



Date: Tuesday, 4 June 2024
Time: 1:30pm
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Late Reports

Ordinary Council Meeting

4 June 2024

MEMBERSHIP: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Cr Benita Cairns, Cr Roslyn Thomas

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

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8 GENERAL ITEMS

8.1 ADOPTION OF THE LONG TERM PLAN 2024-27 CONSULTATION DOCUMENT

Author: Michael West, Business Analyst

Authoriser: Gary Borg, Pouwhakarae - Putea Tautawhi Rangapu | Group Manager Finance and Corporate Support

Appendices: 1. Long Term Plan Consultation Document [↓](#)

1. PURPOSE

- 1.1 To present Wairoa District Council's Long-Term Plan 2024-2027 Consultation Document for adoption.

RECOMMENDATION

The Business Analyst RECOMMENDS that Council adopt the Long-term Plan 2024-2027 Consultation Document, attached as **Appendix 1 and updated for the meeting**, for public consultation starting 10 June, 2024 -12 July, 2024.

BACKGROUND

- 1.2 Consultation with the community is a fundamental part of Council's long term planning process. The Consultation Document is required under section 93 of the Local Government Act 2002 and provides an opportunity for public participation in Council's long term plan decision-making processes.
- 1.3 The Consultation Document tells a story about Council's goals for the community, what it does and how it does it, what it costs and how it's funded. It explains our big challenges, and how we plan to respond to these, and how, we aim to provide for the wellbeing of our people and district.
- 1.4 The draft Consultation Document attached as **Appendix 1**, has been reviewed through a series of workshops and is complete in respect of content. At the time of writing the draft budgets that support the monetary amounts stated in the draft Consultation Document are being finalised. The areas that may change are highlighted in **Appendix 1** and are not expected to be material. A final draft of the document will be presented on the day of the meeting.
- 1.5 Community Consultation sessions and associated hearings have been set and are shown in section 4 below.
- 1.6 Our community will be asked to provide their feedback on five big decisions each with two options that clearly set out the impact on rates and council debt. These big decisions can be found in the final section of the consultation document.
- 1.7 Elected members are reminded that this consultation document proposes larger rates increases than the community is used to and that this is the first time the community will have been made aware of the need to increase rates significantly to continue cyclone and other weather event recovery work.

- 1.8 Previous Consultation Documents and Long-Term Plans covered a ten-year period, as part of the recovery from Cyclone Gabrielle and previous weather events Central Government has through an order in council allowed cyclone hit councils to produce three-year plans with a recovery focus.

2. SUPPORTING DOCUMENTS

- 2.1 Documents providing further information relating to the decisions in the consultation document and other council documents will be available to the public via the consultation website (www.consultations.wairoadc.govt.nz). These documents are listed below.

Policies	Oher Documents
Balanced Budget Statement	Draft Fees and Charges
Draft Financial Strategy	Draft Infrastructure Strategy
Prospective Rating Policy	Kerbside Collection flyer
Adopted Revenue and Financing Policy	Land Transport Emergency Works Information
Significance and Engagement Policy	

3. ENGAGEMENT PLAN

- 3.1 Adoption of the Consultation document will start the Long-term plan consultation process with a proposed timeline to adoption of the long-term plan set out below.

Activity	Timeframe
Adoption of the Consultation Document	4 June 2024
Consultation period starts	10 June 2024
Consultation period closes	12 July 2024
Feedback/Submissions report to elected members	19 July 2024
Hearings/Deliberations – full day	23 July 2024
Adopt LTP	30 July 2024

- 3.2 Consultation will include community sessions and meetings in and around our district at the following times and venues.

Community Meetings	
Location	Date and time
War Memorial Hall, Wairoa	Tuesday 11 June – 6pm
Mohaka Hall, Mohaka	Tuesday 18 June – 6pm
Tuai Community Hall	Tuesday 25 June – 6pm
War Memorial Hall, Wairoa	Tuesday 2 July – 6pm
Mokotahi Hall, Mahia	Tuesday 9 July – 6pm

Caravan Sessions	
Location	Date and time
Sunset Point Tavern, Mahia	Thursday 13 June – 10am-2pm
Nuhaka Store, Nuhaka	Thursday 20 June 10am-2pm

BJ's Dairy, Frasertown	Thursday 27 June 10am-2pm
Gemmells on Parade	Thursday 4 July 10am-2pm

3.3 The full Long-term plan for 2024-2027 is planned for adoption on Tuesday 30 July 2024.

4. OPTIONS

4.1 There are 3 options identified for this paper:

- a. Adopt the Long-Term Plan 2024-2027 Consultation Document.
- b. Adopt the Long-Term Plan 2021-2031 Consultation Document, with minor changes.
- c. Do not adopt the Long-Term Plan 2024-2027 Consultation Document.

4.2 Option 1: Adopting the Long-Term Plan 2024-2027 Consultation Document will enable Council to begin consultation with its community on 10 June 2024.

4.3 Option2: Adoption of the Long-Term Plan 2024-2027 Consultation Document with minor changes will not change the proposed timeframe as changes to online versions can be made up to the start of the consultation process. Amendments made to printed copies will depend on the printing schedule.

4.4 Option 3: Not adopting the consultation document will further delay the long-term plan process and may have flow on effects to 2024/25 budgets and work programmes.

4.5 The preferred option is Option A, to adopt the Long-Term Plan 2024-2024 Consultation Document, as this allows the community consultation process to take place, Council will receive report summarising community feedback before the start of in person submissions of the proposed long term plan activities.

5. CORPORATE CONSIDERATIONS

What is the change?

5.1 Council will have a range of decisions of which to consult with its community.

Compliance with legislation and Council Policy

5.2 The Long-Term Plan Consultation process and associated Consultation Document are legislative requirements contained in the Local Government Act 2002, in particular:

- Section 93A: Use of special consultative procedure in relation to Long Term Plan.
- Section 93B: The purpose of the Consultation Document for the Long-Term Plan.
- Section 93C: Contents of the Long-Term Plan Consultation Document.
- Section 93F: Form and manner of presentation of the Consultation Document.

What are the key benefits?

5.3 The adoption of the Consultation Document will enable Council to begin formal consultation of its proposed long term plan activities with its community.

What is the cost?

5.4 There is no cost associated with adopting the Consultation Document. The resourcing and administrative costs of developing the document are budgeted for as part of Council's operational budgets.

What is the saving?

5.5 Nil.

Service delivery review

5.6 Not applicable to this decision.

Māori Standing Committee

5.7 Given the adoption of the Consultation Document is of importance to the whole community, there are no specific considerations relating to this committee.

6. SIGNIFICANCE

6.1 The matters contained in the Consultation Document affect the entire community and therefore generate a high level of interest. Popular items include Council's forecast expenditure, infrastructural issues, rates increases, and our key projects.

6.2 The Long Term Plan 2024-2027 is a significant document and contains a broad range of information. It sets our direction and our work and describes the outcomes we aim to achieve for the next three years. It details our strategic direction, our activities, our finances, our policies and our infrastructure. These areas are the foundations which our organisation and the work it does for the community are built on. Together they tell our story about Council's goals for the community, what it does and how it does it, the costs and how it's funded.

6.3 As this Consultation Document and associated Long Term Plan cover a three-year period as opposed to a ten year period and is focussed on recovery it is expected to attract a greater level of scrutiny by members of the public than those in previous years.

7. RISK MANAGEMENT

7.1 In accordance with the Council's Risk Management Policy the inherent risks associated with adopting the Consultation Document have significant financial, operational, employee-based, and reputational impacts. These have been determined based on their likelihood of occurrence and level of consequence.

Human	Financial	Regulatory
Low	Extreme	Low
Operations	Employees	Image & Reputation
Considerable	Considerable	Extreme

8. Further Information

8.1 Further information is available on Council's consultation website:
www.consultations.wairoadc.govt.nz.

9. References (to or from other Committees)

Ordinary Council. 13 February 2024. Timetable for Long Term Plan 2024-27.

Finance, Audit and Risk Committee. 20 February 2021. Timetable for Long Term Plan 2024-27.

Ordinary Council. 7 May 2024, 2020. Long Term Plan Consultation Document Update.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- A)** containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- B)** is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.



REBUILDING OUR DISTRICT

LONG TERM PLAN 2024-2027
CONSULTATION

**TŌ AKE REO
WE WELCOME YOUR VOICE**

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HAVE YOUR SAY BY



ONLINE SUBMISSIONS

Simply visit our website and complete an online submission.

www.consultations.wairoadc.govt.nz



WRITTEN SUBMISSIONS

Use the submission form that can be collected from the Wairoa District Council Office



TALK TO COUNCILLORS

Come along to one of our engagement sessions and talk to one of our councillors.



SPEAK AT A HEARING

If you make a submission you have the option to speak at a Council hearing. Please let us know in your submission if you want to speak.

