

**MINUTES OF WAIROA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE QUALITY ROADING AND SERVICES BOARDROOM, WAIROA
ON TUESDAY, 2 JULY 2024 AT 2:00PM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Cr Roslyn Thomas

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support via Zoom), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory via Zoom), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development via Zoom), **Sarayde Tapine** (Governance Team Lead), **Frances Manase** (Kaiurungi Mana Ārahi | Governance Officer), **Michael West** (Business Analyst), **Kate Standing** (Executive Principal via Zoom), **Steve Baker** (Recovery Support Officer via Zoom), **Fiona Wairau** (Māori Standing Committee Member), **Henare Mita** (Māori Standing Committee Chair), **Johnny Hardie** (CPS Projects)

1 KARAKIA

The opening karakia was given by Cr Chaans Tumataroa-Clarke.

2 APOLOGIES FOR ABSENCE

APOLOGY

RESOLUTION 2024/40

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the apology received from Cr Benita Cairns be accepted and leave of absence granted.

CARRIED

3 DECLARATIONS OF CONFLICT OF INTEREST

To be raised and declared as the agenda progresses.

Cr Jeremy Harker – Item 8.3 Procurement Policy & Strategy Update 2023.

4 CHAIRPERSON'S ANNOUNCEMENTS

His Worship the Mayor, acknowledged all those affected and hurting in the community from the recent Wednesday 26 June flooding/weather event and thanked everyone involved in supporting the community during this time.

5 LATE ITEMS OF URGENT BUSINESS**LATE ITEMS****RESOLUTION 2024/41**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the reports:

- Late Report – Item 8.1 – Retrospective approval of financial delegations – Wairoa flood event, June 26, 2024.
- Public Excluded Late Report Item 10.1 – Endorsement of the Appointment of local Wairoa Recovery Manager.

be received as late items.

CARRIED

6 PUBLIC PARTICIPATION

Nil.

7 MINUTES OF THE PREVIOUS MEETING**RESOLUTION 2024/42**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That the minutes [and confidential minutes] of the Ordinary Meeting held on 4 June 2024 and the Emergency Meeting held on 13 June 2024 be confirmed.

CARRIED

8 GENERAL ITEMS**8.1 WAIROA RECOVERY UPDATE JULY 2024****RESOLUTION 2024/43**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

The Tautoko Whakaora - Recovery Support RECOMMENDS that Council receive the report.

CARRIED

The Group Manager – Finance and Corporate Support noted that there is a gradual movement in the placarded homes and the rebuild programme is well underway.

Cr Tumataroa-Clarke suggested workshopping moving forward over future reporting. All elected members agreed.

8.2 SUBMISSION: NZTA EMERGENCY WORKS POLICY

RESOLUTION 2024/44

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

The Pouwhakarae - Hua Pumau | Group Manager Assets & Infrastructure RECOMMENDS that Council receive the report.

CARRIED

8.3 PROCUREMENT POLICY & STRATEGY UPDATE 2023

RESOLUTION 2024/45

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Roslyn Thomas

The Pouwhakarae - Hua Pumau | Group Manager Assets & Infrastructure RECOMMENDS that Council endorses the Procurement Policy and Strategy 2023 subject to the Tender Evaluation Panel going through the documents in detail with the Group Manager – Assets and Infrastructure and giving final approval.

CARRIED

The Group Manager – Assets and Infrastructure spoke to the report highlighting that the strategy has been approved by NZTA as it allows for broader outcomes which secures a funding partnership moving forward. A brief discussion arose around the Tender Evaluation Panel (His Worship, Kitea, Chris Olsen and Chaans) and how they will set the tender guidelines and be included from the start. His Worship requested the Group Manager – Assets and Infrastructure go over the documents in detail with members on the Tender Evaluation Panel together.

8.4 LOCAL WATERS DONE WELL - HAWKE'S BAY WATER DRAFT TERMS OF REFERENCE

RESOLUTION 2024/46

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

The Tumu Whakarae Chief Executive RECOMMENDS that Council receive the report and;

- 1.1. Adopt the Terms of Reference set out in Attachment 1.
- 1.2. Note that with its adoption, Council will:
 - 1.2.1. endorse the hiring Project Management support, within the Regional Recovery Agency (RRA), to work on the Hawke's Bay Water programme
 - 1.2.2. endorse the use of \$1.2m plus GST of Local Water Done Well Support Package

Funding (previously Council Transition Support and other DiA funds) toward the deliverables outlined in the Terms of Reference

1.2.3. support the Hawke's Bay Water work programme and process, including:

- Engagement with mana whenua
- Providing expertise from council officers to support the process

1.3 Note that as legislation progresses and further Government policy is released, the Terms of Reference may need to be altered as appropriate for context.

CARRIED

Elected members requested to see the financial projections of the model to compare to Wairoa District Councils and were supportive of being included to develop the model. Elected Members suggested to host the next Regional Collaboration day in August in Wairoa.

Noted that elected members adopted the terms of reference on the basis that it doesn't lock Council into any future decisions.

8.1 RETROSPECTIVE APPROVAL OF FINANCIAL DELEGATIONS - WAIROA FLOOD EVENT, JUNE 26, 2024

RESOLUTION 2024/47

Moved: Cr Jeremy Harker

Seconded: Cr Melissa Kaimoana

The Tumu Whakarae Chief Executive RECOMMENDS that Council:

- 1) Retrospectively approve to lift the financial delegations to the Chief Executive for clean-up activities related to the Wairoa Flood event June 26, 2024, in particular, the collection of flood related solid waste, refuse, building material, damaged furniture and household items and the removal of silt and debris.
- 2) Set the financial delegation for the Chief Executive to an approved maximum.
- 3) Seek approval from the Omarunui Joint Committee for an interim/short term solution to support the disposal of solid waste.
- 4) Give the Chief Executive permission to underwrite the flood restoration waste pick-up of up to \$2m.

CARRIED

At 2:47pm Cr Jeremy Harker left the meeting.

9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS

Nil

10 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2024/48

Moved: His Worship the Mayor Craig Little

Seconded: Cr Roslyn Thomas

That the public be excluded from the following parts of the proceedings of this meeting at 2:04pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - River Reserve Restoration Project Update	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
- Endorsement of the Appointment of local Wairoa Recovery Manager	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

RESOLUTION 2024/49

Moved: Cr Denise Eaglesome-Karekare

Seconded: His Worship the Mayor Craig Little

That Council moves out of Closed Council into Open Council at 2:35pm.

CARRIED

The Meeting closed at 2:58pm with a closing karakia given by Cr Chaans Tumataroa-Clarke.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 30 July 2024.

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CHAIRPERSON