



I, Kitea Tipuna, Tumu Whakarae Chief Executive, hereby give notice that an Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting will be held on:

Date: Tuesday, 23 July 2024
Time: 10:00 AM
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting

23 July 2024

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

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- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

7 MINUTES OF THE PREVIOUS MEETING

Ordinary Meeting - 11 June 2024

**MINUTES OF WAIROA DISTRICT COUNCIL
TE ROHE O TE WAIROA RESERVES BOARD - MATANGIRAU MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 11 JUNE 2024 AT 10:00 AM**

PRESENT: Cr Denise Eaglesome-Karekare, Ms Michelle Mcllroy, Cr Roslyn Thomas (via Zoom), Cr Melissa Kaimoana, Mr Phillip Beattie, Mr Irah Heyder

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Sarayde Tapine** (Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Advisor), **Frances Manase** (Kaiurungi Mana Ārahi | Governance Officer), **Nathan Heath** (via Zoom), **Matt Tong** (DOC Operations Manager for Tairawhiti East Coast)

1 KARAKIA

The opening karakia was given by the Chief Executive, Kitea Tipuna.

2 APOLOGIES FOR ABSENCE

A lateness was noted for Ms Michelle Mcllroy due to attending another meeting until 10:30am.

3 DECLARATION OF CONFLICT OF INTEREST

To be declared as the agenda progresses.

4 CHAIRPERSON'S ANNOUNCEMENTS

The Chair, Cr Eaglesome-Karekare welcomed Matt Tong from the Department of Conservation (DOC) and the new WDC Governance Officer, Frances Manse to the meeting.

5 LATE ITEMS OF URGENT BUSINESS

Nil.

6 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING

COMMITTEE RESOLUTION 2024/30

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

That the minutes of the Ordinary Meeting held on 30 April 2024 be confirmed.

CARRIED

8 GENERAL ITEMS

8.1 UPDATE ON WDC STORMWATER INFRASTRUCTURE

COMMITTEE RESOLUTION 2024/31

Moved: Mr Irah Heyder

Seconded: Cr Melissa Kaimoana

The Pouwhakarae - Hua Pumau | Group Manager Assets & Infrastructure RECOMMENDS that Committee receive the report.

CARRIED

The Group Manager – Assets and Infrastructure noted that the team are working with Katarina Kawana and the work that she is doing around surrounding waterways that connects to the reserves.

Members discussed the replacement of a stormwater system on Grey Street and due to this work already being completed prior to the report being tabled, that any future replacement or upgrade work carried out by the Council be tabled earlier for the Board. It was noted that the Grey Street upgrade was an emergency works project therefore was due in a timely manner.

Cr Kaimoana noted including 3 kahui – Tapokorau Whanui, Mai Tawhiti and Hinemanuhiri when considering a name for the Waikorohiko Stream. Members agreed for the Tātau Tātau representatives sitting at the table to take it back to Tātau Tātau to include the Kahui as part of this work.

Matt Tong – DOC Operations Manager for Tairāwhiti East Coast

Mr Tong briefly introduced his role and provided a general update on what DOC are currently working on in the Wairoa district. He noted the focus areas particular to Wairoa being:

- Morere Hot Springs – Septic system replacement and hot water pipe replacement.
- Steering group working alongside the 2 kahui – Rakaipaaka and Rongomaiwahine and looking at what the re-opening looks like, due to re-open in Spring 2024 and what the future holds for ownership of the hot springs.
- Previous annual work programme around the Ngamotu wetland where traps, weed control and re-vegetation work of native species was done, however, noting that this work was completed around 2019.

He noted the potential for future reporting from DOC to provide support to the Board on the

below:

- Wetlands around Whakaki and Opoutama.
- Technical expertise in biodiversity and on request from the Board can provide that support to relevant reserves that the Board monitors.
- Reporting around Rangihoua and Ngamotu reserves.
- Reporting from Helen Jonas around the marine mammals stranding in the district.
- Moving forward with a plan for the Board and DOC to work together.

8.2 HBRC MAORI RELATIONSHIP MANAGER REPORT

COMMITTEE RESOLUTION 2024/32

Moved: Cr Melissa Kaimoana

Seconded: Ms Michelle Mcllroy

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that the Board receive the report.

CARRIED

Mr Heath provided updates to previous actions raised from the Boards previous meeting highlighting the below:

- HBRC are working with Pryde Contractors to move the Wairoa river bar.
- Rookery around Ngamotu and liasing with whanau when working on that part of the beach.
- Spoken to Naomi Wilson about Okaka Urupa and the loss of vegetation and tree plantings. He noted that he has reached out for short-term funding for the issue however it is clear that the work required around Okaka is more than just planting that is needed for a viable longer term solution.
- Proposed wananga about the issues at Ngamotu and to talk about the future of the reserve and what can be done collectively to best protect the reserve.
- Organising an engineer working on the erosion at Rangihoua to attend a future Board meeting to discuss the issue in-depth.
- Wairoa river bar management review currently being undertaken to look into what can be done moving forward.
- Previous support from DOC in providing traps and weed control, however, no ongoing support over a period of time.

Mr Heyder advised that the pill boxes needed a clean up.

The Chair, Cr Eaglesome-Karekare suggested looking at the Whangawehi catchment group and how the Board can replicate this and apply it to the preservation of the Boards reserves. The suggestion was made for the Board to view this in person in Spring this year.

Mr Beattie noted concerns from what has been presented from Andrew Newman’s Cyclone Gabrielle report in regard to the lower end of the river catchment, volume of silt and how that affects the river and bar management. He was advised that the Ruakituri catchment group is the only headwater structure and entity at this time with Nuhaka also making progress in this space.

Ms Mcllroy joined the meeting at 10:40am via zoom.
 Cr Roslyn Thomas left the meeting at 10:46am via zoom.

8.3 TE ROHE O TE WAIROA RESERVES BOARD MATANGIRAU DRAFT WORKPLAN 2024

COMMITTEE RESOLUTION 2024/33

Moved: Cr Denise Eaglesome-Karekare
 Seconded: Mr Phillip Beattie

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that the Board receive the report and consider and provide feedback and amendments to the draft workplan.

CARRIED

The Chief Executive noted updates to the work programme based on the feedback and discussion in the meeting with the updated workplan to be presented at the Boards next meeting.

The Meeting closed at 11:09am with a closing karakia given by the Chief Executive, Kitea Tipuna.

The minutes of this meeting were confirmed at the Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting held on 23 July 2024.

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CHAIRPERSON

MATANGIRAU RESERVES BOARD – ACTION TABLE

<u>MEETING THE ACTION WAS RAISED IN</u>	<u>ACTION</u>	<u>OFFICER RESPONSIBLE</u>	<u>COMMENTS</u>	<u>STATUS</u>	<u>PUBLIC EXCLUDED</u>
30/04/2024	To provide an update on the WDC stormwater infrastructure at the next meeting	Michael Hardie		Completed	No

30/04/2024	Invite DOC to the next meeting to establish the relationship between the board again	Sarayde Tapine		Completed	No
11/06/2024	Source Katarina Kawana report on waterways in question that also connect to MRB reserves and produce at next meeting (23 July)	Michael Hardie			No
11/06/2024	Invite HBRC Engineer working on erosion at Rangihoua to the next meeting (23 July) to report on the work being done at Rangihoua	Nathan Heath			No
11/06/2024	HBRC Follow-up of consultation process with mana whenua in regard to the rock work being done at Whakamahia	Nathan Heath			No

8 GENERAL ITEMS

8.1 TE ROHE O TE WAIROA RESERVES BOARD MATANGIRAU DRAFT WORKPLAN 2024

Author: Sarayde Tapine, Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices: 1. Matangirau Reserves Board - Draft Workplan 2024 [↓](#)

1. PURPOSE

- 1.1 This report provides information for the Board on the Te Rohe o Te Wairoa Reserves Board Matangirau Draft Workplan 2024 based on the discussion and feedback from the Board's last meeting. No decisions are required by the Board at this stage.

RECOMMENDATION

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that the Board receive the report and adopt the workplan attached as Appendix 1 for the Te Rohe o Te Wairoa Reserves Board – Matangirau.

2. BACKGROUND

- 2.1 The Boards draft workplan for 2024 is attached as Appendix 1 to the report for members to consider.
- 2.2 This has been created and based on the discussion and feedback received from the Boards last meeting on Tuesday 11 June where members discussed a draft workplan for the year and what they wanted included in the plan.

References (to or from other Committees)

Tuesday 30 April Te Rohe o Te Wairoa Reserves Board Matangirau Meeting.

Tuesday 11 June Te Rohe o Te Wairoa Reserves Board Matangirau Meeting.



TE ROHE O TE WAIROA RESERVES BOARD MATANGIRAU – DRAFT WORKPLAN 2024

This document is intended as a reference for the Matangirau Reserves Board to use in assessing and reflecting upon their achievements and commitments throughout the year. It may help inform the decision-making of the group and particularly the workload taken on by the group.

Key Performance Indicators	Officer/Member Responsible	Comments/Notes	Status
Whakamahia Reserves - plans to move forward with these reserves.	Phillip Beattie DOC		
Restoration plan of all reserves and lagoons with support from DOC.	Michelle McIlroy DOC		
Regular progress reports on the Cultural Trail project.	Denise Eaglesome-Karekare		
Reporting around Councils stormwater and infrastructure - - Katarina Kawana report to be tabled at the 23 July meeting.	CE – Kitea Tipuna		
Raising awareness of the Waikorohiko stream, specifically relocating the tuna, re-vegetation, planting and the history behind it.	Michelle McIlroy		
Ngamotu and Okaka – plans to move forward with these reserves. - Wananga at Te Rauhina Marae (Naomi Wilson chair of Te Rauhina Marae) with DOC collaboration on the history of the area.	All DOC		

Rangihoua Reserve – - HBRC Engineer report expected by EOY – suggestion made for 23 July hui for the report to be tabled (Nathan Heath). - Recommendation to Council to have the entire reserve added to MRB to monitor and manage.	All		
To acknowledge and raise the significance of the purakau and tipuna from the Rangihoua Reserve.	All		
Advocacy around Rangihoua for HBRC to provide protection on the waterway side.	All		
To advocate for the Wairoa bar to be managed in Wairoa rather than from HBRC.	All		
River mouth management, depth levels and dredging of the river that impact on the reserves.	All		
Advocate for education and history in each MRB reserve area for future generations.	All		

9 PUBLIC EXCLUDED ITEMS**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - River Reserve Restoration Project Update	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>