Infrastructure clarified that the original resilience funding pool totalled \$14million, of which Wairoa District Council did not receive any allocation. Subsequently, \$7million of it was approved for resilience projects, which includes bridge resilience, coastal erosion mitigation, and culvert capacity improvements. While culvert upgrades are part of the planned work, they will be delivered on a reduced scale due to the funding constraints.

Item 7. Service Level Risks:

Cr Cairns sought clarification on the specific risks outlined under item 7.1.1.3.

The Chair, His Worship the Mayor Craig Little, noted that recent changes to consents by the Hawkes Bay Regional Council have created additional challenges.

Item 7.1.4 Open & Built Spaces:

Cr Eaglesome-Karekare highlighted the Site Wise pre-qualification system, which assesses

contractors' health and safety capabilities, and asked whether all WDC contractors meet this standard.

The Group Manager of Assets & Infrastructure confirmed that most contractors comply with the system. The WDC's Health and Safety Officer actively supports contractors in achieving compliance, particularly smaller local contractors, by providing guidance without completing the process on their behalf.

The Chair inquired about tenant engagement at Ahi Komau.

The Group Manager of Assets & Infrastructure reported that a tenant expectation manual has recently been introduced alongside leases to clearly outline tenant responsibilities and expectations.

8.4 PLANNING & REGULATORY REPORT - OCTOBER 2024 UPDATE

COMMITTEE RESOLUTION 2024/114

Moved: Mr Chris Olsen

Seconded: Cr Denise Eaglesome-Karekare

The Committee receive the report titled 'Planning and Regulatory Report – October Update 2024'.

CARRIED

The Group Manager of Planning & Regulatory introduced the report, and corrected item 1.3 *TAS UPDATE*, clarifying that "21 units have been delivered over 14 properties" instead of 12. She also noted that the District Planner, currently on leave, would attend the next Infrastructure and Regulatory Committee meeting to provide an overview of the TAS pods.

The committee discussed the future responsibility for TAS pods, particularly in cases where whānau are renting them. Members noted community speculation suggesting that Tātau Tātau pods might operate on a rent-to-own basis and raised concerns about whether individuals in such arrangements fully understand they would bear the costs of making the pods permanent. It was clarified that the TAS pods are not available for ownership.

Mr Olsen commented on Item 2.4 *LIM REFORM UPDATE*, expressing confusion over an apparent contradiction. He noted that the first bullet point states, "they do not have to create new information for each LIM," while the third bullet point specifies that information must be "summarised and presented in the LIM in the form required by regulations."

The Group Manager of Planning & Regulatory clarified that the information was sourced from Taituarā and would be further detailed once the legislation is finalised. She also mentioned consulting with Hastings District Council to review the current structure of their LIM reports.

Mr Olsen asked who is responsible for appointing the Chair of the District Licensing Committee, as referenced in item 3.1.3 *DISTRICT LICENSING COMMITTEE*.

The Group Manager of Planning & Regulatory explained that under section 193 of the Sale and Supply of Alcohol Act 2012, the Chief Executive of the Territorial Authority (TA) may appoint the Commissioner to the TA on the recommendation of the TA.

The final part of the report was moved to public excluded to discuss.

9 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2024/115

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Benita Cairns

That the public be excluded from the following parts of the proceedings of this meeting at 3:01pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.4 – Planning & Regulatory Report – October 2024 Update	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

COMMITTEE RESOLUTION 2024/116

Moved: Cr Denise Eaglesome-Karekare

Seconded: Mr Chris Olsen

That the Committee moves out of Closed Committee into Open Committee at 3:12pm.

CARRIED

The Meeting closed at 3:13pm with a closing karakia given by Gary Borg.

The minutes of this meeting were confirmed at the Infrastructure and Regulatory Committee Meeting held on 3 December 2024.

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CHAIRPERSON