

**MINUTES OF WAIROA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 4 JUNE 2024 AT 1:30PM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Cr Benita Cairns (via Zoom), Cr Roslyn Thomas

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Heather Johnson** (Governance Support), **Steve Baker** (Recovery Support Officer via Zoom), **Henare Mita** (Māori Standing Committee Chairperson),

1 KARAKIA

The opening Karakia was given by the Māori Standing Committee Chairperson, Henare Mita.

2 APOLOGIES FOR ABSENCE

Nil

3 DECLARATIONS OF CONFLICT OF INTEREST

To be raised and declared as the agenda progresses.

4 CHAIRPERSON'S ANNOUNCEMENTS

His Worship the Mayor acknowledged the recent Hawke's Bay recipients of Kings Birthday Honours notably: Karen Bartlett (MSD) - MNZM, and Sir Peter Beck (Knighthood).

5 LATE ITEMS OF URGENT BUSINESS

LATE ITEM

RESOLUTION 2024/25

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the report Wairoa District Council Long Term Plan 2024-2027 be received as a late item.

CARRIED

6 PUBLIC PARTICIPATION

Nil.

7 MINUTES OF THE PREVIOUS MEETING**RESOLUTION 2024/26**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the minutes [and confidential minutes] of the Ordinary Meeting held on 7 May 2024 and the Extraordinary Meeting held on 22 May 2024 be confirmed with amendments.

CARRIED

Councillor Melissa Kaimoana to be noted as an apology for the Extraordinary Meeting held on May 22 2024.

8 GENERAL ITEMS**8.1 RECEIPT OF COUNCIL MEETING MINUTES - 12 DECEMBER 2023****RESOLUTION 2024/27**

Moved: Cr Roslyn Thomas

Seconded: Cr Denise Eaglesome-Karekare

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that the minutes of the Council Extraordinary Meeting held on Tuesday 12 December 2023 be received and the recommendations therein be adopted.

CARRIED

8.2 PROJECT UPDATE: DOG POUND**RECOMMENDATION**

The Kawhakaere Rawa me te Para Totoka | Property & Solid Waste Manager RECOMMENDS that Council resolve to adoption option A, construction of the dog pound at the Southern end of the airport.

ITEM DEFERRED

This item was adjourned as a workshop is scheduled prior to the July Council meeting regarding this project.

8.3 WAIROA RECOVERY UPDATE JUNE 2024

RESOLUTION 2024/28

Moved: Cr Jeremy Harker

Seconded: Cr Roslyn Thomas

The Tautoko Whakaora - Recovery Support RECOMMENDS that Council receive the report.

CARRIED

An updated progress report was provided with the following key points noted:

- Ownership challenges around impacted properties.
- Whenua Māori funding continues to be problematic with the two local Marae remaining unsupported. A working group (to include the Chief Executive, Cr Cairns and Cr Kaimoana) to be formed to ascertain the criteria and funding pathway for cyclone affected Marae and report back to the Council.
- Information on distribution of Red Cross bundles to be included in next reporting.

8.4 UPDATE TO FEES AND CHARGE

RESOLUTION 2024/29

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

The Council ADOPTS the fees and charges schedule attached as **Appendix 1**, prices to be effective from 1 July 2024, subject to any notice periods required by contract or statute, with editorial changes, points of clarification and development of policy (if required).

CARRIED

Councillors raised concerns around potential increases noted in the proposed fee and charges schedule questioning the following charges:

- Pensioner flats increase.
- Dam safety offences.
- Swimming pool inspection fees.
- Cemetery Plot costs.
- Abandoned cars (no charges).
- Burnt out cars left on the side of the road (requires a better system and a fine regime).
- Meeting room hireage (should be noted as no longer available for hire).

The Group Manager Finance and Corporate Support was requested to investigate the charges questioned, amend if necessary and to ensure that there was sound rationale to support the increases.

8.1 ADOPTION OF THE LONG TERM PLAN 2024-27 CONSULTATION DOCUMENT**RECOMMENDATION**

The Business Analyst RECOMMENDS that Council adopt the Long-term Plan 2024-2027 Consultation Document, attached as **Appendix 1 and updated for the meeting**, for public consultation starting 10 June, 2024 -12 July, 2024.

ITEM DEFERRED

Councillors were advised that further amendments are to be made to the Long Term Plan. This item was therefore adjourned with feedback to the amendments to be emailed prior to a hui to receive and adopt the Long Term Plan scheduled for June 6, 2024.

9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS

Nil

10 PUBLIC EXCLUDED ITEMS**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/30**

Moved: Cr Jeremy Harker

Seconded: His Worship the Mayor Craig Little

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|--|--|--|
| 10.1 - Frasertown Cemetery Land | s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 10.2 - Pensioner housing update | s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for |

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| | to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest | withholding would exist under section 6 or section 7 |
| 10.3 - Solid Waste Management Activity - Work Streams Update | s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

CARRIED

RESOLUTION 2024/31

Moved: His Worship the Mayor Craig Little
 Seconded: Cr Melissa Kaimoana

That Council moves out of Closed Council into Open Council at 3:01pm.

CARRIED

MOTION

RESOLUTION 2024/32

Moved: Cr Jeremy Harker
 Seconded: Cr Melissa Kaimoana

That the Ordinary Council Meeting be adjourned at 3:03pm until Thursday 06 June .

CARRIED

MOTION

RESOLUTION 2024/33

Moved: Cr Jeremy Harker
 Seconded: Cr Melissa Kaimoana

That the Ordinary Council Meeting from Tuesday 04 June 2024 reconvene on Thursday 06 June at 2:30pm.

CARRIED

**MINUTES OF WAIROA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON THURSDAY, 06 JUNE 2024 AT 2:31PM**

PRESENT: Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Cr Benita Cairns (via Zoom), Cr Roslyn Thomas (via Zoom),

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Sarayde Tapine** (Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Advisor), **David Doole** (Rates Officer), **Danielle Bacon** (Communications Officer), **Michael West** (via Zoom - Business Analyst), **Martin Bacon** (Assistant Accountant), **Duane Culshaw** (Māori Relationship Manager)

11 KARAKIA

The opening Karakia was given by the Chief Executive, Kitea Tipuna.

12 APOLOGIES FOR ABSENCE

APOLOGY

RESOLUTION 2024/34

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Chaans Tumataroa-Clarke

That the apology received from His Worship the Mayor, Craig Little be accepted and leave of absence granted.

CARRIED

3 GENERAL ITEMS

8.1 ADOPTION OF THE LONG TERM PLAN 2024-27 CONSULTATION DOCUMENT

RESOLUTION 2024/35

Moved: Cr Melissa Kaimoana

Seconded: Cr Jeremy Harker

The Business Analyst RECOMMENDS that

- A. Council adopts the Long-term Plan 2024-2027 Consultation Document with discussed amendments and changes.

B. Council delegates to the Chief Executive and His Worship the Mayor to make immaterial amendments.

CARRIED

The Group Manager – Finance and Corporate Support presented a comparison version of the Long-term plan consultation document that was presented to elected members on Tuesday 04 June at the Ordinary Council meeting with the proposed changes elected members discussed from that meeting.

Councillors were presented with correspondence from the Māori Relationship Manager providing translations for Council’s vision and keeping the well-being theme that are easier to understand and that aligns with both the Māori and English text of the Long-term plan.

Elected members progressed through each page of the consultation document discussing proposed amendments and any queries they had in regard to the content of the consultation document. The Group Manager – Finance and Corporate Support advised that the discussed amendments will be made to the consultation document and the final document will be shared with elected members late Friday 07 June morning for final approval that afternoon in time for public consultation starting Monday 10 June – Friday 12 July 2024.

FEES AND CHARGES

The Group Manager – Finance and Corporate Support sought final direction on the implementation of the below fees and charges from elected members:

1. Waste Management – timeline and subject to notice periods.
2. Burial plots – staged approach over 2 years.
3. Pensioner housing – reword to say increases for existing leases will be limited to and stating where the charges relate to.

Elected members agreed to upload the fees and charges with the above amendments to pensioner housing, notice period for solid waste and anything else that requires a notice period and moving to a staged 2 year approach for burial plots effective 01 July 2024. Agreement was made to wait for the Executive Planner to return to work to identify a communications plan around uploading the fees and charges schedule.

The meeting finished at 3:58pm with a closing karakia given by the Chief Executive.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 2 July 2024.

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CHAIRPERSON