



**I, Kitea Tipuna, Tumu Whakarae Chief Executive, hereby give notice that
an Ordinary Meeting of Council will be held on:**

Date: Tuesday, 4 June 2024
Time: 1:30pm
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Ordinary Council Meeting

4 June 2024

MEMBERSHIP: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Cr Benita Cairns, Cr Roslyn Thomas

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

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- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING

Ordinary Meeting - 7 May 2024

Extraordinary Meeting - 22 May 2024

**MINUTES OF WAIROA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 7 MAY 2024 AT 1:30PM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Cr Benita Cairns, Cr Roslyn Thomas

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Sarayde Tapine** (Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Advisor), **Heather Johnson** (Governance Support Consultant), **Michael West** (Business Analyst), **Morgan Goldsmith** (Kaitiaki Wai | Water production Business Unit Manager), **Steve Baker** (Recovery Support Officer via Zoom), **Michelle Warren** (Kaiurungi Hauora, Haumaru me te Oranga | Health, Safety and Wellbeing Officer), **Whai-ora Maindonald** (Māori Standing Committee Member), **Henare Mita** (Māori Standing Committee Chairperson)

1 KARAKIA

The opening karakia was given by His Worship the Mayor, Craig Little.

2 APOLOGIES FOR ABSENCE

Nil.

3 DECLARATIONS OF CONFLICT OF INTEREST

Nil.

4 CHAIRPERSON'S ANNOUNCEMENTS

His Worship the Mayor, Craig Little acknowledged the progression of the Long-term plan, the attendance of Māori Standing Committee members Whai-ora Maindonald and Henare Mita and welcomed introductions from new staff member – Health, Safety and Wellbeing Officer, Michelle Warren.

5 LATE ITEMS OF URGENT BUSINESS

LATE ITEMS

RESOLUTION 2024/14

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the reports listed below be received as late items.

- Item 8.1 – NZTA Emergency Works Consultation.
- Item 8.2 – Long Term Plan Consultation Document Update.
- Item 10.1 – Better Off Funding – Risk of reprioritising (Public Excluded Item).
- Item 10.2 – Te Reinga Bridge Replacement Project Update and Expression of Interest Process (Public Excluded Item).

CARRIED

6 PUBLIC PARTICIPATION

Nil.

7 MINUTES OF THE PREVIOUS MEETING

RESOLUTION 2024/15

Moved: Cr Benita Cairns

Seconded: Cr Jeremy Harker

That the minutes [and confidential minutes] of the Ordinary Meeting held on 9 April 2024 be confirmed with amendments.

CARRIED

Amendments:

- Remove Cr Cairns from apologies for absence.

8 GENERAL ITEMS

8.1 WASTE MINIMISATION AND MANAGEMENT PLAN DECISION

RESOLUTION 2024/16

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Benita Cairns

The Kawhakaheere Rawa me te Para Totoka | Property & Solid Waste Manager RECOMMENDS that Council endorse option A Review council's waste management and minimisation plan.

CARRIED

The Group Manager – Assets and Infrastructure spoke briefly to the report highlighting that every 6 years Council is required to adopt a Waste Management and Minimisation Plan and is seeking endorsement to continue progression of the plan.

His Worship the Mayor noted the importance of aligning waste information due to the conflicting information Council has received about mixing green and food waste. Cr Kaimoana noted the need

for a holistic lens over the plan. Cr Cairns raised presenting the plan as one cohesive document due to the various documents Council has regarding waste management and minimisation.

Elected members briefly discussed how waste minimisation can be included as part of the long-term plan engagement. The Chief Executive advised that the feedback received from the long-term plan will inform the work of the Property and Solid Waste department in regard to the Waste Management and Minimisation Plan.

8.2 WAIROA RECOVERY UPDATE MAY 2024

RESOLUTION 2024/17

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Jeremy Harker

The Tautoko Whakaora - Recovery Support RECOMMENDS that Council receive the report.

CARRIED

The Recovery Support Officer spoke to the report noting that:

- Costings for the Cyclone Gabrielle memorial events estimated around \$57k with \$45k covered by funding.
- Moving the cost of fitting the 2 mobile EPODS into community hubs.
- The debris and silt fund is scheduled to end on 30 June and recovery is working with Hawke's Bay Regional Council to extend this deadline to December at least. He noted that this fund can also assist in asbestos removal from damaged houses.

Elected members discussed the criteria of the silt and debris fund applying to residential zones and how this can be used to support other affected areas such as marae where the fund may not be fully expended. Cr Cairns queried what the implementation of the workplan would look like operationally both generally and in regard to identifying and removing asbestos from damaged homes.

The Group Manager – Finance and Corporate Support noted that there are several stages to the rebuild programme. Currently Council are in the position of identifying and understanding what resources Council has previously had, what they currently have and what can be done in the future.

The Recovery Support Officer advised elected members that Council has provision of \$2M of funding for asbestos removal and that recovery are looking into alternative sites to store the 2 mobile EPODS currently located at QRS in a flood zone.

Cr Tumataroa-Clarke identified the risks of not being able to complete the work on time and funding having to be returned and highlighted the need for a workplan to implement the rebuild work.

8.3 FAST -TRACK APPROVALS BILL SUBMISSION

RESOLUTION 2024/18

Moved: Cr Jeremy Harker

Seconded: Cr Melissa Kaimoana

The Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory RECOMMENDS that Council receive the report. See Wairoa District Council Submission on the Fast -Track Approvals Bill as attached.

CARRIED

The Group Manager – Planning and Regulatory acknowledged the contribution of elected members, Māori Standing Committee members and relevant Council staff into the submission under the strict time pressure. She noted the lateness of tabling the submission in a report to the Māori Standing Committee and advised that in future this process will be looked at to ensure earlier inclusion of the Māori Standing Committee. She advised elected members that the Bill is proposing a fast-track regime for projects considered of national and regional significance and that the Councils submission generally supported the Bill, however, with some concerns relating to the Treaty clause relating to settlement negotiations and the importance of adequate environmental assessments.

Elected members thanked the Group Manager – Planning and Regulatory and acknowledged the good submission and the impact of Cyclone Gabrielle in supporting the Bill through the submission.

8.1 NZTA EMERGENCY WORKS CONSULTATION

RESOLUTION 2024/19

Moved: His Worship the Mayor Craig Little

Seconded: Cr Chaans Tumataroa-Clarke

The Pouwhakarae - Hua Pumau | Group Manager Assets & Infrastructure RECOMMENDS that Council receive the report.

CARRIED

The Group Manager – Assets and Infrastructure highlighted to elected members that the NZTA Emergency Works Policy underwent a review and is now out for sector consultation and feedback. He noted the proposed changes to the Financial Assistance Rates (FAR), reducing the enhanced base FAR and the restricting provision of a bespoke FAR.

Cr Harker raised concerns around alignment of this review with the governments plans in regard to building economic strength and prosperity noting the mass potential the Wairoa district offers in this space. He noted that the investment in infrastructure to recover from events will have a significant impact on productivity and GDP. His Worship the Mayor raised bringing the submission back to the Council table once in the final draft form.

8.2 LONG TERM PLAN CONSULTATION DOCUMENT UPDATE**RESOLUTION 2024/20**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

Abstained: Cr Jeremy Harker

The Business Analyst RECOMMENDS that Council receive the report, consider the need to breach the statutory timeframes for adoption of the Long-term Plan by 30 June 2024 and for His Worship the Mayor to write a letter to the CCTO Board to look at their financials to provide an increase in dividend to Council.

CARRIED

The Chief Executive introduced the report noting recent discussions with elected members about the long-term plan and the required focus from elected members on the statutory timeframes and to consider the need to breach the statutory obligations as part of the resolution.

The Business Analyst spoke to the report highlighting the need for elected members assistance in setting the scene of the long-term plan and understanding the content of the plan. He noted the decision for archives does not have an amount stipulated on purpose as Council is only consulting on what happens with archives. His Worship the Mayor requested the word 'archives' be changed with 'museum' and that it "may" require temporary relocation inside and outside of the district as there is a chance for this to remain in Wairoa. All elected members agreed.

The Chief Executive advised that budget data would be available to elected members the following week and the need to hold an extraordinary meeting potentially the following week to sign off the consultation document. His Worship the Mayor raised sending a letter to Quality Roding Services (QRS), Council's CCTO to look at their yearly distribution and consider their 2024 dividend. Elected members discussed potential range increases for rates between 18 and 25%.

Cr Harker left the meeting at 2:36pm.

Cr Harker returned to the meeting at 2:38pm.

9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS

Nil

10 PUBLIC EXCLUDED ITEMS**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/21**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

That the public be excluded from the following parts of the proceedings of this meeting at 2:47pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - WAIROA WATER QUALITY LABORATORY - SERVICE DELIVERY OPTIONS	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Mahia Recycling Centre Delivery	s7(2)(f)(ii) - the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of Council members, officers, employees, and persons from improper pressure or harassment	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.3 - Winters Building Update	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.1 - Better Off Funding - Risk of reprioritising	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

10.2 - Te Reinga Bridge Replacement Project Update & Expression of Interest Process	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

RESOLUTION 2024/22 Moved: Cr Denise Eaglesome-Karekare Seconded: Cr Chaans Tumataroa-Clarke That Council moves out of Closed Council into Open Council at 3:49pm. CARRIED

The Meeting closed at 3:50pm with a closing karakia given by the Chief Executive.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 4 June 2024.

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CHAIRPERSON

**MINUTES OF WAIROA DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON WEDNESDAY, 22 MAY 2024 AT 9:00 AM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Benita Cairns, Cr Roslyn Thomas, Cr Jeremy Harker (via Zoom),

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support via Zoom), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Sarayde Tapine** (Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Advisor), **Kate Standing** (Executive Principal),

1 KARAKIA

The opening karakia was given by His Worship the Mayor, Craig Little.

2 APOLOGIES FOR ABSENCE

APOLOGIES

RESOLUTION 2024/20

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the apologies received from Cr Melissa Kaimoana and Cr Chaans Tumataroa-Clarke be accepted and leave of absence granted.

CARRIED

3 DECLARATIONS OF CONFLICT OF INTEREST

Nil.

The Group Manager – Community Services and Development provided a brief update about the weather due to the heavy rain warning issued the day before. She advised elected members that:

- Wairoa remains in a heavy rain warning of orange with expected rainfall to continue through to the end of the week.
- Today's rainfall levels are expected to be less than yesterday.
- Flash flooding occurred yesterday in the areas of Nuhaka, Morere and Mahia. This resulted in Emergency Services needing to rescue a person from a vehicle and the vehicle needing to be salvaged.

- Tāne-nui-a-Rangi and Tamakahu have opened and Tamakahu is supporting one whanau.
- Surface flooding occurring throughout the district.
- Hawke's Bay Regional Council deployment of extra technical staff to Wairoa yesterday.
- Communication plans and check-ins were activated yesterday.

4 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

5 GENERAL ITEMS

5.1 ELECTED MEMBER'S ALLOWANCES AND RECOVERY OF EXPENSES POLICY REVIEW UPDATE

RESOLUTION 2024/21

Moved: Cr Benita Cairns

Seconded: Cr Denise Eaglesome-Karekare

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that Council

- A) Receive the report.
- B) Accept the updates to the Elected Member's Allowances and Expenses Policy in line with the Local Government Members (2023/24) Determination 2023 attached as Appendix 1.
- C) Adopt the revised final version of the Wairoa District Council Elected Member's Allowances and Recovery of Expenses Policy 2024 attached as Appendix 2.

CARRIED

The Group Manager – Finance and Corporate Support advised elected members that specific allowances have been made in the budget previously and that previous conversations between elected members involved payment of allowances in full to elected members, a reimbursement approach and that there is an opportunity to add to the budget if elected members wanted to claim back on the allowances.

The Policy and Governance Officer spoke briefly to the report highlighting to elected members that due to the notification only received under 2 weeks ago from the Remuneration Authority about the updated Local Government Members Determination, Council staff carried out a review of the WDC Elected Members Allowances and Recovery of Expenses Policy. She advised of the changes made to the policy, the amounts allowed to be recovered by elected members and that due to the editorial nature of the changes no consultation was required.

Cr Cairns highlighted making the process for reimbursement clear to elected members.

The Meeting closed at 9:21am with a closing karakia given by His Worship the Mayor, Craig Little.

The minutes of this meeting were confirmed at the Extraordinary Council Meeting held on 4 June 2024.

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CHAIRPERSON

8 GENERAL ITEMS

8.1 RECEIPT OF COUNCIL MEETING MINUTES - 12 DECEMBER 2023

Author: Sarayde Tapine, Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer

Authoriser: Juanita Savage, Pouwhakarae - Rātonga Hapori me te Whakawhanake | Group Manager Community Services & Development

Appendices: 1. Council Minutes - 12 December 2023 [↓](#)

RECOMMENDATION

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that the minutes of the Council Extraordinary Meeting held on Tuesday 12 December 2023 be received and the recommendations therein be adopted.

EXTRAORDINARY COUNCIL MEETING MINUTES

12 DECEMBER 2023

**MINUTES OF WAIROA DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 12 DECEMBER 2023 AT 9:03 AM**

PRESENT: His Worship the Mayor Craig Little (In at 9:12am), Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Benita Cairns, Cr Roslyn Thomas

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Sarayde Tapine** (Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Advisor), **Morgan Goldsmith** (Kaitiaki Wai | Water production Business Unit Manager)

1 KARAKIA

The Opening Karakia was given by the Chief Executive, Kitea Tipuna.

Cr Eaglesome-Karekare opened the meeting at 9:03am.

His Worship the Mayor resumed his position as chairperson at 9:12am.

2 APOLOGIES FOR ABSENCE**APOLOGY****RESOLUTION 2023/70**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Roslyn Thomas

That the apology received from Cr Chaans Tumataroa-Clarke be accepted and leave of absence granted.

CARRIED

3 DECLARATIONS OF CONFLICT OF INTEREST

None.

4 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

EXTRAORDINARY COUNCIL MEETING MINUTES

12 DECEMBER 2023

5 GENERAL ITEMS

5.1 LARGE WATER USER POLICY - HEARINGS AND DELIBERATIONS

RESOLUTION 2023/71

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Benita Cairns

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that Council

- a) Receive the submissions attached as Appendices' 2 and 3 and thank all submitters for taking the time to make a submission on the proposed Large Water User Policy.
- b) Adopt the Large Water User Policy with amendments.

CARRIED

Cr Eaglesome-Karekare welcomed the first submitter Mr Dean Burgess representing Affco to the Council Chambers to speak to his submission.

Mr Burgess wanted to revisit what was in his submission which included the views of Affco directors team as well. He noted that:

- With Affco being the regions largest employer that requires a large water supply is seeking further clarification within the policy or Council dispensation that they would be included within the high priority category.
- Affco has a large water storage (5,000m3) which proved to be of significant assistance during Cyclone Gabrielle and its therefore necessary to maintain this storage level to be classified as high priority.
- Since Cyclone Gabrielle, Affco have invested \$200K into upgrading the onsite bore and installed a potable water system, while still working through commissioning stages of this. Investments have also been made made to new technologies and efficiencies which has been focussed primarily around water quality and saving.
- Affco have been active in building on the relationships between the community and Council and would like to continue to build this relationship as there are other aspects to the policy that they do agree with for the future of Wairoa's water supply and more industries that require water for their operations.

Cr Cairns asked if Mr Burgess had ideas about how they can be included in the high priority category. Dean noted that other than possibly through wastewater as a significant part of Affco is wastewater treatment, that Affco is a large employer and to continue to operate and employ such a large employment base and contribute to the community should be justified.

Cr Harker noted the reserving of water as a resilience for the community and how this could be considered as part of the assessment criteria to fit within the high priority category. He noted the possibility of the policy limiting Council's ability to grow the local economy, commenting if the

EXTRAORDINARY COUNCIL MEETING MINUTES12 DECEMBER 2023

policy is discouraging or making it difficult for certain businesses within each priority category.

Cr Cairns asked about Affco's water supply and whether it was primarily for operations or if it has some sort of community benefit. Mr Burgess noted the community benefit would be in times of emergencies and being the largest employer in the region.

Cr Thomas asked in terms of priority, if Council could look at industries and businesses that are doing the right thing in terms of climate adaptation, some sort of rating system to show that businesses are doing everything that they can to make it better for the environment.

Cr Kaimoana noted that Council needs to look at the policy as a whole rather than just the priority section as Council do consider Affco's water supply a great priority to the town as a whole.

Cr Eaglesome-Karekare thanked Mr Burgess for coming in to speak to his submission and that he would be notified about the decisions made during deliberations later.

Adjourned – 9:21am.

Reconvened– 9:26am.

His Worship noted the tone and content of the second submission. He noted the many avenues Ms Kawana had to reach out about her concerns about the proposal noting her appointments to the Matangirau Reserves Board and that Council also reached out to Post-Settlement Governance Entities partners including Tātau Tātau o te Wairoa for pre-consultation and public consultation feedback to the proposal. Council adjourned for 10 minutes to wait for the next submitter to arrive. The meeting reconvened at 9:36am after the second submitter Katarina Kawana did not arrive. Council moved into deliberations at 9:38am.

The Chief Executive read correspondence received from Ms Kawana that morning about not being able to make her in-person submission speaking time.

Cr Harker noted the importance of highlighting Council's 4 wellbeings as these are what guide Council's strategic decision-making processes. Council could use these as a tool for this policy to further relate back to Council's overarching strategic plan.

Cr Cairns asked if the policy could clarify what it doesn't apply to. Elected members supported this to make it easier for the public to identify if the policy would apply to them or not.

The Chief Executive noted that Council is supportive of applicants accessing their own water supplies first before taking from the municipal water supply.

EXTRAORDINARY COUNCIL MEETING MINUTES

12 DECEMBER 2023

Cr Cairns noted that this policy is an opportunity for Council to set a benchmark in terms of how water should be treated. She commented that more dialogue in the policy is needed around protection of the environment.

Cr Eaglesome-Karekare asked about new developments in the community, relating back to the two most recent housing developments in the district and whether Council takes into account developments of that size and how much water they will require. It was noted that this is part of Council’s consents process and other policy processes.

Cr Harker noted that it is about finding that balance as Council doesn’t want to dissuade people from establishing businesses here and to start thinking about water storage, controlled access to watertake, the sensible use of treated water and making those difficult decisions about how Council supplies water.

Cr Kaimoana noted the possibility of monitoring water resilience through approved large water user applicants and to go back every so often to assess what steps they are taking to reduce the impact on the environment.

Cr Eaglesome-Karekare noted Council needs to be enabling businesses but to also have good management systems in place at the same time to refrain Council being put in a vulnerable position where they can no longer suply water to the community.

Cr Cairns asked if it was necessary to put something in the policy about how difficult it is to produce water as it is a factor in being able to produce good water to serve to the community and why the Tuai water supply was not included in the scope of the policy. Staff advised that the Tuai water supply is currently not compliant with standards so amendments can be made later to the policy to inlclude other water supplies where appropriate as well.

The Meeting closed at 10:02am.

The minutes of this meeting were confirmed at the Ordinary Council Meeting on Tuesday

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CHAIRPERSON

8.2 PROJECT UPDATE: DOG POUND

Author: Luke Knight, Kawhakahaere Rawa me te Para Totoka | Property & Solid Waste Manager

Authoriser: Mike Hardie, Pouwhakarae - Hua Pumau | Group Manager Assets & Infrastructure

Appendices: Nil

PURPOSE

Seek council resolution on the development of new dog pound facility.

RECOMMENDATION

The Kawhakahaere Rawa me te Para Totoka | Property & Solid Waste Manager RECOMMENDS that Council resolve to adoption option A, construction of the dog pound at the Southern end of the airport.

BACKGROUND

- 1.1 Council's existing dog control facilities located in the QRS yard on Kaimoana Road requires significant improvements to ensure it is compliant with the revised conditions contained within the Code of welfare for temporary housing of companion animals.
- 1.2 Present facilities have no area for exercising dogs. This is a requirement under the Dog Control Act 1996.
- 1.3 Due to its location, the current site presents a number of safety issues for both council and QRS staff.
- 1.4 Previously, renewal works were planned for the existing site. Given the issues with the current site and changes to legislation, it is considered a better option to relocate and build a new facility that meets all the necessary criteria.
- 1.5 In 2019, The Property Manager and Enforcement Team Leader undertook site visits to a number of council properties including:
 - 1.5.1. Mangapoike Road cemetery site,
 - 1.5.2. Fraser Street forestry block (adjacent Landfill),
 - 1.5.3. Frasertown Road stock pound,
 - 1.5.4. Wairoa wastewater treatment ponds area,
 - 1.5.5. Wairoa Airport,
 - 1.5.6. Rear of Wairoa racecourse, part of airport land (preferred).
- 1.6 The above sites have subsequently been assessed for health and safety suitability by council's Zero Harm officer in 2019.
- 1.7 A preferred site was identified from the options, being on council land at the rear of the racecourse, at the end of Paeroa Stock Road.

- 1.7.1. This site is well off the road and is situated at the rear of the race course with two possible access roads.
- 1.7.2. This is Council owned land and at the time it housed stabling facilities for the racecourse. With the possible addition of a new dog pound, it would not inconvenience the stabling facilities.
- 1.7.3. The land is flat, well drained and fenced and staff would have good vision of persons arriving or waiting at the facility on arrival.
- 1.7.4. Cell phone, Radio telephone and Lone Worker devices all appeared to operate during the inspection. Security lighting and fencing would not pose a problem for the Airport due to the distance from the runway.
- 1.8 This was brought to council in 2019, with the resolution to construct it at the northern end of the airport.

8.7 LOCATION OF DOG POUND
<p>Elected members discussed:</p> <ul style="list-style-type: none"> • Informing neighbours of proposed site • Sound proofing • Cost evaluation will go to Infrastructure Committee
<p>RESOLUTION 2019/01</p> <p>Moved: Cr Jeremy Harker Seconded: Cr Michael (Mike) Bird</p> <p>That Council resolve to move the location of the dog pound to the Northern end of the Airport (race course), and notify immediate neighbours as part of the process.</p> <p style="text-align: right;">CARRIED</p>

Table 1 Resolution 2019/01

- 1.9 Following informal engagement with adjoining owners and land users, the delivery of this project was halted, due to a degree of objection. This was not formally recorded, communicated, or brought back to council.

2. CURRENT SITUATION

- 2.1 Council's dog pound continues to be non-compliant, leaving council liable for prosecution and/or fine.
- 2.2 The current dog pound poses security, animal welfare and health & safety risks for the public, QRS staff and council officers.

3. PROPOSAL

- 3.1 Site visits conducted with elected members 16/05/24 and 21/05/24. This included site visits to the existing facility and the newly identified potential site.
- 3.2 A suitable site has been identified as shown in the image below.



Figure 1 Site location, southern end of airport

- 3.3 This site is situated on Council owned land at the southern end of the Airport.
- 3.4 Entry to the site is through the main gates of the Airport. The access road to the proposed site is via a well-maintained road around the southern end of the Airport. The gates are of a substantial nature and are locked after normal business hours.
- 3.5 There are no immediate dwellings in the area so a solid security fence would keep the proposed dog pound and staff secure.
- 3.6 Cell phone and radio telephone are serviceable at the site as well as lone worker devices.
- 3.7 Staff working at the proposed site or arriving at the site would have full vision of vehicles and personal approaching or waiting at the compound prior to their arrival.
- 3.8 Development of this site is likely to be complementary to the development of the airport, particular with regard to security upgrades for the whole site.

4. OPTIONS

The options identified are:

- a. Construction of the dog pound at the Southern end of the airport.
- b. Do nothing.

The preferred option is Option A construction of the dog pound at the Southern end of the airport, this contributes to the following community outcomes:

Cultural wellbeing	Economic wellbeing	Social Wellbeing	Environmental Wellbeing
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Valued and cherished community.	Strong and prosperous economy.	Safe, supported and well-led community.	Protected and healthy environment
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5. CORPORATE CONSIDERATIONS

What is the change?

- 5.1 New location of dog control facilities.
- 5.2 New dog control facility.

Compliance with legislation and Council Policy

- 5.3 Dog control Act 1996
- 5.4 Animal Welfare Act 1999
- 5.5 Code of welfare for temporary housing of companion animals.

What are the key benefits?

- 5.6 Compliance with relevant legislation relating to animal welfare.
- 5.7 Safety improvements for QRS staff.
- 5.8 Safety improvements for council animal control staff.
- 5.9 Remove likelihood of prosecution and/or fine due to breaches of Section 28 Animal Welfare Act 1999.
 - 5.9.1. Penalty as listed in Section 28 (3)(b) in the case of a body corporate, to a fine not exceeding \$500,000.
- 5.10 Improving council's reputation with the public in regards to animal welfare and council's animal control legal and moral obligations.

What is the cost?

- 5.11 No anticipated cost in land use.
- 5.12 Construction of dog pound has been included in previous Long Term Plans and Annual Plans.
- 5.13 The initial project costs are included in years one to three of the 2024-2027 Long Term Plan as detailed in table 2.

Year 1	Year 2	Year 3
\$120,000	\$1,227,600	\$187,560

Table 2 Dog pound budget 2024-2027 LTP

- 5.14 Due to requirements for further scoping and design work, it is anticipated that additional budget will be required.

What is the saving?

5.15 Cancellation of lease at QRS site.

Māori Standing Committee

5.16 This has not been referred to the committee at this stage.

6. SIGNIFICANCE

6.1 In 2019, This decision was not considered to be significant as it is largely facilitating an operational and legal requirement.

6.2 Given the time elapsed since the previous resolution and the lack of progress on this project, this is now a significant risk for council and the community.

7. RISK MANAGEMENT

In accordance with the Council's Risk Management Policy the inherent risks associated with this matter are:

Human	Financial	Regulatory
High	Extreme	Extreme
Operations	Employees	Image & Reputation
Extreme	Extreme	Extreme

Further Information

Animal Welfare Act 1999:

<https://www.legislation.govt.nz/act/public/1999/0142/latest/DLM49664.html>

Code of Welfare: Temporary Housing of Companion Animals:

<https://www.mpi.govt.nz/dmsdocument/30795-Code-of-Welfare-Temporary-Housing-of-Companion-Animals>

Dog Control Act 1996:

<https://www.legislation.govt.nz/act/public/1996/0013/latest/DLM374410.html>

Wairoa District Council Dog Control Bylaw:

<https://www.wairoadc.govt.nz/assets/Document-Library/Bylaws/Dog-Control-Bylaw.pdf>

References (to or from other Committees)

Council 19/03/2019 Location of dog pound

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,

- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

8.3 WAIROA RECOVERY UPDATE JUNE 2024

Author: Steve Baker, Tautoko Whakaora - Recovery Support

Authoriser: Gary Borg, Pouwhakarae - Putea Tautawhi Rangapu | Group Manager Finance and Corporate Support

Appendices: Nil

1. PURPOSE

- 1.1 To update Council on the progress of the Cyclone Gabrielle recovery program to 27th May 2024.

RECOMMENDATION

The Tautoko Whakaora - Recovery Support RECOMMENDS that Council receive the report.

2. BACKGROUND

- 2.1 At 0515 Hrs Tuesday 14 February 2023, Hawke's Bay region declared a State of Local Emergency due to the flooding effect of Cyclone Gabrielle. At 0843 Hrs, the Minister for Emergency Management declared a State of National Emergency to assist in the response. The declaration applied to Northland, Auckland, Tairāwhiti, Bay of Plenty, Tararua District, Waikato, and Hawke's Bay.
- 2.2 Cyclone Gabrielle resulted in extensive flooding across the north and east of the North Island. Major flooding occurred in the Wairoa District as the Wairoa River and numerous tributaries overtopped their banks, causing flooding into residential areas, and cut off rural communities. There was extensive surface water flooding across the district in all catchments.



- 2.3 The impact of Cyclone Gabrielle to whānau, whare, whenua, and our pātaka has been destructive and devastating. The consequences are felt by everyone and every

community in our rohe. No one is unaffected. We expect, based on other New Zealand flood events, that the social and economic consequences will worsen in the upcoming months and years.

- 2.4 The key area of impact in the Wairoa District was in the north of Wairoa with the river breaching its banks on the north-western side of the town and flooding the rural areas of Waihirere and Ruataniwha, and urban area of North Clyde. There were however floods in Awamate - on the other side of the river, Frasertown, Whakakī, Nuhaka and Mahia, where damage to homes was more limited.
- 2.5 There was also significant damage to the landscape, rural properties, and the primary sector, including horticulture, cropping, dairy, sheep and beef, and forestry. Many farms have limited access to and within their properties due to farm tracks being cut off or washed out. Water damage, erosion and silt deposition have damaged fences, access tracks, water infrastructure, destroyed crops (particularly maize and squash) and silage/hay loss and caused damage to ancillary farm buildings and dairy sheds. There has been significant pasture loss.

KEY MESSAGES – 27th May 2024

- 2.6 At its February 2024 meeting Council requested the Recovery Team additional information on placarded homes.

Status of Stickered homes

Category	Peak March 2023	Rain Event 23 Nov 2023	As at 27 May 2024	Movement from April Update
Green			110	1
White	198		154	(1)
Yellow	146	16	91	-
Red	2	2	3	-

Explanation of the different Placard types can be found at:

<https://www.building.govt.nz/assets/Uploads/managing-buildings/post-emergency-building-assessment/rapid-building-assessment-placards-and-forms-quick-guide.pdf>

- 2.7 Information obtained from our Kaimanaaki by visiting impacted properties, and discussions with other agencies operating in this space is that there are.

Non-insured houses rebuild listed by lead Agency managing rebuild.	Number	Comment
Recovery Team	10	
Hookmade	13	
TToTW	20	Includes 6 flats
Church of Latter-Day Saints	4	
Non-Contactable	7	
Ownership Challenges	11	Trusts/absent homeowners/deceased

		estates
Jehovah Witness (JHW)	1	
Awaiting Final Inspection	80	Generally, require minimal assistance
Sub total	146	
Fully Insured	65	
With insurance challenges	18	Insurance challenges include underinsured and bank mortgage capture of insurance monies
Total	229	

- 2.8 In May 2024 a project manager was appointed to the rebuild programme to provide additional impetus and a strategic overview. It is anticipated that, with the support of elected members, a defined schedule of works will facilitate securing additional external funding to complete the programme. An initial discovery exercise culminated in the presentation of a 'Way Forward' Proposal, containing the following phases:

June – August 2024	Phase 1 - Establishment Development of project team and support structure.
July – September 2024	Phase 2 - Allocation and assessment. Communicate with rebuild providers allocate housing. Note a prioritisation model has been in use for some time to assist in determining priority of rebuilds.
August 2024 – June 2025	Phase 3 – Rebuild Implementation, monitoring and closure. Allocate tasks and all trades; Track progress; Close off sites.

- 2.9 MPI – With an original delivery cut-off of 31 December 2023 the recovery team attained an extension of delivery to 31 March 2024 from NIWE and MPI. It has been a dynamic process with deliverables changing after considering community feedback. There has also been the need to try and fund greater levels of historical response expenditure that were unable to be funded through other avenues. This has led to recovery staff working with MPI to obtain the funding variation between the Isolated Communities and Community Hub grants. The pressure is most definitely on in the next couple of months to get these projects and funding over the line.

The Isolated Community fund has been fully consumed. It includes:

- \$ 7,000 initial recovery plan
- \$ 87,000 in funding Welfare claims not covered by NEMA.
- \$ 14,000 MPI project back-office costs including administration and support.
- \$ 96,000 for 2 10ft mobile EPODS (not the contents)

- \$ 45,000 for Recovery Plan reset.

We are having a reset in the Community Hubs Project to ensure maximum delivery from this fund and eliminate potential duplication with other providers in the district.











To date we have spent.
















- \$95,000 on a 20ft EPOD and its contents
- \$64,000 for the contents of the two mobile EPODS due for delivery 30 May 2024.
















2.10 Recovery Plan reset – A revised recovery plan is being progressed by the Chief Executive. It is the cornerstone for Councils application to the DIA for extended funding of the recovery operation into 2024/25





2.11 The Recovery Plan consists of several, independent or at times interlinked, work-packages many of which are underway concurrently. Section 3 of this report provides a high-level 'Dashboard' overview of each of these work-packages to the 27th of May 2024 as well as a forecast out to June 2024. There is also a narrative for each highlighting milestones to date, as well as an explanation of where we are heading in the future. It is hoped that elected members will be able to use this report as a resource when talking to members of the community.
















3. DASHBOARD











Work-Package	Lead	Work-Package Status				
		Scope	Resources	Schedule	Cost	Confidence
The EOC (emergency Operations Centre).	Local Controller					
		To 27 May 2024	Forecast 30 June 2024			
	Expense	\$247,000	-			
	External Funding	Council Funded	-			
	Milestones to 27 May 2024					
	Some \$247,000 in costs remain with Council. Of this \$61,000 was to external suppliers with the remaining \$186,000 being staff wages and salaries.					
NEMA – Welfare	Local Controller					
		To 27 May 2024	Forecast 30 June 2024			
	Expense	\$481,000	-			
	External Funding	\$480,000	-			
	Milestones to 27 May 2024					
	<ul style="list-style-type: none"> • \$480,000 in funding has been received from NEMA and other agencies such as NZ Police FENS etc against expenditure of \$480,000. • \$1,000 in expenditure did not qualify for external funding. 					

Work-Package	Lead		Work-Package Status					
			Scope	Resources	Schedule	Cost	Confidence	
			Milestones to 30 June 2024					
			Fund is now closed.					
Recovery office	Wairoa Manager	Recovery						
			To 27 May 2024		Forecast 30 June 2024			
			Expense	\$16,000	-			
			External Funding	25,000	-			
			Milestones to 27 May 2024					
			Funding of \$25,000 has been obtained. Where possible costs have been reassigned to externally funded work packages such as the Recovery Hub and the DIA funding for works identified by the recovery Manager to successfully engage with the impacted communities.					
Recovery Hub	Wairoa Manager	Recovery						
			To 27 May 2024		Forecast 30 June 2024			
			Expense	\$166,000	18,000			
			External Funding	\$250,000	-			
			Milestones to 27 May 2024					
			Funding has been obtained from DIA for \$250,000. This is used to fund Recovery staff employed by Council. Prior to receiving this funding, The Recovery Manager salary sits under the DIA funding it covers any salary since the appointment and is also forecast in the Recovery Office budgets.					
One admin role has been confirmed and one supporting role has been provided by TToTW. Recovery has been invoiced 19,000 for this role.								
Milestones to 30 June 2024								
Forecast spend in this work package indicates no funding from Council required through to 30 June 2024. The forecast underspend in this budget of \$63,000 will offset the forecast overspend in the Community Communication, Engagement and Hui budget below.								
We have approached DIA to outline the need for further funding in 2024/25. The application is required to be submitted by the 31 st of May. It is envisaged that the resourcing of the recovery office will be scaled back by this time.								
Community Communication, Engagement and Hui	Wairoa Manager	Recovery						
			To 27 May 2024		Forecast 30 June 2024			
			Expense	455,000	56,000			
			External Funding	450,000	-			
			Milestones to 27 May 2024					
			Funding received from DIA \$450,000 so programme can be resourced. Recovery Manager meets regularly with Mary Wilson from DIA to ensure that all funding used from this fund is allocated as per the requirements of DIA.					

Work-Package	Lead		Work-Package Status				
			Scope	Resources	Schedule	Cost	Confidence
			<p>Milestones to 30 June 2024</p> <p>Forecast spend in this work package indicates an overspend of \$62,000 in budget by June 2024 but this is offset in the savings in the recovery hub above along with the proposal to transfer Recovery Reset Plan costs to the MPI Isolated Community fund.</p> <p>Forecast costs for June include \$27,000 for Flood protection consultation which may be carried over to 2024/25 along with a provision for Matariki celebrations of \$10,000.</p> <p>We have approached DIA to outline the need for further funding in 2024/25.</p>				
Mayors Fund	Wairoa Manager	Recovery					
			To 27 May 2024		Forecast 30 June 2024		
			Expense	\$1.07m	Unknown		
			External Funding	\$1.51m	Unknown		
			<p>Milestones to 27 May 2024</p> <p>Some \$1.07m has been distributed to date with a further \$0.86m on hand to distribute. Small donations continue to come in spasmodically.</p> <p>\$500,000 of funding has been repurposed to the rebuild and has been isolated.</p> <p>An additional 78,000 was received from First Light.</p> <p>Milestones to 30 June 2024</p> <p>-</p>				
Red Cross-Liveable Homes	Wairoa Manager	Recovery					
			To 27 May 2024		Forecast 30 June 2024		
			Expense	\$0.5m	Unknown		
			External Funding	\$1.1m	-		
			<p>Milestones to 27 May 2024</p> <p>There are still unknowns, and now we have people in the team who are trying to fill in the gaps as quickly as we can. We are working across the community agencies to help us do this.</p> <p>There are also a number who are underinsured, and others who are uninsured due to the cost of insurance.</p> <p>To add to the complexity there are a few different players operating in this space, not necessarily observing the same protocols.</p> <p>Milestones to 30 June 2024</p> <p>We continue to work to close the information gaps and return our whānau to their whare. The Rebuild Project Manager has presented a 'way forward' proposal in this space. It forms the basis of section 2.8 earlier in this paper. A meeting with prospective funders is booked for 12 June 2024.</p>				
MPI – Isolated Communities	Wairoa Manager	Recovery					
			To 27 May 2024		Forecast 30 June 2024		
			Expense	\$249,300	\$700		

Work-Package	Lead	Work-Package Status				
		Scope	Resources	Schedule	Cost	Confidence
	External Funding	\$250,000	-			
	Milestones to 27 May 2024					
	<p>The Isolated Community fund has been fully consumed. It includes:</p> <ul style="list-style-type: none"> \$ 7,000 initial recovery plan \$ 87,000 in funding Welfare claims not covered by NEMA. \$ 14,000 MPI project back-office costs including administration and support. \$ 96,000 for 2 10ft mobile EPODS (not the contents) \$ 45,000 for Recovery Plan reset. 					
	<p>Milestones to 30 June 2024</p> <p>Delivery of transportable EPOD's to Wairoa May June 2024. Based on actual expenditure the variation provides for expenditure to be transferred between the two NIWE funds based on objectives.</p>					
MPI - Community Hub Resilience	Wairoa Manager	Recovery				
			To 27 May 2024	Forecast 30 June 2024		
	Expense	\$159,000	\$641,000+/-			
	External Funding	\$800,000	-			
	Milestones to 27 May 2024					
	<p>One community has secured its own funding this impacts funding from DIA as the grant is limited to 100,000 per hub.</p> <p>To date we have spent.</p> <ul style="list-style-type: none"> \$95,000 on a 20ft EPOD and its contents \$64,000 for the contents of the two mobile EPODS due for delivery 30 May 2024. 					
	Milestones to 30 June 2024					
	<p>We are having a reset in the Community Hubs Project to ensure maximum delivery from this fund and eliminate potential duplication with other providers in the district.</p>					
Temporary Accommodation Solutions (TAS) MBIE	WDC Building Control, Enabled Wairoa, TToTW					
			To 27 May 2024	Forecast 30 June 2024		
	Expense	\$176,000	-			
	External Funding	\$174,000	\$2,000			
	Milestones to 27 May 2024					
	<p>TAS placement of units has slowed down considerably as demand has decreased. TToTW POD placements have remained steady and is progressing well.</p>					
	Milestones to 30 June 2024					
	<p>Based on reduced requests our part in this service is reducing also</p> <p>Staff are investigating the which expenditure has not been reimbursed by MBIE and a claim will be submitted.</p>					
Land Categorisation	Mayor & CE					

Work-Package	Lead	Work-Package Status				
		Scope	Resources	Schedule	Cost	Confidence
	<p>Milestones to 30 June 2024 and beyond</p> <p>Land Classification project is linked to the outcome of the flood protection project.</p>					
Flood Mitigation	Mayor & CE					
	<p>Milestones to 27 May 2024</p> <p>Treasury has confirmed that \$70m has been ring-fenced for Wairoa flood mitigation.</p> <p>Options have been presented in Wairoa.</p> <p>Regional Recovery Agency (RRA) has proposed an Order in Council to streamline consenting processes to accelerate the programme. RRA is funding shared legal representation.</p> <p>Milestones to 30 June 2024 and beyond</p> <p>Significant inherent programme management risks and exposure to cost overruns. Income and Expenditure is not being processed through Council but HBRC. The implications for properties that would be adversely affected by the solutions considered 'practicable' are causing significant concerns.</p>					
NEMA - Solid Waste Management Fund	WDC GM Assets & Infrastructure					
		To 27 May 2024	Forecast 30 June 2024			
	Expense	\$1.37m	-			
	External Funding	\$1.48m	-			
	<p>Milestones to 27 May 2024</p> <p>Councils Claims have been accepted. This work package is now closed. The difference between Income and expenditure of \$240,000 represents ratepayer funding percentage of the Landfill Activity not covered by fees and charges (Refer Councils RFP) and applied to this work-package. NEMA has agreed to reimburse that amount.</p>					
HBRC - Extreme Weather Event Recovery Activity (Silt)	WDC GM Assets & Infrastructure					
		To 27 May 2024	Forecast 30 June 2024			
	Expense	\$5m	Unknown			
	External Funding	\$7m	Unknown			
	<p>Milestones to 27 May 2024</p> <p>A total of \$9.4M has been secured and is ringfenced for this work. \$7m has been paid and we have good reporting lines and tracking data for silt. High confidence that \$9.4M will be fully utilised. No overruns envisaged at this stage however potential asbestos issues and associated costs remain a risk to budget.</p> <p>Silt cleared from storage areas such as the Railway yard.</p> <p>Milestones to 30 June 2024</p> <p>Debris from stripping houses expected to increase over coming months. Potential asbestos issues and associated costs remain a risk to budget.</p> <p>Recovery is working with HBRC to see if the deadline for this fund could be extended beyond June 2024. Significant risk remains that we will be unable to utilise this fund for removing building materials including asbestos from the residential rebuild programme before this fund, even if it is extended,</p>					

Work-Package	Lead	Work-Package Status				
		Scope	Resources	Schedule	Cost	Confidence
		<p>closes.</p> <p>On Sunday 11th of February, the Government announced a further package of \$63million for removal of silt and debris from areas affected by Cyclone Gabrielle with \$3m ringfenced for Wairoa. These funds have been gone to HBRC for work to be undertaken in the Wairoa area.</p> <p>Staff are reviewing expenditure in a few general ledger codes to determine if these can be funded through the silt fund.</p>				
Infrastructure – Roading	WDC GM Assets & Infrastructure					
		To 27 May 2024	Forecast 30 June 2024			
	Expense	\$41.6m	Unknown			
	External Funding	\$41.4m	Unknown			
	Milestones to 27 May 2024					
	<p>The initial \$16m response funding has been used well to get access back in most locations, and also to help with cashflow, a cost-scope adjustment request has been made and Council were successful in securing \$31m extra at 100% FAR. Funding for final reinstatement is being discussed with Waka Kotahi, likely to require Council share. Crown funding allocated for Te Reinga Bridge repair \$14m. if the cost of repair exceeds \$14m then the difference will be at Councils expense. Continual rain events are hampering progress. Expenditure of the \$31m extra funding currently sits at \$25.2m.</p>					
	Milestones to 30 June 2024					
There is a drive to get this work complete before the end of June 2024, as the way forward beyond this date is uncertain.						
Infrastructure – 3 waters	WDC GM Assets & Infrastructure					
		To 27 May 2024	Forecast 30 June 2024			
	Expense	\$1.05m	Depends on Pond Survey			
	External Funding	\$0.5m	Subject to insurance approval			
	Milestones to 27 May 2024					
	<p>NEMA have finalised the threshold for Wairoa District Council \$324,995 for 60/40 government funding threshold, based on WDC confirmation of the capital value of the rating units at \$4,333,259,830.</p> <p>Damage has been incurred on both above ground assets, which are insured through AON, and below ground assets which are insured through LAPP.</p> <p>AON has made an initial payment of \$500,000. Final claims for LAPP and AON are being worked through with loss adjustors.</p> <p>The main action point from the December quarterly Report to NEMA was in relation to the progress on the Wairoa wastewater pond desludging as that is likely to determine the size of WDC’s 60/40 claim.</p>					
	Milestones to 30 June 2024					
Parklink have been engaged to carry out sludge surveys on the Wairoa and Māhia ponds to determine quantum of silt ingress.						

Key

	Green	Amber	Red
Scope	Current approved in-scope items can be delivered in full	Minor changes to core specification of quality of capability that will be delivered	Major changes to core specification of quality or capability that will be delivered
Costs	Variance between Total Approved Spend and Total Forecast Spend for the approved phase/s within +/- 5% of approved spend up to a value of \$50k	Variance between Total Approved Spend and Total Forecast Spend for the approved phase/s within +/- 10% of approved spend up to a value of \$100k	Variance between Total Approved Spend and Total Forecast Spend for the approved phase/s is greater than +/- 10% of approved spend or greater in value of \$100k
Schedule	Major milestones remain on track to meet the approved timelines	Major milestones are at risk however mitigating activities are in place in an effort to meet the approved dates	There is certainty that Major milestones have missed or will miss the approved dates
Resourcing	Workpackage resourced adequately and project team is performing to a high standard	Workpackage resourcing will cause a slip to schedule or cost or variance in scope if not	Workpackage resourcing is causing variance to schedule, cost or scope
Confidence	The overall confidence that the workpackage will deliver on its aims and objectives within scope, on cost, and on schedule	There are concerns that the workpackage may not deliver on its aims and objectives within scope, on cost, and on schedule. There are mitigation strategies in place to bring the workpackage back to "green"	There are significant issues in one or more of areas of scope, cost, or scheduling. The Workpackage is unlikely to achieve its objectives. There are mitigation strategies in place will not bring the workpackage back to "green"

8.4 UPDATE TO FEES AND CHARGES

Author: Gary Borg, Pouwhakarae – Pūtea / Tautāwhi Rangapū Group Manager
Finance and Corporate Support

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices: 1. Proposed Fees and Charges Schedule [↓](#)

1. PURPOSE

- 1.1 The purpose of this report is to present Council with a proposed update to the schedule of Fees and Charges.

RECOMMENDATION

The Group Manager: Finance and Corporate Support RECOMMENDS that Council adopts the fees and charges schedule attached as **Appendix 1**, prices to be effective from 1 July 2024, subject to any notice periods required by contract or statute.

EXECUTIVE SUMMARY

2. BACKGROUND

- 2.1 Fees and charges make up approximately 10% of Council's operating revenue.
- 2.2 This average is derived from a funding needs analysis that Council undertook in accordance with LGA s101(3) when it updated its Revenue and Financing Policy in 2021. The proportion of revenue constituted by fees and charges particularly reflects Council's assessment of:
- 2.2.1. the distribution of benefits between the whole community, any identifiable part of the community, and individuals
 - 2.2.2. the extent to which the actions or inaction of specific individuals or groups, contribute to the need to undertake the activity.
 - 2.2.3. the overall impact of any allocation of liability for revenue needs on the community, insofar as the balance of funding for most activities is usually derived from rates.
- 2.3 A regular review of fees and charges supports the preparation of the budgets for the Annual Plan for the corresponding year and maintains the funding allocations deemed appropriate by Council.

3. CURRENT SITUATION

- 3.1 A comprehensive review has been undertaken to maintain the balance between user pays and community benefit, noting the significant impact of cost fluctuations and CPI generally over recent years. The full list of charges proposed along with comparatives is attached as **Appendix 1**.

4. OPTIONS

- 4.1 The options identified are:

- a. Do nothing
 - b. Adopt the revised scales of fees and charges, attached as **Appendix 1**.
 - c. Modify certain prices
- 4.2 Under option (a) the existing prices will remain in place.
- 4.3 Option (b) would maintain funding allocations between fees and rates, being the private to public benefit ratio, consistent with Council's funding needs determination, and would support achievement of the corresponding revenue in the budget for the year ending 30 June 2024.
- 4.4 Council's s101(3) analysis defines a range rather than absolute values or percentages. Council has discretion to modify those prices not determined by statute, and therefore option (c) may be appropriate.
- 4.5 The preferred option is *b: Adopt the revised scales of fees and charges*, this contributes to the following community outcomes:

Cultural wellbeing	Economic wellbeing	Social Wellbeing	Environmental Wellbeing
Valued and cherished community.	Strong and prosperous economy.	Safe, supported, and well-led community.	Protected and healthy environment

5. CORPORATE CONSIDERATIONS

What is the change?

- 5.1 There is no expected impact on service delivery.

Compliance with legislation and Council Policy

- 5.2 The prices contained in **Appendix 1** support the revenue forecasts contained in the budget the year ending 30 June 2024, and the allocation of funding needs that underpins Council's Revenue and Financing Policy.
- 5.3 Council's discretion to utilise fees and charges as a funding source is also provided for in the Revenue and Financing Policy.
- 5.4 This is also supported by legislation, including:
- 5.4.1. Local Government Act 2002
 - 5.4.2. Dog Control Act 1996
 - 5.4.3. Resource Management Act 1991
 - 5.4.4. Food Act 2014
 - 5.4.5. Litter Act 1979
- 5.5 Certain fees, particularly in the regulatory areas, are determined by statutory instruments.

What are the key benefits?

- 5.6 This matter provides certainty to Council's customers and ratepayers regarding pricing and supports the user pays component of Council's funding model.

What is the cost?

- 5.7 There are no cost implications, as the fees relate to existing activities.

What is the saving?

- 5.8 Not applicable, additional revenue is included in the draft 3 Year Plan 2024-27

Who has been consulted?

- 5.9 Consultation will take place on the draft 3-Year Plan 2024-27. The proposed budgets include revenues anticipated for these fees and charges.
- 5.10 Some matters, such as Waste Management are part of a more detailed consultation relating to service delivery models for certain activities.

Service delivery review

- 5.11 This matter does not affect the mode of delivery for any of Council's activities.

Māori Standing Committee

- 5.12 This item has no specific implications for Māori.

6. SIGNIFICANCE

- 6.1 This matter will affect a broad range of customers, from as few as 20 at the airport to as many as 1,500 for dog registration, while the landfill / recycling centre is theoretically available to everyone.
- 6.2 Due to the user pays nature of this item public interest varies with demand.
- 6.3 The prices proposed are consistent with Council's existing funding matrix.
- 6.4 This decision could be reversed, although this would be disruptive after the charges become effective.
- 6.5 There are no implications for service delivery, such matters are considered in the 3 Year Plan, although Council's ability to grow its revenue lines are relevant to these considerations.
- 6.6 There is no impact on any strategic assets.
- 6.7 Notwithstanding the large number of customers affected for a small number of activities, considering that consumption is largely discretionary in nature this matter is assessed as being of low significance.

7. RISK MANAGEMENT

- 7.1 The strategic risks (e.g. publicity/public perception, adverse effect on community, timeframes, health and safety, financial/security of funding, political, legal – refer to S10 and S11A of LGA 2002, others) identified in the implementation of the recommendations made are as follows:

- a. In accordance with Council's Risk Management Policy the inherent risks associated with this matter are assessed as follows:



References (to or from other Committees)

Fees and charges are reviewed regularly by Council.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Airport

2024-25

Fees and Charges

Airport	2023/24	Proposed 1 July 2024
Landing Fee		
Light Aircraft	\$15.68	\$16.00
Heavy Aircraft	\$20.16	\$22.00
Microlight	\$5.60	\$7.00
Facility Fees		
Topdressing Aircraft (Per Annum)	\$1,983.52	\$2,000.00
Private Aircraft (Per Annum)	\$850.08	\$900.00
Wairoa Aero Club (Single Engine) (Per Annum)	\$425.04	\$450.00
Privately Owned Aircraft (Operated/Leased By Wairoa Aero Club)	\$437.36	\$450.00
Wairoa Aero Club Leased Planes (For Periods Of Less Than Six Months) (Per Month)	\$24.64	\$40.00
Other Airport Fees		
Cookson Air Facilities Lease (Ground Rental) (Per Month)	\$283.36	\$290.00
Storage Of Microlight Aircraft (Per Annum)	\$70.84	\$75.00
Hireage of aeroclub building (per day or night)	\$224.00	\$224.00

Fees and Charges

2024-25

Animal Control

Dog Control	2023/24	Proposed 1 July 2024
Class SOP (Paid by 1 August 2023)	\$90	\$100.00
Class SOP (Paid after 1 August 2023) - 50% Penalty	\$140	\$150.00
Class D (Paid by 1 August 2023)	\$275.00	150% of the applicable registration category
Class D (Paid after 1 August 2023)	\$350.00	150% of the applicable registration category
Class M (Paid by 1 August 2023)	\$215.00	\$260.00
Class M (Paid after 1 August 2023) - 50% Penalty	\$245.00	\$390.00
Class W (Paid by 1 August 2023)	\$65.00	\$75.00
Class W (Paid after 1 August 2023) - 50% Penalty	\$95.00	\$112.00
Class S (Paid by 1 August 2023)	\$110.00	\$140.00
Class S (Paid after 1 August 2023) - 50% Penalty	\$140.00	\$210.00
Replace Tag	\$15.00	\$15.00
Micro Chipping	\$60.00	\$60.00
Destruction/Euthanasia and Disposal	\$50.00	\$100.00
Dog Control Officers Time Where Rechargeable (Per Hour)	\$180.00	\$190.00
Application to keep more than two dogs	\$30.00	\$100.00
Application for a Selected Owner Policy	\$30.00	\$40.00
Hireage of Barking Device (\$50.00 Bond)	\$25.00 per week	\$25.00 per week
Hireage of Barking Collar (\$40.00 Bond)	\$20.00 per week	\$20.00 per week
Hireage of Community Cages for Pest Control	7 Days - \$50 Bond	7 Days - \$50 Bond

Animal Control

2024-25

Fees and Charges

Impounding Fees		
First Impounding	\$110.00	\$130.00
Second Impounding	\$175.00	\$210.00
Third and Subsequent Impounding	\$215.00	\$260.00
Dogs Impounded After 4.30pm and Before 8am	\$215.00	\$260.00
Daily Sustenance Charge	\$30.00	\$32.00
Seizure Fee (Per Dog)	\$30.00	\$100.00
Livestock Control		
Mileage for Council Vehicle per km (Impounding)	\$1.40	\$1.60
Stock Impounding		
Horses & Cows (Per Head For First Day)	\$65.00	\$78.00
Horses & Cows (Per Head Per Day Thereafter)	\$45.00	\$54.00
Sheep (Per Head For First Day)	\$45.00	\$54.00
Sheep (Per Head Per Day Thereafter)	\$30.00	\$36.00
Driving Charges (Fee Based Upon Cost Of Shifting Stock To Pound)	At cost	At cost
Sustenance Charges	At cost	At cost
Stock Droving		
Droving Permit	\$215.00	\$250.00
Holding Paddock (Per Hundred Per Day)	\$55.00	\$80.00
Livestock Control Staff		
Council Supervision (Per Hour)	\$180.00	\$190.00
Impounding Officer (Per Hour) where Rechargeable	\$180.00	\$190.00
Miscellaneous Charges (Fees)		
Permit for other Animals excluding Dogs (Public Safety Bylaw)	\$60.00	\$100.00

Animal Control

2024-25

Fees and Charges

Infringement Fee - Dog Control Act 1996		2023/24	Proposed 1 July 2024
Section - Description of offence			
18 - Wilful obstruction of dog control officer or ranger		\$750.00	\$750.00
19(2) - Failure or refusal to supply information or wilfully providing false particulars		\$750.00	\$750.00
19A(2) - Failure to supply information or wilfully providing false particulars about dog		\$750.00	\$750.00
20(5) - Failure to comply with any bylaw authorised by the section		\$300.00	\$300.00
23A(2) - Failure to undertake dog owner education programme or dog obedience course		\$300.00	\$300.00
24 - Failure to comply with obligations of probationary owner		\$750.00	\$750.00
28(5) - Failure to comply with effects of disqualification		\$750.00	\$750.00
32(2) - Failure to comply with effects of classification of dog as dangerous dog		\$300.00	\$300.00
32(4) - Fraudulent sale or transfer of dangerous dog		\$500.00	\$500.00
33EC(1) - Failure to comply with effects of classification of dog as menacing dog		\$300.00	\$300.00
33F(3) - Failure to advise person of muzzle and leashing requirements		\$100.00	\$100.00
36A(6) - Failure to implant microchip transponder in dog		\$300.00	\$300.00
41 - False statement relating to dog registration		\$750.00	\$750.00
41A - Falsely notifying death of dog		\$750.00	\$750.00
42 - Failure to register dog		\$300.00	\$300.00
46(4) - Fraudulent procurement or attempt to procure replacement dog registration label or disc		\$500.00	\$500.00
48(3) - Failure to advise change of dog ownership		\$100.00	\$100.00
49(4) - Failure to advise change of address		\$100.00	\$100.00
51(1) - Removal, swapping, or counterfeiting of registration label or disc		\$500.00	\$500.00
52A - Failure to keep dog controlled or confined		\$200.00	\$200.00
53(1) - Failure to keep dog under control		\$200.00	\$200.00
54(2) - Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise		\$300.00	\$300.00
54A - Failure to carry leash in public		\$100.00	\$100.00
55(7) - Failure to comply with barking dog abatement notice		\$200.00	\$200.00
62(4) - Allowing dog known to be dangerous to be at large unmuzzled or unleashed		\$300.00	\$300.00
62(5) - Failure to advise of muzzle and leashing requirements		\$100.00	\$100.00
72(2) - Releasing dog from custody		\$750.00	\$750.00

Building

2024-25

Fees and Charges

Building Control	2023/24	Proposed 1 July 2024
Building Control Staff		
Building Control Officer (Per Hour)	\$210.00	\$210.00
Senior Building Compliance Officer (Per Hour)	\$230.00	\$230.00
Regulatory Administration Officer (Per Hour)	\$165.00	\$170.00
Building/Drainage Consents		
Note: Consent Applications Based On Time Occupied		
Note: MBIE Levy: the Building Act 2004 requires council to collect a levy of \$1.75 per \$1000 value of building work valued \$20,000 & over		
Note: BRANZ Levy: Building Research Levy Act 1969 requires Council to collect a levy of 0.1% (\$1.00 per \$1000 value) Of Building work valued \$20,000 & over		
Note: Value of Building Work: This is based on the Dept of Building and Housing costs and Rawlinson's New Zealand Construction Handbook set costs		
Note: Some of the Fee are determined by statute/regulation and Council is not able to change them. They are subject to change without notice.		
Note: The charges below are not applicable to fixed fee consents.		
Central Govt accreditation Audit Fee - under \$20,000	\$110.00	\$110.00
Central Govt accreditation Audit Fee - under \$100,000	\$220.00	\$220.00
Central Govt accreditation Audit Fee - over \$100,000	\$330.00	\$330.00
Central Govt accreditation Audit Fee - Commercial	\$500.00	\$500.00
Residential Consent Deposits - Building Work <\$100,000 deposit	\$600.00 (dep)	\$600.00 (dep)
Residential Consent Deposits - Building Work >\$100,000 deposit	\$1,500.00 (dep)	\$1,500.00 (dep)
Commercial Consent Deposit deposit	\$1,500.00 (dep)	\$1,500.00 (dep)
Manual Lodgement Fee	\$270.00	\$300.00
Consent Administration Fee \$1 to \$124,999 estimated value	\$92.00	\$92.00
Consent Administration Fee \$125,000 to \$499,999 estimated value	\$280.00	\$280.00
Consent Administration Fee \$500,000 to \$999,999 estimated value	\$460.00	\$460.00
Consent Administration Fee \$1,000,000 to 5,000,000 Estimated Value (Capped at \$5 Million)	0.0375% + GST	0.0375% + GST
Solid Fuel Heaters - Free Standing within 20km of Wairoa Township (Includes Accreditation Fee) additional inspections at cost	\$590.00	\$600.00
Solid Fuel Heaters - Free Standing further than 20km from Wairoa Township (Includes Accreditation Fee) additional inspections at cost	\$750.00	\$760.00
Solid Fuel Heaters - In Built Heater within 20km of Wairoa Township (Includes Accreditation Fee) additional inspections at cost	\$700.00	\$710.00
Solid Fuel Heaters - In Built Heater further than 20km from the Wairoa Township (Includes Accreditation Fee) additional inspections at cost	\$860.00	\$870.00

Building

2024-25

Fees and Charges

Building/Drainage Consents (cont)	2023/24	Proposed 1 July 2024
Code Compliance Certificate - project up to \$19,999	\$110.00	\$130.00
Code Compliance Certificate - project value over \$20,000	\$270.00	\$320.00
Code Compliance Certificate Commercial Work - project up to \$19,999	\$320.00	\$380.00
Code Compliance Certificate Commercial Work - project over \$20,000	\$540.00	\$650.00
Code Compliance Certificate - For consents granted under Building Act 1991 (lodged prior to 30 November 2004)	\$270.00	\$300.00
Building Property Files Search	\$55.00	\$65.00
Building Consent Minor Amendment	\$160.00	\$190.00
Building Consent Major Amendment	At Cost	At Cost
Building Consent Cancellation, Lapsing Fee & Refused Fee	\$215.00	\$250.00
Swimming Pool Fence Inspection (Plus Mileage & Time)	\$320.00	\$180.00
Swimming Pool Consent includes Registration (Plus Mileage & Time)	\$320.00	\$320.00
Certificate Of Acceptance (Plus Normal Inspection & Mileage)	\$1,000.00	\$1,200.00
Certificate Of Public Use (Plus Mileage & Time)	\$1,000.00	\$1,200.00
Application for change of use of a building	New Fee	\$300.00
Issue & Service of Notice To Fix	\$300.00	\$300.00
Inspection to check compliance with conditions of Notice To Fix (plus Mileage & Time)	\$160.00	\$190.00
Administration Fee - Māori Land Court Letter	\$110.00	\$110.00
Issue of Consent reports - Monthly (Annual subscription)	\$110.00	\$150.00
Issue Of Compliance Schedule	\$600.00	\$650.00
Amendments To Compliance Schedule	\$400.00	\$420.00
Building Warrant Of Fitness Administration - No Inspection	\$160.00	\$170.00
Building Warrant Of Fitness Inspection fee	\$320.00	\$350.00
Failed Building Warrant of Fitness Re-Inspection fee	\$160.00	\$180.00
Certificate Of Title Registration Of S73 & 74 Notice (Plus Any Inspection Costs)	\$600.00	\$600.00
Certificate Of Title Registration Of S77 & 78 Notice (Plus Any Inspection Costs)	\$600.00	\$600.00
Application for Building Consent Exemption Fee	\$375.00	\$450.00
Scanning Building Consent Plans	\$33.00	\$35.00

Building

2024-25

Fees and Charges

Certificate Of Title	2023/24	Proposed 1 July 2024
Copy Of Certificate Of Title	50	50
Property Information		
Land Information Memorandum - 10 working days (Residential/Rural Property)	\$380.00	\$450.00
Property Information Memorandum	\$380.00	\$450.00
Engineering & Planning Fee	\$270.00	\$320.00
Infringement Fee - Building Act 2004		
Section - Description of offence		
s 40 - Failing to comply with the requirement that building work must be carried out in accordance with a building consent	\$1,000.00	\$1,000.00
s 42 - Failing to apply for a certificate of acceptance for urgent building work as soon as practicable after completion of building work	\$500.00	\$500.00
s 85(1) - Person who is not licensed building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence	\$750.00	\$750.00
s 85(2)(a) - Licensed building practitioner carrying out restricted building work without appropriate licence	\$500.00	\$500.00
s 85(2)(b) - Licensed building practitioner supervising restricted building work without appropriate licence	\$500.00	\$500.00
s 101 - Failing to comply with the requirement to obtain a compliance schedule	\$250.00	\$250.00
s 108(5)(a) - Failing to display a building warrant of fitness required to be displayed	\$250.00	\$250.00
s 108(5)(b) - Displaying a false or misleading building warrant of fitness	\$1,000.00	\$1,000.00
s 108(5)(c) - Displaying a building warrant of fitness other than in accordance with section 108	\$1,000.00	\$1,000.00
s 116B(1)(a) - Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary	\$1,500.00	\$1,500.00
s 116B(1)(b) - Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire	\$2,000.00	\$2,000.00
s 124 - Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous, earthquake-prone, or insanitary building	\$1,000.00	\$1,000.00
s 128 - Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice	\$2,000.00	\$2,000.00
s 162E - Supplying a pool product without an approved notice	\$500.00	\$500.00
s 168(1) - Failing to comply with any other notice to fix	\$1,000.00	\$1,000.00
s168(1AA) - Failing to comply with a notice to fix in relation to a means of restricting access to a residential pool	\$500.00	\$500.00

Building

2024-25

Fees and Charges

Earthquake-prone building offences	2023/24	Proposed 1 July 2024
s 314(1) - Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed	\$500.00	\$500.00
s 362D(4) - Failing to provide prescribed disclosure information or failing to provide prescribed checklist	\$500.00	\$500.00
s 362F(4) - Failing to have a written contract as prescribed	\$500.00	\$500.00
s 362T(4) - Failing to provide prescribed information or documentation to specified persons	\$500.00	\$500.00
s 363 - Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use	\$1,500.00	\$1,500.00
s 367 - Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations	\$500.00	\$500.00
s 368 - Wilfully removing or defacing a notice published under the Act or inciting another person to do so	\$500.00	\$500.00
s 133AU(1) - Failing to complete seismic work by deadline	\$1,000.00	\$1,000.00
s 133AU(2) - Failing to comply with requirements to attach EPB notice or EPB exemption notice	\$1,000.00	\$1,000.00
s 133AU(3) - Failing, when EPB notice or EPB exemption notice ceases to be attached or becomes illegible, to notify the territorial authority	\$1,000.00	\$1,000.00
s 133AU(5) - Using or occupying an earthquake-prone building, or permitting another person to do so, contrary to a territorial authorities hording, fence, or notice	\$2,000.00	\$2,000.00
Dam safety offences		
s 134(1) - Improper Representation as Licenced Inspector	\$500.00	\$500.00
s 134 - Dam owner failing to classify a dam	\$500.00	\$500.00
s 138 - Dam owner failing to comply with a direction from a regional authority to have a classification re-audited and submitted	\$250.00	\$250.00
s 140 - Dam owner failing to prepare, or arrange the preparation of, a dam safety assurance programme and submit it for audit	\$500.00	\$500.00
s 145 - Dam owner failing to comply with a direction from a regional authority to have a dam safety assurance programme re-audited and submitted	\$250.00	\$250.00
s 150(4)(a) - Dam owner knowingly failing to display a dam compliance certificate required to be displayed	\$250.00	\$250.00
s 150(4)(b) - Dam owner displaying a false or misleading dam compliance certificate	\$1,000.00	\$1,000.00
s 150(4)(c) - Dam owner displaying a dam compliance certificate other than in accordance with section 150	\$1,000.00	\$1,000.00
s 154 - Dam owner failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous dam	\$2,000.00	\$2,000.00

Cemeteries

2024-25

Fees and Charges

Cemeteries	2023/24	Proposed 1 July 2024
Plot Charges		
Ashes	\$194.35	\$450.00
Child	\$371.45	\$800.00
Standard	\$762.45	\$2,200.00
Note: Includes Perpetual Maintenance		
Interments		
Note: When requesting a burial, Plot Charges are added to the Interment Fee if you haven't pre-purchased a cemetery plot. There will be a charge of double the fee for interments on Sundays and public holidays.		
Ashes	\$171.35	\$180.00
Still Born	\$85.10	No charge
Under 13 Years	\$585.35	\$585.00
Standard Single	\$762.45	\$760.00
Standard Double	\$854.45	\$850.00
Additional fee for non-residents, paid together with the standard interment fee.		
Disinterment/Reinterment		
Disinterment fee		\$520.00
Council officer costs will be charged to the applicant.		
Contractor actual costs will be on-charged to the applicant. Council may charge an administration cost of up to 10% of the value of the work.		
Sundry Charges		
Headstone & Plaque Monumental Work Permit	\$40.25	\$65.00
Transfer or relinquishment of ash or burial plot		\$65.00

Community Halls

2024-25

Fees and Charges

Community Halls	2022/23	2023/24
Wairoa Memorial Hall	Refer Combined Services Clubs Inc	
Tuai Hall	Refer Tuai Hall Committee	

Corporate Services

2024-25

Fees and Charges

Corporate Services Charges	2023/24	Proposed 1 July 2024
Motor Vehicle Use Charge (Per Km) Across All Council Activities	\$1.40	\$1.45
Provision Of Information (First Hour No Charge) For Each Half Hour Or Part Thereof (Deposit May Be Required)	\$66.70	\$75.00
Access To Archives (First Hour No Charge) For Each Half Hour Or Part Thereof (Deposit May Be Required)	\$45.00	\$50.00
Photocopying (Black & White) A4 Single Sided	\$0.30	\$0.30
Photocopying (Black & White) A4 Double Sided	\$0.50	\$0.50
Photocopying (Black & White) A3 Single Sided	\$0.50	\$0.50
Photocopying (Black & White) A3 Double Sided	\$0.80	\$0.80
Photocopying (Colour) A4 Single Sided	\$1.00	\$1.00
Photocopying (Colour) A4 Double Sided	\$2.00	\$2.00
Photocopying (Colour) A3 Single Sided	\$2.50	\$2.50
Photocopying (Colour) A3 Double Sided	\$5.00	\$5.00
Scanning to email or USB (each 5 page increment)	\$3.00	\$3.00
Corporate Services Staff Labour		
Senior Corporate Services Staff (Per Hour)	\$200.00	\$210.00
Other Corporate Services Staff (Per Hour)	\$150.00	\$160.00
Plotter Printing Costs		
Basic Cover Prints (Text Or Line Drawings) Normal Weight Paper A1	\$36.80	\$42.32
Basic Cover Prints (Text Or Line Drawings) Normal Weight Paper A2	\$24.15	\$27.77
Basic Cover Prints (Text Or Line Drawings) Normal Weight Paper A3	\$18.98	\$21.82
Basic Cover Prints (Text Or Line Drawings) Normal Weight Paper A4	\$12.08	\$13.89
Basic Cover Prints (Text Or Line Drawings) Heavy Weight Paper A1	\$41.40	\$47.61
Basic Cover Prints (Text Or Line Drawings) Heavy Weight Paper A2	\$36.80	\$42.32
Basic Cover Prints (Text Or Line Drawings) Heavy Weight Paper A3	\$24.15	\$27.77
Basic Cover Prints (Text Or Line Drawings) Heavy Weight Paper A4	\$18.98	\$21.82
Basic Cover Prints (Text Or Line Drawings) Photo Quality Paper A1	\$73.03	\$83.98
Basic Cover Prints (Text Or Line Drawings) Photo Quality Paper A2	\$48.88	\$56.21
Basic Cover Prints (Text Or Line Drawings) Photo Quality Paper A3	\$36.80	\$42.32
Basic Cover Prints (Text Or Line Drawings) Photo Quality Paper A4	\$21.85	\$25.13
Full Cover Prints (Photography Or Graphics) Normal Weight Paper A1	\$48.88	\$56.21
Full Cover Prints (Photography Or Graphics) Normal Weight Paper A2	\$36.80	\$42.32

Corporate Services

2024-25

Fees and Charges

Plotter Printing Costs (cont)	2023/24	2023/24
Full Cover Prints (Photography Or Graphics) Normal Weight Paper A3	\$24.15	\$27.77
Full Cover Prints (Photography Or Graphics) Normal Weight Paper A4	\$18.98	\$21.82
Full Cover Prints (Photography Or Graphics) Heavy Weight Paper A1	\$73.03	\$83.98
Full Cover Prints (Photography Or Graphics) Heavy Weight Paper A2	\$48.88	\$56.21
Full Cover Prints (Photography Or Graphics) Heavy Weight Paper A3	\$36.80	\$42.32
Full Cover Prints (Photography Or Graphics) Heavy Weight Paper A4	\$21.85	\$25.13
Full Cover Prints (Photography Or Graphics) Photo Quality Paper A1	\$97.18	\$111.75
Full Cover Prints (Photography Or Graphics) Photo Quality Paper A2	\$73.03	\$83.98
Full Cover Prints (Photography Or Graphics) Photo Quality Paper A3	\$48.88	\$56.21
Full Cover Prints (Photography Or Graphics) Photo Quality Paper A4	\$36.80	\$42.32
Geographic Information Service Staff Labour		
GIS Staff (Per Hour) (First Quarter Hour No Charge)	\$151.00	\$160.00
Special Map Request Charges		
Specialised maps are those which require new layers to be added to the GIS, analysis work and/or specialised printing techniques to be used.	Actual Cost	Actual Cost
In addition to printing charges outlined above, charges are based on actual time to the nearest half hour plus any actual packaging or postage costs.	Actual Cost	Actual Cost

Property

2024-25

Fees and Charges

Council Property	2023/24	Proposed 1 July 2024
Commercial Property		
Lease preparation fee		\$240.00
Pensioner Housing		
Note: Rentals are to be set at 80% of the market rate or at 30 per cent of the gross amount of National Superannuation (after adjustment for the assessed level of the Work and Income accommodation supplement), whichever is the lesser of the two, with rent changes taking effect on 1 July annually.		
Bedsit Unit (Per Week)	\$118.00	\$222.00
Single Unit (Per Week)	\$143.00	\$241.00
Double Unit - (Per Week)	\$158.00	\$296.00
80% of market rent appraisal		

Assets & Infrastructure

2024-25

Fees and Charges

Assets & Infrastructure	2023/24	Proposed 1 July 2024
Engineering Staff Labour		
Group Manager: Community Assets and Services (Per Hour)	\$215.00	\$230.00
Operational Managers i.e Transport, Property & Utilities Asset Managers (Per Hour)	\$165.00	\$177.00
Other Engineering Staff (Per Hour)	\$130.00	\$139.00
Trainee/Cadets (Per Hour)	\$80.00	\$86.00
Traffic Management Plans, Corridor Access Requests & Vehicle Crossings		
Permit application - minimum charge	\$235.00	\$235.00
Non-Notification Fee (charge if Council is not informed of TMP, CAR, Vehicle Crossing)	\$300.00	\$300.00
Bond - Complex applications that require rigorous monitoring	\$2,500.00	\$2,500.00
Inspection fees	Hourly rate plus travel	Hourly rate plus travel
Work Completion with photos/testing (no inspection)	\$55.00	\$88.50
Note: A Corridor Access Request is required for all works carried out within the road corridor. No CAR fees will be charged for Council contractors if the works are being done for and on behalf of Council		
Consultants		
Note: Consultancy costs may be incurred for the following activities: - Permits for working in the road reserve - Subdivisions - general inspections as work progress. Normally 1 -2 visits per month. - Subdivisions - specific visits for testing of infrastructure - e.g. pressure test water mains or pre-seal inspections of road surface. - Advice on fence encroachments. - Enforcement of bylaws such as for fencing, cattlestops etc - Visits required where conditions of consent or other district plan rules are breached. - New access ways		
Consultancy costs are on-charged at cost. Council may charge an administration cost of up to 10%.	Actual Costs + 10%	Actual Costs + 10%
PIMS/LIMS/Planning Input - oncharge to applicant		Hourly rate plus travel

Freedom Camping

2024-25

Fees and Charges

Freedom Camping	2023/24	Proposed 1 July 2024
Infringement Fee - Freedom Camping Act 2011		
20(1)(a) - Freedom camping in breach of a bylaw	\$400.00	\$400.00
20(1)(b) - Freedom camping in a non-self-contained vehicle in breach of the national rule	\$400.00	\$400.00
20(1)(c) - Failing to display a warrant card in a motor vehicle when freedom camping	\$200.00	\$200.00
20(1)(d) - Freedom camping in a self-contained vehicle with more people than the vehicle is certified for	\$400.00	\$400.00
20(1)(e) While freedom camping a person: interferes or damages the area, its flora or fauna, or any structure, or deposits waste in or on the area (other than into an appropriate waste receptacle)	\$800.00	\$800.00
20(1)(f) Making preparations to freedom camp in breach of a bylaw	\$400.00	\$400.00
20(1)(g) Making preparations to freedom camp in a non-self-contained vehicle in breach of the national rule	\$400.00	\$400.00
20(1)(h) Making preparations to freedom camp in a self-contained vehicle with more people than the vehicle is certified for	\$400.00	\$400.00
20(1)(i) Failing or refusing to leave a local authority area when required to do so by an enforcement officer	\$600.00	\$600.00
20C(a) - Displaying an altered or fraudulent warrant card	\$600.00	\$600.00
20C(b) - Presenting an altered or fraudulent certificate of selfcontainment	\$600.00	\$600.00
20C(c) Refusing to give information when required to do so or giving false or misleading information	\$600.00	\$600.00

Gaiety Theatre

2024-25

Fees and Charges

Gaiety Theatre	2023/24	Proposed 1 July 2024
Hire of Theatre		
Day Charge 8am to 4.30pm	\$250.00	\$300.00
Evening Charge 6pm to midnight	\$300.00	\$500.00
Full Day/Evening 8am to midnight	\$500.00	\$1,000.00
Gaiety Staff (for days and/or times that we are usually closed eg Mondays and Tuesdays)	\$25/hr	\$27/hr
Ticket Sales	\$10.00	\$12.00

Library

2024-25

Fees and Charges

Library	2023/24	Proposed 1 July 2024
Lost Book		
Replacement + admin fee	Cost + \$10.00	Cost + \$10.00
Sundry Income		
Lost Cards (Per Replacement)	\$5.00	\$5.00
Overdues		
Administration Fee Per Letter Sent	\$3.50	\$3.50
Phone Message/Text Message	\$1.00	\$1.00
Per Day Per Book For Adult Books	\$0.30	\$0.30
Per Day Per Book For Children	\$0.20	\$0.20
Per Day Per Bestseller Book	\$1.00	\$1.00
Per Day Per Bestseller Magazine	\$0.50	\$0.50
Suspended Account Reactivation	\$50.00	\$50.00
Photocopy		
Photocopying (Black & White) A4 Single Sided	\$0.30	\$0.30
Photocopying (Black & White) A4 Double Sided	\$0.50	\$0.50
Photocopying (Black & White) A3 Single Sided	\$0.50	\$0.50
Photocopying (Black & White) A3 Double Sided	\$0.80	\$0.80
Photocopying (Colour) A4 Single Sided	\$1.00	\$1.00
Photocopying (Colour) A4 Double Sided	\$2.00	\$2.00
Photocopying (Colour) A3 Single Sided	\$2.50	\$2.50
Photocopying (Colour) A3 Double Sided	\$5.00	\$5.00
User Charges		
Bestseller Collection		
Best Seller Book per 10 Days	\$4.00	\$4.00
Per Week For Magazines	\$1.00	\$1.00
Per Week For Best seller DVD's	\$1.00	\$1.00
Holds	\$1.00	\$1.00
Inter-loan Charges		
Handling Fee	\$7.00	\$7.00
Inter-loans from libraries that charge and additional fee	\$17.00	\$17.00

Library

2024-25

Fees and Charges

Research Services		
Per Hour With First 15 Minutes Free	\$35.00	\$35.00
Withdrawn Stock		
Hardback	Delete	Delete
Paperback	Delete	Delete
Meeting Room Hire - Digital Hub		
Non Profit/Community Org and Schools		
Meeting Room 1/2 Day	\$45.00	Delete
Meeting Room Full Day	\$75.00	Delete
Computer Suite 1/2 Day	\$60.00	Delete
Computer Suite Full Day	\$100.00	Delete
Whole Hub 1/2 Day	\$90.00	Delete
Whole Hub Full Day	\$150.00	Delete
Corporate and Commercial Activity		
Meeting Room 1/2 Day	\$75.00	Delete
Meeting Room Full Day	\$155.00	Delete
Computer Suite 1/2 Day	\$135.00	Delete
Computer Suite Full Day	\$225.00	Delete
Whole Hub 1/2 Day	\$180.00	Delete
Whole Hub Full Day	\$280.00	Delete
3D Printing Services - Digital Hub		
Cost per gram (+\$1.00 print fee per model)	\$0.60	\$0.60

Licencing

2024-25

Fees and Charges

Licencing	2023/24	Proposed 1 July 2024
Food Premises registered under the Food Act 2014 - Fees		
Registration of Food Control Plan	\$350.00	\$380.00
Registration of National Programmes & National Programmes operating under a Food Control Plan	\$350.00	\$380.00
Renewal of Food Control Plan & National Programmes	\$200.00	\$250.00
Renewal of National Programmes operating under a Food Control Plan	\$150.00	\$200.00
Amendment to registration - amendment of Food Control Plan registration or National Programme.	\$150.00	\$200.00
Verification/Audit – (includes up to two hours of verification activities) - including site visits and compliance checks with food plans. (Also covers any follow up verification site visits to check remedial actions, verification checks.) - Any time over and above (e.g. follow up work) is charged at \$200 per hour	\$280.00	\$400.00
Verification/Audit – Per hour for every subsequent hour over and above the two-hour minimum charge	\$180.00	\$200.00
Compliance and monitoring (Per hour) - includes: - Compliance driven investigation resulting in issue of improvement notice by food safety officer - Application for review of issue of improvement notice - Monitoring of food safety and suitability	\$180.00	\$200.00
Milage for Council Vehicle per km		\$1.60
All other services for which a fee may be set under the Food Act (Per Hour)	\$180.00	\$200.00
Food Control Plan	\$20.00	\$20.00
Other Health Licences (Fees)		
Hairdressers	\$322.50	\$385.00
Funeral Directors	\$322.50	\$385.00
Offensive Trades	\$400.00	\$400.00
Camping Grounds	\$322.50	\$385.00
Hawkers	\$322.50	\$300.00
Itinerant Traders	\$322.50	\$300.00
Mobile Shops - (Per Licence/Site)	\$250.00	\$300.00
Local Trade Permit	\$400.00	

Licencing

2024-25

Fees and Charges

Miscellaneous Charges (Fees)			
Transfer of any licence registration of premises	\$107.50		\$200.00
Inspection or advisory visit (non-routine)	\$180.00		\$200.00
Follow-up Inspection or corrective action assessment (includes any licence type or audit or compliance inspection type)	\$180.00		\$200.00
Water or food sample	Actual Cost	Actual Cost	
Environmental Health Officer (Per Hour) - charged when extended time required to resolve issues	\$180.00		\$200.00
Outdoor Dining and Outdoor Display Fee (Application/Renewal)	\$50.00		\$100.00
Outdoor Dining and Outdoor Display Fee (Per square metre)			\$20.00
Amusement Devices			
For one device, for the first 7 days of proposed operation or part thereof			\$11.50
For each additional device operated by the same owner, for the first 7 days or part thereof			\$2.30
For each device for each further period of 7 days or part thereof			\$1.15
Annual Fixed Amusement Facility			\$115.00
Alcohol Licensing (Fees)			
	2023/24	Proposed 1 July 2024	
Note: Fee Set By Statute (Sale and Supply of Alcohol Act 2012 (Fee Regulations))			
Note: On / Off / Club Licences and Renewal			
Annual Fee - Very Low Risk	\$161.00		\$161.00
Application Fee - Very Low Risk	\$368.00		\$368.00
Annual Fee - Low Risk	\$391.00		\$391.00
Application Fee - Low Risk	\$609.50		\$609.50
Annual Fee - Medium Risk	\$632.50		\$632.50
Application Fee - Medium Risk	\$816.50		\$816.50
Annual Fee - High Risk	\$1,035.00		\$1,035.00
Application Fee - High Risk	\$1,023.50		\$1,023.50
Annual Fee - Very High Risk	\$1,437.50		\$1,437.50
Application Fee - Very High Risk	\$1,207.50		\$1,207.50
Public Notice Advertising			\$100.00
Building and Planning Certificate	\$300.00		\$500.00

Licencing

2024-25

Fees and Charges

Special Licences		
Class 1	\$575.00	\$575.00
Class 2	\$207.00	\$207.00
Class 3	\$63.25	\$63.25
Temporary Licence	\$296.70	\$296.70
Permanent Club Charter	\$632.50	\$632.50
Extract From Register	\$57.50	\$57.50
Appeals to ARLA	\$517.50	\$517.50
Extract Of Records	\$57.50	\$57.50
Managers Certificate and Renewals	\$316.25	\$316.25
Temporary Authority	\$296.70	\$296.70
Alcohol Licencing Inspector (Per Hour)	\$180.00	\$200.00
Regulatory Administration Officer (Per Hour)	\$180.00	\$180.00
Food Act 2014 - Infringement Fees		
Failing to register a food control plan or to ensure that a food control plan is registered with the appropriate authority		\$450.00
Failing to ensure that a food business that is subject to a national programme is registered with the appropriate authority		\$450.00
All other infringements as per schedule 2 of the Food Regulations 2015		

Litter Infringements

2024-25

Fees and Charges

Litter infringement fees	2023/24	Proposed 1 July 2024
Infringement fee (Sections 13 & 14, Litter Act 1979)		
Litter infringements		
Deposited or left used cigarette or chewing gum in a public place		\$100.00
Deposited or left litter in a public place		\$400.00
Deposited or left litter in a private place without consent		\$400.00
Deposited or left dangerous litter in a public place		\$400.00
Deposited or left dangerous litter in a private place without consent		\$400.00

Noise Control

2024-25

Fees and Charges

Noise Control	2023/24	Proposed 1 July 2024
First Call to Excessive Noise	\$150	\$150
Second Call to Excessive Noise	\$200	\$200
Third and Subsequent Calls to Excessive Noise	\$250	\$250
Recovery of Impounded Equipment	Actual Cost + 10%	Actual Cost + 10%
Noise Control Officer (Per Hour)	\$180	\$195
Regulatory Administration Officer (Per Hour)	\$160.00	\$180.00
Continuous excessive noise will result in further charges	Up to \$1,000.00	Up to \$1,000.00

Fees and Charges

2024-25

Parking Infringements

Parking Infringements	2023/24	Proposed 1 July 2024
Parking Infringements		
Not more than 30 minutes but less than an hour		\$12.00
More than 30 minutes, but less than 1 hour		\$15.00
More than 1 hour, but less than 2 hours		\$21.00
More than 2 hours, but less than 4 hours		\$30.00
More than 4 hours, but less than 6 hours		\$42.00
More than 6 hours		\$57.00
All other infringements as per Land Transport Act 1998, Land Transport (Offences and Penalties) Regulations 1999, & Land Transport (Road User) Rule 2004		
Towage Fees		
Note: The towage fees as set out in the Transport (Tow Fees) Notice 2004 are:		
Where the vehicle gross weight does not exceed 3500kgs - Between hours of 0700 and 1800 Monday to Friday (other than Public Holiday)		\$52.50
Where the vehicle gross weight does not exceed 3500kgs - Any other time not listed above		\$70.00
Where the vehicle gross weight exceeds 3500kgs - Between hours of 0700 and 1800 Monday to Friday (other than public holidays)		\$130.00
Where the vehicle gross weight exceeds 3500kgs - Any other time not listed above		\$200.00

i-Site

2024-25

Fees and Charges

I-SITE Services Charges	2023/24	Proposed 1 July 2024
Typing per page	\$5.00	\$5.00
Laminating A4	\$3.00	\$3.00
Laminating A3	\$5.00	\$5.00

Parks & Reserves

2024-25

Fees and Charges

Parks & Reserves	2023/24	Proposed 1 July 2024
Rural Domains (Nuhaka, Frasertown, Otoi and Kotemaori)		
One off cases per day. User charges for rural domains determined by local Domain committees on a case by case basis.	Actual cost per day	
Urban Parks		
All i.e Clyde Domain, Alexandra Park, Pohutakawa Reserve, Lighthouse Reserve etc.. (per day)	\$90.00	\$100.00
Bonds		
Casual daily hirers will be required to pay a refundable bond of \$500 provided facilities left in acceptable state.	\$340.00	\$350.00

Rating Information

2024-25

Fees and Charges

Rating Information	2023/24	Proposed 1 July 2024
Title Search	\$50.00	\$60.00
Copies Of Roll (Per 1000)	\$350.00	\$375.00
Bulk Access to DVR information	By agreement	By agreement

Resource Planning

2024-25

Fees and Charges

Resource Planning	2023/24	Proposed 1 July 2024
Deposit Payable With Full Cost Recovery		
Deposit Land Use Consent (Non Notified)	\$2,000.00	\$2,400.00
Deposit Subdivision Consent (Non-Notified) 1 to 2 lots	\$2,750.00	\$3,300.00
Deposit Subdivision Consent (Non-Notified) 3 to 5 lots	\$3,150.00	\$3,800.00
Deposit Subdivision Consent (Non-Notified) 6 to 9 lots	\$3,550.00	\$4,300.00
Deposit Subdivision Consent (Non Notified) more than 10 lots	\$3,950.00	\$4,800.00
Deposit Boundary Adjustment	\$2,200.00	\$2,600.00
Deposit Land Use & Subdivision Consent (Non-Notified)		Add \$1,000 to applicable subdivision type above
Limited Notification		Add \$1,500 to applicable consent above
Public Notification		Add \$3,000 to applicable consent above
Deposit Land Use & Subdivision Consent (Limited Notification)	\$6,000.00	Delete
Deposit Land Use & Subdivision Consent (Public Notification)	\$8,000.00	Delete
Deposit Lapsing Consent Application s125	\$825.00	\$1,000.00
Deposit Change of Conditions s127	\$1,100.00	\$1,300.00
Deposit Designation & Notice Of Requirements	\$3,300.00	\$4,000.00
Deposit Heritage Orders	\$935.00	Delete
Deposit Change or cancellation of consent notice s221	\$935.00	\$1,000.00
Deposit Private Plan Change	\$15,000.00	\$18,000.00
Deposit Overseas Investment Certificate /Crown Land Disposal Certificate	\$935.00	\$1,000.00
Deposit for Certificate Of Compliance s139	\$935.00	\$1,000.00
Deposit Existing Use Rights Certificate	\$1,100.00	Delete
* Administration Fee	\$330.00	Delete
* Monitoring Fee	\$550.00	Delete
Bond Administration Fee	\$440.00	\$500.00

Resource Planning

2024-25

Fees and Charges

Minimum Fee	2023/24	Proposed 1 July 2024
Note: * = Minimum fee, additional Fee may be charged.		
*Review and approval - Consent Notice (s221)	\$500.00	\$600.00
*Review and approval - Survey Plan (s223)	\$500.00	\$600.00
*Review and approval - Title (s224(c))	\$500.00	\$600.00
*Review and approval - Survey Plan (s226)	\$1,000.00	\$1,200.00
* Outline Plan & Review	\$1,000.00	\$1,200.00
Waiver to Outline Plan	\$935.00	\$1,000.00
Deemed Permitted Boundary Activities	\$500.00	\$600.00
Deemed Permitted Marginal or Temporary Activities	\$935.00	\$600.00
Copy Of Certificate Of Title	\$70.00	\$80.00
Copy Of Encumbrances	\$70.00	\$80.00
* Right Of Way Application	\$935.00	\$1,000.00
Resource Planning Staff		
Graduate Planner (per hour)	\$160.00	\$160.00
Planner or Intermediate Planner (per hour)	\$180.00	\$180.00
Senior Planner (per hour)	\$200.00	\$200.00
Principal Planner or Group Manager Planning/Regulatory (per hour)	\$220.00	\$220.00
Planning Administration and Support Officer (per hour)	\$150.00	\$150.00
Peer Review and Specialist Technical Review (per hour)	\$300.00	\$300.00
Community Assets And Services Staff (minimum per hour)	\$300.00	\$300.00
External Costs e.g. Consultants Are Recovered From Applicant At Cost	Actual Cost	Actual Cost
Cost of commissioning report and other costs	Actual Cost	Actual Cost

Weighbridge Rates (Minimum weight 20kg)		2023/24	Proposed 1-Jul-24
Note: If the weighbridge computer is not working, the Non-weighed Rates are to be applied and the transactions manually carried out			
Direct User Charges		Non Recyclables	
Wairoa Landfill		Weighbridge	
General Waste (Per Tonne)		\$370.00	\$400.00
Minimum charge		\$9.50	\$12.00
Green Waste (Per Tonne)		\$125.00	\$150.00
Minimum charge		\$3.50	\$5.00
Hardfill (per tonne) - Rubble, concrete		\$111.00	\$125.00
Fridge / Freezer			
Min charge (per item)		\$20.00	\$20.00
Vehicles & Tyres			
Note: Tyres are accepted at the following rates to cover the cost of shredding:			
Car Tyres (per tyre)		\$16.00	\$16.00
Truck Tyres (per tyre)		\$27.00	\$27.00
Tractor Tyres (not accepted)			
Special or Problematic Waste			
Note: We are currently accepting asbestos containing materials by permit only . Please contact Council to apply.			
Asbestos from sites within Wairoa District charged Admin Fee plus prevailing weighbridge rate for special waste		Admin Fee + Hazardous & Offensive per tonne rate	
Administration Fee (all Asbestos transactions)		\$310.00	\$340.00
Hazardous and offensive wastes (per tonne)		\$510.00	\$510.00
Minimum charge		\$13.00	\$16.00

Waste Management

2024-25

Fees and Charges

Non-Weighed Rates		
Non-weighted rates are used in instances where the weighbridge is not functioning		
Green Waste		
Green Waste (Bag)	\$3.50	\$4.00
Green Waste (Car)	\$14.00	\$17.00
Green Waste (Small Van Or Trailer)	\$21.00	\$25.00
Green Waste (Car & Trailer)	\$28.00	\$35.00
Green Waste Commercial Vehicles (Trucks)	\$125.00	\$150.00
General Waste		
General Waste (Per 40 Litre Bag)	\$15.00	\$16.00
General Waste (Car)	\$28.00	\$30.00
General Waste (Small Van Or Trailer)	\$42.00	\$46.00
General Waste (Car & Trailer)	\$83.00	\$90.00
General Waste Commercial Vehicles (Trucks)	\$370.00	\$400.00
Penalty Charges		
Note: Additional penalty charges may be charged in the following situations at the discretion of the Landfill Manager		
Non-compliance with direction given for delivery of wastes, such as putrecible wastes and special wastes		\$250.00
Insecure loads - the Kiosk Operator, Landfill Supervisor or Landfill Manager may impose a penalty charge for continued insecure loads		\$50.00

Water Services

2024-25

Fees and Charges

Water Treatment Plant	2023/24	Proposed 1 July 2024
Laboratory Analyses Of Water Samples		
Bacteriological (Presence/Absence) (Per Sample)	\$45.00	\$60.00
Chemical Analysis (Chlorine, PH, Turbity) (Per Sample)	\$45.00	\$60.00
Water Supply		
Water Supply Connections		
Application Fee	\$143.75	\$150.00
Inspection Fee	\$143.75	\$150.00
Installation Administration Fee	\$143.75	\$150.00
Connection Costs (residential) *anything deemed extraordinary will be at cost	Actual Cost	\$7,000.00
Connection Costs (non-residential with RZP) *anything deemed extraordinary will be at cost		\$8,500.00
Water Supply Reconnections, Disconnections & Re-check Of Meter Readings		
Administration Charge	\$57.50	\$65.00
Connection Costs (On Charged At Cost)	Actual Cost	Actual Cost
Water Charge m³	\$0.69	\$0.83
Sewerage	2023/24	Proposed 1 July 2024
Sewerage Connections (excludes Mahia/Opoutama)		
Application Fee	\$143.75	\$150.00
Inspection Fee	\$143.75	\$150.00
Installation Administration Fee	\$143.75	\$150.00
Connection Costs *anything deemed extraordinary will be at cost	Actual Cost	7000
Sewerage Connections Mahia/Opoutama		
Application Fee	\$143.75	\$150.00
Inspection Fee	\$143.75	\$150.00
Installation Administration Fee	\$143.75	\$150.00
Connection Costs *anything deemed extraordinary will be at cost	Actual Cost	\$8,500.00

Water Services

2024-25

Fees and Charges

Trade Waste			
Application and Consent	\$215.00		\$260.00
Renewal	\$160.00		\$200.00
Reinspection	\$140.00		\$170.00
Stormwater			
	2023/24		Proposed 1 July 2024
Stormwater Connections - To Piped Stormwater System			
Note: This Applies to Connections to Council Infrastructure			
Administration Charge	\$125.00		\$150.00
Connection Costs *anything deemed extraordinary will be at cost	Actual Cost		\$3,000.00
Note: Stormwater Connections - To Open Drain Or Kerbside			
Administration Charge	\$40.00		\$50.00
Connection Costs (Charged At Cost)	Actual Cost		Actual Cost

9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS

Nil

10 PUBLIC EXCLUDED ITEMS**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Frasertown Cemetery Land	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Pensioner housing update	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.3 - Solid Waste Management Activity - Work Streams Update	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7