

**MINUTES OF WAIROA DISTRICT COUNCIL
FINANCE, ASSURANCE & RISK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 9 JULY 2024 AT 12:31 PM**

PRESENT: His Worship the Mayor Craig Little, Cr Jeremy Harker, Cr Denise Eaglesome-Karekare, Mr Philip Jones, Cr Benita Cairns, Cr Melissa Kaimoana

IN ATTENDANCE: **Michael Hardie** (Tumu Whakarae | Acting Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Lauren Jones** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Acting Group Manager Community Services and Development), **Frances Manase** (Kaiurungi Mana Ārahi | Governance Officer)

1 KARAKIA

The opening karakia was given by Cr Jeremy Harker.

2 APOLOGIES FOR ABSENCE

Nil.

3 DECLARATION OF CONFLICT OF INTEREST

To be declared as the agenda progresses.

4 CHAIRPERSON'S ANNOUNCEMENTS

Nil.

5 LATE ITEMS OF URGENT BUSINESS

LATE ITEMS

COMMITTEE RESOLUTION 2024/206

Moved: Mr Philip Jones

Seconded: Cr Jeremy Harker

That the reports 8.1 Monthly Financial Report to 31 May 2024 and 8.2 Risk Discussion – Flood Event 26 June 2024 be received as late items.

CARRIED

6 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14

requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING

COMMITTEE RESOLUTION 2024/207

Moved: Mr Philip Jones

Seconded: Cr Denise Eaglesome-Karekare

That the minutes of the Ordinary Meeting held on 11 June 2024 be confirmed.

CARRIED

8 GENERAL ITEMS

8.1 WAIROA RECOVERY UPDATE JULY 2024

COMMITTEE RESOLUTION 2024/208

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Benita Cairns

The Tautoko Whakaora - Recovery Support RECOMMENDS that Committee receive the report.

CARRIED

The Recovery Support Officer spoke to the report highlighting the below:

- MPI Funds, the council have had two. This fund has now been exhausted on various projects.
- The community hubs have had 3 e-pods delivered to Wairoa.
- Silt and debris fund - Feedback from Jamie Cox advised we have asbestos in houses which will be costly. The Group Manager – Finance and Corporate Support spoke on repurposing the silt and debris fund to cover this work.
- The Chair, Mr Jones raised concerns in regard to the landfill capacity after the June floods and discussed repurposing costs from the silt and debris fund to address this.
- The Chair, Mr Jones stated that the Council needs to be transparent if the fund is repurposed.
- It was agreed that the Group Manager Finance and Corporate Support and the Group Manager Assets and Infrastructure will meet with the Hawke's Bay Regional Council (HBRC) Recovery team to identify an appropriate and correct process to do so.

8.1 MONTHLY FINANCIAL REPORT TO 31 MAY 2024

COMMITTEE RESOLUTION 2024/209

Moved: Cr Jeremy Harker

Seconded: Mr Philip Jones

The Pouwhakarae - Putea Tautawhi Rangapu | Group Manager Finance and Corporate Support RECOMMENDS that Committee receive the report.

CARRIED

The Group Manager – Finance and Corporate Support introduced the report noting that an audit is scheduled for September. The Chair, Mr Jones highlighted that these budgets are from April and would like a June budget update at the August scheduled meeting.

The Group Manager of Finance and Corporate Support informed that the rate increase can only be implemented after the Long-term Plan (LTP) adoption. He advised he is working with the software company to notify homeowners of new direct debits noting that the system can calculate these changes while LTP submissions are open. His Worship the Mayor requested a thorough review of the report for more definitive answers to be tabled at the next scheduled Ordinary Council meeting.

8.2 RISK DISCUSSION - FLOOD EVENT 26 JUNE 2024

COMMITTEE RESOLUTION 2024/210

Moved: Cr Jeremy Harker

Seconded: Mr Philip Jones

The Pouwhakarae - Putea Tautawhi Rangapu | Group Manager Finance and Corporate Support RECOMMENDS that Committee receive the report and notes the risks inherent and consequential arising from the Response and Recovery Programmes.

CARRIED

The Group Manager – Finance and Corporate Support introduced the report and highlighted the below:

Current and potential risks

- Assess current and potential risks and work with Hawke's Bay Civil Defence Emergency Management (HBCDEM) on contingency plans to mitigate these e.g. further heavy rain events.
- Understand cumulative impacts from previous weather events.
- The management of flood-damaged material/waste, particularly from affected houses.
- Ongoing assessment of land management control.
- Review of river management with HBRC.
- The relationship between WDC and HBRC and how this impacts the support WDC provides to the community.
- Cr Eaglesome-Karekare was supportive of the inclusion of local knowledge and expertise for future river bar management.
- As the team have two recovery systems in place, the committee agreed that WDC does not have enough resources to manage business as usual and is therefore a risk that needs to be acknowledged. Cr Eaglesome-Karekare suggested sourcing a fund that

would support the recovery team.

The flooding event has had an impact on the LTP consultation process. All caravan sessions were cancelled. The Group Manager of Community Services and Development suggested:

- Update the consultation plan to include posters in local stores, online submission forms, and hard copies at accessible locations.
- Continue with face to face consultations when requested.
- His Worship the Mayor suggested creating new caravan sessions where elected members are present to answer questions.
- Have a phone line for community members that are unable to attend in person.

RESOLUTION TO EXCLUDE THE PUBLIC

MOTION

COMMITTEE RESOLUTION 2024/211

Moved: Mr Philip Jones

Seconded: His Worship the Mayor Craig Little

That the public be excluded from the following parts of the proceedings of this meeting at 2:04pm
 The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>Class 4 Gaming Application to relocate Pokie Machines to Frasertown Tavern</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information.</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

PODS – Temporary Housing	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
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CARRIED

MOTION

COMMITTEE RESOLUTION 2024/212

Moved: Cr Jeremy Harker

Seconded: Mr Philip Jones

That the committee moves out of Closed Committee into Open Committee at 2:29pm.

CARRIED

The Meeting closed with a collective karakia led by Cr Denise Eaglesome-Karekare at 2:32pm

The minutes of this meeting were confirmed at the Finance, Assurance & Risk Committee Meeting held on 6 August 2024.

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CHAIRPERSON