



Date: Tuesday, 26 November 2024
Time: 12:30 pm
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Late Reports

Finance, Assurance & Risk Committee Meeting

26 November 2024

MEMBERSHIP: His Worship the Mayor Craig Little, Cr Jeremy Harker, Cr Denise Eaglesome-Karekare, Mr Philip Jones, Cr Benita Cairns, Cr Melissa Kaimoana

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

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8 GENERAL ITEMS

8.1 QUARTER 1 2024-25 COMBINED FINANCIAL AND NON FINANCIAL RESULTS

Author: Michael West, Business Analyst

Authoriser: Gary Borg, Pouwhakarae - Putea Tautawhi Rangapu | Group Manager Finance and Corporate Support

Appendices: 1. 2024/25 Quarter 1 Combined Report [↓](#)

1. PURPOSE

- 1.1 The purpose of this report is to present a combined quarterly report containing Financial and Non-Financial results for Council activities for Quarter 1 2024/25. As this is a new report format, committee feedback is welcomed.

RECOMMENDATION

The Business Analyst RECOMMENDS that Committee receive the report.

2. BACKGROUND

- 2.1 Attached is a new report format which combines Financial and Non-Financial measures in much the same way as the Long-Term Plan and Annual Report. It is proposed to provide a report in this format to the committee following the end of each quarter.
- 2.2 It is expected that by combining Financial and Non-Financial measures, elected members and council management will gain a more in-depth view of how the organisation is tracking and easily identify areas which require more assistance.
- 2.3 An added benefit of this reporting change is the fact that reporting for all measures are now held in a central repository allowing for easy access and increased efficiency when producing Councils Strategic Documents.
- 2.4 By increasing efficiencies in the reporting space, this will allow for more time to be spent on other areas of Strategic Document preparation including the collection of more in depth analysis and annual report story collection.
- 2.5 As this is the first Quarterly report to be produced in this format, feedback from the committee is encouraged.

1ST QUARTER REPORT

TO 30 SEPTEMBER 2024



WAIROA
DISTRICT COUNCIL

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OVERVIEW OF PERFORMANCE MEASURES AGAINST 2024/25 TARGETS

Our key performance measures and their targets are how we track and assess the delivery of Council services. Our Long-Term Plan 2024-2027 included Council’s suite of performance indicators and measures in line with our **levels of service** consultation. Progress against those measures are reported here for Quarter 1 2024/25.

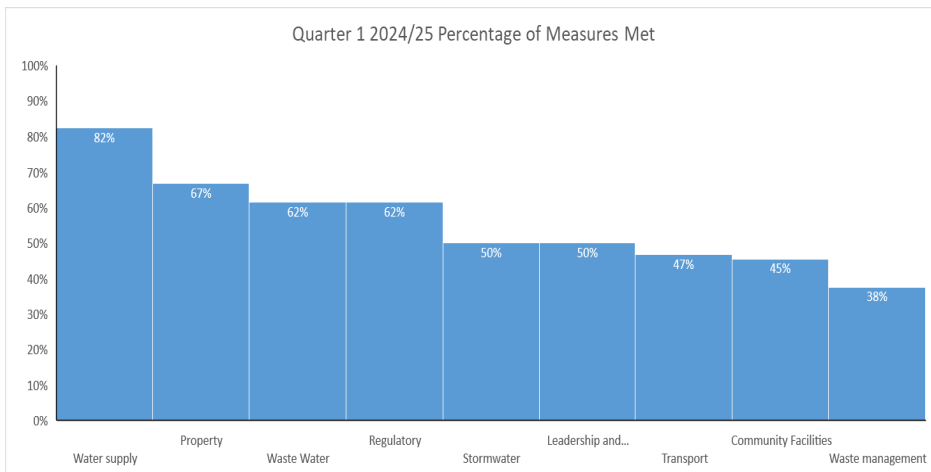
Of the 102 SSP measures reported on, 58 were met this quarter with 15 not being met and a further 29 not being measured this quarter. Of these 29 measures not met; the majority are either measured annually or at the half year, and as such cannot be reported on here.

These results compare similarly to those reported in the 2023-24 Annual Report. (62 measures met). Increasing or decreasing trends have been noted against results in this report where available. Of particular interest to elected members will be those measures in the Leadership and Governance results which have come from the results of the resident’s satisfaction survey and reflect respondent’s views towards Councils decisions.

Further details of our performance measures and results are detailed in each activity group report.

⊗	Not met	29
✓	Met	58
⊖	Not measured	29
Grand total		102

The total measures reported here include individual components of measures with multiple targets.

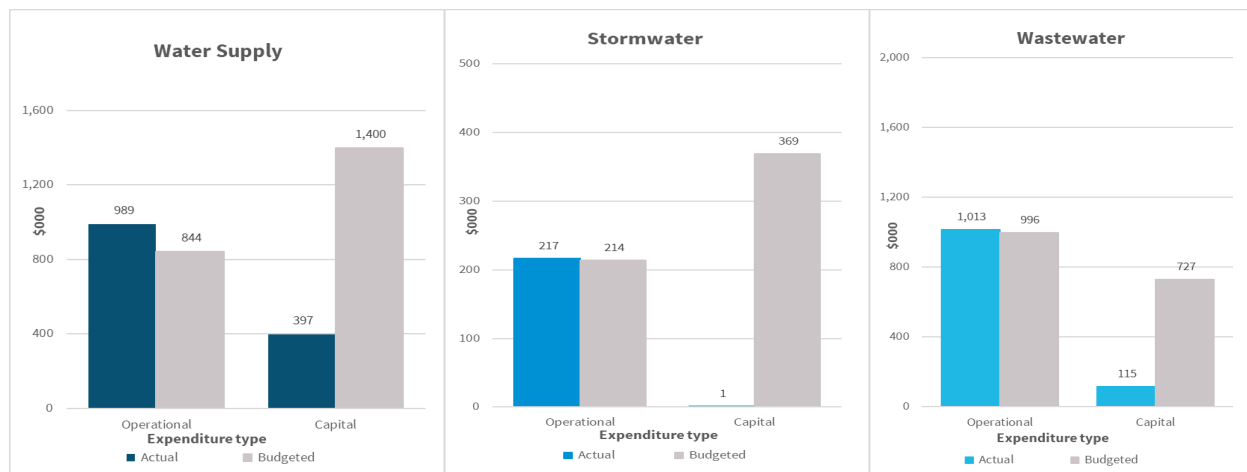




**TĀ TĀTĀU
WHAKATUTUKITANGA
Ā-TAIPITOPITO NEI**

**OUR PERFORMANCE
IN DETAIL**

NGĀ WAI E TORU LOCAL WATERS



QUARTER 1 2024/25 HIGHLIGHTS

Water Supply

Since Cyclone Gabrielle, there has been a significant increase in water main breaks, particularly over the past year. Adverse ground conditions have made it challenging to execute a planned renewals programme. However, the council has continued to respond to customer requests and deliver essential projects, such as the Tuai watermain initiative and various emergency replacements.

Continuity of water supply in Māhanga remains problematic during peak visitor times. The current well cannot meet the demand, necessitating the exploration of an alternative water source to maintain the viability of this supply. A study is currently underway to address this issue. This review includes modifications to the Water Supply Bylaw.

Storm Water

Stormwater in the Wairoa township network is discharged into the Wairoa River via 62 discharge locations from the Mitchell Road area to Pilot Hill. Ongoing heavy rainfall has necessitated continuous network flushing to maintain operational efficiency.

Wairoa District Council is currently exploring installing additional groundwater monitoring stations. These stations are intended to enhance our capability to monitor groundwater levels accurately. This initiative is crucial not only for informing stakeholders about flood risks but also for accurately reporting performance measures. Strategic placement of these monitors will be pivotal in comprehensively assessing flood impacts across the region.

Waste Water

Inflow of Wastewater is becoming an issue once again, most notably in the North Clyde area. To address these challenges, several heed sensors have recently been installed across key points in the network. These sensors are designed to detect surcharging conditions early, allowing for timely notifications to stakeholders, mitigation of potential disruptions, and identification of problem areas. The sensors have been strategically deployed to improve operational efficiency and ensure proactive communication with the community regarding potential impacts.

WATER SUPPLY

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
	Compliance with Drinking Water Standards (Part 4 bacterial compliance criteria):				
Safe, high quality water supply is provided	Wairoa/Frasertown and Tuai	Compliant	Compliant	Compliant	Compliant
	Compliance with Drinking Water Standards (Part 5 protozoal compliance criteria):				
To provide reliable water networks	Wairoa / Frasertown	Compliant	Compliant	Compliant	Compliant
	Residents (%) satisfied with the water supply	76%	63%	63%	≥80%
	Number of complaints about water supply per 1000 connections:				
Water pressure and flow appropriate for its intended use	Drinking water clarity	1 per 1,000	0 per 1,000	1.8 per 1,000	10 per 1000
	Drinking water taste	0 per 1,000	0 per 1,000	9.9 per 1,000	10 per 1000
	Drinking water odor	0 per 1,000	0 per 1,000	0.9 per 1,000	10 per 1000
	Drinking water pressure or flow	2 per 1,000	0 per 1,000	7.2 per 1,000	20 per 1000
	Continuity of supply	21 per 1,000	6 per 1,000	25.3 hours	20 per 1000
	Responsiveness to issues	0 per 1,000	0 per 1,000	5 per 1,000	10 per 1000
	Percentage of real water loss from our networked reticulation system (calculated using minimum night flow)	25%	33%	Measured Year End	32%
Water supply assets are managed prudently to ensure long term financial sustainability for current and future generations	Median response time for urgent callouts				
	Wairoa / Frasertown (attendance time)	0.2 hours	0.7 hours	0.4 hours	1 hour
	Other areas (attendance time)	0.3 hours	1.8 hours	0 hours	2 hours
	Wairoa / Frasertown (resolution time)	3 hours	1.12 hours	0 hours	4 hours
	Other areas (resolution time)	0 hours	1.3 hours	0 hours	5 hours
	Median response time for non-urgent callouts*				
	Attendance time in days	0.4 days	0.6 days	0.1 working days	2 days
Water resources are used efficiently and sustainably	Resolution time in working days	2 working days	0.7 working days	0.5 working days	3 working days
	Average drinking water consumption per day per resident	405.9 litres	536.6 litres	Measured Year End	500 liters

STORMWATER

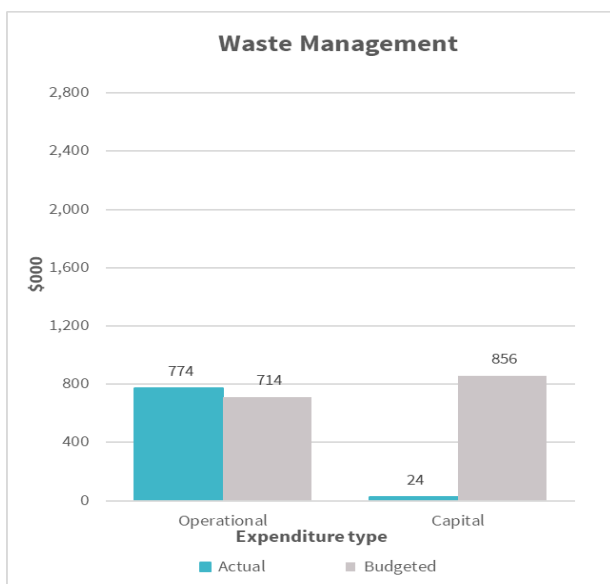
Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
Mitigate risk of flooding in urban areas	Number of flooding events in the district	11	47	0	≤10
	For each flooding event, number of habitable floors affected (per 1000 properties)	0.43	8.26	0	≤50
To provide reliable stormwater networks	Residents (%) satisfied with the stormwater system	47%	38%	47%	≥80%
	Number of complaints about stormwater system performance (per 1000 connections)	36	37	9.57	≤50
Stormwater disruption during natural disaster events are minimized	Median response time for emergency flooding event (attendance time)	No emergency flooding events during the year other than Cyclone Gabrielle.	317.4 hours	No emergency flooding events	1 hour
	Median response time for urgent flooding event (attendance time)	2 hours	317.7 hours	No urgent flooding events	2 hours
	Compliance with Council’s resource consents for discharge from its stormwater system:				
Effects on the natural	Abatement notices	No consent - consent	No consent - consent	No consent - consent	0
	Infringement notices	No consent - consent	No consent - consent	No consent - consent	0

environment are minimized	Enforcement orders	application currently underway	application currently underway	application currently underway	0
	Convictions				0

WASTEWATER

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
Mitigate risk of environmental and public health impacts	Dry weather wastewater overflows per 1000 connections	0	2.1	0.4	10
	Number of complaints about wastewater per 1000 connections:				
To provide safe and reliable wastewater service to customers	Sewage odor	2 per 1,000	3 per 1,000	1 per 1,000	15 per 1000
	Sewerage system faults	1 per 1,000	3 per 1,000	1 per 1,000	15 per 1000
	Sewerage system blockages	5 per 1,000	4 per 1,000	1 per 1,000	15 per 1000
	Responses to issues with sewerage system	0 per 1,000	1 per 1,000	0 per 1,000	15 per 1000
Protection is provided to the community and the environment	Compliance with resource consents for discharge from wastewater system measured by number of:				
	Abatement notices	0	0	0	0
	Infringement notices	0	0	0	0
	Enforcement orders	0	0	0	0
	Convictions	0	0	0	0
Wastewater assets are managed prudently to ensure long term financial sustainability for current and future generations	Median response time for wastewater overflows:				
	Wairoa / Frasertown (attendance time)	1 hours	5.9 hours	0 hours	1 hour
	Other areas (attendance time)	0.5 hours	0.67 hours	0 hours	2 hours
	Wairoa / Frasertown (resolution time)	2 hours	5.9 hours	4.9 hours	4 hours
	Other areas (resolution time)	25 hours	5 hours	0 hours	5 hours

WHAKAHAERE PARA WASTE MANAGEMENT



Safe, supported and well-led community

Strong and prosperous economy

Protected and healthy environment

Valued and cherished culture

COMMUNITY OUTCOMES
 This activity group contributes to the following

QUARTER 1 2024/25 HIGHLIGHTS

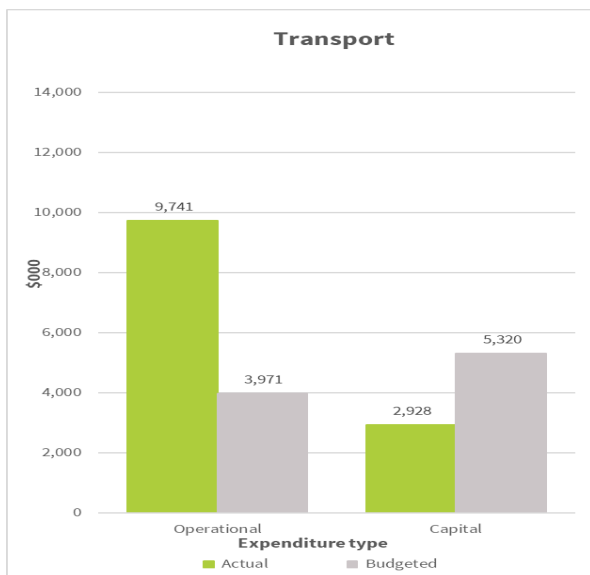
Cyclone Gabrielle and the June 2024 floods dramatically increased the amount of waste deposited at the Fraser Street landfill, resulting in the available landfill cell capacity at this site reducing at a faster rate than originally scheduled. Due to this the Council needs to implement an urgent review of available options to dispose of our solid waste. Part of this review involves the need to transport waste to an out of district landfill while decisions are made as to the next steps in managing our district's solid waste. As noted in the Long-Term Plan decisions work continues to determine the nature of changes to our curbside collection model and enhancements to our current recycling and transfer stations.

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
Provide safe and reliable refuse and recycling kerbside collection services and rural waste services	Number of times when minimum frequency of kerbside refuse and recycling service in Wairoa and Frasertown (weekly) is not met, per year	1	0	0	0
	Number of times when minimum frequency of collection from specified drop-off points from Māhia, Nuhaka and Mohaka is not met, per year	3	0	0	0
	Number of health and safety breaches by waste services contractors, per year	0	0	Measured at Year end	0
Provide the Wairoa Landfill for safe waste disposal	Percentage of missed household refuse service requests responded to by 12 pm the next day (on validation)	100%	100%	50%	100%
	Council will operate and maintain the Wairoa landfill for the disposal of domestic and commercial refuse, being open for the public at least 6 hours per day, 4 days per week	95%	98%	100%	100%

Effects on the natural environment are minimized	Number of non-compliance events with the resource consent conditions for the Wairoa Landfill, per year	0	0	0	0
	Number of non-compliance events with the resource consent conditions for the closed landfill sites, per year	0	0	0	0
Council facilitates waste minimisation practices and promotes reduction of the amount of waste going to landfill	The amount of material diverted from landfill by the Wairoa community in tonnes (excludes green waste)	143	301.25	Measured at year end	>75 Tons

RANGA TRANSPORT

Land Transport, Airport



Safe, supported and well-led community

Strong and prosperous economy

Protected and healthy environment

Valued and cherished culture

This activity group contributes to the following
COMMUNITY OUTCOMES

Operational expenditure is over budget due to Cyclone Gabrielle. This is funded at 95% FAR by Waka Kotahi.

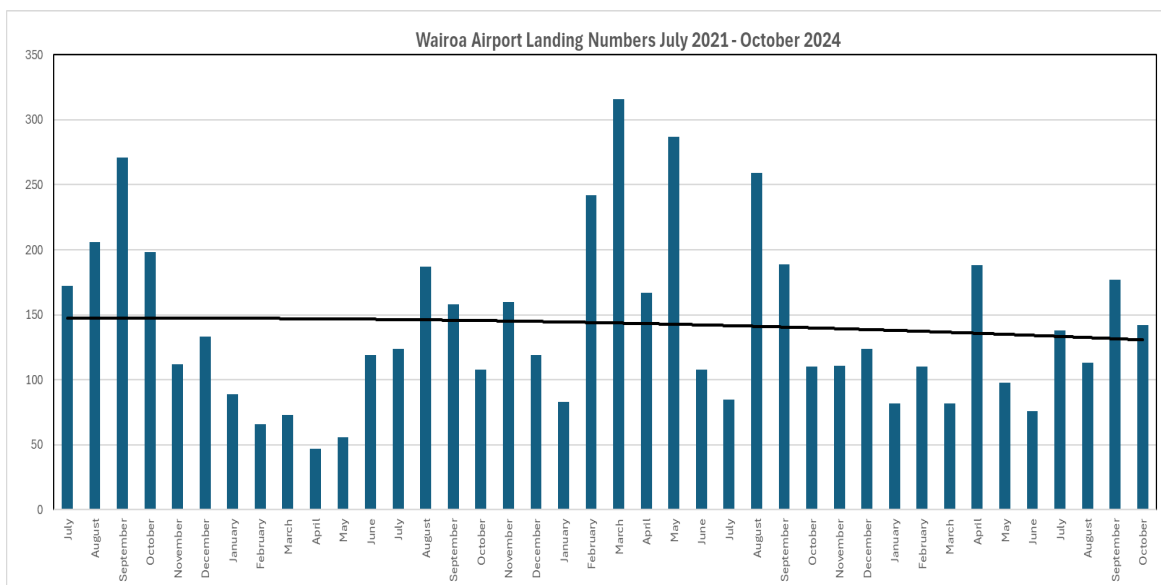
Ranga Whenua | Land Transport

QUARTER 1 2024/25 HIGHLIGHTS

Dropouts/washouts were monitored throughout the first quarter to ensure they did not get any worse, teams have taken advantage of the settled weather to complete as many outstanding roading projects as possible during the first quarter of 2024/25. A new partnership has been formed with the Nuhaka Iwi, in collaboration with KiwiRail and NZTA, to address and prevent flooding in the district. The initiative began with upgrading culverts under roads and piping open drains and accessways. KiwiRail has also removed a section of disused railway to enable the installation of roadside drains in the Nuhaka area. This project aims to divert water away from the township and into the drainage system.

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
<p>The land transport network is designed and maintained to be safe</p> <p>Road users will experience a fair ride quality on a well-maintained and managed sealed road network asset</p>	The change from the previous financial year in the number of fatalities and serious injury crashes on the local road network, expressed as a number**	-3	2	-4	Change is less than or equal to 0
	Average Roughness – sealed roads which meet smooth road standards for ‘fair’ ride quality*	86%	94%	Measured at end of year	Average NAASRA*** of sealed road network < 110
	Condition of sealed road network: ** The average quality of ride on a sealed local road network, measured by Smooth Travel Exposure.	97%	95%	Measured at year end	≥ 90% of sealed network smoother than specified threshold

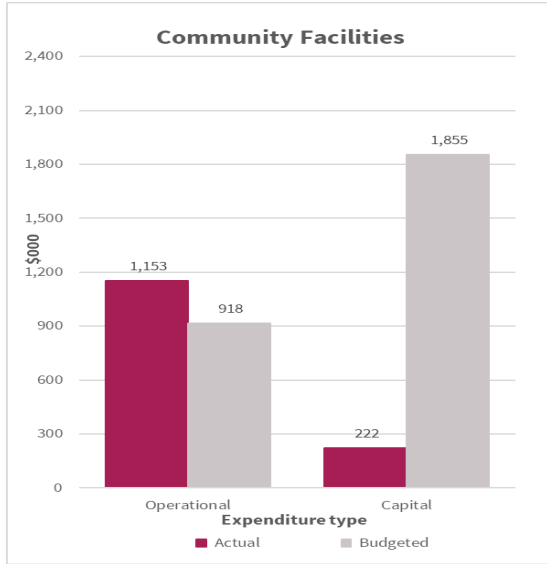
	Condition of footpaths: * The percentage of footpaths in average condition or better (measured against WDC condition standards)	87%	83%	Measured at End of Year	≥ 95%
	Road users consider the land transport service to be “fairly good, very good or better”	22%	29%	Measured at End of Year	≥ 75%
The land transport network is managed in a manner that assists the economic development of the district	Percentage of network unavailable to Class 1	2.20%	0.50%	0.00%	< 0.1%
	Percentage of network unavailable to 50 Max	4%	4%	0%	< 15%
Road assets are managed prudently to ensure long term financial sustainability for current and future generations	Number of bridges not meeting HCV Class 1 requirements	9	6	Measured at End of Year	≤ 3
	Condition of sealed road network: ** The percentage of the sealed local road network that is resurfaced annually (by area).	4%	6%	Measured at End of Year	4.9 %
Council quickly restores access on key routes after natural event	Response to service requests: ** Percentage of customer service requests responded to within 5 days	72%	67%	94%	≥ 90%
	No. of journeys impacted by unplanned events*	97,111	54,699	Measured at End of Year	2% decrease on previous year
Effects on the natural environment are minimized	No. of instances where road access is lost*	96,226	30,979	Measured at End of Year	Decreasing trend on previous year
	CSR complaints related to dust	11	24	0	Decreasing trend on previous year
Airport service is available for use	Percentage of programmed dust reduction initiatives completed annually	100%	100%	Measured at End of Year	100% Y2 = 0 sites
	Number of times when the airport is closed (not available to be used), per year	7	1	0	0



AIRPORT LANDING NUMBERS				
	2021/2022	2022/2023	2023/24	2024/25
July	172	124	85	138
August	206	187	259	113
September	271	158	189	177
October	198	108	110	142
November	112	160	111	
December	133	119	124	
January	89	83	82	
February	66	242	110	
March	73	316	82	
April	47	167	188	
May	56	287	98	
June	119	108	76	

NGA TAPUTAPU HAPORI COMMUNITY FACILITIES

Cemeteries, Parks and Reserves, Library, Community Support



Safe, supported, and well-led community

Strong and prosperous economy

Protected and healthy environment

Valued and cherished culture

COMMUNITY

This activity group contributes to the following

QUARTER 1 2024/25 HIGHLIGHTS

External funding has been secured to develop the North Clyde Parade Reserve with work scheduled to start during 2025. External funding has also been secured to continue to restore the Wairoa riverbank following Cyclone Gabrielle. This work is underway and will continue during 2024. Tree maintenance is ongoing with a range of high-risk sites completed, including Mangapoike Road and Cemetery plus river reserve.

Focus now turns to significantly improving the North Clyde Toilets to create a highly visible, attractive alternative for travellers. The theme will be a rest area for those travelling through, with facilities available for popup food vendors. The key focus for the next year is to complete a full review of the Wairoa cemetery site and services in line with the Cemeteries Bylaw 2023. The review includes site design and development needed and the ability available at the site.

The I-site is scheduled to move to new premises in January 2025. This will provide an I-site that can contribute to the CBD’s vitality/vibrancy as well as making it easier for bus passengers, visitors, and locals to access the services they require. The isite will be a well-diversified entity that equally services local and tourism needs. For the near future the isite will focus on locals’ needs whilst still developing and promoting new tourism opportunities.

Ngā Urupā | Cemeteries

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
Cemetery assets are well maintained	Percentage of residents’ overall satisfaction with cemetery maintenance	64%	66%	58%	80%

Ngā Papa Rēhia me ngā Whenua Tāpui | Parks and Reserves

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
Parks and reserve assets are well maintained	Percentage of residents' overall satisfaction with parks and reserves maintenance	52%	60%	52%	80%
Provide prompt responses for service	Percentage of open space requests responded to within 24 hours	76%	29%	42%	>85%

Pātaka Pukapuka | Library

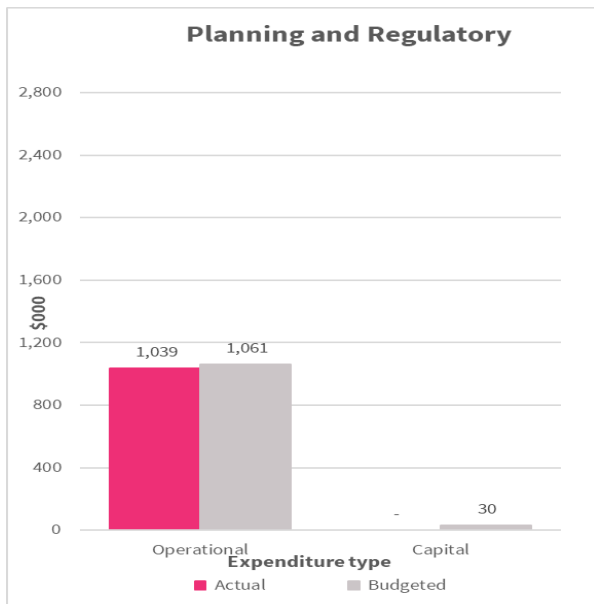
Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
Library delivers positive and high-quality experiences	User satisfaction (%) with library services	92%	95%	92%	≥80%
	User satisfaction (%) with library collection	77%	88%	76%	≥80%
Library is accessible and well utilized by community	Completion rate (%) of program attendees	91%	89%	98%	≥80%
	Library physical visits	41,740	33,158	9,617	32,000

Taituarā Hapori | Community Support

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
Community Centre is accessible and well utilized by community	Total visits to the Wairoa Community Centre	87,259	94,242	19,482	Visitor numbers ≥ previous year
	User satisfaction (%) Community Centre	75%	77%	77%	≥80%
Museum is accessible and well utilized by community	Total visits to the Wairoa Museum	895	3,359	1,306	Visitor numbers ≥ previous year
	User satisfaction (%) Wairoa Museum	99%	92%	92%	≥80%

MAHERE ME WAETURE PLANNING AND REGULATORY

*Resource Planning, Environmental Health,
Building Control, Liquor Control, Bylaw Compliance*



This activity group contributes to the following

COMMUNITY OUTCOMES

- Safe, supported and well-led community
- Strong and prosperous economy
- Protected and healthy environment
- Valued and cherished culture

QUARTER 1 2024/25 HIGHLIGHTS

During the months from 1st July 2024 to 31st October 2024, the number of building consents applications granted was 56 with a total value of \$20.33m. During this time the average number of days taken to process a building consent was 12.4 days which is within the statutory 20 working days process application. 157 building inspections were completed during this time, an increase from 114 last year for the same time period. Nationwide competition for skilled BCA staff has continued to increase with Central Government agencies and private contractors offering attractive remuneration packages which local councils struggle to compete with.

Increased auditing scrutiny by auditing bodies has also placed additional strain on resources and required intensive input from BCA staff over the last quarter. The BCA however has recently completed its 2 yearly accreditation assessment where it finished with an outstanding result with just 3 noncompliance still left to resolve. In context anything less than 10 non compliances is widely considered very good.

During this quarter 98.3% of consents met their performance measures for issuing building consents and 84.6% of code compliance certificates (CCCs) were issued within the 20-day statutory timeframe. During this period 100% of LIM applications were processed within the statutory timeframe of 10 working days.

Kaupapa Here Rauemi | Resource Planning

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
Provide an efficient, responsive, and	All resource consent applications processed within statutory timeframe set under the Resource Management Act	90%	91%	100%	100%

compliant resource planning service	Users (%) who rate resource consent service as good or very good	64%	34%	66%	≥80%
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Oranga Taiao | Environmental Health Whakararata Waipiro | Liquor Control

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
Provide an efficient, responsive and compliant environmental health service	Non-food premises registrations required under legislation completed (%)	100%	100%	93%	100%
	Noise control (unreasonable noise) complaints responded to in accordance with legislation, regulations, and Council policy.	95%	100%	94%	90%
	Verification reporting to be completed within 10 days of verification as per Quality Manual.	90%	100%	100%	90%
Provide an efficient, responsive and compliant liquor control service	Management licenses (%) processed within 30 days	100%	100%	100%	100%
	Renewal and new licenses (%) processed within statutory time frames	100%	100%	100%	100%

Whakararata Waihanga | Building Control

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
Provide an efficient, responsive, and compliant building control service	Building consents (%) processed within statutory time frames	90%	98%	Not Measured	90%
	Certificates of acceptance (%) processed within statutory time frames	100%	100%	Not Measured	90%
	Users (%) who rate building control service as good or very good	64%	57%	57%	≥80%
	Building Consent Authority (BCA) accreditation retention	Retained	Retained	measured at year end	Retain

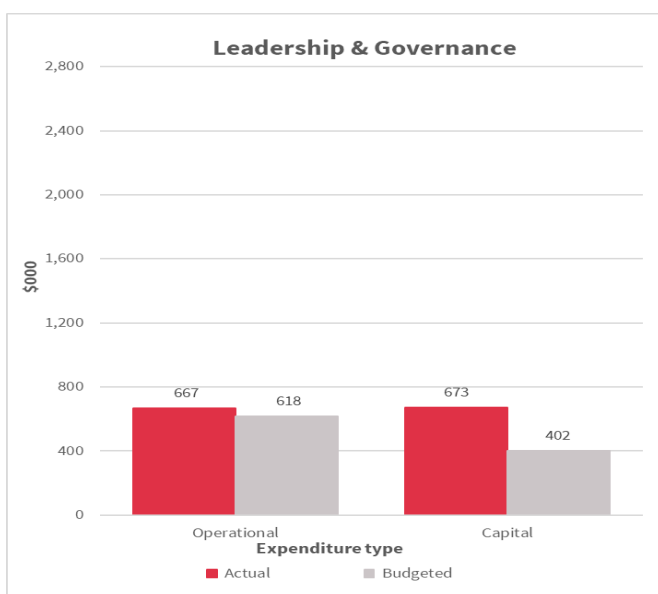
Pāero | Bylaw Compliance

Levels of Service	Performance Measure	Actual 2021	Actual 2022	Q3 2023	Target 2023
Provide an efficient, responsive, and compliant dog and stock control service	Known dogs (%) registered by 30 June each year	99%	89%	83%	≥75%
	Annual Report about the administration of Council's policy and dog control practices adopted by 30 August	Not Achieved	Achieved	Achieved	Achieved

MANA WHAKATIPU ME KĀWANATANGA

LEADERSHIP AND GOVERNANCE

*Community Representation, Māori Relationships,
Economic Development*



This activity group contributes to the following

COMMUNITY OUTCOMES

- Safe, supported and well-led community
- Strong and prosperous economy
- Protected and healthy environment
- Valued and cherished culture

QUARTER 1 2024/25 HIGHLIGHTS

Improved resilience is a future focus, and resilience measures include improved support for isolated communities, purchasing additional emergency pods using external funding and installing solar power at key facilities. This also includes continuing to upskill Council Staff in Emergency Management response. Work continues to determine the best use of Ratepayers money to future proof the storage and management of Council archives as laid out in the 2024-2027 Long-Term Plan. A review of the Public Safety bylaw is currently underway due in part to our long-term plan project to breathe new life into Wairoa’s Central Business District.

Whakahuahua Hapori | Community Representation

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
Elected Members are accessible and responsive to community	Residents (%) who know how to make contact with elected members	76%	45%	77%	≥85%
	Residents (%) satisfied with Mayor and Councillors	45%	47%	36%	≥85%
Council facilitates democratic decision-making, and community engagement opportunities	Meeting and committee agendas (%) made available to the public within statutory time frames	100%	100%	100%	100%
	Residents (%) who believe they have adequate opportunities to have their say in Council activities	45%	60%	42%	≥85%
	Residents (%) who state they are satisfied with how the Council makes decisions	34%	25%	21%	≥80%
Council information is accessible and service compliant	Residents (%) who agree that Council information is easy to access (via website, libraries, social media, newspapers etc)	53%	39%	35%	≥80%
	Official information requests (%) handled within legislative time frame	74%	100%	100%	100%

Hononga Māori | Māori Relationships

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
Council supports and facilitates Māori participation in decision-making	The required number of nominations are received within established timeframes and appointments made to Council's Māori Standing Committee	Achieved	Achieved	Achieved	Achieved
	The Māori Standing Committee meetings are scheduled and attended no less than bi-monthly	Achieved	Achieved	Achieved	Achieved

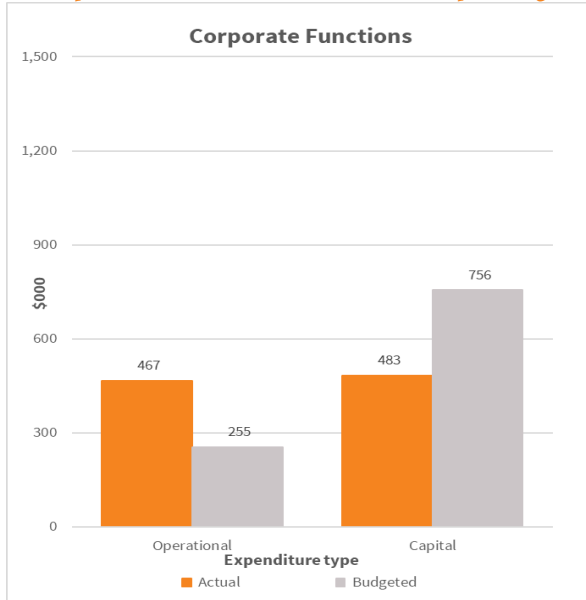
Whanake Ōhanga | Economic Development

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q1 2024/25	Target 2024/25
Council supports progressive and collaborative economic development for the district	Actions in the Economic Development Plan and Action Plan completed (% of actions completed)	88%	84%	88%	80%
i-Site is accessible, well utilised by visitors and delivers positive experiences	Total visits to the i-Site	1,911	10,823	2,996	Visitor numbers ≥ previous year Q3 target 6,877
	User satisfaction (%) with i-Site	90%	91%	92%	≥80%

RANGAPŪ

CORPORATE FUNCTIONS

Corporate Services, Property, Corporate and Funds Management



This activity group contributes to the following

COMMUNITY OUTCOMES

- Safe, supported and well-led community
- Strong and prosperous economy
- Protected and healthy environment
- Valued and cherished culture

QUARTER 1 2024/25 HIGHLIGHTS

ANNUAL REPORT 2023/2024

Our project team worked hard to ensure Councils 2023/24 Annual Report was adopted by Council within the legislative timeframe of 31 October 2024. The Annual Report process was made harder given the project team were all completing their first Annual Report with little, or no handover notes received from previous staff.

The process was further complicated with the Annual Audit falling within this quarter increasing the work on the project team. Despite this adding significant additional work, the Annual Report was adopted on time and an unmodified audit opinion was received. Focus now turns to ensuring ongoing monitoring and reporting is in place to ensure a smoother process next year.

Electronic Digital Record Management System (EDRMS)

An EDRMS solution is planned to be the main source for registering, managing, storing, and distributing digital documents across the council. A cloud-based Document Management solution would be used as a centralized solution across the Council and provide services through interfaces to other systems within Wairoa District Council e.g. MagiQ, MyHR or MyPayroll (Datacom).

A software package known as M-Files has been identified as a possible solution and the New Zealand retailer DocSmart Solutions Ltd will be advising on a possible implementation process in the coming weeks.

Cybersecurity

Staff have been enrolled in the SafeStack NZ, online training courses in Privacy and Cybersecurity with the goal of having all staff completing this training by February 2025. SafeStack’s training programs offer a comprehensive way of protecting people, systems, and data in an ever-changing world. Through relevant, high-quality content created by industry experts and released regularly, SafeStack learners build and apply essential security skills and behaviours as they go. Plus, the platform’s built-in assessments and reporting mean Council can meet compliance requirements with ease.

Āhuatanga Ōkiko | Property

Levels of Service	Performance Measure	Actual 2022/23	Actual 2023/24	Q12024/25	Target 2024/25
To provide Council buildings that are compliant with legislative requirements	All pensioner housing units are proactively inspected six monthly	100%	100%	Measured at half Year	100%
Provide prompt responses for service	Percentage of requests responded to within 3 days (including safety defects)	93%	50%	33%	>80%
To provide Council buildings that are well maintained	Percentage of defects in pensioner housing resolved within 24 hours	85%	100%	0%	100%

Whakahaere Rangapū Me Pūtea | Corporate and Funds Management

Investments

As of 30 September 2024, Council held a bonds portfolio with a market value of \$762K. A number of our bonds have maturing in recent years and the portfolio will be fully matured in 2026. We are not reinvesting the matured funds in new bonds. The current economic climate means returns from these investments is lower than in previous years.

Borrowing

Council's external borrowing now stands at \$11.2 million. Of this, \$1 million is on-lent to QRS for their Hub project, and the costs of administering this tranche of funding is borne by QRS at cost. This means that Council's true debt is \$3.5 million lower than anticipated in the annual plan. External funding received for projects is the reason for this lower total.

Since joining LGFA in 2018, Council has been structuring its borrowings to align more closely with its liability management policy and it's anticipated future cash flows. This work will continue as terms beyond 5 years have only recently become available



**NGĀ TAUĀKĪ
PŪTEA**

**FINANCIAL
STATEMENTS**

HE TAUĀKĪ PŪTEA WHIWHI ME TE PŪTEA WHAKAHAERE

STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE

For the period ended 30 September 2024

	30 Sep 24	30 Sep 24	Variance		2024
	Actual YTD	AP YTD	\$000	%	Actual
	\$000	\$000	\$000	%	\$000
Revenue					
Rates	5,532	5,532	-	0%	19,141
Subsidies and grants	12,854	9,560	3,293	34%	58,491
Petrol tax	19	20	(1)	-3%	82
Fees and charges	1,502	883	619	70%	3,324
Investment revenue	1,126	350	776	222%	1,077
Miscellaneous revenue	-	-	-	0%	-
Total revenue	21,034	16,345	4,688	29%	82,115
Expense					
Water supply	989	844	145	17%	3,187
Stormwater	217	214	3	1%	1,090
Wastewater	1,013	996	17	2%	3,107
Solid waste	774	714	60	8%	3,173
Transport	9,741	3,971	5,770	145%	48,543
Community facilities	1,153	918	235	26%	3,459
Planning and regulatory	1,039	1,061	(22)	-2%	2,097
Recovery	2,289	92	2,196	2377%	5,349
Leadership and governance	667	618	49	8%	4,423
Corporate	467	255	212	83%	1,403
Total expense	18,348	9,682	8,666	90%	75,831
Net surplus (deficit) on operations	2,686	6,663	(3,978)		6,284
Subvention income	-	-	-	0%	-
Net surplus / (deficit) for the period	2,686	6,663	(3,978)		6,284
Other comprehensive revenue and expense					
Fair value movement PP&E					39,789
Total comprehensive revenue and expense for the period	2,686	6,663			46,073

Variance explanations (actual YTD compared to YTD annual plan)	
A	Subsidies and grants surpassed expectations by \$3.3 million, reflecting a 34% variance. This was largely driven by multiple funding arrangements, the Mayoral Fund for the Rain Event on June 26, as well as subsidy toward Winter Building, Tourism and Infrastructure, and Community Facilities.
B	Investment revenue is \$776K (222%) more than expected, due to anticipated dividends received from QRS. This relates to budget phasing which will be corrected in November accounts.
C	Transport: Transport costs exceeded the budget by \$5.7 million, representing an unexpected increase of 145%. This variance is predominantly attributed to the impact of the June 26 Rain Event. A significant portion of this expenditure is expected to be covered by funding from Waka Kotahi, and our claims for reimbursement are anticipated to be approved.
D	Community Facilities expenses are \$235K (26%) higher than expected, due to increased operating costs associated with the Grant Museum Trust, the Community Complex, and insurance expenses.
E	Recovery expenses are \$2.2 million (2377%) higher than budgeted, a significant variance primarily driven by the impact of the June 26 Rain Event and other associated general expenditures.
F	Corporate expenses show a variance of \$212K (83%), primarily due to insurance costs for the Community Centre and higher software subscription fees. This is an accrual error for the increase in value, this will be corrected in the next report.

HE TAUĀKĪ TŪ PŪTEA

STATEMENT OF FINANCIAL POSITION

As at 30 September 2024

	YTD 30 Sep 24 \$000	Annual Plan 30 Sep 24 \$000	Variance		2024 Actual \$000
			\$000	%	
Current Assets					
Cash and cash equivalents	7,095	11,331	(4,235)	-60%	2,307
Inventories	51	84	(33)	-64%	53
Assets held for sale	18	18	(0)	0%	-
Trade and other receivables	8,160	14,547	(6,388)	-78%	17,161
Financial assets at fair value	2,195	2,680	(484)	-22%	-
Total current assets	17,519	28,659			19,521
Current liabilities					
Trade and other payables	15,937	16,456	(519)	-3%	20,702
Borrowings	11,231	14,711	(3,481)	-31%	3,500
Total current liabilities	27,168	31,168			24,202
Working Capital	(9,649)	(2,508)			(4,681)
Non-current assets					
Property, plant and equipment	497,321	457,245	40,075	8%	499,886
Work in progress	9,413	11,715	(2,302)	-24%	4,568
Investment in subsidiary	1,250	1,250	-	0%	1,250
Loan to related party	-	-	-	0%	1,037
Investment property	8,332	345	7,988	96%	8,332
Biological asset - forestry	115	115	-	0%	115
Intangible assets	-	167	(167)	0%	373
Assets held for sale	-	-	-	-	18
Financial assets at fair value	-	-	-	0%	781
Total non-current assets	516,431	470,837			516,361
Non-current liabilities					
Trade and other payables	-	-	-	-	-
Employee entitlements (Trade payables)	-	-	-	-	56
Landfill aftercare	2,032	1,378	654	32%	2,032
Borrowings	-	-	-	0%	7,526
Total non-current liabilities	2,032	1,378			9,614
Net assets	504,751	466,950			502,066
Represented by					
Equity	504,751	466,950			502,066

Variance explanations (actual YTD compared to YTD annual plan)

A	Cash and Cash Equivalents show a shortfall of \$4.2 million, significantly below the budgeted amount. This variance is likely attributed to higher transport costs (refer to section C in the P&L) and delays in expected cash inflows, as the requested funding is still awaiting approval from Waka Kotahi.
B	Inventories are \$33K below budget, primarily due to a shortfall in chemical stocks for water treatment. The budgeted stock value was \$72K, but the available stock is only worth \$39K, resulting in a 64% deficit. This variance may be attributed to reduced purchasing or higher-than-expected usage of stock.
C	Investment property There is a significant increase of \$8 million in investment property, representing a 96% rise compared to the budget. This variance is attributed to the transfer of the Gemmel's Building Investment from PPE.

HE TAUĀKĪ MANA TAURITE

STATEMENT OF CHANGES IN EQUITY

For the period ended 30 September 2024

	YTD 30 Sep 24 \$000	Annual Plan 30 Sep 24 \$000	2024 Actual \$000
Total equity - opening balance	502,065	460,287	455,992
Net surplus (deficit) for period	2,686	6,663	6,284
Other comprehensive income	-	-	39,789
Total comprehensive income	2,686	6,663	46,073
Total equity - closing balance	504,751	466,951	502,065
Components of equity			
Ratepayer's equity			
Ratepayer's equity - opening balance	172,032	168,640	163,798
Net surplus/(deficit) for period	2,686	6,663	6,284
Transfers to special reserves	-	-	(3,691)
Transfers from special reserves	-	-	5,641
Transfer from revaluation reserve	-	-	-
Ratepayer's equity - closing balance	174,718	175,303	172,032
Special reserves			
Special reserves - opening balance	22,706	24,125	24,656
Transfer to ratepayer's equity	-	-	(5,641)
Transfer from ratepayer's equity	-	-	3,691
Special reserves - closing balance	22,706	24,125	22,706
Revaluation reserves			
Revaluation reserves - opening balance	307,327	267,522	267,538
Net transfer to ratepayer's equity	-	-	-
Revaluation recognised in other comprehensive revenue and expense	-	-	39,789
Revaluation reserves - closing balance	307,327	267,522	307,327
Total equity - closing balance	504,751	466,951	502,065


HE TAUĀKĪ KAPEWHITI

STATEMENT OF CASHFLOWS

For the period ended 30 September 2024

		YTD	
		30 Sep 24 \$000	2024 Actual \$000
Cash flows from operating activities			
<i>Cash was provided from:</i>	Rates received	6,125	18,866
	Other revenue	22,783	58,818
	Investment income	1,126	1,077
	Subvention income	-	1,050
<i>Cash was applied to:</i>	Payments to suppliers and employees	(20,411)	(61,211)
	Interest paid	(134)	(742)
Net cash flows from operating activities		9,489	17,858
Cash flows from investing activities			
<i>Cash was provided from:</i>	Sale of property, plant, and equipment	-	823
	Insurance proceeds	-	-
	Sale of financial assets	-	406
<i>Cash was applied to:</i>	Purchase of financial assets	(60)	(87)
	Purchase of property, plant, and equipment	(4,845)	(14,662)
	Purchase of intangibles	-	195
	Loans made to subsidiary	-	(1)
	Purchase of investment properties	-	(7,923)
Net cash flows from investing activities		(4,905)	(21,249)
Cash flows from financing activities			
<i>Cash was provided from:</i>	Loans raised	-	(6,500)
<i>Cash was applied to:</i>	Borrowings repaid	205	(1,500)
Net cash flows from financing activities		205	(8,000)
Net increase/(decrease) in cash and cash equivalents		4,788	(11,381)
Cash and cash equivalents at beginning of year		2,307	13,688
Cash and cash equivalents at end of period		7,095	2,307
Made up of:			
	Cash	7,095	2,307
	Short term deposits	-	-
Cash and cash equivalents at end of period		7,095	2,307

Points to Note	
1	The Council's operating activities YTD have resulted in a net cash inflow from operating activities of \$9.5 million which includes 1 million dividends received from QRS.
2	The cash generated by operating activities has been applied to the purchase of property, plant and equipment, leaving an overall net inflow YTD of \$4.78 million.



HE TAUĀKĪ WHAKAAWEAWE PŪTEA

FUNDING IMPACT STATEMENTS

Understanding Funding Impact Statements

These statements set out Council's sources of operating and capital funding to be used for the 2024/25 financial year, and how this funding is to be applied. Council's sources of operating funding include items such as fees and charges, and its applications of operating funding include items such as payments to staff and suppliers. Council's sources of capital funding include items such as subsidies and grants for capital expenditure, and its applications of capital funding include capital expenditure to improve levels of service or replace existing assets. The difference between the value of total capital funding and application of this funding is the amount that Council needs to fund from rating for depreciation, both in the current year and from reserves which have built up over several years. These statements do not include depreciation. This is because it is a non-cash item. The Whole of Council Funding Impact Statement provides combined totals of all Council's sources of operating and capital sources of funding and application, and activity-level funding impact statements which separates this information into Council's key activity groups such as water supply and waste management.

FUNDING IMPACT STATEMENT FOR 1 JULY 2024 TO 30 SEPTEMBER 2024 (WHOLE OF COUNCIL)

	2023/24	2023/24	2024/25	2024/25	2024/25
	LTP	Actual	AP	AP YTD	YTD
	\$000	\$000	\$000	\$000	\$000
	12,726	13,155	14,823	3,664	3,664
Targeted rates (other than a targeted rate for water supply)	5,311	5,986	7,475	1,869	1,869
Subsidies and grants for operating purposes	6,030	44,351	12,423	2,145	10,709
Fees and charges	2,441	3,324	3,532	883	1,502
Interest and dividends from investments	698	1,077	1,398	350	1,126
Local authorities fuel tax, fines, infringement fees, and other receipts	90	82	80	20	19
Total operating funding (A)	27,296	67,975	39,731	8,930	18,889
Applications of operating funding					
Payments to staff and suppliers	23,551	64,756	34,678	7,530	15,627
Finance costs	1,436	1,141	1,137	284	144
Other operating funding applications	-	-	-	-	-
Total applications of operating funding (B)	24,987	65,897	35,815	7,814	15,771
Surplus (deficit) of operating funding (A - B)	2,309	2,078	3,916	1,116	3,118
Sources of capital funding					
Subsidies and grants for capital expenditure	6,948	14,142	38,071	7,415	2,145
Development and financial contributions	-	-	-	-	-
Increase (decrease) in debt	(440)	7,655	9,702	1,981	(1,505)
Gross proceeds from sale of assets	47	-	-	-	-
Lump sum contributions	-	-	-	-	-
Other dedicated capital funding	-	-	-	-	-
Total sources of capital funding (C)	6,555	21,797	47,773	9,396	640
Application of capital funding					
Capital expenditure					
- to meet additional demand	-	-	-	-	-
- to improve the level of service	3,898	15,758	10,684	2,392	1,320
- to replace existing assets	8,732	5,913	45,818	9,323	3,523
Increase (decrease) in reserves	(3,766)	2,204	(4,814)	(1,203)	(1,086)
Increase (decrease) of investments	-	-	-	-	-
Total applications of capital funding (D)	8,864	23,875	51,688	10,512	3,757
Surplus (deficit) of capital funding (C-D)	(2,309)	(2,078)	(3,916)	(1,116)	(3,118)
Funding balance ((A-B) + (C-D))	-	-	0	0	-

FUNDING IMPACT STATEMENT FOR 1 JULY 2024 TO 30 SEPTEMBER 2024 FOR WATER SUPPLY

	2023/24	2023/24	2024/25	2024/25	2024/25
	AP	Actual	AP	AP YTD	YTD
	\$000	\$000	\$000	\$000	\$000
Sources of operating funding					
General rates, uniform annual general charges, rates penalties	165	185	260	65	65
Targeted rates (other than a targeted rate for water supply)	1,481	1,667	2,342	586	586
Subsidies and grants for operating purposes	-	13	-	-	10
Fees and charges	365	415	331	83	84
Internal charges and overheads recovered	-	-	-	-	-
Internal interest income	-	-	-	-	-
Interest and dividends from investments	-	-	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-	-	-	-	-
Total operating funding (A)	2,011	2,280	2,933	733	745
Applications of operating funding					
Payments to staff and suppliers	1,190	1,571	1,572	410	604
Finance costs	-	-	-	-	-
Internal charges and overheads applied	413	421	368	226	89
Internal interest charged	43	67	147	37	21
Other operating funding applications	-	-	-	-	-
Total applications of operating funding (B)	1,646	2,059	2,087	672	714
Surplus (deficit) of operating funding (A - B)	365	221	846	61	32
Sources of capital funding					
Subsidies and grants for capital expenditure	-	-	-	-	-
Development and financial contributions	-	-	-	-	-
Increase (decrease) in debt	(364)	(222)	2,337	735	184
Gross proceeds from sale of assets	-	-	-	-	-
Lump sum contributions	-	-	-	-	-
Other dedicated capital funding	-	-	-	-	-
Total sources of capital funding (C)	(364)	(222)	2,337	735	184
Application of capital funding					
Capital expenditure					
- to meet additional demand					
- to improve the level of service					
- to replace existing assets	11	5	283	71	-
Increase (decrease) in reserves	1,072	301	5,315	1,329	397
Increase (decrease) of investments	(1,082)	(307)	(2,415)	(604)	(181)
Total applications of capital funding (D)	1	(1)	3,183	796	216
Surplus (deficit) of capital funding (C-D)	(365)	(221)	(846)	(61)	(32)
Funding balance ((A-B) + (C-D))	-	-	-	-	-
Expenses for this activity grouping include the following depreciation/amortisation charge			(275)	(306)	(275)

FUNDING IMPACT STATEMENT FOR 1 JULY 2024 TO 30 SEPTEMBER 2024 FOR STORMWATER

	2023/24 AP \$000	2023/24 Actual \$000	2024/25 AP \$000	2024/25 AP YTD \$000	2024/25 YTD \$000
Sources of operating funding					
General rates, uniform annual general charges, rates penalties	30	41	71	18	18
Targeted rates (other than a targeted rate for water supply)	267	366	637	159	159
Subsidies and grants for operating purposes	-	-	-	-	-
Fees and charges	-	2	-	-	-
Internal charges and overheads recovered	-	-	-	-	-
Internal interest income	71	-	-	-	-
Interest and dividends from investments	-	-	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-	-	-	-	-
Total operating funding (A)	368	409	708	177	177
Applications of operating funding					
Payments to staff and suppliers	122	497	264	70	87
Finance costs	59	-	-	-	-
Internal charges and overheads applied	176	165	68	17	18
Internal interest charged	-	34	114	28	9
Other operating funding applications	-	-	-	-	-
Total applications of operating funding (B)	357	696	446	115	114
Surplus (deficit) of operating funding (A - B)	11	(287)	262	62	63
Sources of capital funding					
Subsidies and grants for capital expenditure	-	-	-	-	-
Development and financial contributions	-	-	-	-	-
Increase (decrease) in debt	42	778	1,125	285	(63)
Gross proceeds from sale of assets	-	-	-	-	-
Lump sum contributions	-	-	-	-	-
Other dedicated capital funding	-	-	-	-	-
Total sources of capital funding (C)	42	778	1,125	285	(63)
Application of capital funding					
Capital expenditure	-	594	511	128	-
- to meet additional demand	-	-	-	-	-
- to improve the level of service	-	594	511	128	-
- to replace existing assets	53	4	965	241	1
Increase (decrease) in reserves	-	(107)	(89)	(22)	(1)
Increase (decrease) of investments	-	-	-	-	-
Total applications of capital funding (D)	53	491	1,387	347	-
Surplus (deficit) of capital funding (C-D)	(11)	287	(262)	(62)	(63)
Funding balance ((A-B) + (C-D))	-	-	-	-	-
Expenses for this activity grouping include the following depreciation/amortisation charge			(103)	(99)	(103)

FUNDING IMPACT STATEMENT FOR 1 JULY 2024 TO 30 SEPTEMBER 2024 FOR WASTEWATER

	2023/24 AP \$000	2023/24 Actual \$000	2024/25 AP \$000	2024/25 AP YTD \$000	2024/25 YTD \$000
Sources of operating funding					
General rates, uniform annual general charges, rates penalties	238	256	364	91	91
Targeted rates (other than a targeted rate for water supply)	2,145	2,305	3,277	819	819
Subsidies and grants for operating purposes	-	-	-	-	-
Fees and charges	-	16	25	6	-
Internal charges and overheads recovered	-	-	-	-	-
Internal interest income	43	-	-	-	-
Interest and dividends from investments	-	-	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-	-	-	-	-
Total operating funding (A)	2,426	2,577	3,666	916	910
Applications of operating funding					
Payments to staff and suppliers	1,297	1,695	2,226	570	582
Finance costs	200	-	-	-	-
Internal charges and overheads applied	340	317	562	140	148
Internal interest charged	-	304	351	88	80
Other operating funding applications	-	-	-	-	-
Total applications of operating funding (B)	1,837	2,316	3,139	798	810
Surplus (deficit) of operating funding (A - B)	589	261	527	118	100
Sources of capital funding					
Subsidies and grants for capital expenditure	-	-	-	-	-
Development and financial contributions	-	-	-	-	-
Increase (decrease) in debt	(486)	(710)	1,708	440	(92)
Gross proceeds from sale of assets	-	-	-	-	-
Lump sum contributions	-	-	-	-	-
Other dedicated capital funding	-	-	-	-	-
Total sources of capital funding (C)	(486)	(710)	1,708	440	(92)
Application of capital funding					
Capital expenditure					
- to meet additional demand	-	-	-	-	-
- to improve the level of service	1,369	41	200	50	14
- to replace existing assets	140	49	2,710	677	102
Increase (decrease) in reserves	(1,406)	(539)	(675)	(169)	(107)
Increase (decrease) of investments	-	-	-	-	-
Total applications of capital funding (D)	103	(449)	2,235	559	8
Surplus (deficit) of capital funding (C-D)	(589)	(261)	(527)	(118)	(100)
Funding balance ((A-B) + (C-D))	-	-	-	-	-
Expenses for this activity grouping include the following depreciation/amortisation charge			(203)	(198)	(203)

FUNDING IMPACT STATEMENT FOR 1 JULY 2024 TO 30 SEPTEMBER 2024 FOR WASTE MANAGEMENT

	2023/24 AP \$000	2023/24 Actual \$000	2024/25 AP \$000	2024/25 AP YTD \$000	2024/25 YTD \$000
Sources of operating funding					
General rates, uniform annual general charges, rates penalties	157	183	135	34	34
Targeted rates (other than a targeted rate for water supply)	1,413	1,648	1,219	305	305
Subsidies and grants for operating purposes	-	415	-	-	(75)
Fees and charges	758	1,514	1,288	322	712
Internal charges and overheads recovered	-	-	-	-	-
Internal interest income	15	-	-	-	-
Interest and dividends from investments	-	-	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-	-	-	-	-
Total operating funding (A)	2,343	3,760	2,642	660	975
Applications of operating funding					
Payments to staff and suppliers	1,875	2,602	2,276	568	659
Finance costs	84	-	-	-	-
Internal charges and overheads applied	248	232	198	49	43
Internal interest charged	-	22	122	31	6
Other operating funding applications	-	-	-	-	-
Total applications of operating funding (B)	2,207	2,856	2,596	648	707
Surplus (deficit) of operating funding (A - B)	136	904	46	13	267
Sources of capital funding					
Subsidies and grants for capital expenditure	-	(11)	1,657	414	3
Development and financial contributions	-	-	-	-	-
Increase (decrease) in debt	96	(914)	1,701	424	(247)
Gross proceeds from sale of assets	-	-	-	-	-
Lump sum contributions	-	-	-	-	-
Other dedicated capital funding	-	-	-	-	-
Total sources of capital funding (C)	96	(925)	3,358	838	(243)
Application of capital funding					
Capital expenditure					
- to meet additional demand	-	-	-	-	-
- to improve the level of service	-	25	-	-	-
- to replace existing assets	380	-	3,423	856	24
Increase (decrease) in reserves	(148)	(46)	(20)	(5)	-
Increase (decrease) of investments	-	-	-	-	-
Total applications of capital funding (D)	232	(21)	3,403	851	24
Surplus (deficit) of capital funding (C-D)	(136)	(904)	(46)	(13)	(267)
Funding balance ((A-B) + (C-D))	-	-	-	-	-
Expenses for this activity grouping include the following depreciation/amortisation charge			(66)	(66)	(66)

FUNDING IMPACT STATEMENT FOR 1 JULY 2024 TO 30 SEPTEMBER 2024 FOR TRANSPORT

	2023/24	2023/24	2024/25	2024/25	2024/25
	LTP	Actual	AP	AP YTD	YTD
	\$000	\$000	\$000	\$000	\$000
Sources of operating funding					
General rates, uniform annual general charges, rates penalties	4,568	4,963	5,352	1,300	1,300
Targeted rates (other than a targeted rate for water supply)	-	-	-	-	-
Subsidies and grants for operating purposes	5,949	37,894	12,223	2,095	8,468
Fees and charges	54	32	59	15	89
Internal charges and overheads recovered	-	-	-	-	-
Internal interest income	45	-	-	-	-
Interest and dividends from investments	-	-	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-	-	-	-	-
Total operating funding (A)	10,616	42,889	17,635	3,410	9,857
Applications of operating funding					
Payments to staff and suppliers	7,609	40,507	14,073	2,415	7,422
Finance costs	105	-	-	-	-
Internal charges and overheads applied	1,805	1,674	1,939	355	514
Internal interest charged	-	305	148	33	47
Other operating funding applications	-	-	-	-	-
Total applications of operating funding (B)	9,519	42,486	16,160	2,803	7,983
Surplus (deficit) of operating funding (A - B)	1,097	403	1,475	608	1,874
Sources of capital funding					
Subsidies and grants for capital expenditure	6,895	11,401	27,309	4,725	1,205
Development and financial contributions	-	-	-	-	-
Increase (decrease) in debt	307	4,830	1,578	(126)	(246)
Gross proceeds from sale of assets	-	-	-	-	-
Lump sum contributions	-	-	-	-	-
Other dedicated capital funding	-	-	-	-	-
Total sources of capital funding (C)	7,202	16,231	28,887	4,599	959
Application of capital funding					
Capital expenditure					
- to meet additional demand	-	-	-	-	-
- to improve the level of service	2,408	10,176	3,552	609	99
- to replace existing assets	6,720	3,868	27,264	4,711	2,829
Increase (decrease) in reserves	(829)	2,590	(455)	(114)	(96)
Increase (decrease) of investments	-	-	-	-	-
Total applications of capital funding (D)	8,299	16,634	30,362	5,206	2,833
Surplus (deficit) of capital funding (C-D)	(1,097)	(403)	(1,475)	(608)	(1,874)
Funding balance ((A-B) + (C-D))	-	-	-	-	-
Expenses for this activity grouping include the following depreciation/amortisation charge			(1,759)	(1,168)	(1,759)

FUNDING IMPACT STATEMENT FOR 1 JULY 2024 TO 30 SEPTEMBER 2024 FOR COMMUNITY FACILITIES

	2023/24	2023/24	2024/25	2024/25	2024/25
	LTP	Actual	AP	AP YTD	YTD
	\$000	\$000	\$000	\$000	\$000
Sources of operating funding					
General rates, uniform annual general charges, rates penalties	3,220	3,732	3,561	890	890
Targeted rates (other than a targeted rate for water supply)	-	-	-	-	-
Subsidies and grants for operating purposes	26	33	25	6	27
Fees and charges	73	76	191	48	85
Internal charges and overheads recovered	-	-	-	-	-
Internal interest income	11	-	-	-	-
Interest and dividends from investments	-	-	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-	-	-	-	-
Total operating funding (A)	3,330	3,841	3,777	944	1,002
Applications of operating funding					
Payments to staff and suppliers	2,635	2,573	2,878	695	933
Finance costs	47	2	1	0	-
Internal charges and overheads applied	379	315	634	159	167
Internal interest charged	-	11	46	11	(4)
Other operating funding applications	-	-	-	-	-
Total applications of operating funding (B)	3,061	2,901	3,558	865	1,095
Surplus (deficit) of operating funding (A - B)	269	940	219	79	(94)
Sources of capital funding					
Subsidies and grants for capital expenditure	-	628	5,880	1,470	(49)
Development and financial contributions	-	-	-	-	-
Increase (decrease) in debt	(234)	(862)	884	197	(238)
Gross proceeds from sale of assets	-	-	-	-	-
Lump sum contributions	-	-	-	-	-
Other dedicated capital funding	-	-	-	-	-
Total sources of capital funding (C)	(234)	(234)	6,764	1,667	(287)
Application of capital funding					
Capital expenditure					
- to meet additional demand	-	85	-	-	-
- to improve the level of service	16	20	2,513	628	158
- to replace existing assets	214	1,222	4,907	1,227	65
Increase (decrease) in reserves	(195)	(621)	(437)	(109)	(603)
Increase (decrease) of investments	-	-	-	-	-
Total applications of capital funding (D)	35	706	6,983	1,746	(381)
Surplus (deficit) of capital funding (C-D)	(269)	(940)	(219)	(79)	94
Funding balance ((A-B) + (C-D))	-	-	-	-	-
Expenses for this activity grouping include the following depreciation/amortisation charge			(57)	(52)	(57)

FUNDING IMPACT STATEMENT FOR 1 JULY 2024 TO 30 SEPTEMBER 2024 FOR PLANNING AND REGULATORY

	2023/24 LTP \$000	2023/24 Actual \$000	2024/25 AP \$000	2024/25 AP YTD \$000	2024/25 YTD \$000
Sources of operating funding					
General rates, uniform annual general charges, rates penalties	1,148	1,095	3,073	768	768
Targeted rates (other than a targeted rate for water supply)	-	-	-	-	-
Subsidies and grants for operating purposes	-	4,970	175	44	2,247
Fees and charges	762	930	1,329	332	433
Internal charges and overheads recovered	-	-	215	54	61
Internal interest income	-	(92)	-	-	-
Interest and dividends from investments	-	-	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-	-	-	-	-
Total operating funding (A)	1,910	6,903	4,792	1,198	3,509
Applications of operating funding					
Payments to staff and suppliers	1,483	6,914	2,624	656	2,893
Finance costs	12	14	-	-	1
Internal charges and overheads applied	684	532	2,176	544	462
Internal interest charged	-	-	(4)	(1)	24
Other operating funding applications	-	-	-	-	-
Total applications of operating funding (B)	2,179	7,460	4,795	1,199	3,380
Surplus (deficit) of operating funding (A - B)	(269)	(557)	(3)	(1)	129
Sources of capital funding					
Subsidies and grants for capital expenditure	-	-	-	-	-
Development and financial contributions	-	-	-	-	-
Increase (decrease) in debt	269	545	157	24	(129)
Gross proceeds from sale of assets	25	-	-	-	-
Lump sum contributions	-	-	-	-	-
Other dedicated capital funding	-	-	-	-	-
Total sources of capital funding (C)	294	545	157	24	(129)
Application of capital funding					
Capital expenditure					
- to meet additional demand	-	-	-	-	-
- to improve the level of service	-	-	-	-	-
- to replace existing assets	84	-	180	30	-
Increase (decrease) in reserves	(59)	(12)	(26)	(7)	-
Increase (decrease) of investments	-	-	-	-	-
Total applications of capital funding (D)	25	(12)	154	23	-
Surplus (deficit) of capital funding (C-D)	269	557	3	1	(129)
Funding balance ((A-B) + (C-D))	-	-	-	-	-
Expenses for this activity grouping include the following depreciation/amortisation charge			(8)	(8)	(8)

FUNDING IMPACT STATEMENT FOR 1 JULY 2024 TO 30 SEPTEMBER 2024 FOR LEADERSHIP AND GOVERNANCE

	2023/24 LTP \$000	2023/24 Actual \$000	2024/25 AP \$000	2024/25 AP YTD \$000	2024/25 YTD \$000
Sources of operating funding					
General rates, uniform annual general charges, rates penalties	2,843	4,003	2,456	614	614
Targeted rates (other than a targeted rate for water supply)	-	-	-	-	-
Subsidies and grants for operating purposes	56	560	-	-	0
Fees and charges	249	(42)	34	8	3
Internal charges and overheads recovered	-	-	-	-	-
Internal interest income	-	-	-	-	-
Interest and dividends from investments	-	-	-	-	-
Local authorities fuel tax, fines, infringement fees, and other receipts	-	-	-	-	-
Total operating funding (A)	3,148	4,521	2,490	622	617
Applications of operating funding					
Payments to staff and suppliers	1,209	2,214	1,622	405	498
Finance costs	12	-	1	0	0
Internal charges and overheads applied	1,839	1,732	840	210	161
Internal interest charged	-	27	5	1	7
Other operating funding applications	-	-	-	-	-
Total applications of operating funding (B)	3,060	3,973	2,468	617	666
Surplus (deficit) of operating funding (A - B)	88	548	22	6	(49)
Sources of capital funding					
Subsidies and grants for capital expenditure	53	1,442	1,450	362	602
Development and financial contributions	-	-	-	-	-
Increase (decrease) in debt	(88)	2,207	(22)	(17)	120
Gross proceeds from sale of assets	21	-	-	-	-
Lump sum contributions	-	-	-	-	-
Other dedicated capital funding	-	-	-	-	-
Total sources of capital funding (C)	(14)	3,649	1,428	346	721
Application of capital funding					
Capital expenditure					
- to meet additional demand	-	-	-	-	-
- to improve the level of service	53	4,197	1,450	362	665
- to replace existing assets	77	-	205	40	8
Increase (decrease) in reserves	(56)	-	(205)	(51)	-
Increase (decrease) of investments	-	-	-	-	-
Total applications of capital funding (D)	74	4,197	1,450	351	673
Surplus (deficit) of capital funding (C-D)	(88)	(548)	(22)	(6)	49
Funding balance ((A-B) + (C-D))	-	-	-	-	-
Expenses for this activity grouping include the following depreciation/amortisation charge			(1)	(1)	(1)

FUNDING IMPACT STATEMENT FOR 1 JULY 2024 TO 30 SEPTEMBER 2024 FOR CORPORATE FUNCTIONS

	2023/24	2023/24	2024/25	2024/25	2024/25
	LTP	Actual	AP	AP YTD	YTD
	\$000	\$000	\$000	\$000	\$000
Sources of operating funding					
General rates, uniform annual general charges, rates penalties	357	(846)	(450)	(117)	(117)
Targeted rates (other than a targeted rate for water supply)	-	-	-	-	-
Subsidies and grants for operating purposes	-	73	-	-	33
Fees and charges	179	220	275	69	96
Internal charges and overheads recovered	6,168	5,591	7,368	1,842	1,612
Internal interest income	84	1,075	(20)	(5)	253
Interest and dividends from investments	698	1,077	1,398	350	1,126
Local authorities fuel tax, fines, infringement fees, and other receipts	90	82	80	20	19
Total operating funding (A)	7,576	7,272	8,651	2,159	3,023
Applications of operating funding					
Payments to staff and suppliers	6,098	6,082	7,143	1,742	1,950
Finance costs	862	1,127	1,136	284	142
Internal charges and overheads applied	248	209	799	200	73
Internal interest charged	391	238	(949)	(237)	64
Other operating funding applications	-	-	-	-	-
Total applications of operating funding (B)	7,599	7,656	8,129	1,988	2,229
Surplus (deficit) of operating funding (A - B)	(23)	(384)	523	171	794
Sources of capital funding					
Subsidies and grants for capital expenditure	-	241	1,775	444	384
Development and financial contributions	-	-	-	-	-
Increase (decrease) in debt	23	1,855	235	19	(793)
Gross proceeds from sale of assets	-	-	-	-	-
Lump sum contributions	-	-	-	-	-
Other dedicated capital funding	-	-	-	-	-
Total sources of capital funding (C)	23	2,096	2,010	463	(409)
Application of capital funding					
Capital expenditure					
- to meet additional demand	-	-	-	-	-
- to improve the level of service	-	229	2,175	544	384
- to replace existing assets	214	874	849	212	99
Increase (decrease) in reserves	(214)	609	(491)	(123)	(98)
Increase (decrease) of investments	-	-	-	-	-
Total applications of capital funding (D)	-	1,712	2,533	633	385
Surplus (deficit) of capital funding (C-D)	23	384	(523)	(171)	(794)
Funding balance ((A-B) + (C-D))	-	-	-	-	-
Expenses for this activity grouping include the following depreciation/amortisation charge			(104)	(104)	(104)



8.2 WAIROA RECOVERY UPDATE SILT & DEBRIS FUND NOVEMBER 2024

Author: Steve Baker, Tautoko Whakaora - Recovery Support

Authoriser: Mike Hardie, Pouwhakarae - Hua Pumau | Group Manager Assets & Infrastructure

Appendices: Nil

1. PURPOSE

- 1.1 To update the Committee on progress of the Silt & Debris Fund to 25 November 2024.

RECOMMENDATION

The Tautoko Whakaora - Recovery Support RECOMMENDS that Committee receive the report.

2. BACKGROUND

- 2.1 Following Cyclone Gabrielle the Wairoa District Council (WDC) was granted \$9.4m under the Extreme Weather Event Recovery Activities Funding Agreement, commonly referred to as the Silt & Debris Fund. In July 2024, by way of variation to the above agreement. Council was allocated a further \$3.0m under the same fund to address silt and debris arising from the June 2024 weather event. In the variation the definition of debris was extended to include “general items of household waste resulting from the June 2024 Wairoa flooding event”.
- 2.2 The original term of the fund was to June 2024. This was extended to 31 December 2024 on the 10th of July 2024.
- 2.3 The agreement sets out agreed purposes for which the funding can be used for.

Agreed Purposes and Criteria

The Funding agreement schedule states:

The Agreed Purposes are for the use by the Recipient of the Funding for the Agreed Purposes, as well as on-payment by the Recipient of the Funding to Councils in accordance with this Schedule 1:

- a) *Processing and management of sediment and debris resulting from Cyclone Gabrielle and the June 2024 Wairoa Flooding Event, including but not limited to testing, recycling, processing, transporting, shredding, chipping, containment, or disposal of sediment and debris;*
- b) *Maintenance of existing disposal facilities that are receiving significant quantities of sediment and debris, or the establishment of new sediment and debris processing, stockpiling and disposal sites;*
- c) *The collection and management of sediment and debris resulting from Cyclone Gabrielle and the June 2024 Wairoa Flooding Event within the public interest, such as on/in Council-Owned Property or other assets and/or where there is a health or environmental risk, and not otherwise funded or able to be funded;*
- d) *The collection and transport of sediment and debris from properties, including clearing of accessways; and*
- e) *The provision of funding to Councils in the Hawke’s Bay region, for them to undertake the Agreed Purposes as set out at clause 2.1(a)-(d) and for any reasonably required administrative and operational actions by those Councils to support these Agreed Purposes.*

- f) *The Recipient may perform administrative and operational actions to support the Agreed Purposes, and its costs for these may be claimed to the extent payable as Eligible Costs.*

Agreed Purposes and Criteria

For the purposes of this Schedule 1, the following defined terms apply with respect to the Funding that is paid to the Recipient for the Agreed Purposes defined in this Schedule 1:

- I. Councils means Central Hawke's Bay District Council, Hastings District Council, Hawke's Bay Regional Council, Napier City Council and/or Wairoa District Council.*
- II. Sediment means: sand, silt and clay particles deposited as a result of Cyclone Gabrielle and the June 2024 Wairoa Flooding Event. In the context of cyclone sediments, the deposition may also include gravels (larger particles, up to the size of boulders). Sediment may also be clean or contaminated with other materials. The type and nature of contamination may affect how the sediment is managed, where some form of management is pursued.*
- III. Debris means: the likes of horticultural and agricultural flood waste such as netting, packaging, chemicals, vehicles, equipment, caravans, sheds and building materials from damaged housing. This includes some woody debris, which in this context generally refers to fence posts, vegetation, and trees such as shelterbelts, riparian plantings and orchards that have been picked up by flood waters. In some cases, woody debris will include a percentage of forestry slash that will be in scope. This also includes, with respect to payment 7 only (refer clause 3.2(b)(vii) of this Schedule) general items of household waste resulting from the June 2024 Wairoa flooding event.*
- IV. Sediment and Debris Recovery Plan means the Plan referred to at clause 3.4 of this Schedule 1.*
- V. Council-Owned Property includes properties where there is a clear public interest in the Recipient undertaking the Agreed Purposes on these properties directly. This could include activities taken on land that posed a significant health hazard but where restrictions on the land that may have prevented other parties from taking action to address these.*

3. POSITION AS AT 30 SEPTEMBER 2024

- 3.1 Of the \$9,441,054 WDC allocated Sediment and Debris Fund for Cyclone Gabrielle, as at 30 Sep 2024, WDC has spent \$5,246,861 and has \$4,194,193 unspent.
- 3.2 Of the \$3,000,000 WDC allocated funding post the June 2024 event, as at 30 Sep 2024, WDC has spent \$981,907 and has \$2,018,093 unspent.
- 3.3 With a total spend of \$6,228,768 to 30 September 2024, WDC had a remaining balance of \$6,212,286 potentially available to undertake agreed purposes outlined under the fund.

4. THE STRATEGY

- 4.1 As a consequence of the above position staff have been working with HBRC and DIA officials to create a pathway forward in relation to the available balance of the fund.
- 4.2 This has culminated in a business case, accompanied by a cover letter from the mayor and chief executive, to the DIA to be submitted 25 November 2024
- 4.3 The pathway forward hinges on three key requests covering five programmes of mahi.
 - 4.3.1. Extension to the 'end date' of the fund
 - 4.3.2. Expansion of the scope of 'approved purposes'
 - 4.3.3. Repurposing of part of the fund.

Summary

Programme of work going forward	Expected Cost
1 – Silt & Debris	\$1,594,500
2 – Landfill Rehabilitation	\$603,171
3 – Remobilisation Woody Debris	\$500,000
4 – Interim Landfill Solution	\$1,027,960
TOTAL Expenditure to 30 June 2025	\$3,725,631
Available Budget as at 30 Sep 2024	6,212,286
Balance	2,486,655
5 – Potential long-term Landfill Solution	3,700,000

4.4 Extension to the 'end date' of the fund

As discussed above, the original term of the fund was to the 30th of June 2024. Prior to June staff sought an extension to the fund which was granted in July 2024 extending the fund to 31 December 2024. As part of the business case staff requested the end date of the Fund be extended to December 2025. Feedback received is that 30 June 2025 is likely to be accepted. Accordingly, the schedule of work below is based on this end date.

4.5 Expansion of the scope of 'approved purposes'

Unfortunately, Cyclone Gabrielle quite literally changed the landscape for the Council's landfill. Council no longer had the time needed to consult and implement a long-term solution to its waste management as Cyclone Gabrielle ensured the landfill would reach capacity well before a long-term solution could be implemented.

This meant a short-term solution needed to be implemented to ensure this service could be provided to the community while a long-term solution was finalised. That short-term solution is transporting waste out of the district, with the Council having negotiated a three-year contract with Ōmarunui Landfill near Napier.

To implement this interim solution, the Council needs to undertake unplanned expenditure to enable the transport of waste in the interim. This includes:

- Installation of a loadout platform for haulage of solid waste from Wairoa Landfill as a result of early closure of the landfill
- Purchase of (4 x open-top hook bins) to enable load-out and disposal of refuse to out-of-district landfill and construction and demolition material diversion.
- Weighbridge. Current weighbridge is not able to weigh truck and trailer units that will be used to transport waste out of the district. Ministry for the Environment requires the Council to record all incoming and outgoing waste. Recording outgoing waste was not required when waste went into the landfill.

- Industrial shredder to maximise waste per load out of the district to Ōmarunui Landfill.

As such, the business case requests the scope of the fund be extended to encapsulate Wairoa's interim landfill infrastructure costs required to enable Council to transport waste to the Ōmarunui Landfill. This is based on the premise that these costs would not have been incurred if it were not for Cyclone Gabrielle and the June 2024 Weather Event.

4.6 Repurposing of part of the fund.

Prior to Cyclone Gabrielle, the Council had set out a process to establish a new Wairoa Landfill Cell, which was expected to be needed in 2027/28 based on the consumption data of the time. The consenting process was forecast to commence in 2023. Cyclone Gabrielle and the June 2024 weather event deprived the Council of the opportunity to consult with its community and undertake a fully informed, inclusive, decision-making process to determine a long-term waste management solution before the existing cell is consumed.

The process to determine and implement a long-term landfill solution will extend well beyond June 2025. It is recognised that the fund cannot remain open indefinitely, and as such, the business case requests ringfencing funds and transferring them into a Critical Infrastructure Project Fund or similar mechanism under cyclone recovery should a replacement landfill cell be required.

5. NEXT STEPS

The next steps depend upon the decision we receive back on the business case submitted. It is hoped this will be received within the next two weeks. We have a very ambitious programme of work covering five programmes of work as outlined in the following tables.

1. Silt and Debris Removal and Disposal
2. Landfill Repair and Remediation
3. Remobilised Woody Debris
4. Interim Landfill Solution.
5. Potential Long-term Landfill Solution

Forecast Timeframe Silt and Debris															
Project	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25
Silt Removal Residential Properties (Cyclone Gabrielle)	Final few homes. We are struggling to get engagement with some absentee owners and members of the community.														
Silt Removal Residential Properties (June Event)	More than 100 properties require assistance. Many cannot be accessed efficiently until POD's are removed.														
Removal of debris (Including asbestos) from residential dwelling	Linked to the rebuild programme dependent on contractor availability.														
Takitimu Marae demolition block removal		Contractor and Project Manager appointed.													
6 Kiwi R; 17 Crarer St; 34 Waihirere RD Debris and Asbestos Removal		Linked to the demolition of the three dwellings													
Other Council Assets	Awaiting insurance ruling.														
Memorial Park Boat Ramp Silt and Debris removal		Contractor Appointed													
Ski Club Reserve Silt and Debris removal		Contractor Appointed													

Yacht Club Reserve Silt and Debris removal						Scheduled (QRS) Cannot reseed until autumn. Project scheduled March. ¹⁰								
Removal of sediment from under the Community Centre and campground house		Contractor appointed campground house. Engineer assessment required for creating access under Community Centre. On QRS programme of work for extraction February subject to Engineer advice.												
Marine Parade (Mainstreet Reserve) sediment contouring		QRS appointed – majority of work performed November.												
Debris Removal Parks & Reserves		Majority of work performed.												
Administration														
KEY	Estimated	Contingency												

Forecast Timeframe – Landfill Repair and Remediation (WSP programme of work - November 2024)																
Project	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	
Technical Support (P1)		WSP Project Lead														
Maintenance/ Cyclone Recovery Leachate & SW system repair (P2)		WSP Project Lead														
Maintenance/ Cyclone Recovery repairs transfer station and receiving area (P3)		WSP Project Lead														
Maintenance/ Cyclone Recovery - reinstatement of monitoring bores under silt (P4)		WSP Project Lead														
Maintenance/ Cyclone Recovery - Earthworks silt remediation (P5)		WSP Project Lead														
Maintenance/ Cyclone Recovery - stormwater repairs (P6)		WSP Project Lead														
Site Establishment/ Recovery Works - processing of demolition and debris received (P8)		WSP Project Lead														
Site Establishment/ Recovery Works - disposal of		WSP Project Lead														

Forecast Timeframe – Landfill Repair and Remediation (WSP programme of work - November 2024)														
demolition waste (P9)														
KEY	estimated	Contingency												

Forecast Timeframe – Remobilisation Woody Debris.															
Project	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25
Remobilised woody debris															
KEY	Estimated	Contingency													

Forecast Timeframe – Interim Landfill Solution																
Project	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	
Site Establishment/ Recovery Works - loadout platform (P7)		WSP Project Lead														
Site Establishment/ 4* open top hook bins to enable loadout (P10)		WSP Project Lead														
Site Establishment/ Weighbridge required for interim out-of-district waste disposal (P11)		WSP Project Lead														
Site Establishment/ Shredder required for interim out-of- district waste disposal (P12)		WSP Project Lead														
KEY	Estimated	Contingency														

Forecast Timeframe – Long-term Landfill Solution															
Project	Oct-24	Nov-24	Dec-24	Jan-25	May-25	Jun-25	July-25	Nov-25	Dec-25	Feb-26	Mar-26	Apr-26	May-26	June-26	Dec-26
Solid Waste Working Group formed															
Consultation ¹¹				5 months											
Council Decision						?	If the new cell option is chosen the items below will follow								
Consenting (fast Track opportunity unknown) & Design							5 Months								
Procurement/Tender Evaluation								4 Months							
Construction											4 months. (Note 2010 cell construction 3 months)				
KEY	estimated	contingency													