



**I, Kitea Tipuna, Tumu Whakarae Chief Executive, hereby give notice that
Infrastructure and Regulatory Committee Meeting will be held on:**

Date: Tuesday, 10 September 2024
Time: 1:30 pm
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Infrastructure and Regulatory Committee Meeting

10 September 2024

MEMBERSHIP: His Worship the Mayor Craig Little, Cr Chaans Tumataroa-Clarke, Cr Denise Eaglesome-Karekare, Mr Chris Olsen, Cr Benita Cairns

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

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- 1 KARAKIA**
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- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

7 MINUTES OF THE PREVIOUS MEETING

Ordinary Meeting - 13 August 2024

**MINUTES OF WAIROA DISTRICT COUNCIL
INFRASTRUCTURE AND REGULATORY COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 13 AUGUST 2024 AT 1:30 PM**

PRESENT: His Worship the Mayor Craig Little (via zoom), Cr Chaans Tumataroa-Clarke, Cr Denise Eaglesome-Karekare, Mr Chris Olsen, Cr Benita Cairns

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Frances Manase** (Kaiurungi Mana Ārahi | Governance Officer), **Duane Culshaw** (Pouahurea Māori | Māori Relationships Manager)

1 KARAKIA

The opening karakia was given by the Chair Cr Tumataroa-Clarke.

2 APOLOGIES FOR ABSENCE

Nil

3 DECLARATION OF CONFLICT OF INTEREST

To be declared as the agenda progresses.

4 CHAIRPERSON'S ANNOUNCEMENTS

Nil.

5 LATE ITEMS OF URGENT BUSINESS

LATE ITEM

COMMITTEE RESOLUTION 2024/91

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Benita Cairns

That the report 8.1 Planning and Regulatory Report June/July 2024 be received as a late item.

CARRIED

6 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14

requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING

COMMITTEE RESOLUTION 2024/92

Moved: Cr Benita Cairns

Seconded: Mr Chris Olsen

That the minutes [and confidential minutes] of the Ordinary Meeting held on 16 July 2024 be confirmed with amendments.

CARRIED

Amendments:

- Change wording on Action Sheet from top 3 risks identified through climate change in the roading sector to 3 risks on climate change on the Wairoa roading network.

8 GENERAL ITEMS

8.1 ASSETS & INFRASTRUCTURE GROUP - UPDATE

COMMITTEE RESOLUTION 2024/93

Moved: His Worship the Mayor Craig Little

Seconded: Cr Benita Cairns

The Pouwhakarae-Hua Pumau | Group Manager Assets & Infrastructure RECOMMENDS that Committee receive the report, and provide direction where appropriate.

CARRIED

Group Manager of Assets & Infrastructure introduced the report and the below points were highlighted:

- The Regional Land Transport Plan (RLTP) prioritises the Mahia area's focus on positivity and resilience, which has been identified as the most significant aspect of the plan. Although this is a main priority for Wairoa District Council, it is not a priority at the National level.
- The committee raised concerns about SH2 reconstruction not being ranked higher on the prioritisation list. The Group Manager of Assets & Infrastructure will continue advocating for its prioritisation. A letter with Gisborne District Council will be drafted to highlight these concerns to present to the chair of the RTC.
- Te Reinga Bridge update: A meeting with the trust governance on land issues has been scheduled. Council and trustees have made contact, and elected members have been requested to attend.
- The Tuai community consultation on water chlorination, an uncompliant supply, must be completed by year-end. His Worship suggested bringing government officials to the community meeting.

- The Committee requested clarification on the Customer Service Requests Dashboard graphs, including overall narratives and required recommendations.
- A suggestion was made to create an Electric Vehicle Policy to promote a more environmentally friendly transition in Wairoa. The committee noted practical issues, such as the roading network and the availability of recharging stations and hill climbing capabilities, which could impact this.
- Four Oil Pitch trial: It was suggested to conduct an independent review on the issues currently being faced since the upgrade. Cr Cairns declared a conflict of interest in relation to this topic.

8.1 PLANNING AND REGULATORY REPORT JUNE-JULY 2024

COMMITTEE RESOLUTION 2024/94

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Denise Eaglesome-Karekare

The Pouwhakarae - Whakamahere me te Waeture | Group Manager Planning and Regulatory RECOMMENDS that Committee receive the report titled 'Planning and Regulatory Group Report –June and July 2024'.

CARRIED

The Group Manager of Planning and Regulatory introduced the report and provided the below key updates:

- The planning department are now managing the Temporary Accommodation Service cabins.
- 4 pods have landed in Wairoa: 3x 1 bedroom self-contained units and 1x sleepout.
- Approximately 4 pods to be deployed to Wairoa weekly for the next few weeks.
- The International Audit of New Zealand (IANZ) assessments, originally scheduled for August 2024, were extended due to the flood event. They will be conducting onsite audits from the 18th -20th of September 2024 focussing on policies and procedures in specific areas including - Building consents (not exemptions), notice of fixes (just for building consents), and compliance schedules.
- Road naming issue at Mahanga: Developers met with mana whenua years ago regarding renaming the road, however pronunciation concerns persist. It was recommended that developers and mana whenua resolve the issue between themselves. and directed the Māori Relationships Manager to support this process and report back once a name is agreed. It was also suggested to review the Councils street naming policy.

The Group Manager of Planning and Regulatory identified the following risks related to control and compliance licensing:

- Legislation and Regulatory policy changes: A mitigation to this risk, the Governance team provide regular updates to appropriate groups to ensure WDC are frequently updated with any changes to legislation.

- Behind in the noncompliant on the Dog Control Bylaw.
- The number of WDC Bylaws that are needing to be review to ensure they are fit for purpose. The Committee suggested seeking external support to review and update policies and bylaws in a timely manner, and to report back to the Committee. The Chief Executive briefly advised that following Cyclone Gabrielle, WDC must provide hazard mapping for flood-prone areas and those areas without flood mitigation plans. This will be included in the ongoing Infrastructure Strategy.

His Worship the Mayor, Craig Little left the meeting at 2:43pm.

The closing karakia was given by The Chair, Cr Tumataroa-Clarke.

The Meeting closed at 3:40pm.

The minutes of this meeting were confirmed at the Infrastructure and Regulatory Committee Meeting held on 10 September 2024.

Infrastructure and Regulatory Committee – Actions Sheet

<u>MEETING THE ACTION WAS RAISED IN</u>	<u>ACTION</u>	<u>OFFICER RESPONSIBLE</u>	<u>COMMENTS</u>	<u>STATUS</u>	<u>PUBLIC EXCLUDED</u>
26/03/2024	Walking and Cycling Strategy/Paper	Michael Hardie	Discussion arose around updating the current WDC strategy to reflect the current make-up of the community and extending the scope and vision to reach the entire community.	In progress	No
16/07/2024	Top 3 risks on climate change on the Wairoa roading network.	Michael Hardie	Major assets types high risks: Bridges, Pavements, Coastal Roads	In Progress	No
13/08/2024	A list of roads that need and upgrade/maintenance	Michael Hardie	I believe this is to do with the Uneconomic Roads workshop, this is to be scheduled in late September.	In Progress	

13/08/2024	Draft a combined letter with Gisborne District Council on behalf of the Council to highlight the prioritisation concerns to present to the chair of the RTC.	His Worship the Mayor and Kate Standing			No
13/08/2024	Clarification on CSR Dashboard graphs, including overall narratives and required recommendations.	Michael Hardie	Work in progress.	In Progress	No
13/08/2024	To consult regarding how many abandoned vehicles can be on one property.	Hinetaakoha Viriaere		In Progress	No
13/08/2024	A policy and bylaw schedule with a section that shows which needs to go out for consultation and which policies and or bylaws that can be addressed in house.	Hinetaakoha Viriaere		In Progress	No

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CHAIRPERSON

8 GENERAL ITEMS

8.1 ASSETS & INFRASTRUCTURE GROUP - UPDATE

Author: Mike Hardie, Pouwhakarae-Hua Pumau | Group Manager Assets & Infrastructure

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices: 1. Meetng focus schedule [↓](#)

PURPOSE

This report provides information for the Committee on Assests & Infrastructure Group and the differing activities within.

RECOMMENDATION

The Pouwhakarae-Hua Pumau | Group Manager Assets & Infrastructure RECOMMENDS that Committee receive the report, and provide direction where appropriate.

2. BACKGROUND

2.1 This report is aimed at providing the Infrastructure & Regulatory Committee key information, updates, and risk of key assets and infrastructure items at a high level.

3. DIRECTION

3.1 This section will outline the direction that Council officers are seeking from the Infrastructure & Regulatory Committee. It will outline how projects align with Council’s direction and how these projects are being delivered in line with relevant policies and strategies i.e., Infrastructure strategy, procurement guidelines, AMPs, LTP, Annual Plan.

3.2 Committee Direction Tracker

This table documents specific direction from previous Committee meetings. It will allow Council officers to track progress on these high-level matters and ensure they are closed out. Commentary can be provided on status of progress or any issues around this. Tasks will be deleted off tracker once they are completed or no longer relevant.

<i>Committee Meeting Date</i>	<i>Committee Direction/Action Required</i>	<i>Commentary</i>
18 July 2023	Uneconomic Road Policy/Road maintenance rationalisation	Workshop held in December 2023. More work underway to plan this out. Update: September 2024 will be the next workshop.
18 July	Tuai community consultation	Communication plan updated and

2023	around water chlorination	targeting June 2024 for initial hui. Update: Aim to have this scheduled for September/October.
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4. MONITORING

4.1 This section will refer to the monitoring dashboard **see Attachment 1**. This is the operational spend and CSR data for each activity in the Assets and Infrastructure department.

5. MEETING FOCUS

- 5.1 Please see attached the proposed focus for the upcoming Committee meetings.
- 5.2 The purpose of this is to have a focus on set items which will have good supporting information so the Committee can provide guidance on these areas.
- 5.3 The papers for that particular month may still have other information that is of high importance.

6. KEY UPDATES

6.1 The report focus for the Committee is **3 Waters**

6.1.1. Local Waters Done Well (LWDW)

6.1.1.1. An update was given to the full Council Meeting on 27th August, titled Local Water Done Well (Update from the RRA). Please refer to this report for latest updates

6.1.2. Compliance

Mahia Beach Wastewater Scheme:

- Annual compliance reporting has been completed and delivered to HBRC for assessment.
- Out of 47 conditions, there is 1 partial compliance, 2 historic non-compliances, 1 condition affected by third-party issues, and 1 current non-compliance related to over discharging. The over discharge was necessary due to high rainfall and increased pond levels, with prior discussion with the HBRC.
- Ongoing monitoring of land movement post-Gabrielle continues.
- Smoke testing has been carried out in the Mahia Heights area and showed no major concerns to Council network but did highlight some private issues with smoke coming out of the ground within property boundaries and these have since been passed onto the building team.

Opoutama Beach Wastewater Scheme:

- Annual compliance reporting has been completed and delivered to HBRC for assessment.

- Of the 59 conditions, there is 1 non-compliance concerning discharge quality and 1 condition with partial compliance.
- The system continues to react to weather fluctuations and high swells, causing flooding at the pump station which impacts treatment performance.
- Odour investigations are ongoing (see later in report for further detail).

Wairoa Wastewater Scheme:

- Annual compliance reports are underway.
- Regular meetings are established with the BRM and MWWP
- Master planning is underway to deliver projects as per the Wairoa consent.
 - Separation of mortuary waste from the wastewater system.
 - Project underway and design received for an irrigation system. As part of the Wairoa cemetery upgrade, an area has been earmarked as the irrigation location. Next step is the physical separation at the undertakers and how the mortuary waste is transported and discharged.
 - Storage, Irrigation, UV
 - Planning is ongoing and a workshop will be organised with elected members to discuss further and the ongoing challenges with these components.

Tuai and Mahanga Drinking Water Scheme:

The consents for these two schemes have been granted for a further two years while discussions around longer term consenting is progressed.

6.1.3. Projects

The Tuai watermains replacement project.

Project Objective: The Tuai Watermains Replacement Project aims to mitigate the risk of contamination and illness due to the failure and degradation of the aging piped network. The current system is non-chlorinated and in poor condition, heightening the risk of contamination.

Challenges: Wet Weather: The project has experienced 24 rain days, which has impacted progress. The expected completion date is now late September.

Risks and Incidents: Unknown Underground Utility Services: During the project, a 400v power line was struck. Despite plans being provided and conducting locates before work commenced, this cable was inadvertently missed. The directional

drilling method employed included safety provisions to prevent electrocution. An alarm on the drill head detected the voltage, prompting immediate excavation to check for damage. Repairs were completed the following day. There were no impacts on residents, and no public complaints were reported. WDC H&S Officer was notified and included in an investigation process.

Wastewater pump station electrical and resilience upgrades

Project Objective: The primary objective of this project is to address the communication and electrical issues identified during Cyclone Gabrielle and subsequent inspections. The project involves:

Installation of Starlink: To enhance communication reliability and ensure continuous network monitoring.

Upgrading Electrical Components: Replacing outdated electrical components in pump stations to meet current industry standards.

Challenges: Maintaining System Operation: The key challenge is to carry out necessary upgrades while keeping the existing system operational. A similar upgrade project was successfully completed at the landfill, where any failure impact would be minimal. This experience has provided valuable insights and addressed potential issues before commencing the wastewater pump station work.

Watermain Upgrades

Project Objective: In response to the numerous watermain failures following Cyclone Gabrielle, a structured approach is being adopted to identify areas requiring renewal. This approach aims to prioritize and address the most critical sections of the watermain network.

Renewal Identification Process Criteria for Selection:

Pipe Condition - Assessing the current state of the pipes to determine their integrity and performance.

Pipe Age - Considering the age of the pipes as older systems are more prone to failure.

Failure Rate - Analysing the frequency of failures to identify high-risk areas.

Failure Costs - Evaluating the cost implications of past failures to prioritize renewals based on economic impact.

A matrix is being used to evaluate and rank watermains based on the above criteria. This systematic approach will ensure that the most critical and cost-effective renewal projects are identified and addressed.

Stormwater Works

Pipe replacements

The Carroll Street stormwater replacement project will commence once timing with the transport team has been confirmed who are due reseal this area.

Stream Improvements

Project Objective: The Wairoa Township Stream Improvement Initiative aims to enhance the quality of stormwater discharge and raise awareness of the streams' historical and environmental significance. This project aligns with the consent conditions of the Wairoa wastewater consent and seeks to integrate various expert insights into stream management and improvement. A recent stakeholder meeting was held with staff from various organizations, including environmental planners, ecology scientists, historians, fish passage experts, and council staff. The purpose of this meeting was to bring together a diverse group of experts to explore the streams which are currently used as part of the stormwater drainage network, discuss ways to enhance the quality of stormwater discharge, increase awareness of the streams' historical and ecological importance.



1 Tiaho School site 1930s. Tawhara Stream visible

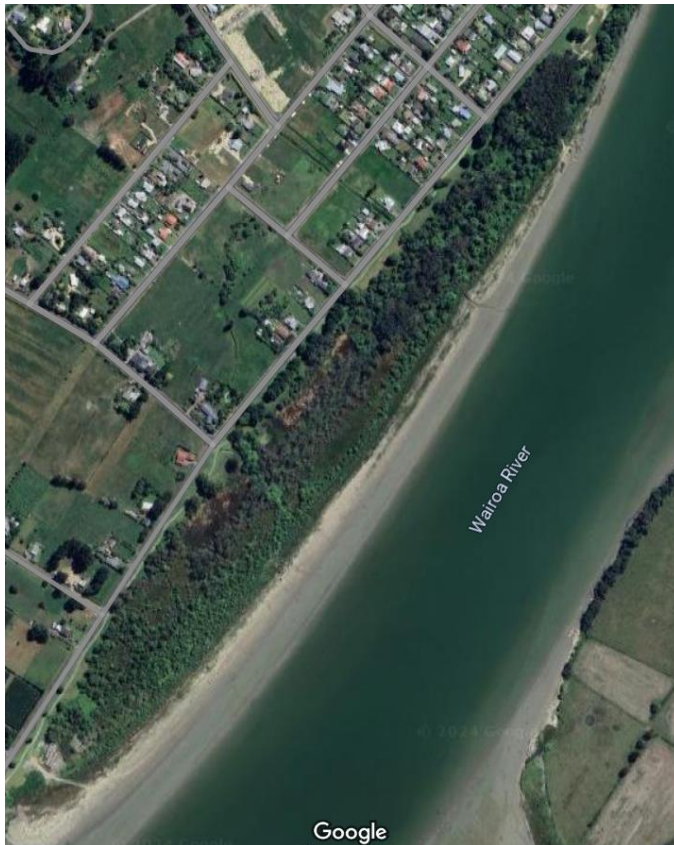
The Tawhara Stream still visible through the Tiaho school field.

Proposed Wetland Restoration – Kopu Road

During a site visit, it was observed that Raupo (a type of native reed) is re-growing in the area but is being increasingly overtaken by invasive exotic species such as poplar trees and lilies.

Project Objective: To clean the area of exotic species to improve aesthetics and restore the site to its original wetland condition. The benefit of this is ecological improvement. By removing exotics will help in rejuvenating the native Raupo and enhancing the wetland habitat. The removal of invasive species will improve the visual appeal of the area.

Contact has been made with the Hawke's Bay Regional Council (HBRC) to determine the feasibility of the proposed work and to understand the consents required for the removal of exotic species. The question of whether WDC would be interested in undertaking the cleaning of this area has been raised, and discussions will take place to determine if this is appropriate and in WDC jurisdiction.



Although a lot of this is outside the relevance of direct 3-water infrastructure, our team believe that these types of areas are beneficial to act like 'sponges' which will in turn help with our stormwater issues, and also strengthens networks with stakeholders such as HBRC and Matangirau Reserves Board.

Blue Bay Wastewater Scheme odour

Persistent odour problems continue at the Blue Bay Wastewater Plant. Although there were no complaints received since early June, recent complaints have resumed.

A series of interim measures have been implemented to attempt to address the odour issues and a monthly report is being provided to residents to keep them informed of the situation and the steps being taken.

Next major steps are to install an odour filter replacement. The procurement process for the new filter is underway and are in the realms of \$20,000+gst.

6.1.4. Contract Procurement

The 3 waters maintenance contract term ends in 2025. With the Local Waters Done Well (LWDW) developments continuing in the background, there are uncertainties around what the procurement should look like.

Options for rollover are being considered (pending LWDW decisions) as well as going back to market with a shorter-term contract.

In the mix for consideration is the separation of the mechanical and electrical components of the contract, from the general civil works. Given the critical nature of numerous assets for network operation, the current thought is to separate the procurement of mechanical and electrical components from the main civil components. This approach is intended to ensure that best practices are maintained, and that specialized expertise is applied to both mechanical and electrical systems, enhancing overall maintenance effectiveness.

Further Information

- Attachments

Infrastructure & Regulatory Meeting Focus Schedule

Date	Focus
Aug-24	Land Transport
Sep-24	3 Waters
Oct-24	Risks Update
Nov-24	Procurement
Dec-24	Capital Projects
Jan-25	Solid Waste
Feb-25	Open Spaces/Built Spaces
Mar-25	Risks Update
Apr-25	Land Transport
May-25	3 Waters
Jun-25	Capital Projects

DRAFT

8.2 MAHANGA WETLAND - HYDROLOGICAL ASSESSMENT REPORT

Author: Mike Hardie, Pouwhakarae - Hua Pumau | Group Manager Assets & Infrastructure

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices: 1. Mahanga Hydrological Assessment [↓](#)

1. PURPOSE

- 1.1 This report provides information for Committee on the Mahanga Hydrological Assessment Report commissioned by Hawkes Bay Regional Council. No decisions are required by Committee at this stage.
- 1.2 The purpose is to table the hydrological report to the Committee, with a follow up detailed report on next steps at the next Council meeting.

RECOMMENDATION

The Pouwhakarae - Hua Pumau | Group Manager Assets & Infrastructure RECOMMENDS that Committee receive the report.

2. BACKGROUND

- 2.1 Hawkes Bay Regional Council (HBRC), Wairoa District Council (WDC), and Department of Conservation (DOC) have been investigating on-going issues relating to the interaction of the Mahanga wetland and the Hine Rauiri Stream with local infrastructure in the Mahanga community. The issues include periodic flooding of residential properties located adjacent to the wetland, as well as flooding and inaccessibility issues with the ford along Happy Jacks Road. The environmental setting is complex and the interaction of the natural and anthropogenic processes in and around the wetland is not currently well understood.
- 2.2 HBRC commissioned a hydrological assessment of the Mahanga Wetland and surrounding area be undertaken and to evaluate options to mitigate the issues faced in the community.
- 2.3 These issues have been ongoing for 20+ years.

3. EVALUATION OF OPTIONS

- 3.1 Based on the conceptual hydrological model and water balance assessment, a number of potential remediation options developed for the site have been evaluated. The options presented are a combination of previous reports as well as additional concepts based on report writers understanding of the wetland system. The attached report outlines the evaluations presented.
- 3.2 Each option has been evaluated based on the potential effects on:
 - 3.2.1. The flooding of residential properties
 - 3.2.2. The ecology of the wetland

- 3.2.3. The ecology of the stream
 - 3.2.4. The use of Happy Jacks Road ford
 - 3.2.5. Long-term sustainability
- 3.3 The majority of the options considered do not provide a complete solution to all the issues.

4. PROPOSAL MOVING FORWARD

- 4.1 Mahanga Wetland Hydrological Assessment Report tabled at the WDC Infrastructure & Regulatory Committee
- 4.2 Short term – WDC, in working with HBRC and DOC, will lead the clearing of the drain behind properties to allow a clear channel for water to get away faster if needed. This will prove whether this is an issue in the whole situation. HBRC will continue to monitor the mouth opening by installing measuring devices and open mouth when required. HBRC will lead engagement with key stakeholders in the community.
- 4.3 Further information and options moving forward to be tabled at both WDC and HBRC Council meetings.
- 4.4 Workshops with Elected Members if required.
- 4.5 Medium/Long term strategies understood and developed.

Further Information

n/a

References (to or from other Committees)

n/a

Mahanga Wetland – Hydrological Assessment

• Prepared for

Hawke's Bay Regional Council

• November 2023



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Quality Control Sheet

TITLE Mahanga Wetland – Hydrological Assessment

CLIENT Hawke’s Bay Regional Council

ISSUE DATE 22 November 2023

JOB REFERENCE W02610500

Revision History					
REV	Date	Status/Purpose	Prepared By	Reviewed by	Approved by
0	5 Oct 2023	Draft for client review	Ella Boam	Katy Grant	Ramon Strong
1	22 Nov 2023	Final	Ella Boam	Katy Grant	Ramon Strong


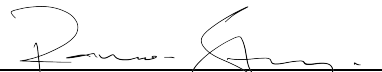
DOCUMENT CONTRIBUTORS

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Limitations:

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8.3 PLANNING AND REGULATORY REPORT - JULY AND AUGUST 2024

Author: Hinetaakoha Viriaere, Pouwhakarae - Whakamahere me te Waeture | Group Manager Planning and Regulatory

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices: 1. Planning and Regulatory Report - July and August 2024 [↓](#)

1. PURPOSE

This report provides information for the Infrastructure and Regulatory Committee on key matters from the Planning and Regulatory Group and includes updates from Planning and Resource Management, Environmental Health, Building Control and Rapid Building Assessments, Compliance including Dog Control, Stock Control, Freedom Camping and Trade Waste Compliance Management.

1.1 No decisions are required by Committee.

RECOMMENDATION

The Pouwhakarae - Whakamahere me te Waeture | Group Manager Planning and Regulatory RECOMMENDS that the Committee receive the report titled Planning and Regulatory Group Report – July and August 2024.

2. BACKGROUND

2.1 Each month the Pouwhakarae Whakamahere me te Waeture presents a report to the Infrastructure and Regulatory Committee that provides updates from the Planning and Regulatory Group. The Report includes the statistics for the month and the previous month to highlight changes in the data from month to month.

2.2 The Planning and Regulatory report for the months of August and September 2024 highlights key updates that includes information regarding the following matters:

- The consultation period for the Dangerous, Insanitary and Affected Building Policy has come to an end, 1 submission was received, submitter does not wish to be heard.
- The renewal applications of the Frasertown Tavern's on and off licence received over 30 objections during the public notice period. A hearing will be held in 2025.
- The Compliance Team have been doing area visits to locals and distributing education notices.
- Dog Registrations have been steady and consistent with many registrations being paid electronically; Council confirmed extension of 1 month for registration period.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,

- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

