



**I, Kitea Tipuna, Tumu Whakarae Chief Executive, hereby give notice that
an Extraordinary Meeting of Council will be held on:**

Date: Thursday, 1 August 2024
Time: 9:00 AM
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Extraordinary Council Meeting

1 August 2024

MEMBERSHIP: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Cr Benita Cairns, Cr Roslyn Thomas

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

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- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

5 GENERAL ITEMS

5.1 SUBMISSIONS TO THE LONG-TERM PLAN 2024-2027

Author: Lauren Jones, Acting Group Manager - Community Services and Development

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices:

1. [Submission analysis](#) ↓
2. [Speaking Submissions](#) ↓
3. [Non-speaking/Written Submissions](#) ↓

1. PURPOSE

- 1.1 The purpose of this report is to provide Council with a breakdown of the key themes and topics from the submissions received from the community throughout the formal consultation period for the Long-Term Plan (LTP) 2024-2027
- 1.2 This report has copies of the submissions to the LTP 2024-2027 for Council's consideration as part of the deliberations process.

RECOMMENDATION

The Acting Group Manager - Community Services and Development RECOMMENDS that Council:

1. Receive and consider all submissions made on the Long-Term Plan 2024-2027 Consultation Document.
2. Receive and consider all submissions in relation to "No Time to Waste."
3. Adopt the preferred option for Tautoko Wairoa | Buying Locally: Option 1 - Maintain status quo OR Option 2 - Purchase from local business on a case by case basis.
4. Adopt the preferred option for *Decision 1 - Essential Repairs or Improvements to Our Land Transport Network*: Option 1 - Rectification + BAU OR Option 2 - Rectification + BAU + Targeted improvement.
5. Adopt the preferred option for *Decision 2 - Solid waste management and minimisation*: Option 1 - Development of a New Landfill Cell OR Option 2 - Out of District Disposal.
6. Adopt the preferred option for *Decision 3 - Kerbside Collection*: Option 1 - Business as usual OR Option 2 - Introduction of a new kerbside collection model including food waste and garden organic collections.
 - a. Adopt the preferred option of a fortnightly kerbside wheelie bin service for rubbish OR continue weekly user-pays rubbish bag.
 - b. Adopt the preferred option of introducing a weekly food and garden waste collection in Wairoa, Frasertown and Mahia OR introducing a food waste collection in Wairoa, Frasertown and Mahia.
 - c. Adopt the preferred option of introducing a fortnightly kerbside wheelie bin for recycling in Wairoa, Frasertown and Mahia OR maintaining a weekly kerbside recycling service (open bin).
7. Adopt the preferred option for *Decision 4 - Breathing new life into Wairoa businesses*: Option 1 - No investment OR Option 2 - Annual Investment.

8. Adopt the preferred option for *Decision 5 - Protecting Our Taonga - The Future of Our Archives*: Option 1 - Keep the archives in Wairoa OR Option 2 - Move archives out of district.
9. Discuss and adopt any additional Council-initiated changes arising from Long-Term Plan 2024-2027 and No Time to Waste hearings.
10. Instruct staff to prepare a Long-Term Plan 2024-2027 for adoption at Council's meeting on 8 August 2024, incorporating any amendments resulting from resolutions made during the Council deliberations process.
11. Note that the final content of the Long-Term Plan 2024-2027 is subject to minor corrections.

2. BACKGROUND

- 2.1 Due to the introduction of the Severe Weather Emergency Recovery Legislation Act 2023 (SWERL 2023), Wairoa District Council is producing an unaudited Three-Year LTP with a recovery focus, in place of the usual 10-Year Long Term Plan.
- 2.2 The Local Government Act 2002 (LGA 2002) requires Council use the special consultative procedure to consult with the community before adopting the final plan. This process involved the adoption of a Consultation Document (6 June 2024 Council meeting) which summarised Council's intentions over the course of the plan.
- 2.3 Consultation for the LTP 2024-2027 opened on 17 June 2024 and closed on 17 July 2024. The document asked the community to provide feedback on six big decisions each with two options, that clearly set out the impact on rates and council debt:
 - Tautoko Wairoa | Buying Locally
 - Decision 1 - Essential Repairs or Improvements to Our Land Transport Network
 - Decision 2 - Solid waste management and minimisation
 - Decision 3 - Kerbside Collection
 - Decision 4 - Breathing new life into Wairoa businesses
 - Decision 5 - Protecting Our Taonga - The Future of Our Archives

A supplementary consultation "No Time to Waste" ran co-currently, asking the community:

- Do you support Council's proposal to replace the current weekly user-pays rubbish bag service with a fortnightly kerbside wheelie bin service for rubbish?
- The proposal is to introduce a weekly food and garden waste collection in Wairoa, Frasertown and Mahia. Do you support the introduction of this service?
- If yes, what option should Council introduce: food only or combined food & garden;
- Do you support the proposal to replace the current weekly kerbside recycling service with a fortnightly kerbside wheelie bin for recycling in Wairoa, Frasertown and Mahia?

Links to the Council's draft Financial Strategy, Draft Infrastructure Strategy and Draft Fees and Charges, along with other relevant Policies and documents were included on the consultation website.

- 2.4 The consultation document for the plan was supported by community engagement sessions. Originally a number of community meetings and caravan sessions were scheduled, however due to the 26 June 2024 rain event and subsequent Civil Defence emergency response, only the 25 June community meeting at Wairoa War Memorial Hall went ahead. In order to engage with the community through the response period, facebook engagement was prioritised to promote interaction with the consultation document. The consultation documents and feedback forms were distributed to local stores around the district and a drop in session was held in Council Chambers on 15 July, with a phone-in option available.
- 2.5 Any member of the public could submit, either online or via a hard-copy form. Council received a total of 48 submissions for the LTP 2024-2027 and a total of 43 submissions for No Time to Waste.
- 2.6 300 consultation documents were printed and distributed through the community. 60 radio advertisements ran across two local radio stations. Facebook posts relating to the LTP consultation had a reach of 32,900, with a reach of 9,800 for No Time to Waste posts. There were 1,267 webpage views for the LTP 2024-2027 consultation page, and 354 views for the No Time to Waste consultation page.
- 2.7 Attached to this report is the submissions received during this period. They are divided into two sections – speaking (appendix 1) and non-speaking (appendix 2).
- 2.8 Once Council has received the submissions, the next step in the process is to begin deliberations on the final LTP 2024-2027.

3. ANALYSIS

- 3.1 Refer Appendix 1 for analysis of the submissions.

4. SUBMISSIONS

- 4.1 Refer Appendix 2 and 3 for speaking and non-speaking submissions received.

5. CORPORATE CONSIDERATIONS

What is the change?

- 5.1 The submissions will present information which will be considered during deliberations, this may inform changes to the draft LTP before it is adopted.

Compliance with legislation and Council Policy

The legislative requirements associated with the consultation document and its adoption are contained in the Local Government Act 2002, in particular:

- Section 93A: Use of special consultative procedure in relation to LTP.
- Section 93B: The purpose of the CD for the LTP.
- Section 93C: Content of CD for adoption of LTP.
- Section 93F: Form and manner of presentation of CD.
- Section 93G: Information to be adopted by local authority in relation to LTP

As modified by the Severe Weather Emergency Recovery Legislation Act 2023 and Severe Weather Emergency Recovery (Local Government Act 2002—Long-term Plan) Order 2023

What are the key benefits?

- 5.2 The key benefit of receiving submissions is to better understand the Community's feedback.

Who has been consulted?

The Hearings process is part of consulting the entire community. The community has also had the opportunity to provide informal feedback through drop in sessions and a community meeting.

Further Information

N/A

References (to or from other Committees)

Ordinary Council – 13 February 2024: Timetable for Long-term Plan 2023-27
Finance Assurance & Risk Committee – 20 February 2024: Timetable for Long-term Plan 2024-27

Finance Assurance & Risk Committee – 20 February 2024: Minor updates to Revenue and Financing Policy and Significance and Engagement Policy

Strategy, Wellbeing and Economic Development Committee – 27 February 2024: Minor updates to Revenue and Financing Policy and Significance and Engagement Policy

Infrastructure and Regulatory Committee – 27 February 2024: Minor updates to Revenue and Financing Policy and Significance and Engagement Policy

Māori Standing Committee - 5 March 2024: Minor updates to Revenue and Financing Policy and Significance and Engagement Policy

Wairoa Youth Council - 12 March 2024: Minor updates to Revenue and Financing Policy and Significance and Engagement Policy

Ordinary Council – 13 February 2024: Minor updates to Revenue and Financing Policy and Significance and Engagement Policy

Ordinary Council - 4 June 2024: Update to Fees and Charges

Ordinary Council - 4 June 2024: Adoption of the Long Term Plan 2024-27 Consultation Document

Confirmation of statutory compliance

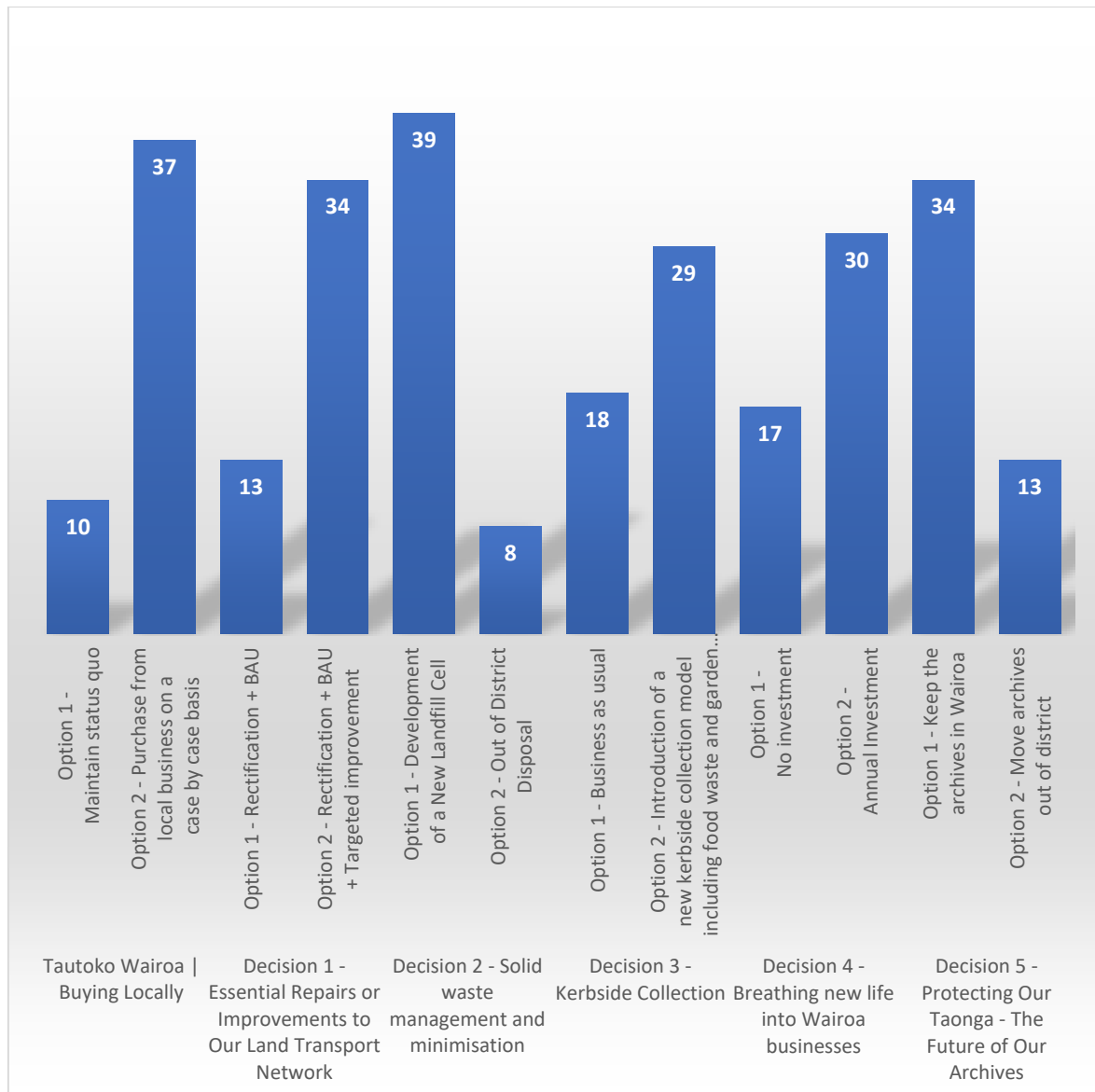
In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

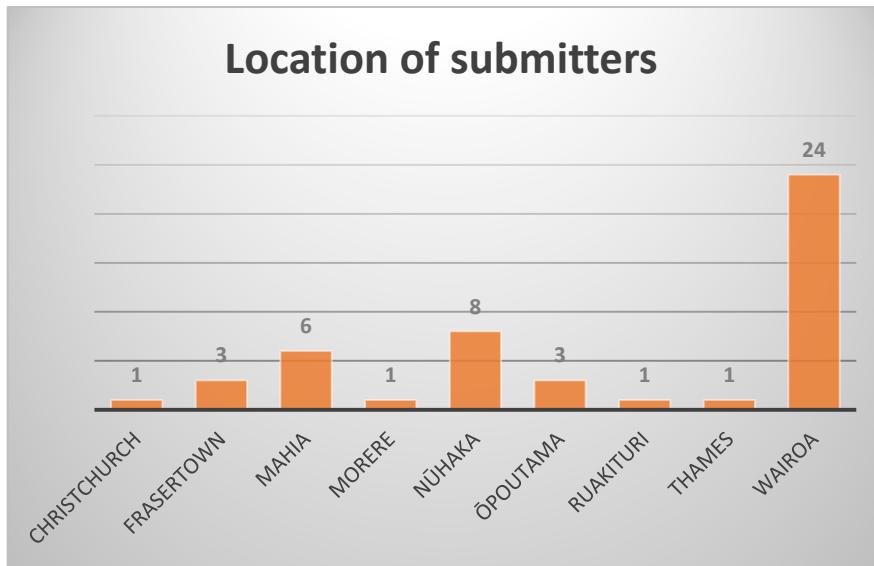
Long-Term plan submissions analysis

This report summarises the feedback received for each consultation item, along with other, more general feedback received through the submissions process. The consultation document details each topic and all submissions are included as an attachment to this report. In addition to single response tick-boxes, allowing respondents to select their preferred option for each consultation topic, submission forms also allowed free-text responses to provide additional comments related to the Long-Term Plan consultation. These responses were reviewed to identify key themes, concepts or issues within submitted feedback.

The LTP Consultation received 45 online submissions and 3 paper submissions. 7 responses were on behalf of a group or organisation (15%) and 9 respondents expressed their willingness to speak in-person in support of their submission (19%).



Although 50% of submitters were located in the Wairoa township, responses were received from across the district. There were two submissions received from outside of the Wairoa district.

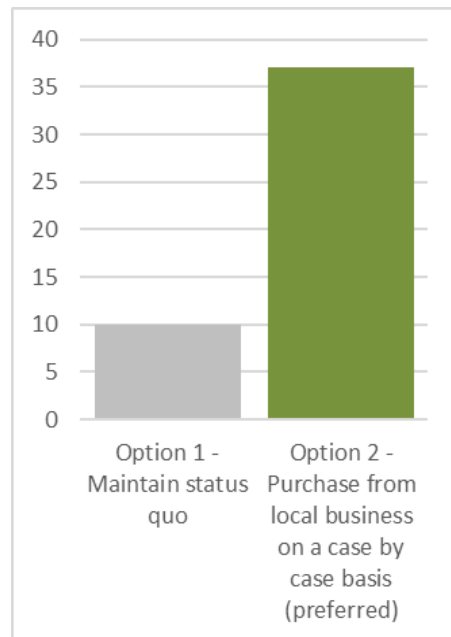


Tautoko Wairoa | Buying Locally

Respondents were presented with the below two options:
Option 1 - Maintain status quo
Option 2 - Purchase from local business on a case by case basis (preferred)

79% of respondents selected the preferred option 2.

Additional comments showed that, while there is strong support for buying locally to benefit the Wairoa community, there is also recognition of the need for responsible fiscal management and ensuring that all procurement decisions are made with the best interests of ratepayers in mind. Balancing these considerations will be crucial for the Council in implementing effective local procurement policies that support both economic development and financial prudence.



Key themes from the respondents are as follows:

Balancing Local Support with Financial Prudence: There is a clear emphasis on balancing the desire to support local businesses with the need for financial efficiency. Respondents acknowledge that while supporting local businesses is important for community development and economic resilience, it should not come at the cost of overpaying when more cost-effective options are available through larger contracts or online purchasing. There is a consensus that local businesses should be supported when they can offer competitive value and quality but that there should be transparency in procurement decisions. Respondents suggest a flexible approach where local businesses are

prioritised when feasible and practical, especially when they can offer tailored solutions or services that meet the specific needs of the Council or community.

“There are sound reasons for the Council to purchase in bulk through already-in-place agreements and protocols. However, Council should make every effort to purchase locally wherever possible keeping ratepayer money within the community.”

“Council should endeavour to source everything locally before looking outside Wairoa.”

“If it unnecessarily increases costs for things that don't add value to Council services and activities (e.g., pens!), it is better to go for the lowest cost given all of the challenges our district faces and direct the funds elsewhere.”

“Inappropriate at this juncture to be removing access to quality discounts at a time where fiscal restraint needs have never been more evident no matter how much we would love to tautoko local.”

“WDC is to ensure this is covered competitively in Finance, Assurance & Risk committee policies and procedures.”

“The purpose of council is not to support selected business by spending with them - its job is to support ALL business by providing services to the town which allow us to operate to the best of our abilities and grow.”

“May I suggest a certain percentage can be set aside for mandatory support of local businesses - say 25% local purchase, 75% nationally sourced. Many local businesses simply can't compete financially, but I'd be perfectly ok with a smidge extra spent to support local. Without business incentives here, our town will die.”

“In light of the recent flooding in Wairoa, which has compounded the ongoing recovery efforts from Cyclone Gabrielle, the Council must prioritise essential services and recovery. This includes getting the best bang for buck from All of Government contracts and the likes.”

Community and Economic Development: Many responses highlight the importance of local procurement in stimulating the local economy and creating jobs within Wairoa. Supporting local businesses is seen as crucial for the town's economic success and resilience, particularly in the context of natural disasters like recent flooding and post-Cyclone Gabrielle recovery.

“Tautoko Wairoa / Shop Local should be on signs on each store and each & everyone of us should be reminded that every dollar we spend locally keeps our economy going. Every dollar spent out of town is a nail in the coffin of our businesses.”

“Council would be supporting local business, helping to keep those business running, and keep them in our area.”

Environmental and Social Benefits: Local procurement is viewed favourably due to potential environmental benefits, such as reduced carbon footprint from transportation, and social benefits like stronger community ties and reduced economic disparities within Wairoa.

“Supporting local businesses can lead to more job opportunities within the community.”

