



**I, Kitea Tipuna, Tumu Whakarae Chief Executive, hereby give notice that
Finance, Assurance & Risk Committee Meeting will be held on:**

Date: Tuesday, 9 July 2024
Time: 12:30 pm
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Finance, Assurance & Risk Committee Meeting

9 July 2024

MEMBERSHIP: His Worship the Mayor Craig Little, Cr Jeremy Harker, Cr Denise Eaglesome-Karekare, Mr Philip Jones, Cr Benita Cairns, Cr Melissa Kaimoana

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

Order Of Business

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- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

7 MINUTES OF THE PREVIOUS MEETING

Ordinary Meeting - 11 June 2024

**MINUTES OF WAIROA DISTRICT COUNCIL
FINANCE, ASSURANCE & RISK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 11 JUNE 2024 AT 12:30 PM**

PRESENT: Cr Jeremy Harker, Cr Denise Eaglesome-Karekare, Mr Philip Jones, Cr Benita Cairns, Cr Melissa Kaimoana

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Sarayde Tapine** (Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Advisor), **Frances Manase** (Kaiurungi Mana Ārahi | Governance Officer), **Kate Standing** (Executive Principal), **Michelle Warren** (Health, Safety and Wellbeing Officer | Kaiurungi Hauora, Haumaru me te Oranga),

1 KARAKIA

The opening karakia was given by the Group Manager – Finance and Corporate Support, Gary Borg.

2 APOLOGIES FOR ABSENCE

APOLOGY

COMMITTEE RESOLUTION 2024/209

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

That the apology received from His Worship the Mayor, Craig Little be accepted and leave of absence granted.

CARRIED

3 DECLARATION OF CONFLICT OF INTEREST

To be declared as the agenda progresses.

4 CHAIRPERSON'S ANNOUNCEMENTS

Nil.

5 LATE ITEMS OF URGENT BUSINESS

LATE ITEM

COMMITTEE RESOLUTION 2024/210

Moved: Cr Jeremy Harker

Seconded: Cr Benita Cairns

That the report Item 8.1 Health, Safety and Wellbeing report be received as a late item.

CARRIED

6 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING**COMMITTEE RESOLUTION 2024/211**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the minutes of the Ordinary Meeting held on 14 May 2024 be confirmed.

CARRIED

8 GENERAL ITEMS**8.1 MONTHLY FINANCIAL REPORT TO 31 MARCH 2024****COMMITTEE RESOLUTION 2024/212**

Moved: Cr Jeremy Harker

Seconded: Cr Benita Cairns

The Pouwhakarae - Putea Tautawhi Rangapū | Group Manager Finance and Corporate Support RECOMMENDS that Committee receive the report.

CARRIED

Members were advised that recovery related expenditures and revenues have been included in the report which will assist in audit processes and the development of the annual report.

The Chair raised concerns in regard to the costs of renewals due to the significant backlog or unknown renewals and advised that this should be included as part of the Councils Infrastructure Strategy indicating roughly when they would occur. He advised a preference for refining renewals to be specific as income is generated from this and allows the Council to identify their capacity to borrow and fund those renewals over an average basis of 25 years.

8.2 ASSETS & INFRASTRUCTURE MONTHLY RISK UPDATE

COMMITTEE RESOLUTION 2024/213

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

The Pouwhakarae - Hua Pūmau | Group Manager Assets & Infrastructure RECOMMENDS that Committee receive the report and note the direction given.

CARRIED

The Group Manager – Assets and Infrastructure noted the types of risks and level of priority of each risk within the report highlighting the need for risk reporting to ensure governance oversight in managing those risks relevant to the Assets and Infrastructure department.

Cr Eaglesome-Karekare raised concerns in regard to the wastewater inflow and infiltration risk presented in the report. Members were advised that investigations are ongoing, however, recent weather and rain events have had a significant impact on the inflow into the pump station especially on the North Clyde side of town. Members discussed and agreed for aligning an element of mitigation to each risk rather than an “update” as such to ensure there is something being done about the risks posed to the Council and how this will drive the Councils programme of work for what things can be done to mitigate each risk.

Members briefly discussed Councils levels of service and retaining talent/staff as a major risk to the Council and identified the below next steps for future reporting on risks:

- Quantifying high level risks and identifying the level of priority of each risk.
- Replicating similar reporting for other Council departments.
- What is expected from Council/Governance in terms of decision-making.
- Identifying the top 5 business risks to prioritise mitigating before Christmas 2024 and to include this as part of the elected members strategic planning day.

Cr Cairns left the meeting at 1:08pm.

Cr Cairns returned to the meeting at 1:11pm.

8.3 WAIROA RECOVERY UPDATE JUNE 2024

COMMITTEE RESOLUTION 2024/214

Moved: Mr Philip Jones

Seconded: Cr Jeremy Harker

The Tautoko Whakaora - Recovery Support RECOMMENDS that Committee receive the report.

CARRIED

The Group Manager – Finance and Corporate Support highlighted changes since the last report being:

- Discovery phase has been completed and the next step is undertaking assessments to each property identified on page 37 of the report to understand the work required to move into

project management for each rebuild to begin.

- Transitioning to a new action plan for recovery which will be revisited following the adoption of the long-term plan consultation document to ensure the implementation of proper targets and objectives around the plan to then plan for future resourcing.

8.1 HEALTH, SAFETY AND WELLBEING REPORT

COMMITTEE RESOLUTION 2024/215

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

The Health, Safety and Wellbeing Officer| Kaiurungi Hauora, Haumaru me te Oranga RECOMMENDS that Committee receive the report.

CARRIED

The Health, Safety and Wellbeing Officer introduced herself and provided relevant updates to her focus areas contained within the report being:

- Implementing a Health, Safety and Wellbeing Strategy for the next 3 years.
- How to do an internal audit to identify the gaps at Council.
- Utilising ecoportal throughout all Council departments – Increase in training and socialising ecoportal with staff which will improve future reporting to the committee.
- Utilising ecoportal as a risk management tool overall for Council.
- Implementing training and wellbeing plans including a wellbeing week.
- Succession planning for a Health and Safety Cadet position.

A request was made from the Chair for the following months report to include the Health Safety and Wellbeing Officers initial top five health and safety risks and to test them over the next 6 months to see how they change.

The Meeting closed at 1:45pm with a closing karakia given by the Group Manager – Finance and Corporate Support, Gary Borg.

The minutes of this meeting were confirmed at the Finance, Assurance & Risk Committee Meeting held on 9 July 2024.

Māori Standing Committee – Action Table

<u>MEETING THE ACTION WAS RAISED IN</u>	<u>ACTION</u>	<u>OFFICER RESPONSIBLE</u>	<u>COMMENTS</u>	<u>STATUS</u>	<u>PUBLIC EXCLUDED</u>
20/02/24	Request made for a workshop to look at the second iteration of the recovery plan alongside the long-term plan.	Gary Borg	On hold until second iteration of the recovery plan is provided.	In progress	No

26/03/2024	Lessons learnt paper on what costs were incurred by Council over the last 14 months, what has Council be reimbursed for and what is outstanding with potential for reimbursement.	Kitea Tipuna	This will enable council to acknowledge lessons observed during this period and to avoid going through the same situation again. Opportunity to present good things that happened during Cyclone Gabrielle as well.	In progress	No
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CHAIRPERSON

8 GENERAL ITEMS

8.1 WAIROA RECOVERY UPDATE JULY 2024

Author: Steve Baker, Tautoko Whakaora - Recovery Support

Authoriser: Gary Borg, Pouwhakarae - Putea Tautawhi Rangapū | Group Manager Finance and Corporate Support

Appendices: Nil

1. PURPOSE

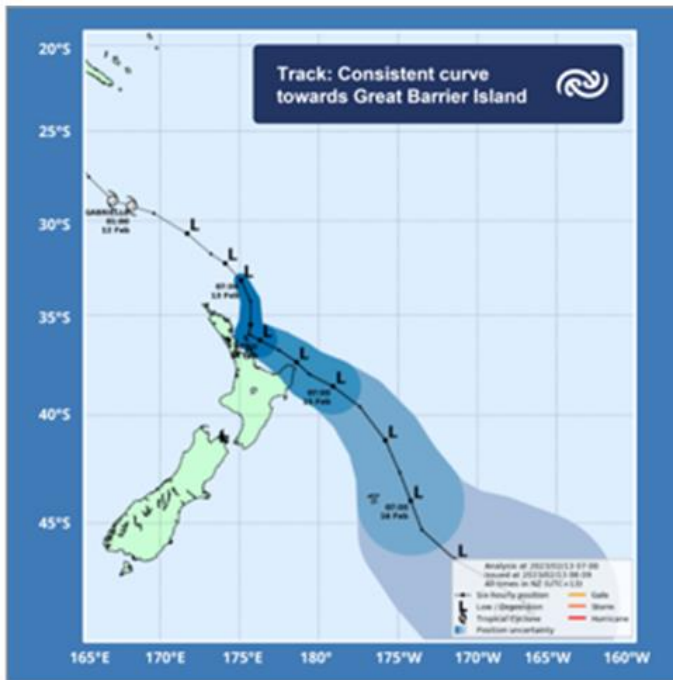
- 1.1 To update the Committee on progress of the Cyclone Gabrielle recovery program to 30 June 2024.

RECOMMENDATION

The Tautoko Whakaora - Recovery Support RECOMMENDS that Committee receive the report.

2. BACKGROUND

- 2.1 At 0515 Hrs Tuesday 14 February 2023, Hawke's Bay region declared a State of Local Emergency due to the flooding effect of Cyclone Gabrielle. At 0843 Hrs, the Minister for Emergency Management declared a State of National Emergency to assist in the response. The declaration applied to Northland, Auckland, Tairāwhiti, Bay of Plenty, Tararua District, Waikato, and Hawke's Bay.
- 2.2 Cyclone Gabrielle resulted in extensive flooding across the north and east of the North Island. Major flooding occurred in the Wairoa District as the Wairoa River and numerous tributaries overtopped their banks, causing flooding into residential areas, and cut off rural communities. There was extensive surface water flooding across the district in all catchments.



- 2.3 The impact of Cyclone Gabrielle to whānau, whare, whenua, and our pātaka has been destructive and devastating. The consequences are felt by everyone and every community in our rohe. No one is unaffected. We expect, based on other New Zealand flood events, that the social and economic consequences will worsen in the upcoming months and years.
- 2.4 The key area of impact in the Wairoa District was in the north of Wairoa with the river breaching its banks on the north-western side of the town and flooding the rural areas of Waihirere and Ruataniwha, and urban area of North Clyde. There were however floods in Awamate - on the other side of the river, Frasertown, Whakakī, Nuhaka and Mahia, where damage to homes was more limited.
- 2.5 There was also significant damage to the landscape, rural properties and the primary sector, including horticulture, cropping, dairy, sheep and beef, and forestry. Many farms have limited access to and within their properties due to farm tracks being cut off or washed out. Water damage, erosion and silt deposition have damaged fences, access tracks, water infrastructure, destroyed crops (particularly maize and squash) and silage/hay loss and caused damage to ancillary farm buildings and dairy sheds. There has been significant pasture loss.

KEY MESSAGES – 30 June 2024

2.6 Status of stickered homes

Category	Peak March 2023	Rain Event 23 Nov 2023	As at 20 June 2024	Movement from May Update
Green			122	12
White	198		143	(11)
Yellow	146	16	90	(1)
Red	2	2	3	-

Explanation of the different Placard types can be found at:

<https://www.building.govt.nz/assets/Uploads/managing-buildings/post-emergency-building-assessment/rapid-building-assessment-placards-and-forms-quick-guide.pdf>

- 2.7 Information obtained from our Kaimanaaki by visiting impacted properties, and discussions with other agencies operating in this space is that there are.

Placarded houses listed by lead agency managing rebuild.	Number	Comment
Recovery Team	23	
TToTW	20	
Church of Latter-Day Saints	4	
Non-Contactable	7	
Ownership Challenges	11	Trusts/absent homeowners/deceased estates
Jehovah Witness (JHW)	1	
Awaiting Final Inspection	80	Generally, require minimal assistance
Sub total	146	
Fully Insured	65	
With insurance challenges	18	Insurance challenges include underinsured and bank mortgage capture of insurance monies
Total	229	

- 2.8 In May 2024 a project manager was appointed to the rebuild programme to provide additional impetus and a strategic overview. It is anticipated that, with the support of elected members, a defined schedule of works will facilitate securing additional external funding to complete the programme. An initial discovery exercise culminated in the presentation of a ‘Way Forward’ Proposal, containing the following phases:

June – August 2024	Phase 1 - Establishment Development of project team and support structure.
July – September 2024	Phase 2 - Allocation and assessment. Communicate with rebuild providers allocate housing. Note a prioritisation model has been in use for some time to assist in determining priority of rebuilds.
August 2024 – June 2025	Phase 3 – Rebuild Implementation, monitoring and closure. Allocate tasks and all trades; Track progress; Close off sites.

- 2.9 MPI – With an original delivery cut-off of 31 December 2023 the recovery team attained an extension of delivery to 31 March 2024 from NIWE and MPI. It has been a dynamic process with deliverables changing after considering community feedback. There has also been the need to try and fund greater levels of historical response expenditure that were unable to be funded through other avenues. This has led to recovery staff working with MPI to obtain the funding variation between the Isolated Communities and Community Hub grants. The pressure is most definitely on in the next couple of months to get these projects and funding over the line.

The Isolated Community fund has been fully consumed. It includes:

- \$ 7,000 initial recovery plan
- \$ 87,000 in funding Welfare claims not covered by NEMA.
- \$ 14,000 MPI project back-office costs including administration and support.
- \$ 96,000 for 2 10ft mobile EPODS (not the contents)
- \$ 45,000 for Recovery Plan reset.

We are having a reset in the Community Hubs Project to ensure maximum delivery from this fund and eliminate potential duplication with other providers in the district.

To date we have spent.

- \$95,000 on a 20ft EPOD and its contents [this has been delivered to Wairoa](#)
- [\\$64,000 for the contents of the two mobile EPODS due for delivery June/July 2024.](#)

- 2.10 Recovery Plan reset – A revised recovery plan is being progressed by the Chief Executive. It formed the cornerstone for Councils application to the DIA for extended funding of the recovery operation into 2024/25
- 2.11 The Current Recovery Plan consists of several, independent or at times interlinked, work-packages many of which are underway concurrently. Section 4 of this report provides a high-level ‘Dashboard’ overview of each of these work-packages to the [23rd of June 2024](#).
- 2.12 In the 2023/24 Annual Plan Council committed to fund the operational costs associated with the Recovery Office for \$500,000 (due to rates affordability council chose not to rate fund this amount). To date in 2023/24 the Recovery Office has not drawn down on this budget.

3. FINANCE, AUDIT AND RISK COMMITTEE WORKSHOP 25TH JULY 2023

- 3.1 On the above date the Finance, Audit and Risk Committee workshopped the Wairoa Recovery Plan June update as presented to Council on the 18th of July 2023
- 3.2 Consequently, the Committee requested that the following changes to the monthly dashboard and 6 weekly full report to Council.
- 3.2.1. A confidence rating be applied to the information supplied for each work-package with a clear key.
- 3.2.2. Overall risk to Council rating by work-package – with a clear key.
- 3.2.3. Mitigation measures to reduce the risk or increase the confidence rating for each work-package.

3.3 Confidence Rating

3.3.1. In terms of a confidence rating, it is proposed to use a Likert-type scale with the following values.

- 1 – Not Strongly Confident
- 2 – Not Confident
- 3 – Neutral
- 4 – Confident
- 5 – Strongly Confident

3.4 Risk

3.4.1. When identifying risks, the following risk categories should be used to prompt risk thinking,

- Financial & Economic
- Health and Safety
- Legal Compliance
- Political reputation
- Human Resources
- Operations
- Information (Communication, IT and data)
- Environment (natural disasters, industry change, cultural and demographic change, central government change)

3.4.2. Overall risk to Council is based upon the Risk Matrix as shown in the following table:

	Consequences				
Probability/ Likelihood	Insignificant	Minor	Moderate	Major	Catastrophic
	1	2	3	4	5
Likely	M	H	E	E	E
Moderate	M	H	H	E	E
Rare	L	M	H	E	E
Very Rare	L	L	M	H	E
Unanticipated	L	L	M	H	E

L = Low M = Moderate H = High E = Extreme

3.4.3. Likelihood.

Likelihood is the probability or frequency of the risk event occurring. It’s usually rated in terms of an annual occurrence and a percentage chance of the event happening within a specified timeframe.

Information on past-experience and frequency and future trends may inform the assessment of likelihood.

The following criteria are intended to provide a common understanding and application of assessments of likelihood.

Likelihood Criteria	%
(1) Unanticipated	0 – 10
(2) Very Rare	10 – 25
(3) Rare	25 – 75
(4) Moderate	75 – 90
(5) Likely	90 – 100

3.4.4. Impact.

Also called severity or consequences, the impact (y-axis) aims to determine the level of effects that the risk could cause.













1. **Insignificant** – minor or negligible consequences
2. **Minor** – consequences
3. **Moderate** – consequences
4. **Major** – consequences
5. **Catastrophic** – consequences









The following table gives guidance into the impact assessment for the different categories of risk above.

Risk consequence assessment criteria					
Rating → Risk category↓	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
Financial / Economic	Loss less than \$5,000 or less in any 12-month period.	Loss \$5,000 to \$50,000 in any 12-month period.	Loss \$50,000 to \$200,000 in any 12-month period.	Loss \$200,000 to \$1m in any 12-month period.	Loss of \$1m or greater in any 12-month period.
Health & Safety	Minor incident, no medical attention needed. No impact on public health and safety. Event report to Health & Safety officer.	Incident incurring minor injury, short term sickness, or requiring moderate medical attention and up to 2 weeks. Event report to Health & Safety officer.	Incident requiring significant medical attention and 2 weeks to 3 months impact, or minor effect on many people. Event report and investigation to Health & Safety officer.	Serious injury or hospitalisation to several people. Serious harm event with 3 + months impact to persons. Serious harm event report and investigation submitted to Health & Safety officer.	Loss of life. Wide-spread injury or illness. Event report and event investigation to Health & safety officer.
Human Resources	Permanent staff turnover of 0 to 10% p.a. Can be absorbed within normal operations, minimal impact.	Permanent staff turnover 10 to 15% p.a. Minor incident contained with local resources.	Permanent staff turnover 15 to 20% p.a. Significant impact likely to be of medium-term significance to the organisation and require additional resource.	Permanent staff turnover 20 to 30% p.a. Important organisation targets cannot be achieved. Substantial organisational changes and/or additional resource needed.	Permanent staff turnover exceeds 30% p.a. Organisation targets cannot be achieved. Substantial organisational changes and/or additional resource needed.
Legal	WDC sued or fined less than \$5,000.	WDC sued or fined between \$5,000 to \$50,000.	WDC sued or fined between \$50,000 to \$200,000.	WDC sued or fined between \$200,000 to \$1m.	WDC sued or fined in excess of \$1m.
Reputation	Negative reaction from individuals or local interest groups.	Loss of confidence among sections of the community Negative media coverage nationwide for up to 2 days Local adverse political	A manageable loss in community confidence. Negative media coverage nationwide for several days. Regional adverse	Major loss in community confidence requiring substantial time to remedy. Negative media coverage nationwide for up to 2 weeks	Insurmountable loss in community confidence. Negative media coverage nationwide for more than 2 weeks. Nationwide adverse political comment for more than 1 week.









Risk consequence assessment criteria					
Rating → Risk category↓	Insignificant (1)	Minor (2)	Moderate (3)	Major (4)	Catastrophic (5)
		comment and/or media coverage for several days.	political comment and/or media coverage for a week.	Nationwide adverse political comments for several days	
Operational	<p>Isolated loss of operational capability.</p> <p>No effect on strategic goals and only temporary effect on level of service.</p> <p>In the case of essential services (such as water supply) impact of < 3 hrs to < 100 people.</p>	<p>Loss of operational capability in some areas.</p> <p>Strategic goals and levels of service temporarily affected.</p> <p>In the case of essential services (such as water supply) impact of 3 – 12 hrs to < 100people, or< 3 hrs to > 100 people or key customers.</p>	<p>Substantial loss of operational capability for 1 to 2 weeks.</p> <p>Serious disruption to strategic goals and LOS.</p> <p>In the case of essential services (such as water supply) impact of 12 – 24 hrs to < 100 people, or3 – 12 hrs to > 100 people or key customers.</p>	<p>Substantial loss of operational capability for 2 to 4 weeks.</p> <p>Serious disruption to strategic goals and LOS.</p> <p>In the case of essential services (such as water supply) impact of 24 – 72 hrs to < 100 people, or12 – 24 hrs to > 100 people or key customers.</p>	<p>Substantial loss of operational capability for over 4 weeks.</p> <p>Serious disruption to strategic goals and LOS.</p> <p>In the case of essential services (such as water supply) impact of > 72 hrs to ≥ 100 people.</p>
Project impacts	Negligible impact on project objectives.	Minor effects relatively easily rectified.	Some project objectives affected.	Important project objectives cannot be achieved.	Project objectives cannot be met.
Natural environment	<p>Localised short term reversible damage to aquatic and/or terrestrial ecosystems, and/or visual effects.</p> <p>No identifiable reduction in species.</p>	<p>Localised minor reversible damage to aquatic and/or terrestrial ecosystems.</p> <p>Temporary reduction to one species.</p>	<p>Moderate environmental damage,local importance. Prosecution possible.Widespread medium term reversible damage to aquatic and/or terrestrial ecosystems.</p> <p>Moderate reduction in one or more species.</p>	<p>Major effect and, long term impact.</p> <p>Prosecution expected. Widespread long term reversible damage to aquatic and/or terrestrial ecosystems. Significant reduction in one or more species.</p>	<p>Serious damage of national importance and irreversible impact.</p> <p>Prosecution expected.Widespread irreversible damage to aquatic and/or terrestrial ecosystems.</p> <p>Permanent loss of one or more species.</p>





4. DASHBOARD

Work-Package	Lead	Work-Package Status					Information confidence	Risk
		Scope	Resources	Schedule	Cost			
The EOC (emergency Operations Centre).	Local Controller					5	Low	
	<p>Update</p> <p>Council spent \$61,000 on external costs in running the EOC and \$186,000 in staff wages and salaries. The cost of running the EOC is not claimable.</p> <p>Risk and Mitigation</p> <p>Risk is low as costs have already been incurred.</p>							
NEMA – Welfare	Local Controller					5	Low	
	<p>Update</p> <p>This fund is now closed. Some \$95,000 of unclaimable costs have been funded under the MPI Isolated Communities fund. \$480,000 of funding has been received against expenditure of \$481,000.</p> <p>Risk and Mitigation</p> <p>Risk is low as costs have already been incurred.</p>							
Recovery office	Wairoa Recovery Manager					5	Low	
	<p>Update</p> <p>The Group Manager Finance and Corporate Support has obtained \$25,000 in funding with further funding in the pipeline.</p> <p>Risk and Mitigation</p> <p>Funding from DIA towards recovery hub and Comms costs have enabled many of the costs that would otherwise have come under this work-package to be recorded and funded to Recovery Hub and Comms work packages below funded by DIA.</p> <p>Additional funding has been applied for from HBRC for 2024/25</p>							





Work-Package	Lead	Work-Package Status					Information confidence	Risk
		Scope	Resources	Schedule	Cost			
Recovery Hub	Wairoa Recovery Manager					4	Low	
<p>Update</p> <p>Funding obtained from DIA for \$250,000</p> <p>Team has been in place for several months. However, the delay in securing the team has impacted the schedule of work. Forecast underspend in this work-package of \$\$65,000 will offset the projected overspend in Community Communication, Engagement and Hui work-package below.</p> <p>The impact of the June 2024 weather event on this work package is unknown at the time of writing this report.</p> <p>Risk and Mitigation</p> <p>To keep costs down resources have been seconded from external agencies with no cost to Council.</p> <p>The Chief Executive has applied to DIA for 2024/2025 funding for this work-package. It is envisaged that the resourcing of the recovery office will be scaled back by this time.</p>								
Community Communication, Engagement and Hui	Recovery Manager					5	Low	
<p>Update</p> <p>Funding received from DIA \$450,000 so programme can be resourced at little or no cost to Council. Where possible team members have been seconded or funded from third parties such as MSD and Te Whatu Ora. We have allocated \$50,000 of this funding to consultation and engagement with the community on Flood Mitigation and \$11,000 for a review of the recovery office. Forecast spend in this work package indicates an overspend in budget by June 2024 but this is offset in the savings in the Recovery Hub.</p> <p>The impact of the June 2024 weather event on this work package is unknown at the time of writing this report.</p> <p>Risk and Mitigation</p> <p>DIA has provided us with considerable latitude as to what costs can be covered under this funding. This covers a range of activities and costs that would otherwise have had to be funded under the Recovery Office budget.</p> <p>The Chief Executive has applied to DIA for 2024/2025 funding for this work-package. It is envisaged that the resourcing of the recovery office will be scaled back by this time.</p>								









Work-Package	Lead	Work-Package Status					Information confidence	Risk
		Scope	Resources	Schedule	Cost			
Mayors Fund	EA (Office of the Mayor)						4	Low
<p>Update</p> <p>Some \$1.09m has been distributed to date with a further \$0.42m on hand to distribute.</p> <p>The panel has ringfenced \$500,000 out of this fund to help meet the anticipated shortfall of the Red Cross Fund to complete basic rebuild costs.</p> <p>\$78,000 has recently been received from First Light.</p> <p>Risk and Mitigation</p> <p>Panel decision using funding matrix as displayed on Councils website. Minutes kept of decisions.</p>								
Red Cross-Liveable Homes	Recovery Manager						4	Major
<p>Update</p> <p>There are still unknowns, and now we have people in the team who are trying to fill in the gaps as quickly as we can. We are working across the community agencies to help us do this.</p> <p>There are also a number who are underinsured, and others who are uninsured due to the cost of insurance.</p> <p>To add to the complexity there are a few different players operating in this space.</p> <p>We continue to work to close the information gaps and return our whānau to their whare. The Rebuild Project Manager has presented a ‘way forward’ proposal in this space. It forms the basis of section 2.8 earlier in this paper. A meeting with prospective funders took place on the 12 June 2024. We await feedback.</p> <p>Risk and Mitigation</p> <p>Red Cross funding matrix has been created and approved to ensure consistency amongst claimants and to speed up the process.</p> <p>Availability of workforce and tradespeople remains a challenge.</p> <p>Sourcing additional funds from other philanthropic groups and other agencies remains a work in progress.</p>								

Work-Package	Lead	Work-Package Status					Information confidence	Risk
		Scope	Resources	Schedule	Cost			
MPI – Isolated Communities	Resilience Pou Lead					4	Low	
<p>Update</p> <p>An extension to March 2024 has been obtained. To date some \$95,000 of unclaimable expenditure under the NEMA – Welfare fund has been applied for under this work package.</p> <p>The Isolated Community fund has been fully consumed. It includes:</p> <ul style="list-style-type: none"> • \$ 7,000 initial recovery plan • \$ 87,000 in funding Welfare claims not covered by NEMA. • \$ 14,000 MPI project back-office costs including administration and support. • \$ 96,000 for 2 10ft mobile EPODS (not the contents) • \$ 45,000 for Recovery Plan reset. <p>A variation to contract has been attained. The Assistance of MPI staff in this space has been outstanding. Based on actual expenditure the variation provides for expenditure to be transferred between the two NIWE funds based on objectives.</p> <p>Risk and Mitigation</p> <p>Recovery continues to work with MPI staff meet contract obligations and deliver outcomes for the community.</p> <p>There is a risk our current points of contact leave MPI prior delivery of the project.</p>								
MPI - Community Hub Resilience	Resilience Pou Lead					4	Low	
<p>Update</p> <p>One community has secured its own funding this impacts funding from DIA as the grant is limited to 100,000 per hub.</p> <p>As there are now only 7 Community Hubs to be funded Recovery has worked with MPI representatives to attain a funding variation between the two MPI grants.</p>								

Work-Package	Lead	Work-Package Status					
		Scope	Resources	Schedule	Cost	Information confidence	Risk
	<p>March Milestone report submitted along with invoices to uplift the final \$40,000 in funding before the 31 March 2024 cut-off.</p> <p>To date we have spent.</p> <ul style="list-style-type: none"> \$95,000 on a 20ft EPOD and its contents \$64,000 for the contents of the two mobile EPODS due for delivery 30 May 2024. <p>Provision has also been made under this grant for: First aid training of Whanau \$34,000 Water tank \$17,000</p> <p>We are having a reset in the Community Hubs Project to ensure maximum delivery from this fund and eliminate potential duplication with other providers in the district.</p> <p>Risk and Mitigation There is a risk our current points of contact leave MPI prior delivery of the project.</p>						
Temporary Accommodation Solutions	<p>Building Control Manager (Council) and Enabled Wairoa</p> <p>TToTW</p>					5	Low
	<p>Update</p> <p>TAS placement of units has slowed down considerably as demand has decreased. TToTW POD placements have remained steady and is progressing well.</p> <p>Risk and Mitigation</p> <p>These processes are being managed by Enabled Wairoa and TToTW with exemptions being lodged with WDC.</p>						

Work-Package	Lead	Work-Package Status						Risk
		Scope	Resources	Schedule	Cost	Information confidence		
Land Categorisation	Mayor & CE					3	Moderate	
<p>Update</p> <p>Land Classification project is linked to the outcome of the flood mitigation project.</p> <p>Risk and Mitigation</p> <p>Treasury has confirmed that \$70 million has been ring-fenced for flood mitigation/protection solutions for Wairoa. It is expected once a plan is confirmed there will be no Category 2 properties in Wairoa. However, there is an ongoing risk that flood mitigation works will not sufficiently cover all affected properties, and that ongoing weather events will add complexity.</p>								
Flood Mitigation	Mayor & CE					2	Catastrophic	
<p>Update</p> <p>Treasury has confirmed that \$70m has been ring-fenced for Wairoa flood mitigation.</p> <p>Options have been presented in Wairoa.</p> <p>Regional Recovery Agency (RRA) has proposed an Order in Council to streamline consenting processes to accelerate the programme. RRA is funding shared legal representation.</p> <p>Risk and Mitigation</p> <p>Significant inherent programme management risks and exposure to cost overruns. Income and Expenditure is not being processed through Council but HBRC. The implications for properties that would be adversely affected by the solutions considered 'practicable' are causing significant concerns.</p>								
NEMA - Solid Waste Management Fund	GM Assets and Infrastructure (Council)					5	Low	
<p>Update</p> <p>Councils Claims have been accepted. This work package is now closed.</p> <p>Risk and Mitigation</p> <p>Nil</p>								

Work-Package	Lead	Work-Package Status					Information confidence	Risk
		Scope	Resources	Schedule	Cost			
HBRC - Extreme Weather Event Recovery Activity (Silt & Debris)	GM Assets and Infrastructure (Council)					3	Major	
<p>Update</p> <p>A total of \$9.4M has been secured and is ringfenced for this work. \$7m has been paid and we have good reporting lines and tracking data for silt. High confidence that \$9.4M will be fully utilised. No overruns envisaged at this stage however potential asbestos issues and associated costs remain a risk to budget.</p> <p>Silt cleared from storage areas such as the Railway yard.</p> <p>Debris from stripping houses expected to increase over coming months. Potential asbestos issues and associated costs remain a risk to budget.</p> <p>It is understood that the fund has been extended to 31 December 2024. Staff are working with HBRC to see if the deadline for this fund could be extended beyond December 2024. Significant risk remains that we will be unable to utilise this fund for removing building materials including asbestos from the residential rebuild programme before this fund, even if it is extended, closes. It is understood that discussions are underway to see if some of this fund could be repurposed.</p> <p>On Sunday 11th of February, the Government announced a further package of \$63million for removal of silt and debris from areas affected by Cyclone Gabrielle with \$3m ringfenced for Wairoa. These funds have been gone to HBRC for work to be undertaken in the Wairoa area.</p> <p>Staff are reviewing expenditure in a few general ledger codes to determine if these can be funded through the silt fund. In June 2024 \$100,000 of expenditure in Parks and Reserves was identified as being claimable under this fund. This process is ongoing.</p> <p>Risk and Mitigation</p> <p>Comms have commenced for a final push on removing silt from under houses.</p> <p>Actual spend will be determined by the amount of silt and debris still to be collected.</p>								

Work-Package	Lead	Work-Package Status					
		Scope	Resources	Schedule	Cost	Information confidence	Risk
Infrastructure – Transport / Roading	GM Assets and Infrastructure (Council)					4	Major
<p>Update</p> <p>The initial \$16m response funding has been used well to get access back in most locations, and also to help with cashflow, a cost-scope adjustment request has been made and Council were successful in securing \$31m extra at 100% FAR. Funding for final reinstatement is being discussed with Waka Kotahi, likely to require Council share. Crown funding allocated for Te Reinga Bridge repair \$14m. if the cost of repair exceeds \$14m then the difference will be at Councils expense. Continual rain events are hampering progress. Expenditure of the \$31m extra funding currently sits at \$17m.</p> <p>Risk and Mitigation</p> <p>There is a drive to get this work complete before the end of June 2024, as the way forward beyond this date is uncertain.</p>							
Infrastructure – 3 Waters	GM Assets and Infrastructure (Council)					4	Major
<p>Update</p> <p>NEMA have finalised the threshold for Wairoa District Council \$324,995 for 60/40 government funding threshold, based on WDC confirmation of the capital value of the rating units at \$4,333,259,830.</p> <p>Damage has been incurred on both above ground assets, which are insured through AON, and below ground assets which are insured through LAPP.</p> <p>AON has made an initial payment of \$500,000. Final claims for LAPP and AON are being worked through with loss adjustors.</p> <p>The main action point from the December quarterly Report to NEMA was in relation to the progress on the Wairoa wastewater pond desludging as that is likely to determine the size of WDC’s 60/40 claim.</p> <p>Parklink have been engaged to carry out sludge surveys on the Wairoa and Māhia ponds to determine quantum of silt ingress.</p> <p>The Governments 60/40 infrastructure assistance programme relates only to underground infrastructure such as water and wastewater pipes. As such, any removal of silt in the Wastewater ponds falls under Councils material damage insurance policy managed through AON.</p> <p>The May 2024 quarterly update to NEMA due on the 1st of July has been filed.</p>							

Work-Package	Lead	Work-Package Status					
		Scope	Resources	Schedule	Cost	Information confidence	Risk
		Risk and Mitigation Insurance outcome is an unknown and therefore a potentially significant risk					

Key

	Green	Amber	Red
Scope	Current approved in-scope items can be delivered in full	Minor changes to core specification of quality of capability that will be delivered	Major changes to core specification of quality or capability that will be delivered
Costs	Variance between Total Approved Spend and Total Forecast Spend for the approved phase/s within +/- 5% of approved spend up to a value of \$50k	Variance between Total Approved Spend and Total Forecast Spend for the approved phase/s within +/- 10% of approved spend up to a value of \$100k	Variance between Total Approved Spend and Total Forecast Spend for the approved phase/s is greater than +/- 10% of approved spend or greater in value of \$100k
Schedule	Major milestones remain on track to meet the approved timelines	Major milestones are at risk however mitigating activities are in place in an effort to meet the approved dates	There is certainty that Major milestones have missed or will miss the approved dates
Resourcing	Workpackage resourced adequately and project team is performing to a high standard	Workpackage resourcing will cause a slip to schedule or cost or variance in scope if not	Workpackage resourcing is causing variance to schedule, cost or scope
Confidence	The overall confidence that the workpackage will deliver on its aims and objectives within scope, on cost, and on schedule	There are concerns that the workpackage may not deliver on its aims and objectives within scope, on cost, and on schedule. There are mitigation strategies in place to bring the workpackage back to "green"	There are significant issues in one or more of areas of scope, cost, or scheduling. The Workpackage is unlikely to achieve its objectives. There are mitigation strategies in place will not bring the workpackage back to "green"

5. FINANCIAL SUMMARY

Work Package	Actual to 30 June 2024	Forecast 30 June 2025	Comments
NEMA – Welfare			Funder NEMA
Expense	481,000	-	Ineligible Welfare expenditure not funded by NEMA transferred to Isolated Communities fund
External Funding (Income)	480,000	-	
Recovery office			Regional Recovery Agency
Expense	24,000	-	
External Funding received	25,000	-	
Surplus - carry forward	(1,000)	-	
<i>Shortfall - rate requirement</i>			
Recovery Hub			Funder DIA
Expense	180,000	100,000	Application submitted 30 May 2024 to obtain portion of \$2.4m earmarked for the 5 Hawkes Bay Councils, administered by the DIA, to fund 2024/25 programme.
External Funding (Income)	(250,000)	(100,000)	
Surplus - carry forward		-	
<i>Shortfall - rate requirement</i>			
<i>(Surplus) to offset Deficit CCEH</i>	(70,000)		Surplus 2024 to offset projected deficit in Community, Communication, Engagement & Hui
Community Communication, Engagement and Hui			Funder DIA
Expense	513,000	150,000	Application submitted 30 May 2024 to obtain portion of \$2.4m earmarked for the 5 Hawkes Bay Councils, administered by the DIA, to fund 2024/25 programme.
External Funding (Income)	(450,000)	(150,000)	
External Funding due			
Surplus - carry forward		-	
<i>Shortfall - rate requirement</i>			
<i>Deficit to be offset by RH Surplus & MPI</i>	63,000	-	Projected deficit 2024 to be offset projected Surplus Recovery Hub
Mayors Fund			Funder - Donations
Expense	1,086,000	423,000	Linked to rebuild programme. Project manager appointed to give a push along.
External Funding (Income)	(1,509,000)		
Surplus - carry forward	(423,000)	-	\$500,000 from the Mayors Fund has been earmarked for the rebuild programme
<i>Shortfall - rate requirement</i>			
Red Cross-Liveable Homes			Funder Red Cross
Expense	561,000	1,048,000	Linked to rebuild programme. Project manager appointed to give a push along. \$500,000 from the Mayors Fund has been earmarked for the rebuild programme
External Funding (Income)	(1,609,000)		
Surplus - carry forward	(1,048,000)	-	Unknown what funds might be available next year.... If any
<i>Shortfall - rate requirement</i>			
MPI – Isolated Communities			Funder NIWE administered by MPI
Expense	250,000	-	Very much a moving feast. We are increasing spend in here to cover unforeseen costs and unfunded costs incurred Have had discussions with MPI to move some expenditure between the two grants where they fit within scope of each grant.
External Funding (Income)	(250,000)	-	
External Funding due			
Surplus - carry forward	-		
MPI - Community Hub Resilience			Funder NIWE administered by MPI
Expense	159,000	571,316	Number of Community Hubs has reduced from eight to seven Also eight 20ft EPODS have changed to three 20ftot EPODS and four 10ft EPODS which has seen overall spend reduce two new initiatives included post Community consultation - First Aid training for 100 whanau \$34,000 - Water Tank \$17,000
External Funding (Income)	(800,000)		
External Funding due			
Surplus - carry forward	(641,000)		
<i>Surplus at present</i>		(69,684)	Current projected surplus funds. Discussions underway regarding potential initiatives for the remaining balance

Work Package	Actual to 30 June 2024	Forecast 30 June 2025	Comments
NEMA – Welfare			Funder NEMA
Expense	481,000	-	Ineligible Welfare expenditure not funded by NEMA transferred to Isolated Communities fund
External Funding (Income)	480,000	-	
Temporary Accommodation Solutions (TAS) MBIE			Funder - MBIE
Expense	177,000		
External Funding (Income)	(174,000)		
External Funding due			
Shortfall - carry forward	3,000		Staff looking into potential under claim of costs.
<i>Shortfall - rate requirement</i>			
NEMA - Solid Waste Management Fund			Funder NEMA
Expense	1,240,000		
External Funding (Income)	(1,480,000)		
Surplus - carry forward			
<i>Surplus - rates offset</i>	(240,000)		Balance of \$240,000 represents ratepayer funding ratio of the Landfill activity (Above User Pays)
HBRC - Silt & Debris Fund			Funder NEMA
Expense	5,127,000	Unknown	Dependent on rebuild, time extension of the fund and possible repurposing
External Funding (Income)	(7,000,000)	(2,441,000)	It is understood fund has been extended to 31 December 2024. Requirement for a political request to see if any surplus funds could be repurposed into the rebuild programme.
Surplus - carry forward	(1,873,000)	(1,873,000)	
<i>Surplus - rates offset</i>			
Total			
Expense	9,798,000	2,292,316	
External Funding received	(13,017,000)	(2,691,000)	
External Funding due			
Surplus - carry forward	(3,986,000)		
<i>(Surplus) - rates offset</i>	(240,000)		