



**I, Kitea Tipuna, Tumu Whakarae Chief Executive, hereby give notice that
an Ordinary Meeting of Council will be held on:**

Date: Tuesday, 4 June 2024
Time: 1:30pm
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Ordinary Council Meeting

4 June 2024

MEMBERSHIP: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Cr Benita Cairns, Cr Roslyn Thomas

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

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- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING

Ordinary Meeting - 7 May 2024

Extraordinary Meeting - 22 May 2024

**MINUTES OF WAIROA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 7 MAY 2024 AT 1:30PM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Cr Benita Cairns, Cr Roslyn Thomas

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Sarayde Tapine** (Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Advisor), **Heather Johnson** (Governance Support Consultant), **Michael West** (Business Analyst), **Morgan Goldsmith** (Kaitiaki Wai | Water production Business Unit Manager), **Steve Baker** (Recovery Support Officer via Zoom), **Michelle Warren** (Kaiurungi Hauora, Haumaruru me te Oranga | Health, Safety and Wellbeing Officer), **Whai-ora Maindonald** (Māori Standing Committee Member), **Henare Mita** (Māori Standing Committee Chairperson)

1 KARAKIA

The opening karakia was given by His Worship the Mayor, Craig Little.

2 APOLOGIES FOR ABSENCE

Nil.

3 DECLARATIONS OF CONFLICT OF INTEREST

Nil.

4 CHAIRPERSON'S ANNOUNCEMENTS

His Worship the Mayor, Craig Little acknowledged the progression of the Long-term plan, the attendance of Māori Standing Committee members Whai-ora Maindonald and Henare Mita and welcomed introductions from new staff member – Health, Safety and Wellbeing Officer, Michelle Warren.

5 LATE ITEMS OF URGENT BUSINESS

LATE ITEMS

RESOLUTION 2024/14

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the reports listed below be received as late items.

- Item 8.1 – NZTA Emergency Works Consultation.
- Item 8.2 – Long Term Plan Consultation Document Update.
- Item 10.1 – Better Off Funding – Risk of reprioritising (Public Excluded Item).
- Item 10.2 – Te Reinga Bridge Replacement Project Update and Expression of Interest Process (Public Excluded Item).

CARRIED

6 PUBLIC PARTICIPATION

Nil.

7 MINUTES OF THE PREVIOUS MEETING

RESOLUTION 2024/15

Moved: Cr Benita Cairns

Seconded: Cr Jeremy Harker

That the minutes [and confidential minutes] of the Ordinary Meeting held on 9 April 2024 be confirmed with amendments.

CARRIED

Amendments:

- Remove Cr Cairns from apologies for absence.

8 GENERAL ITEMS

8.1 WASTE MINIMISATION AND MANAGEMENT PLAN DECISION

RESOLUTION 2024/16

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Benita Cairns

The Kawhakaheere Rawa me te Para Totoka | Property & Solid Waste Manager RECOMMENDS that Council endorse option A Review council's waste management and minimisation plan.

CARRIED

The Group Manager – Assets and Infrastructure spoke briefly to the report highlighting that every 6 years Council is required to adopt a Waste Management and Minimisation Plan and is seeking endorsement to continue progression of the plan.

His Worship the Mayor noted the importance of aligning waste information due to the conflicting information Council has received about mixing green and food waste. Cr Kaimoana noted the need

for a holistic lens over the plan. Cr Cairns raised presenting the plan as one cohesive document due to the various documents Council has regarding waste management and minimisation.

Elected members briefly discussed how waste minimisation can be included as part of the long-term plan engagement. The Chief Executive advised that the feedback received from the long-term plan will inform the work of the Property and Solid Waste department in regard to the Waste Management and Minimisation Plan.

8.2 WAIROA RECOVERY UPDATE MAY 2024

RESOLUTION 2024/17

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Jeremy Harker

The Tautoko Whakaora - Recovery Support RECOMMENDS that Council receive the report.

CARRIED

The Recovery Support Officer spoke to the report noting that:

- Costings for the Cyclone Gabrielle memorial events estimated around \$57k with \$45k covered by funding.
- Moving the cost of fitting the 2 mobile EPODS into community hubs.
- The debris and silt fund is scheduled to end on 30 June and recovery is working with Hawke's Bay Regional Council to extend this deadline to December at least. He noted that this fund can also assist in asbestos removal from damaged houses.

Elected members discussed the criteria of the silt and debris fund applying to residential zones and how this can be used to support other affected areas such as marae where the fund may not be fully expended. Cr Cairns queried what the implementation of the workplan would look like operationally both generally and in regard to identifying and removing asbestos from damaged homes.

The Group Manager – Finance and Corporate Support noted that there are several stages to the rebuild programme. Currently Council are in the position of identifying and understanding what resources Council has previously had, what they currently have and what can be done in the future.

The Recovery Support Officer advised elected members that Council has provision of \$2M of funding for asbestos removal and that recovery are looking into alternative sites to store the 2 mobile EPODS currently located at QRS in a flood zone.

Cr Tumataroa-Clarke identified the risks of not being able to complete the work on time and funding having to be returned and highlighted the need for a workplan to implement the rebuild work.

8.3 FAST -TRACK APPROVALS BILL SUBMISSION

RESOLUTION 2024/18

Moved: Cr Jeremy Harker

Seconded: Cr Melissa Kaimoana

The Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory RECOMMENDS that Council receive the report. See Wairoa District Council Submission on the Fast -Track Approvals Bill as attached.

CARRIED

The Group Manager – Planning and Regulatory acknowledged the contribution of elected members, Māori Standing Committee members and relevant Council staff into the submission under the strict time pressure. She noted the lateness of tabling the submission in a report to the Māori Standing Committee and advised that in future this process will be looked at to ensure earlier inclusion of the Māori Standing Committee. She advised elected members that the Bill is proposing a fast-track regime for projects considered of national and regional significance and that the Councils submission generally supported the Bill, however, with some concerns relating to the Treaty clause relating to settlement negotiations and the importance of adequate environmental assessments.

Elected members thanked the Group Manager – Planning and Regulatory and acknowledged the good submission and the impact of Cyclone Gabrielle in supporting the Bill through the submission.

8.1 NZTA EMERGENCY WORKS CONSULTATION

RESOLUTION 2024/19

Moved: His Worship the Mayor Craig Little

Seconded: Cr Chaans Tumataroa-Clarke

The Pouwhakarae - Hua Pumau | Group Manager Assets & Infrastructure RECOMMENDS that Council receive the report.

CARRIED

The Group Manager – Assets and Infrastructure highlighted to elected members that the NZTA Emergency Works Policy underwent a review and is now out for sector consultation and feedback. He noted the proposed changes to the Financial Assistance Rates (FAR), reducing the enhanced base FAR and the restricting provision of a bespoke FAR.

Cr Harker raised concerns around alignment of this review with the governments plans in regard to building economic strength and prosperity noting the mass potential the Wairoa district offers in this space. He noted that the investment in infrastructure to recover from events will have a significant impact on productivity and GDP. His Worship the Mayor raised bringing the submission back to the Council table once in the final draft form.

8.2 LONG TERM PLAN CONSULTATION DOCUMENT UPDATE**RESOLUTION 2024/20**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

Abstained: Cr Jeremy Harker

The Business Analyst RECOMMENDS that Council receive the report, consider the need to breach the statutory timeframes for adoption of the Long-term Plan by 30 June 2024 and for His Worship the Mayor to write a letter to the CCTO Board to look at their financials to provide an increase in dividend to Council.

CARRIED

The Chief Executive introduced the report noting recent discussions with elected members about the long-term plan and the required focus from elected members on the statutory timeframes and to consider the need to breach the statutory obligations as part of the resolution.

The Business Analyst spoke to the report highlighting the need for elected members assistance in setting the scene of the long-term plan and understanding the content of the plan. He noted the decision for archives does not have an amount stipulated on purpose as Council is only consulting on what happens with archives. His Worship the Mayor requested the word 'archives' be changed with 'museum' and that it "may" require temporary relocation inside and outside of the district as there is a chance for this to remain in Wairoa. All elected members agreed.

The Chief Executive advised that budget data would be available to elected members the following week and the need to hold an extraordinary meeting potentially the following week to sign off the consultation document. His Worship the Mayor raised sending a letter to Quality Roding Services (QRS), Council's CCTO to look at their yearly distribution and consider their 2024 dividend. Elected members discussed potential range increases for rates between 18 and 25%.

Cr Harker left the meeting at 2:36pm.

Cr Harker returned to the meeting at 2:38pm.

9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS

Nil

10 PUBLIC EXCLUDED ITEMS**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2024/21**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

That the public be excluded from the following parts of the proceedings of this meeting at 2:47pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - WAIROA WATER QUALITY LABORATORY - SERVICE DELIVERY OPTIONS	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Mahia Recycling Centre Delivery	s7(2)(f)(ii) - the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of Council members, officers, employees, and persons from improper pressure or harassment	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.3 - Winters Building Update	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.1 - Better Off Funding - Risk of reprioritising	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

<p>10.2 - Te Reinga Bridge Replacement Project Update & Expression of Interest Process</p>	<p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>CARRIED</p>		

RESOLUTION 2024/22

Moved: Cr Denise Eaglesome-Karekare
 Seconded: Cr Chaans Tumataroa-Clarke

That Council moves out of Closed Council into Open Council at 3:49pm.

CARRIED

The Meeting closed at 3:50pm with a closing karakia given by the Chief Executive.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 4 June 2024.

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CHAIRPERSON

**MINUTES OF WAIROA DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON WEDNESDAY, 22 MAY 2024 AT 9:00 AM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Benita Cairns, Cr Roslyn Thomas, Cr Jeremy Harker (via Zoom),

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support via Zoom), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Sarayde Tapine** (Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Advisor), **Kate Standing** (Executive Principal),

1 KARAKIA

The opening karakia was given by His Worship the Mayor, Craig Little.

2 APOLOGIES FOR ABSENCE

APOLOGIES

RESOLUTION 2024/20

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the apologies received from Cr Melissa Kaimoana and Cr Chaans Tumataroa-Clarke be accepted and leave of absence granted.

CARRIED

3 DECLARATIONS OF CONFLICT OF INTEREST

Nil.

The Group Manager – Community Services and Development provided a brief update about the weather due to the heavy rain warning issued the day before. She advised elected members that:

- Wairoa remains in a heavy rain warning of orange with expected rainfall to continue through to the end of the week.
- Today's rainfall levels are expected to be less than yesterday.
- Flash flooding occurred yesterday in the areas of Nuhaka, Morere and Mahia. This resulted in Emergency Services needing to rescue a person from a vehicle and the vehicle needing to be salvaged.

- Tāne-nui-a-Rangi and Tamakahu have opened and Tamakahu is supporting one whanau.
- Surface flooding occurring throughout the district.
- Hawke's Bay Regional Council deployment of extra technical staff to Wairoa yesterday.
- Communication plans and check-ins were activated yesterday.

4 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

5 GENERAL ITEMS

5.1 ELECTED MEMBER'S ALLOWANCES AND RECOVERY OF EXPENSES POLICY REVIEW UPDATE

RESOLUTION 2024/21

Moved: Cr Benita Cairns

Seconded: Cr Denise Eaglesome-Karekare

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that Council

- A) Receive the report.
- B) Accept the updates to the Elected Member's Allowances and Expenses Policy in line with the Local Government Members (2023/24) Determination 2023 attached as Appendix 1.
- C) Adopt the revised final version of the Wairoa District Council Elected Member's Allowances and Recovery of Expenses Policy 2024 attached as Appendix 2.

CARRIED

The Group Manager – Finance and Corporate Support advised elected members that specific allowances have been made in the budget previously and that previous conversations between elected members involved payment of allowances in full to elected members, a reimbursement approach and that there is an opportunity to add to the budget if elected members wanted to claim back on the allowances.

The Policy and Governance Officer spoke briefly to the report highlighting to elected members that due to the notification only received under 2 weeks ago from the Remuneration Authority about the updated Local Government Members Determination, Council staff carried out a review of the WDC Elected Members Allowances and Recovery of Expenses Policy. She advised of the changes made to the policy, the amounts allowed to be recovered by elected members and that due to the editorial nature of the changes no consultation was required.

Cr Cairns highlighted making the process for reimbursement clear to elected members.

The Meeting closed at 9:21am with a closing karakia given by His Worship the Mayor, Craig Little.

The minutes of this meeting were confirmed at the Extraordinary Council Meeting held on 4 June 2024.

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CHAIRPERSON

8 GENERAL ITEMS

8.1 RECEIPT OF COUNCIL MEETING MINUTES - 12 DECEMBER 2023

Author: Sarayde Tapine, Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer

Authoriser: Juanita Savage, Pouwhakarae - Rātonga Hapori me te Whakawhanake | Group Manager Community Services & Development

Appendices: 1. Council Minutes - 12 December 2023 [↓](#)

RECOMMENDATION

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that the minutes of the Council Extraordinary Meeting held on Tuesday 12 December 2023 be received and the recommendations therein be adopted.

8.2 PROJECT UPDATE: DOG POUND

- Author:** Luke Knight, Kawhakaere Rawa me te Para Totoka | Property & Solid Waste Manager
- Authoriser:** Mike Hardie, Pouwhakarae - Hua Pumau | Group Manager Assets & Infrastructure
- Appendices:** Nil

PURPOSE

Seek council resolution on the development of new dog pound facility.

RECOMMENDATION

The Kawhakaere Rawa me te Para Totoka | Property & Solid Waste Manager RECOMMENDS that Council resolve to adoption option A, construction of the dog pound at the Southern end of the airport.

BACKGROUND

- 1.1 Council's existing dog control facilities located in the QRS yard on Kaimoana Road requires significant improvements to ensure it is compliant with the revised conditions contained within the Code of welfare for temporary housing of companion animals.
- 1.2 Present facilities have no area for exercising dogs. This is a requirement under the Dog Control Act 1996.
- 1.3 Due to its location, the current site presents a number of safety issues for both council and QRS staff.
- 1.4 Previously, renewal works were planned for the existing site. Given the issues with the current site and changes to legislation, it is considered a better option to relocate and build a new facility that meets all the necessary criteria.
- 1.5 In 2019, The Property Manager and Enforcement Team Leader undertook site visits to a number of council properties including:
 - 1.5.1. Mangapoike Road cemetery site,
 - 1.5.2. Fraser Street forestry block (adjacent Landfill),
 - 1.5.3. Frasertown Road stock pound,
 - 1.5.4. Wairoa wastewater treatment ponds area,
 - 1.5.5. Wairoa Airport,
 - 1.5.6. Rear of Wairoa racecourse, part of airport land (preferred).
- 1.6 The above sites have subsequently been assessed for health and safety suitability by council's Zero Harm officer in 2019.
- 1.7 A preferred site was identified from the options, being on council land at the rear of the racecourse, at the end of Paeroa Stock Road.

- 1.7.1. This site is well off the road and is situated at the rear of the race course with two possible access roads.
- 1.7.2. This is Council owned land and at the time it housed stabling facilities for the racecourse. With the possible addition of a new dog pound, it would not inconvenience the stabling facilities.
- 1.7.3. The land is flat, well drained and fenced and staff would have good vision of persons arriving or waiting at the facility on arrival.
- 1.7.4. Cell phone, Radio telephone and Lone Worker devices all appeared to operate during the inspection. Security lighting and fencing would not pose a problem for the Airport due to the distance from the runway.
- 1.8 This was brought to council in 2019, with the resolution to construct it at the northern end of the airport.

8.7 LOCATION OF DOG POUND
Elected members discussed: <ul style="list-style-type: none"> • Informing neighbours of proposed site • Sound proofing • Cost evaluation will go to Infrastructure Committee
<p>RESOLUTION 2019/01</p> <p>Moved: Cr Jeremy Harker Seconded: Cr Michael (Mike) Bird</p> <p>That Council resolve to move the location of the dog pound to the Northern end of the Airport (race course), and notify immediate neighbours as part of the process.</p> <p style="text-align: right;">CARRIED</p>

Table 1 Resolution 2019/01

- 1.9 Following informal engagement with adjoining owners and land users, the delivery of this project was halted, due to a degree of objection. This was not formally recorded, communicated, or brought back to council.

2. CURRENT SITUATION

- 2.1 Council’s dog pound continues to be non-compliant, leaving council liable for prosecution and/or fine.
- 2.2 The current dog pound poses security, animal welfare and health & safety risks for the public, QRS staff and council officers.

3. PROPOSAL

- 3.1 Site visits conducted with elected members 16/05/24 and 21/05/24. This included site visits to the existing facility and the newly identified potential site.
- 3.2 A suitable site has been identified as shown in the image below.



Figure 1 Site location, southern end of airport

- 3.3 This site is situated on Council owned land at the southern end of the Airport.
- 3.4 Entry to the site is through the main gates of the Airport. The access road to the proposed site is via a well-maintained road around the southern end of the Airport. The gates are of a substantial nature and are locked after normal business hours.
- 3.5 There are no immediate dwellings in the area so a solid security fence would keep the proposed dog pound and staff secure.
- 3.6 Cell phone and radio telephone are serviceable at the site as well as lone worker devices.
- 3.7 Staff working at the proposed site or arriving at the site would have full vision of vehicles and personal approaching or waiting at the compound prior to their arrival.
- 3.8 Development of this site is likely to be complementary to the development of the airport, particular with regard to security upgrades for the whole site.

4. OPTIONS

The options identified are:

- a. Construction of the dog pound at the Southern end of the airport.
- b. Do nothing.

The preferred option is Option A construction of the dog pound at the Southern end of the airport, this contributes to the following community outcomes:

Cultural wellbeing	Economic wellbeing	Social Wellbeing	Environmental Wellbeing
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Valued and cherished community.	Strong and prosperous economy.	Safe, supported and well-led community.	Protected and healthy environment
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5. CORPORATE CONSIDERATIONS

What is the change?

- 5.1 New location of dog control facilities.
- 5.2 New dog control facility.

Compliance with legislation and Council Policy

- 5.3 Dog control Act 1996
- 5.4 Animal Welfare Act 1999
- 5.5 Code of welfare for temporary housing of companion animals.

What are the key benefits?

- 5.6 Compliance with relevant legislation relating to animal welfare.
- 5.7 Safety improvements for QRS staff.
- 5.8 Safety improvements for council animal control staff.
- 5.9 Remove likelihood of prosecution and/or fine due to breaches of Section 28 Animal Welfare Act 1999.
 - 5.9.1. Penalty as listed in Section 28 (3)(b) in the case of a body corporate, to a fine not exceeding \$500,000.
- 5.10 Improving council’s reputation with the public in regards to animal welfare and council’s animal control legal and moral obligations.

What is the cost?

- 5.11 No anticipated cost in land use.
- 5.12 Construction of dog pound has been included in previous Long Term Plans and Annual Plans.
- 5.13 The initial project costs are included in years one to three of the 2024-2027 Long Term Plan as detailed in table 2.

Year 1	Year 2	Year 3
\$120,000	\$1,227,600	\$187,560

Table 2 Dog pound budget 2024-2027 LTP

- 5.14 Due to requirements for further scoping and design work, it is anticipated that additional budget will be required.

What is the saving?

5.15 Cancellation of lease at QRS site.

Māori Standing Committee

5.16 This has not been referred to the committee at this stage.

6. SIGNIFICANCE

6.1 In 2019, This decision was not considered to be significant as it is largely facilitating an operational and legal requirement.

6.2 Given the time elapsed since the previous resolution and the lack of progress on this project, this is now a significant risk for council and the community.

7. RISK MANAGEMENT

In accordance with the Council's Risk Management Policy the inherent risks associated with this matter are:

Human	Financial	Regulatory
High	Extreme	Extreme
Operations	Employees	Image & Reputation
Extreme	Extreme	Extreme

Further Information

Animal Welfare Act 1999:

<https://www.legislation.govt.nz/act/public/1999/0142/latest/DLM49664.html>

Code of Welfare: Temporary Housing of Companion Animals:

<https://www.mpi.govt.nz/dmsdocument/30795-Code-of-Welfare-Temporary-Housing-of-Companion-Animals>

Dog Control Act 1996:

<https://www.legislation.govt.nz/act/public/1996/0013/latest/DLM374410.html>

Wairoa District Council Dog Control Bylaw:

<https://www.wairoadc.govt.nz/assets/Document-Library/Bylaws/Dog-Control-Bylaw.pdf>

References (to or from other Committees)

Council 19/03/2019 Location of dog pound

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,

- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

8.3 WAIROA RECOVERY UPDATE JUNE 2024

Author: Steve Baker, Tautoko Whakaora - Recovery Support

Authoriser: Gary Borg, Pouwhakarae - Putea Tautawhi Rangapu | Group Manager Finance and Corporate Support

Appendices: Nil

1. PURPOSE

- 1.1 To update Council on the progress of the Cyclone Gabrielle recovery program to 27th May 2024.

RECOMMENDATION

The Tautoko Whakaora - Recovery Support RECOMMENDS that Council receive the report.

2. BACKGROUND

- 2.1 At 0515 Hrs Tuesday 14 February 2023, Hawke's Bay region declared a State of Local Emergency due to the flooding effect of Cyclone Gabrielle. At 0843 Hrs, the Minister for Emergency Management declared a State of National Emergency to assist in the response. The declaration applied to Northland, Auckland, Tairāwhiti, Bay of Plenty, Tararua District, Waikato, and Hawke's Bay.
- 2.2 Cyclone Gabrielle resulted in extensive flooding across the north and east of the North Island. Major flooding occurred in the Wairoa District as the Wairoa River and numerous tributaries overtopped their banks, causing flooding into residential areas, and cut off rural communities. There was extensive surface water flooding across the district in all catchments.



- 2.3 The impact of Cyclone Gabrielle to whānau, whare, whenua, and our pātaka has been destructive and devastating. The consequences are felt by everyone and every

community in our rohe. No one is unaffected. We expect, based on other New Zealand flood events, that the social and economic consequences will worsen in the upcoming months and years.

- 2.4 The key area of impact in the Wairoa District was in the north of Wairoa with the river breaching its banks on the north-western side of the town and flooding the rural areas of Waihirere and Ruataniwha, and urban area of North Clyde. There were however floods in Awamate - on the other side of the river, Frasertown, Whakakī, Nuhaka and Mahia, where damage to homes was more limited.
- 2.5 There was also significant damage to the landscape, rural properties, and the primary sector, including horticulture, cropping, dairy, sheep and beef, and forestry. Many farms have limited access to and within their properties due to farm tracks being cut off or washed out. Water damage, erosion and silt deposition have damaged fences, access tracks, water infrastructure, destroyed crops (particularly maize and squash) and silage/hay loss and caused damage to ancillary farm buildings and dairy sheds. There has been significant pasture loss.

KEY MESSAGES – 27th May 2024

- 2.6 At its February 2024 meeting Council requested the Recovery Team additional information on placarded homes.

Status of Stickered homes

Category	Peak March 2023	Rain Event 23 Nov 2023	As at 27 May 2024	Movement from April Update
Green			110	1
White	198		154	(1)
Yellow	146	16	91	-
Red	2	2	3	-

Explanation of the different Placard types can be found at:

<https://www.building.govt.nz/assets/Uploads/managing-buildings/post-emergency-building-assessment/rapid-building-assessment-placards-and-forms-quick-guide.pdf>

- 2.7 Information obtained from our Kaimanaaki by visiting impacted properties, and discussions with other agencies operating in this space is that there are.

Non-insured houses rebuild listed by lead Agency managing rebuild.	Number	Comment
Recovery Team	10	
Hookmade	13	
TToTW	20	Includes 6 flats
Church of Latter-Day Saints	4	
Non-Contactable	7	
Ownership Challenges	11	Trusts/absent homeowners/deceased

		estates
Jehovah Witness (JHW)	1	
Awaiting Final Inspection	80	Generally, require minimal assistance
Sub total	146	
Fully Insured	65	
With insurance challenges	18	Insurance challenges include underinsured and bank mortgage capture of insurance monies
Total	229	

2.8 In May 2024 a project manager was appointed to the rebuild programme to provide additional impetus and a strategic overview. It is anticipated that, with the support of elected members, a defined schedule of works will facilitate securing additional external funding to complete the programme. An initial discovery exercise culminated in the presentation of a ‘Way Forward’ Proposal, containing the following phases:

June – August 2024	Phase 1 - Establishment Development of project team and support structure.
July – September 2024	Phase 2 - Allocation and assessment. Communicate with rebuild providers allocate housing. Note a prioritisation model has been in use for some time to assist in determining priority of rebuilds.
August 2024 – June 2025	Phase 3 – Rebuild Implementation, monitoring and closure. Allocate tasks and all trades; Track progress; Close off sites.

2.9 MPI – With an original delivery cut-off of 31 December 2023 the recovery team attained an extension of delivery to 31 March 2024 from NIWE and MPI. It has been a dynamic process with deliverables changing after considering community feedback. There has also been the need to try and fund greater levels of historical response expenditure that were unable to be funded through other avenues. This has led to recovery staff working with MPI to obtain the funding variation between the Isolated Communities and Community Hub grants. The pressure is most definitely on in the next couple of months to get these projects and funding over the line.

The Isolated Community fund has been fully consumed. It includes:

- \$ 7,000 initial recovery plan
- \$ 87,000 in funding Welfare claims not covered by NEMA.
- \$ 14,000 MPI project back-office costs including administration and support.
- \$ 96,000 for 2 10ft mobile EPODS (not the contents)

- \$ 45,000 for Recovery Plan reset.

We are having a reset in the Community Hubs Project to ensure maximum delivery from this fund and eliminate potential duplication with other providers in the district.

To date we have spent.

- \$95,000 on a 20ft EPOD and its contents
- \$64,000 for the contents of the two mobile EPODS due for delivery 30 May 2024.

2.10 Recovery Plan reset – A revised recovery plan is being progressed by the Chief Executive. It is the cornerstone for Councils application to the DIA for extended funding of the recovery operation into 2024/25

2.11 The Recovery Plan consists of several, independent or at times interlinked, work-packages many of which are underway concurrently. Section 3 of this report provides a high-level ‘Dashboard’ overview of each of these work-packages to the 27th of May 2024 as well as a forecast out to June 2024. There is also a narrative for each highlighting milestones to date, as well as an explanation of where we are heading in the future. It is hoped that elected members will be able to use this report as a resource when talking to members of the community.

3. DASHBOARD











Work-Package	Lead	Work-Package Status				
		Scope	Resources	Schedule	Cost	Confidence
The EOC (emergency Operations Centre).	Local Controller					
		To 27 May 2024	Forecast 30 June 2024			
	Expense	\$247,000	-			
	External Funding	Council Funded	-			
	Milestones to 27 May 2024					
	Some \$247,000 in costs remain with Council. Of this \$61,000 was to external suppliers with the remaining \$186,000 being staff wages and salaries.					
Milestones to 30 June 2024						
Where possible costs have been submitted for third party funding. The above position reflects the status at the conclusion of that process.						
NEMA – Welfare	Local Controller					
		To 27 May 2024	Forecast 30 June 2024			
	Expense	\$481,000	-			
	External Funding	\$480,000	-			
	Milestones to 27 May 2024					
	<ul style="list-style-type: none"> • \$480,000 in funding has been received from NEMA and other agencies such as NZ Police FENS etc against expenditure of \$480,000. • \$1,000 in expenditure did not qualify for external funding. 					

Work-Package	Lead		Work-Package Status				
			Scope	Resources	Schedule	Cost	Confidence
			Milestones to 30 June 2024 Fund is now closed.				
Recovery office	Wairoa Manager	Recovery					
			To 27 May 2024	Forecast 30 June 2024			
		Expense	\$16,000	-			
		External Funding	25,000	-			
		Milestones to 27 May 2024 Funding of \$25,000 has been obtained. Where possible costs have been reassigned to externally funded work packages such as the Recovery Hub and the DIA funding for works identified by the recovery Manager to successfully engage with the impacted communities.					
Recovery Hub	Wairoa Manager	Recovery					
			To 27 May 2024	Forecast 30 June 2024			
		Expense	\$166,000	18,000			
		External Funding	\$250,000	-			
		Milestones to 27 May 2024 Funding has been obtained from DIA for \$250,000. This is used to fund Recovery staff employed by Council. Prior to receiving this funding, The Recovery Manager salary sits under the DIA funding it covers any salary since the appointment and is also forecast in the Recovery Office budgets. One admin role has been confirmed and one supporting role has been provided by TToTW. Recovery has been invoiced 19,000 for this role. Milestones to 30 June 2024 Forecast spend in this work package indicates no funding from Council required through to 30 June 2024. The forecast underspend in this budget of \$63,000 will offset the forecast overspend in the Community Communication, Engagement and Hui budget below. We have approached DIA to outline the need for further funding in 2024/25. The application is required to be submitted by the 31 st of May. It is envisaged that the resourcing of the recovery office will be scaled back by this time.					
Community Communication, Engagement and Hui	Wairoa Manager	Recovery					
			To 27 May 2024	Forecast 30 June 2024			
		Expense	455,000	56,000			
		External Funding	450,000	-			
		Milestones to 27 May 2024 Funding received from DIA \$450,000 so programme can be resourced. Recovery Manager meets regularly with Mary Wilson from DIA to ensure that all funding used from this fund is allocated as per the requirements of DIA.					

Work-Package	Lead		Work-Package Status					
			Scope	Resources	Schedule	Cost	Confidence	
			<p>Milestones to 30 June 2024</p> <p>Forecast spend in this work package indicates an overspend of \$62,000 in budget by June 2024 but this is offset in the savings in the recovery hub above along with the proposal to transfer Recovery Reset Plan costs to the MPI Isolated Community fund.</p> <p>Forecast costs for June include \$27,000 for Flood protection consultation which may be carried over to 2024/25 along with a provision for Matariki celebrations of \$10,000.</p> <p>We have approached DIA to outline the need for further funding in 2024/25.</p>					
Mayors Fund	Wairoa Manager	Recovery						
			To 27 May 2024	Forecast 30 June 2024				
		Expense	\$1.07m	Unknown				
		External Funding	\$1.51m	Unknown				
			<p>Milestones to 27 May 2024</p> <p>Some \$1.07m has been distributed to date with a further \$0.86m on hand to distribute. Small donations continue to come in spasmodically.</p> <p>\$500,000 of funding has been repurposed to the rebuild and has been isolated.</p> <p>An additional 78,000 was received from First Light.</p> <p>Milestones to 30 June 2024</p> <p>-</p>					
Red Cross-Liveable Homes	Wairoa Manager	Recovery						
			To 27 May 2024	Forecast 30 June 2024				
		Expense	\$0.5m	Unknown				
		External Funding	\$1.1m	-				
			<p>Milestones to 27 May 2024</p> <p>There are still unknowns, and now we have people in the team who are trying to fill in the gaps as quickly as we can. We are working across the community agencies to help us do this.</p> <p>There are also a number who are underinsured, and others who are uninsured due to the cost of insurance.</p> <p>To add to the complexity there are a few different players operating in this space, not necessarily observing the same protocols.</p> <p>Milestones to 30 June 2024</p> <p>We continue to work to close the information gaps and return our whānau to their whare. The Rebuild Project Manager has presented a ‘way forward’ proposal in this space. It forms the basis of section 2.8 earlier in this paper. A meeting with prospective funders is booked for 12 June 2024.</p>					
MPI – Isolated Communities	Wairoa Manager	Recovery						
			To 27 May 2024	Forecast 30 June 2024				
		Expense	\$249,300	\$700				

Work-Package	Lead	Work-Package Status				
		Scope	Resources	Schedule	Cost	Confidence
	External Funding	\$250,000	-			
	Milestones to 27 May 2024 The Isolated Community fund has been fully consumed. It includes: <ul style="list-style-type: none"> \$ 7,000 initial recovery plan \$ 87,000 in funding Welfare claims not covered by NEMA. \$ 14,000 MPI project back-office costs including administration and support. \$ 96,000 for 2 10ft mobile EPODS (not the contents) \$ 45,000 for Recovery Plan reset. 					
	Milestones to 30 June 2024 Delivery of transportable EPOD's to Wairoa May June 2024. Based on actual expenditure the variation provides for expenditure to be transferred between the two NIWE funds based on objectives.					
MPI - Community Hub Resilience	Wairoa Manager	Recovery				
			To 27 May 2024	Forecast 30 June 2024		
	Expense	\$159,000	\$641,000+/-			
	External Funding	\$800,000	-			
	Milestones to 27 May 2024 One community has secured its own funding this impacts funding from DIA as the grant is limited to 100,000 per hub. To date we have spent. <ul style="list-style-type: none"> \$95,000 on a 20ft EPOD and its contents \$64,000 for the contents of the two mobile EPODS due for delivery 30 May 2024. 					
Milestones to 30 June 2024 We are having a reset in the Community Hubs Project to ensure maximum delivery from this fund and eliminate potential duplication with other providers in the district.						
Temporary Accommodation Solutions (TAS) MBIE	WDC Building Control, Enabled Wairoa, TToTW					
			To 27 May 2024	Forecast 30 June 2024		
	Expense	\$176,000	-			
	External Funding	\$174,000	\$2,000			
	Milestones to 27 May 2024 TAS placement of units has slowed down considerably as demand has decreased. TToTW POD placements have remained steady and is progressing well.					
Milestones to 30 June 2024 Based on reduced requests our part in this service is reducing also Staff are investigating the which expenditure has not been reimbursed by MBIE and a claim will be submitted.						
Land Categorisation	Mayor & CE					

Work-Package	Lead	Work-Package Status				
		Scope	Resources	Schedule	Cost	Confidence
	Milestones to 30 June 2024 and beyond Land Classification project is linked to the outcome of the flood protection project.					
Flood Mitigation	Mayor & CE					
	Milestones to 27 May 2024 Treasury has confirmed that \$70m has been ring-fenced for Wairoa flood mitigation. Options have been presented in Wairoa. Regional Recovery Agency (RRA) has proposed an Order in Council to streamline consenting processes to accelerate the programme. RRA is funding shared legal representation. Milestones to 30 June 2024 and beyond Significant inherent programme management risks and exposure to cost overruns. Income and Expenditure is not being processed through Council but HBRC. The implications for properties that would be adversely affected by the solutions considered 'practicable' are causing significant concerns.					
NEMA - Solid Waste Management Fund	WDC GM Assets & Infrastructure					
		To 27 May 2024	Forecast 30 June 2024			
	Expense	\$1.37m	-			
	External Funding	\$1.48m	-			
	Milestones to 27 May 2024 Councils Claims have been accepted. This work package is now closed. The difference between Income and expenditure of \$240,000 represents ratepayer funding percentage of the Landfill Activity not covered by fees and charges (Refer Councils RFP) and applied to this work-package. NEMA has agreed to reimburse that amount.					
HBRC - Extreme Weather Event Recovery Activity (Silt)	WDC GM Assets & Infrastructure					
		To 27 May 2024	Forecast 30 June 2024			
	Expense	\$5m	Unknown			
	External Funding	\$7m	Unknown			
	Milestones to 27 May 2024 A total of \$9.4M has been secured and is ringfenced for this work. \$7m has been paid and we have good reporting lines and tracking data for silt. High confidence that \$9.4M will be fully utilised. No overruns envisaged at this stage however potential asbestos issues and associated costs remain a risk to budget. Silt cleared from storage areas such as the Railway yard. Milestones to 30 June 2024 Debris from stripping houses expected to increase over coming months. Potential asbestos issues and associated costs remain a risk to budget. Recovery is working with HBRC to see if the deadline for this fund could be extended beyond June 2024. Significant risk remains that we will be unable to utilise this fund for removing building materials including asbestos from the residential rebuild programme before this fund, even if it is extended,					

Work-Package	Lead	Work-Package Status				
		Scope	Resources	Schedule	Cost	Confidence
	<p>closes.</p> <p>On Sunday 11th of February, the Government announced a further package of \$63million for removal of silt and debris from areas affected by Cyclone Gabrielle with \$3m ringfenced for Wairoa. These funds have been gone to HBRC for work to be undertaken in the Wairoa area.</p> <p>Staff are reviewing expenditure in a few general ledger codes to determine if these can be funded through the silt fund.</p>					
Infrastructure – Rooding	WDC GM Assets & Infrastructure					
		To 27 May 2024	Forecast 30 June 2024			
	Expense	\$41.6m	Unknown			
	External Funding	\$41.4m	Unknown			
	Milestones to 27 May 2024	<p>The initial \$16m response funding has been used well to get access back in most locations, and also to help with cashflow, a cost-scope adjustment request has been made and Council were successful in securing \$31m extra at 100% FAR. Funding for final reinstatement is being discussed with Waka Kotahi, likely to require Council share. Crown funding allocated for Te Reinga Bridge repair \$14m. if the cost of repair exceeds \$14m then the difference will be at Councils expense. Continual rain events are hampering progress. Expenditure of the \$31m extra funding currently sits at \$25.2m.</p>				
Milestones to 30 June 2024	<p>There is a drive to get this work complete before the end of June 2024, as the way forward beyond this date is uncertain.</p>					
Infrastructure – 3 waters	WDC GM Assets & Infrastructure					
		To 27 May 2024	Forecast 30 June 2024			
	Expense	\$1.05m	Depends on Pond Survey			
	External Funding	\$0.5m	Subject to insurance approval			
	Milestones to 27 May 2024	<p>NEMA have finalised the threshold for Wairoa District Council \$324,995 for 60/40 government funding threshold, based on WDC confirmation of the capital value of the rating units at \$4,333,259,830.</p> <p>Damage has been incurred on both above ground assets, which are insured through AON, and below ground assets which are insured through LAPP.</p> <p>AON has made an initial payment of \$500,000. Final claims for LAPP and AON are being worked through with loss adjustors.</p> <p>The main action point from the December quarterly Report to NEMA was in relation to the progress on the Wairoa wastewater pond desludging as that is likely to determine the size of WDC’s 60/40 claim.</p>				
Milestones to 30 June 2024	<p>Parklink have been engaged to carry out sludge surveys on the Wairoa and Māhia ponds to determine quantum of silt ingress.</p>					

Key

	Green	Amber	Red
Scope	Current approved in-scope items can be delivered in full	Minor changes to core specification of quality of capability that will be delivered	Major changes to core specification of quality or capability that will be delivered
Costs	Variance between Total Approved Spend and Total Forecast Spend for the approved phase/s within +/- 5% of approved spend up to a value of \$50k	Variance between Total Approved Spend and Total Forecast Spend for the approved phase/s within +/- 10% of approved spend up to a value of \$100k	Variance between Total Approved Spend and Total Forecast Spend for the approved phase/s is greater than +/- 10% of approved spend or greater in value of \$100k
Schedule	Major milestones remain on track to meet the approved timelines	Major milestones are at risk however mitigating activities are in place in an effort to meet the approved dates	There is certainty that Major milestones have missed or will miss the approved dates
Resourcing	Workpackage resourced adequately and project team is performing to a high standard	Workpackage resourcing will cause a slip to schedule or cost or variance in scope if not	Workpackage resourcing is causing variance to schedule, cost or scope
Confidence	The overall confidence that the workpackage will deliver on its aims and objectives within scope, on cost, and on schedule	There are concerns that the workpackage may not deliver on its aims and objectives within scope, on cost, and on schedule. There are mitigation strategies in place to bring the workpackage back to "green"	There are significant issues in one or more of areas of scope, cost, or scheduling. The Workpackage is unlikely to achieve its objectives. There are mitigation strategies in place will not bring the workpackage back to "green"

8.4 UPDATE TO FEES AND CHARGES

Author: Gary Borg, Pouwhakarae – Pūtea / Tautāwhi Rangapū Group Manager
Finance and Corporate Support

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices: 1. Proposed Fees and Charges Schedule [↓](#)

1. PURPOSE

- 1.1 The purpose of this report is to present Council with a proposed update to the schedule of Fees and Charges.

RECOMMENDATION

The Group Manager: Finance and Corporate Support RECOMMENDS that Council adopts the fees and charges schedule attached as **Appendix 1**, prices to be effective from 1 July 2024, subject to any notice periods required by contract or statute.

EXECUTIVE SUMMARY

2. BACKGROUND

- 2.1 Fees and charges make up approximately 10% of Council's operating revenue.
- 2.2 This average is derived from a funding needs analysis that Council undertook in accordance with LGA s101(3) when it updated its Revenue and Financing Policy in 2021. The proportion of revenue constituted by fees and charges particularly reflects Council's assessment of:
- 2.2.1. the distribution of benefits between the whole community, any identifiable part of the community, and individuals
 - 2.2.2. the extent to which the actions or inaction of specific individuals or groups, contribute to the need to undertake the activity.
 - 2.2.3. the overall impact of any allocation of liability for revenue needs on the community, insofar as the balance of funding for most activities is usually derived from rates.
- 2.3 A regular review of fees and charges supports the preparation of the budgets for the Annual Plan for the corresponding year and maintains the funding allocations deemed appropriate by Council.

3. CURRENT SITUATION

- 3.1 A comprehensive review has been undertaken to maintain the balance between user pays and community benefit, noting the significant impact of cost fluctuations and CPI generally over recent years. The full list of charges proposed along with comparatives is attached as **Appendix 1**.

4. OPTIONS

- 4.1 The options identified are:

- a. Do nothing
 - b. Adopt the revised scales of fees and charges, attached as **Appendix 1**.
 - c. Modify certain prices
- 4.2 Under option (a) the existing prices will remain in place.
- 4.3 Option (b) would maintain funding allocations between fees and rates, being the private to public benefit ratio, consistent with Council’s funding needs determination, and would support achievement of the corresponding revenue in the budget for the year ending 30 June 2024.
- 4.4 Council’s s101(3) analysis defines a range rather than absolute values or percentages. Council has discretion to modify those prices not determined by statute, and therefore option (c) may be appropriate.
- 4.5 The preferred option is *b: Adopt the revised scales of fees and charges*, this contributes to the following community outcomes:

Cultural wellbeing	Economic wellbeing	Social Wellbeing	Environmental Wellbeing
Valued and cherished community.	Strong and prosperous economy.	Safe, supported, and well-led community.	Protected and healthy environment

5. CORPORATE CONSIDERATIONS

What is the change?

- 5.1 There is no expected impact on service delivery.

Compliance with legislation and Council Policy

- 5.2 The prices contained in **Appendix 1** support the revenue forecasts contained in the budget the year ending 30 June 2024, and the allocation of funding needs that underpins Council’s Revenue and Financing Policy.
- 5.3 Council’s discretion to utilise fees and charges as a funding source is also provided for in the Revenue and Financing Policy.
- 5.4 This is also supported by legislation, including:
 - 5.4.1. Local Government Act 2002
 - 5.4.2. Dog Control Act 1996
 - 5.4.3. Resource Management Act 1991
 - 5.4.4. Food Act 2014
 - 5.4.5. Litter Act 1979
- 5.5 Certain fees, particularly in the regulatory areas, are determined by statutory instruments.

What are the key benefits?

5.6 This matter provides certainty to Council's customers and ratepayers regarding pricing and supports the user pays component of Council's funding model.

What is the cost?

5.7 There are no cost implications, as the fees relate to existing activities.

What is the saving?

5.8 Not applicable, additional revenue is included in the draft 3 Year Plan 2024-27

Who has been consulted?

5.9 Consultation will take place on the draft 3-Year Plan 2024-27. The proposed budgets include revenues anticipated for these fees and charges.

5.10 Some matters, such as Waste Management are part of a more detailed consultation relating to service delivery models for certain activities.

Service delivery review

5.11 This matter does not affect the mode of delivery for any of Council's activities.

Māori Standing Committee

5.12 This item has no specific implications for Māori.

6. SIGNIFICANCE

6.1 This matter will affect a broad range of customers, from as few as 20 at the airport to as many as 1,500 for dog registration, while the landfill / recycling centre is theoretically available to everyone.

6.2 Due to the user pays nature of this item public interest varies with demand.

6.3 The prices proposed are consistent with Council's existing funding matrix.

6.4 This decision could be reversed, although this would be disruptive after the charges become effective.

6.5 There are no implications for service delivery, such matters are considered in the 3 Year Plan, although Council's ability to grow its revenue lines are relevant to these considerations.

6.6 There is no impact on any strategic assets.

6.7 Notwithstanding the large number of customers affected for a small number of activities, considering that consumption is largely discretionary in nature this matter is assessed as being of low significance.

7. RISK MANAGEMENT

7.1 The strategic risks (e.g. publicity/public perception, adverse effect on community, timeframes, health and safety, financial/security of funding, political, legal – refer to S10 and S11A of LGA 2002, others) identified in the implementation of the recommendations made are as follows:

- a. In accordance with Council's Risk Management Policy the inherent risks associated with this matter are assessed as follows:



References (to or from other Committees)

Fees and charges are reviewed regularly by Council.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS

Nil

10 PUBLIC EXCLUDED ITEMS**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Frasertown Cemetery Land	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Pensioner housing update	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.3 - Solid Waste Management Activity - Work Streams Update	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7