

**MINUTES OF WAIROA DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON THURSDAY, 1 AUGUST 2024 AT 9:14 AM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Chaans Tumataroa-Clarke, Cr Benita Cairns

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Lauren Jones** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Acting Group Manager Community Services and Development), **Sarayde Tapine** (Governance Team Lead), **Frances Manase** (Kaiurungi Mana Ārahi | Governance Officer), **Michael West** (Business Analyst),

1 KARAKIA

The opening karakia was given by His Worship the Mayor, Craig Little.

2 APOLOGIES FOR ABSENCE

APOLOGIES

RESOLUTION 2024/50

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the apologies received from Cr Melissa Kaimoana and Cr Roslyn Thomas be accepted and leave of absence granted.

CARRIED

3 DECLARATIONS OF CONFLICT OF INTEREST

To be declared as the agenda progresses.

4 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

5 GENERAL ITEMS**5.1 SUBMISSIONS TO THE LONG-TERM PLAN 2024-2027****RESOLUTION 2024/51**

Moved: Cr Benita Cairns

Seconded: Cr Jeremy Harker

The Acting Group Manager - Community Services and Development RECOMMENDS that Council:

1. Receive and consider all submissions made on the Long-Term Plan 2024-2027 Consultation Document.
2. Receive and consider all submissions in relation to “No Time to Waste.”
3. Adopt the preferred option for Tautoko Wairoa | Buying Locally:

Option 2 - Purchase from local business on a case by case basis.

4. Adopt the preferred option for *Decision 1 - Essential Repairs or Improvements to Our Land Transport Network*:

Option 2 - Rectification + BAU + Targeted improvement subject to funding and NZTA approval.

5. Adopt the preferred option for *Decision 2 - Solid waste management and minimisation*:

Preferred option for the next 3 years to be followed by community consultation on long term solutions and pending Omarunui approval the preferred option is Option 2 - Out of District Disposal.

6. Adopt the preferred option for *Decision 3 - Kerbside Collection*:

Option 2 - Introduction of a new kerbside collection model including food waste and garden organic collections.

- a. *Adopt the preferred option of a fortnightly kerbside wheelie bin service for rubbish pending further community consultation.*
- b. *Adopt the preferred option of introducing a weekly food and garden waste collection in Wairoa, Frasertown and Mahia pending further expert consultation.*
- c. *Adopt the preferred option of introducing a fortnightly kerbside wheelie bin for recycling in Wairoa, Frasertown and Mahia pending further community consultation.*

7. Adopt the preferred option for *Decision 4 - Breathing new life into Wairoa businesses*:

Option 2 - Annual Investment directed at the CBD as a whole rather than directly paying individual businesses.

8. Adopt the preferred option for *Decision 5 - Protecting Our Taonga - The Future of Our Archives*:

Option 1 - Keep the archives in Wairoa with a view to digitising peripheral documentation.

9. Discuss and adopt any additional Council-initiated changes arising from Long-Term Plan 2024-2027 and No Time to Waste hearings.
10. Instruct staff via the Chief Executive to prepare a Long-Term Plan 2024-2027 for adoption at Council’s meeting on 8 August 2024, incorporating any amendments resulting from

resolutions made during the Council deliberations process.

11. Note that the final content of the Long-Term Plan 2024-2027 is subject to minor corrections.

CARRIED

The Acting Group Manager – Community Services and Development introduced the report, highlighting the below points:

- 48 submissions were received to the long-term plan and this is a self-selected sample meaning that rather than surveying the community Council asked the community to participate.
- Majority of the responses were collected online along with 3 paper submissions.
- As a result of the June 26 flood event caravan sessions were cancelled and instead the consultation and submission documents were distributed to local stores throughout the district including to Mahia, Raupunga and Frasertown. She highlighted the increased number of submissions Council staff received following this.
- High engagement through the Council website and social media, noting submissions received from other parts of the country such as Christchurch and Thames.

Speaking Submissions

Frances Woodhead spoke to her submission noting that the provision of the wheelie bins was of high interest to her. She wondered if a weekly collection of green waste could prove very expensive in the long term and asked if processing costs for green waste have been included in the costings. She noted the goal stated in the long-term plan 'to achieve a shift and focus to waste minimisation' she feels that promoting home composting would be a better long term sustainable approach which will enable people to see waste as a resource rather than just rubbish. She asked if the collection of green waste and refuse will be user pays and will people be able to still choose a refuse bag.

Sue Wilson spoke to her submission and first acknowledged the passing of local staff member Rubyanne Edwards. She thanked the Council for allowing her to speak to her submission noting that she is representing the Wairoa Business Association (WBA). She focused on decision 4 of the long-term plan '*Breathing new light into Wairoa businesses*' and asked what the Council's priorities are following the June 26 flood event, whether there is a focus on flood rehab and other initiatives such as trying to increase visitor spend. She noted that WBA members discussed and agreed that it is the responsibility of the building owners along Marine Parade to keep their own buildings and facades clean and tidy and that there is a bylaw in place for this purpose. She shared some ideas from WBA members to encourage people to spend more time in Wairoa and one suggestion was promoting the 'Keep New Zealand Beautiful' week in September and organising a CBD clean-up which the WBA could champion with support from other agencies including the Council. She also noted another suggestion to have structures and signage in place to promote what's happening in Wairoa. Sue presented a photo powerpoint presentation as part of her submission.

Alice Wairau spoke to her submission noting that she submitted against the proposed rates increase. She advised that her submission was about 'he tangata' 'the people' and to put the Cyclone Gabrielle and June 26 flood event people first to get them back into healthy homes. She

expressed the need to know where the recovery money is going as she believes it is not being utilised in the places it should be to assist people back into a stable home. She expressed concerns about the recycling centre proposed for Opoutama and coming from a Tikanga point of view, she noted that Opoutama stands for gateway to heaven and to place a waste centre here displaces this meaning. She noted that she had submissions from neighbouring blocks who informed Council staff that they do not accept the recycling centre going over mana whenua land of Te Rakato Marae and that these will be provided to the Council once all signatures have been collected.

Sam Jackman spoke to his submission and asked what the Council's economic development plan was noting proposals and reports of such plans since 2011. He noted the uniqueness of Wairoa and the need for a plan that attracts new businesses and looks at new opportunities. He noted utilising the slash from forestry and the potential for this to create a bio-fuel plant in Wairoa. He noted the idea of turning North Clyde into a light industrial zone however there is no plan and urged Council to start preparing one to go hand in hand with the long-term plan.

Wendy Swan spoke to her submission and noted the point made in her submission about Railbike Adventures and wasn't sure what was happening in this space. She thinks a discussion needs to be held with the owner of Railbike Adventures and the Council about a contract of longevity so that there is a two way arrangement as the district needs a catalyst to bring people into the area. She noted the lack of plaques to acknowledge and celebrate significant people from Wairoa and that this could be an initiative to attract people to stay longer in Wairoa. She advised of Gisborne Council implementing sustainable and weather resistant plants throughout their towns and reserves for less maintenance costs and the need for WDC to adopt something similar. She expressed that more care and consideration needs to be taken into what Council is doing around the district and advised of the survey John Dean carried out many years ago who named trees and plants to plant in and around appropriate places in the district, however, nothing has come from this report.

The Meeting Adjourned for a break at 10:36am and reconvened at 10:49am (moved by His Worship the Mayor Craig Little, seconded by Cr Denise Eaglesome-Karekare)

Helen Taylor spoke to her submission noting 2 main points – her support of Tautoko Wairoa and to buy locally provided the standard is audited and contractors are held to account. The other point was that she firmly believes the upkeep of commercial buildings is the responsibility of the owner and not the ratepayer. She noted the pre-existing bylaw regarding building appearance and that this needs to be enforced. She noted ambitious redevelopment plans for the CBD have never been actioned or alternatively have been executed in a disjointed manner with considerable wastage and underwhelming outcomes. She advised that Council should be responsible for a cohesive theme and vision for the town that reflects the unique culture and history of the people and the region. She noted that WDC should research other CBD developments and approach other Councils for advice on their skills to use it as a template for Wairoa. She noted a greater degree of communication between Council and all local businesses would increase the likelihood of a prosperous and thriving town.

Carmen Morrell spoke to her submission noting discrepancies with the consultation process in

that voices won't be heard. She advised the Council that she made a submission to the Hawke's Bay Regional Council Long-Term Plan and asked if WDC made a submission. She expressed her concerns in regard to environmental issues and having raised this since 2016, asked why anything has not been done since. She also expressed concerns in regard to the management of waterways in the district and for WDC to stick to core business.

Anna Coleman spoke to her submission noting that she wants to focus more on coming from a disability lens as this is her work area, rather than a member of the WBA lens. She advised elected members that CCS Disability Action has been around since 1935 and supports disabled people and advocates their inclusion in the community in order to breakdown these barriers for them to live their best lives. She advised of Access Coordinators who work closely with Councils to develop disability plans and how this could be beneficial for Wairoa and the mainstreet. She noted the services the group can provide to Councils to ensure a disability lens over everything they do. She noted the footpaths around town being narrow and hazardous in some places and how doing an accessible audit would help rectify the situation. She willingly expressed assisting Council in developing a disability strategy which will further enhance Marine Parade and everything about Wairoa. Anna presented two papers as part of her submission.

Elected members considered and received each written submission.

The Meeting Adjourned for lunch at 12:01pm (moved by His Worship the Mayor Craig Little, seconded by Cr Denise Eaglesome-Karekare)

The Chief Executive, Kitea Tipuna blessed the food with a karakia.

The Meeting reconvened for the purposes of deliberations at 12:33pm (moved by His Worship the Mayor Craig Little, seconded by Cr Jeremy Harker)

Elected members considered and received the 'no time to waste' written and speaking submissions and the comments collated from each submission verbally presented by the Acting Group Manager – Community Services and Development in the meeting. An apology was noted for no time to waste speaking submitter Christina Stockman received that morning. No speaking submitters to the 'no time to waste' consultation showed up on the day.

Cr Benita Cairns declared a conflict in relation to the archives decision contained in the long-term plan.

The Group Manager – Assets and Infrastructure presented a power point presentation to elected members on the feedback received from the long-term plan consultation on the proposals for delivery of Solid Waste Services.

The Council briefly paused for afternoon tea and moved back into a public excluded session for the same reasons originally tabled below (Moved by Cr Chaans Tumataroa-Clarke, seconded by His Worship the Mayor Craig Little) at 2:39pm.

The Council moved out of this closed publicly excluded session at 2:49pm (Moved by Cr Jeremy Harker, seconded by Cr Chaans Tumataroa-Clarke)

6 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2024/52

Moved: His Worship the Mayor Craig Little

Seconded: Cr Chaans Tumataroa-Clarke

That the public be excluded from the following parts of the proceedings of this meeting at 12:36pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Cost benefit analysis for changing supplier for library book purchases	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Infrastructure Strategy and Activity Management Plans	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

10.3 - 2024-2027 Draft Long Term Plan	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

RESOLUTION 2024/53 Moved: Cr Denise Eaglesome-Karekare Seconded: Cr Chaans Tumataroa-Clarke That Council moves out of Closed Council into Open Council at 12:46pm.
CARRIED

The Meeting was adjourned to Tuesday 06 August at 2:50pm with a karakia given by His Worship the Mayor, Craig Little (Moved by His Worship the Mayor Craig Little, seconded by Cr Denise Eaglesome-Karekare).

The Extraordinary Council Meeting reconvened at 10:02am on Tuesday 06 August – (Moved by Cr Jeremy Harker, seconded by Cr Benita Cairns)

PRESENT: Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Chaans Tumataroa-Clarke, Cr Benita Cairns, Cr Roslyn Thomas, Cr Melissa Kaimoana

IN PERSON: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure via Zoom), **Frances Manase** (Kaiurungi Mana Ārahi | Governance Officer),

That Council move into a public excluded session for the same reasons originally tabled from the Thursday 01 Extraordinary Council meeting (Moved by Cr Denise Eaglesome-Karekare, seconded by Cr Roslyn Thomas) at 10:03am.

That Council moves out of Closed Council into Open Council on Tuesday 06 August at 10:55am – (Moved by Cr Denise Eaglesome-Karekare, seconded by Cr Melissa Kaimoana).

The reconvened Extraordinary Council Meeting on Tuesday 06 August finished at 10:56am with a closing karakia given by the Chief Executive, Kitea Tipuna.

The minutes of this meeting were confirmed at the Extraordinary Council Meeting held on 27 August 2024.

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CHAIRPERSON