

**MINUTES OF WAIROA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 7 MAY 2024 AT 1:30PM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Cr Benita Cairns, Cr Roslyn Thomas

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Sarayde Tapine** (Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Advisor), **Heather Johnson** (Governance Support Consultant), **Michael West** (Business Analyst), **Morgan Goldsmith** (Kaitiaki Wai | Water production Business Unit Manager), **Steve Baker** (Recovery Support Officer via Zoom), **Michelle Warren** (Kaiurungi Hauora, Haumarū me te Oranga | Health, Safety and Wellbeing Officer), **Whai-ora Maindonald** (Māori Standing Committee Member), **Henare Mita** (Māori Standing Committee Chairperson)

1 KARAKIA

The opening karakia was given by His Worship the Mayor, Craig Little.

2 APOLOGIES FOR ABSENCE

Nil.

3 DECLARATIONS OF CONFLICT OF INTEREST

Nil.

4 CHAIRPERSON'S ANNOUNCEMENTS

His Worship the Mayor, Craig Little acknowledged the progression of the Long-term plan, the attendance of Māori Standing Committee members Whai-ora Maindonald and Henare Mita and welcomed introductions from new staff member – Health, Safety and Wellbeing Officer, Michelle Warren.

5 LATE ITEMS OF URGENT BUSINESS

LATE ITEMS

RESOLUTION 2024/14

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the reports listed below be received as late items.

- Item 8.1 – NZTA Emergency Works Consultation.
- Item 8.2 – Long Term Plan Consultation Document Update.
- Item 10.1 – Better Off Funding – Risk of reprioritising (Public Excluded Item).
- Item 10.2 – Te Reinga Bridge Replacement Project Update and Expression of Interest Process (Public Excluded Item).

CARRIED

6 PUBLIC PARTICIPATION

Nil.

7 MINUTES OF THE PREVIOUS MEETING

RESOLUTION 2024/15

Moved: Cr Benita Cairns

Seconded: Cr Jeremy Harker

That the minutes [and confidential minutes] of the Ordinary Meeting held on 9 April 2024 be confirmed with amendments.

CARRIED

Amendments:

- Remove Cr Cairns from apologies for absence.

8 GENERAL ITEMS

8.1 WASTE MINIMISATION AND MANAGEMENT PLAN DECISION

RESOLUTION 2024/16

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Benita Cairns

The Kawhakaere Rawa me te Para Totoka | Property & Solid Waste Manager RECOMMENDS that Council endorse option A Review council's waste management and minimisation plan.

CARRIED

The Group Manager – Assets and Infrastructure spoke briefly to the report highlighting that every 6 years Council is required to adopt a Waste Management and Minimisation Plan and is seeking endorsement to continue progression of the plan.

His Worship the Mayor noted the importance of aligning waste information due to the conflicting information Council has received about mixing green and food waste. Cr Kaimoana noted the need

for a holistic lens over the plan. Cr Cairns raised presenting the plan as one cohesive document due to the various documents Council has regarding waste management and minimisation.

Elected members briefly discussed how waste minimisation can be included as part of the long-term plan engagement. The Chief Executive advised that the feedback received from the long-term plan will inform the work of the Property and Solid Waste department in regard to the Waste Management and Minimisation Plan.

8.2 WAIROA RECOVERY UPDATE MAY 2024

RESOLUTION 2024/17

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Jeremy Harker

The Tautoko Whakaora - Recovery Support RECOMMENDS that Council receive the report.

CARRIED

The Recovery Support Officer spoke to the report noting that:

- Costings for the Cyclone Gabrielle memorial events estimated around \$57k with \$45k covered by funding.
- Moving the cost of fitting the 2 mobile EPODS into community hubs.
- The debris and silt fund is scheduled to end on 30 June and recovery is working with Hawke's Bay Regional Council to extend this deadline to December at least. He noted that this fund can also assist in asbestos removal from damaged houses.

Elected members discussed the criteria of the silt and debris fund applying to residential zones and how this can be used to support other affected areas such as marae where the fund may not be fully expended. Cr Cairns queried what the implementation of the workplan would look like operationally both generally and in regard to identifying and removing asbestos from damaged homes.

The Group Manager – Finance and Corporate Support noted that there are several stages to the rebuild programme. Currently Council are in the position of identifying and understanding what resources Council has previously had, what they currently have and what can be done in the future.

The Recovery Support Officer advised elected members that Council has provision of \$2M of funding for asbestos removal and that recovery are looking into alternative sites to store the 2 mobile EPODS currently located at QRS in a flood zone.

Cr Tumataroa-Clarke identified the risks of not being able to complete the work on time and funding having to be returned and highlighted the need for a workplan to implement the rebuild work.

8.3 FAST -TRACK APPROVALS BILL SUBMISSION

RESOLUTION 2024/18

Moved: Cr Jeremy Harker

Seconded: Cr Melissa Kaimoana

The Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory RECOMMENDS that Council receive the report. See Wairoa District Council Submission on the Fast -Track Approvals Bill as attached.

CARRIED

The Group Manager – Planning and Regulatory acknowledged the contribution of elected members, Māori Standing Committee members and relevant Council staff into the submission under the strict time pressure. She noted the lateness of tabling the submission in a report to the Māori Standing Committee and advised that in future this process will be looked at to ensure earlier inclusion of the Māori Standing Committee. She advised elected members that the Bill is proposing a fast-track regime for projects considered of national and regional significance and that the Councils submission generally supported the Bill , however, with some concerns relating to the Treaty clause relating to settlement negotiations and the importance of adequate environmental assessments.

Elected members thanked the Group Manager – Planning and Regulatory and acknowledged the good submission and the impact of Cyclone Gabrielle in supporting the Bill through the submission.

8.1 NZTA EMERGENCY WORKS CONSULTATION

RESOLUTION 2024/19

Moved: His Worship the Mayor Craig Little

Seconded: Cr Chaans Tumataroa-Clarke

The Pouwhakarae - Hua Pumau | Group Manager Assets & Infrastructure RECOMMENDS that Council receive the report.

CARRIED

The Group Manager – Assets and Infrastructure highlighted to elected members that the NZTA Emergency Works Policy underwent a review and is now out for sector consultation and feedback. He noted the proposed changes to the Financial Assistance Rates (FAR), reducing the enhanced base FAR and the restricting provision of a bespoke FAR.

Cr Harker raised concerns around alignment of this review with the governments plans in regard to building economic strength and prosperity noting the mass potential the Wairoa district offers in this space. He noted that the investment in infrastructure to recover from events will have a significant impact on productivity and GDP. His Worship the Mayor raised bringing the submission back to the Council table once in the final draft form.

8.2 LONG TERM PLAN CONSULTATION DOCUMENT UPDATE**RESOLUTION 2024/20**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

Abstained: Cr Jeremy Harker

The Business Analyst RECOMMENDS that Council receive the report, consider the need to breach the statutory timeframes for adoption of the Long-term Plan by 30 June 2024 and for His Worship the Mayor to write a letter to the CCTO Board to look at their financials to provide an increase in dividend to Council.

CARRIED

The Chief Executive introduced the report noting recent discussions with elected members about the long-term plan and the required focus from elected members on the statutory timeframes and to consider the need to breach the statutory obligations as part of the resolution.

The Business Analyst spoke to the report highlighting the need for elected members assistance in setting the scene of the long-term plan and understanding the content of the plan. He noted the decision for archives does not have an amount stipulated on purpose as Council is only consulting on what happens with archives. His Worship the Mayor requested the word 'archives' be changed with 'museum' and that it "may" require temporary relocation inside and outside of the district as there is a chance for this to remain in Wairoa. All elected members agreed.

The Chief Executive advised that budget data would be available to elected members the following week and the need to hold an extraordinary meeting potentially the following week to sign off the consultation document. His Worship the Mayor raised sending a letter to Quality Roding Services (QRS), Council's CCTO to look at their yearly distribution and consider their 2024 dividend. Elected members discussed potential range increases for rates between 18 and 25%.

Cr Harker left the meeting at 2:36pm.

Cr Harker returned to the meeting at 2:38pm.

9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS

Nil

10 PUBLIC EXCLUDED ITEMS**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/21**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

That the public be excluded from the following parts of the proceedings of this meeting at 2:47pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - WAIROA WATER QUALITY LABORATORY - SERVICE DELIVERY OPTIONS	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Mahia Recycling Centre Delivery	s7(2)(f)(ii) - the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of Council members, officers, employees, and persons from improper pressure or harassment	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.3 - Winters Building Update	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.1 - Better Off Funding - Risk of reprioritising	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Te Reinga Bridge Replacement Project Update & Expression of Interest Process	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	industrial negotiations)	withholding would exist under section 6 or section 7
CARRIED		

RESOLUTION 2024/22

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Chaans Tumataroa-Clarke

That Council moves out of Closed Council into Open Council at 3:49pm.

CARRIED

The Meeting closed at 3:50pm with a closing karakia given by the Chief Executive.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 4 June 2024.

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CHAIRPERSON