

**MINUTES OF WAIROA DISTRICT COUNCIL  
INFRASTRUCTURE AND REGULATORY COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 21 MAY 2024 AT 1:30 PM**

**PRESENT:** His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Benita Cairns (via zoom), Mr Chris Olsen,

**IN ATTENDANCE:** **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Heather Johnson** (Governance Secretary), **Karen Akuhata** (Kaiwhakahaere Whaipanga | Utilities Manager), **Teri Wathen-Smith** (Mataaro Taiao | Environmental Engineer), **Duane Culshaw** (Pouahurea Māori | Māori Relationships Manager), **Phil Lake** (Lei consultant), **Hamish Lowe** (Lei consultant),

**1 KARAKIA**

Karakia delivered by His Worship the Mayor Craig Little.

**2 APOLOGIES FOR ABSENCE**

**APOLOGY**

**COMMITTEE RESOLUTION 2024/86**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the apology received from Cr Chaans Tumataroa-Clarke be accepted and leave of absence granted.

**CARRIED**

**3 DECLARATION OF CONFLICT OF INTEREST**

To be raised and declared as the agenda progresses.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

The Group Manager Community Services and Development advised the committee of the heavy rain warning in place and that rain levels were being monitored by Civil Defence.

**5 LATE ITEMS OF URGENT BUSINESS**

**LATE ITEM****COMMITTEE RESOLUTION 2024/87**

Moved: Mr Chris Olsen

Seconded: Cr Denise Eaglesome-Karekare

That the Planning and Regulatory Update Report addendum be received as a late item.

**CARRIED**

**6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however, this requirement may be waived by the Chairperson.

**7 MINUTES OF THE PREVIOUS MEETING****COMMITTEE RESOLUTION 2024/88**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the minutes [and confidential minutes] of the Ordinary Meeting held on 23 April 2024 be confirmed.

**CARRIED**

**8 GENERAL ITEMS****8.1 ASSETS & INFRASTRUCTURE GROUP - UPDATE****COMMITTEE RESOLUTION 2024/89**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Benita Cairns

The Pouwhakarae-Hua Pumau | Group Manager Assets & Infrastructure RECOMMENDS that Committee receive the report and provide direction where appropriate.

**CARRIED**

A general update was provided with the following points noted:

- Section for high level items to be added to the regular update.

**Te Reinga Bridge -**

- Balanced approach required for the project to ensure locals have the opportunity to be

involved in the construction.

- CIA pressure around the timely delivery of the bridge with a recent extension application declined.
- New procurement policy to be tabled in June with consideration for a sliding scale to support the procurement policy along with a WDC tender paper.

#### **Mahanga and Tuai water supply -**

- Extension granted to get the water supply up to standard.

#### **Wastewater working party -**

- Governance support required to get traction with the Māori Wastewater working party relationship, noting that meetings have been irregular. Cr Benita Cairns advised that it is very difficult to meet HBRC conditions and that the group have no ability to drive change.

#### **Wairoa District Council Risk Register Reporting Framework -**

- Cumulative orange dash lights a concern.
- Register to be considered and updated at a scheduled workshop for elected and committee members.
- Inconsistent and irregular reporting to be remedied.
- Extra column to note mitigations if a project is a red.

The Chair reiterated that the biggest risk is reputational around delivering for the community.

## **8.1 PLANNING AND REGULATORY UPDATE**

### **COMMITTEE RESOLUTION 2024/90**

Moved: His Worship the Mayor Craig Little

Seconded: Mr Chris Olsen

The Pouwhakarae - Whakamahere me te Waeture | Group Manager Planning and Regulatory RECOMMENDS that the Committee receive the report titled 'Planning and Regulatory Group Report – March and April 2024'.

#### **CARRIED**

- Fast track submission (on behalf of Wairoa District Council) to the bill seeking a number of amendments drafted and submitted.
- Data provided to the MFE regarding the temporary pods was well received by the agency. The recent appointment of a Project Manager for housing should assist in coordination of supply and maintenance needs. Noted that it is currently taking twelve weeks to complete a single flood affected home.
- Insanitary, Dangerous and Affected Buildings Policy review (required to be reviewed every 5 years) is underway.
- The Compliance team are working with dog owners to encourage Responsible Ownership.

The Meeting closed 2.36pm with the His Worship the Mayor Craig Little closing with a karakia.

The minutes of this meeting were confirmed at the Infrastructure and Regulatory Committee Meeting held on 16 July 2024.

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**CHAIRPERSON**