



**I, Kitea Tipuna, Tumu Whakarae Chief Executive, hereby give notice that
an Extraordinary Meeting of Council will be held on:**

Date: Thursday, 13 June 2024
Time: 3:00 PM
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Emergency Council Meeting

13 June 2024

MEMBERSHIP: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Cr Benita Cairns, Cr Roslyn Thomas

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

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- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

5 GENERAL ITEMS

5.1 LONG TERM PLAN 2024/2027 CONSULTATION DOCUMENT UPDATES

Author: Michael West, Business Analyst

Authoriser: Gary Borg, Pouwhakarae - Putea Tautawhi Rangapu | Group Manager Finance and Corporate Support

Appendices: 1. Long Term Plan 2024-2027 Consultation Document [↓](#)

1. PURPOSE

- 1.1 As a result of the Council Workshop held 12 June 2024, changes have been made to the Long-Term Plan Consultation Document. This report summarises those changes, the impact proposed rates increases and the impact these changes have on the community consultation dates previously agreed.

RECOMMENDATION

The Business Analyst RECOMMENDS that Council adopt the 2024-2027 Long Term Plan Consultation Document.

BACKGROUND

- 1.2 Councillors and Officers held a workshop on 12 June 2024 to investigate any areas of potential savings that could potentially have an impact on reducing the amount of rates increases on the community.
- 1.3 As a result of the council workshop held 12 June 2024 councillors and officers have identified potential savings to reduce the impact of rates increases.
- 1.4 Council adopted the Long-Term Plan consultation document on 4 June 2024 containing proposed rates increases of 2024/25 – 19.0%, 2025/26 – 17.0% and 2026/27 – 14.0%. Councillors expressed unease at these level of rates increases and requested a halt to the consultation period until any potential savings can be found that could reduce the proposed rates increases.
- 1.5 This exercise has now been completed resulting in proposed average rates increases of 2024/25 – 19.5%, 2025/26 – 15.5% and 2026/27 – 10.0%.

2. CHANGES TO THE LONG TERM PLAN CONSULTATION DOCUMENT PREVIOUSLY ADOPTED

- 2.1 The following changes have been made to the 2024-2027 Long Term Plan Consultation Document:
- 2.2 Minor Spelling and Grammatical updates
- 2.3 Changes to Headings throughout the document: English titles have been moved in front of Te Reo translations as a result of Councillor feedback.
- 2.4 Page 6: The Status of Stickered Homes Image has been updated to reflect current status.
- 2.5 Page 9: Missing funding sources have been identified.

- 2.6 Page 14: Proposed Rate Increases Table has been updated to reflect budget modifications discussed in this paper. (2024/25 – 19.5%, 2025/26 – 15.5%, 2026/27 – 10.0%)
- 2.7 Page 18: Updates to Sample Properties.
- 2.8 Page 21: Decision 1: Change in funding amounts to reflect budget updates.
- 2.9 Page 23: Decision 3: Rewritten to reflect 12 June 2024 workshop discussions.

3. IMPACT ON COMMUNITY CONSULTATION DATES

- 3.1 The pausing of the community consultation process to ensure all potential savings have been identified and potential rates increases are as small as possible has impacted the proposed community consultation process as follows:
- 3.2 The Long Term Plan Consultation Process is legislatively required to run for a period of 1 calendar month (section 83 of the Local Government Act 2002).
- 3.3 The proposed Community Consultation period was scheduled to run from 10 June 2024 – 9 July 2024.
- 3.4 The new Community Consultation period is proposed to run from 17 June 2024 to 17 July 2024. No changes are proposed to the locations of community engagement activities.

5.2 PROSPECTIVE FINANCIAL STATEMENTS FOR THE LONG-TERM PLAN 2024-27

Author: Gary Borg, Pouwhakarae - Putea Tautawhi Rangapu | Group Manager Finance and Corporate Support

Authoriser: Juanita Savage, Pouwhakarae - Rātonga Hapori me te Whakawhanake | Group Manager Community Services & Development

Appendices: 1. [Prospective Financial Statements](#) ↓
2. [Prospective Funding Impact Statements](#) ↓

RECOMMENDATION

The Pouwhakarae - Putea Tautawhi Rangapu | Group Manager Finance and Corporate Support RECOMMENDS that Council

- a) approves the prospective financial statements for inclusion as supplementary material to the LTP consultation document 2024-27, and
- b) delegates authority to the Chief Executive and His Worship the Mayor to release other suitable supporting materials and documents during the consultation period.

EXECUTIVE SUMMARY**1. BACKGROUND**

- 1.1 The prospective Financial Statements for the period 1 July 2024 to 30 June 2027 are attached.
- 1.2 These are proposed as supplementary material for the LTP 2024-27 consultation because they demonstrate that Council intends to exercise prudence in delivering its intended levels of service, projects and recovery programmes throughout the life cycle of the plan.

2. OPTIONS

- 2.1 The options identified are:
 - a. Include the prospective financial statements to supplement the LTP consultation.
 - b. Do not include the prospective financial statements to supplement the LTP consultation.
- 2.2 The preferred option is *a) Include the prospective financial statements to supplement the LTP consultation*, this contributes to the following community outcomes

Cultural wellbeing	Economic wellbeing	Social Wellbeing	Environmental Wellbeing
Valued and cherished community.	Strong and prosperous economy.	Safe, supported and well-led community.	Protected and healthy environment

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

5.3 PROPOSED AMENDMENTS TO THE FEES AND CHARGES SCHEDULE JULY 01 2024 - JUNE 30 2025

Author: Hinetaakoha Viriaere, Pouwhakarae - Whakamahere me te Waeture | Group Manager Planning and Regulatory

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices: Nil

1. PURPOSE

- 1.1 The purpose of this report is to outline the amendments proposed to the Fees and Charges schedule (July 1st 2024 – June 30th 2025) that was approved by Council on June 4th 2024.

RECOMMENDATION

The Pouwhakarae - Whakamahere me te Waeture | Group Manager Planning and Regulatory RECOMMENDS that Council adopts the amendments outlined in this report to the Fees and Charges schedule (July 1st 2024 – June 30th 2025).

BACKGROUND

ABANDONED CARS

- 1.2 The Fees and Charges schedule (July 1st 2024 – June 30th 2025) was approved by Council on June 4th 2024. However, the following further minor amendments are required:
- 1.3 With the ongoing costs associated with abandoned vehicles in the district, the need to add the following fees to the Fees and Charges Schedule is required to recover the cost of addressing the issues associated with abandoned vehicles in the Wairoa District. See the proposed additions to the Fees and Charges schedule (July 1st 2024 – June 30th 2025) as outlined in the table below.
- 1.4 A new tab titled 'Abandoned Cars' in the schedule is proposed.

Table 1: Fees and Charges for Abandoned Vehicles

Abandoned Vehicles – Local Government Act 1974	
Towage/Removal	Actual Cost
News Paper Advertisements	Actual Cost
Abandoned Vehicle Notice (Per Notice)	\$30.00
Storage Costs (Per Day)	\$30.00
Disposal Fee	\$100.00
Officer Time (Per Hour)	\$180.00

2. CLASS 4 GAMING VENUE

- 2.1 There is currently no application fee for Class 4 Gaming Venue Applications pursuant to the Gambling Act 2003 therefore the following fee is proposed as an addition to the Fees and Charges schedule (July 1st 2024 – June 30th 2025).
- 2.2 The fee shall be added to the Licensing, Miscellaneous Charges (Fees) section as shown in Table 2 below.

Table 2: Class 4 Gaming Venue Application

Licensing	
Miscellaneous Charges	
Class 4 Gaming Venue Application (Depos	\$400.00

3. DAM SAFETY OFFENCES

- 3.1 the Dams fees and charges as shown in Table 3 below are proposed to be removed from the Fees and Charges schedule (July 1st 2024 – June 30th 2025) as they are deemed as unnecessary as the Building Control department has not ever had to charge these fees. Instead, the Fees and Charges are relevant to the Hawke's Bay Regional Council compliance fees and charges.

Table 3: Dam Safety Offences

Dam safety offences	
134(1) - Improper Representation as Licenced Inspector	\$500.00
s 134 - Dam owner failing to classify a dam	\$500.00
s 138 - Dam owner failing to comply with a direction from a regional authority to have a classification re-audited and submitted	\$250.00
s 140 - Dam owner failing to prepare, or arrange the preparation of, a dam safety assurance programme and submit it for audit	\$500.00
s 145 - Dam owner failing to comply with a direction from a regional authority to have a dam safety assurance programme re-audited and submitted	\$250.00
s 150(4)(a) - Dam owner knowingly failing to display a dam compliance certificate required to be displayed	\$250.00
s150(4)(b) - Dam owner displaying a false or misleading dam compliance certificate	\$1,000.00
s 150(4)(c) - Dam owner displaying a dam compliance certificate other than in accordance with section 150	\$1,000.00

s 154 - Dam owner failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous dam	\$2,000.00
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4. MISSION

4.1 The proposed amendments support Councils Vision for our District and the mission for our organisation to lead and support the Wairoa community through decision-making that promotes the social, economic, environmental and cultural well-being of the district now and in the future.

5. OPTIONS

5.1 The options identified are:

- a. Add proposed amendments as outlined above in section 2 of this report to the Fees and Charges schedule (July 1st 2024 – June 30th 2025).
- b. Do not add the proposed amendments Fees and Charges schedule (July 1st 2024 - June 30th 2025).

The preferred option is **option a**, this contributes to the following community outcomes:

Cultural wellbeing	Economic wellbeing	Social Wellbeing	Environmental Wellbeing
Valued and cherished community.	Strong and prosperous economy.	Safe, supported and well-led community.	Protected and healthy environment

6. CORPORATE CONSIDERATIONS

What is the change?

6.1 Amendments proposed to the Fees and Charges schedule (July 1st 2024 – June 30th 2025) that was approved by Council on June 4th 2024.

Compliance with legislation and Council Policy

- 6.2 Local Government Act 1974
- 6.3 Building (Infringement Offences, Fees and Forms) Regulations 2007
- 6.4 Gambling Act 2003
- 6.5 Wairoa District Council Long Term Plan
- 6.6 Wairoa District Council Annual Plan
- 6.7 Wairoa District Council Class 4 Gaming Venue Policy
- 6.8 Wairoa District Council Removal of Abandoned Vehicles Policy

What are the key benefits?

6.9 To ensure that Council can recover costs and that the fees and charges reflect Council requirements.

7. RISK MANAGEMENT

7.1 In accordance with the Council's Risk Management Policy the inherent risks associated with this matter are: Low

Human	Financial	Regulatory
Low	Low	Low
Operations	Employees	Image & Reputation
Low	Low	Low

Further Information

- Local Government Act 1974
<https://www.legislation.govt.nz/act/public/1974/0066/latest/DLM415532.html>
- Building (Infringement Offences, Fees, and Forms) Regulations 2007
<https://www.legislation.govt.nz/regulation/public/2007/0403/latest/whole.html>
- Gambling Act 2003
<https://www.legislation.govt.nz/act/public/2003/0051/latest/DLM208658.html>

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.