



I, Kitea Tipuna, Tumu Whakarae Chief Executive, hereby give notice that an Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting will be held on:

Date: Tuesday, 30 April 2024
Time: 10:00 AM
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting

30 April 2024

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

Order Of Business

1	Karakia	5
2	Apologies for Absence	5
3	Declarations of Conflict of Interest	5
4	Chairperson’s Announcements.....	5
5	Late Items of Urgent Business	5
6	Public Participation	5
7	Minutes of the Previous Meeting	5
8	General Items.....	6
8.1	Appointing a chairperson and deputy chairperson	6
8.2	TATAU TATAU O TE WAIROA INTERIM APPOINTMENTS TO TE ROHE O TE WAIROA RESERVES BOARD MATANGIRAU	9
8.3	Meeting Schedule 2024	12
8.4	Discussion point around workplan.....	14
8.5	HBRC Maori Relationship Manager Report.....	15
8.6	CONCEPT DESIGN APPROVAL – WAIROA RIVER RESERVE RESTORATION	19

- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

- 7 MINUTES OF THE PREVIOUS MEETING**

8 GENERAL ITEMS

8.1 APPOINTING A CHAIRPERSON AND DEPUTY CHAIRPERSON

Author: Sarayde Tapine, Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices: Nil

1. PURPOSE

- 1.1 The purpose of this report is to seek a decision from the Te Rohe o Te Wairoa Reserves Board Matangirau ('the Board') on the appointment of a chairperson and deputy chairperson.
- 1.2 Cr Eaglesome-Karekare will maintain the chair at the commencement of the meeting while the positions of the chairperson and deputy chairperson are confirmed.
- 1.3 The newly appointed chairperson will then assume the role for the remainder of the meeting.

RECOMMENDATION

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that the Board

- A) Receive the report;
- B) Appoint _____ representative of _____ as Chairperson of the Te Rohe o Te Wairoa Reserves Board Matangirau for the next triennium.
- C) Appoint _____ representative of _____ as Deputy Chairperson of the Te Rohe o Te Wairoa Reserves Board Matangirau for the next triennium.

BACKGROUND

- 1.4 Section 66 of the Iwi and Hapū of Te Rohe o Te Wairoa Claims Settlement Bill 2016 specifies the requirements of the Reserves Act 1977 which are applicable to the Board. This section states the below when appointing a Chairperson and Deputy Chairperson:

An appointer may appoint 1 of the members of the joint board as chairperson and the other appointer may appoint 1 of the members as deputy chairperson of the joint board as follows (despite section 32(5) and (6) of that Act):

- (i) The initial chairperson must be appointed by the Council.***
- (ii) The initial deputy chairperson must be appointed by the trustees.***

- (iii) *Each appointer holds that right of appointment for the term of the board and at the close of the board's term, each right shifts to the other appointer for the duration of the subsequent term.*
- (iv) *An appointment takes effect on the commencement of the board's term (or for the initial chairperson and deputy chairperson and any replacement appointment under subparagraph (vii) on the date stated in the notice of appointment.*
- (v) *An appointment ends on the expiry of the board's term (or if earlier on the replacement of the person holding the relevant office by the relevant appointer or at the end of his or her appointment as a member under section 64 of this Act).*
- (vi) *The right of appointment may be exercised only by giving written notice of the appointment to the other appointer and the member concerned.*
- (vii) *An appointer may replace the chairperson or deputy chairperson appointed by that appointer at any time during the relevant board's term:*

(c) If the chairperson is not present at a meeting, the deputy chairperson must preside at the meeting (despite sections 32(5) and (6) of the Reserves Act 1977):

2. OPTIONS

2.1 The options identified are:

- a. Wairoa District Council appoint one of the members of the joint board as chairperson and Tātau Tātau o Te Wairoa appoint one of the members of the joint board as deputy chairperson.
- b. Status quo – do not appoint a chairperson or deputy chairperson.

2.2 The preferred option is **option a**, this contributes to the following community outcomes.

Cultural wellbeing	Economic wellbeing	Social Wellbeing
Valued and cherished community.	Strong and prosperous economy.	Safe, supported and well-led community.

3. CORPORATE CONSIDERATIONS

What is the change?

3.1 The Chair plays an important role in the operation of the joint board with one of their main duties being to set the agenda and run the meetings. The change this decision will bring will be that a member of the Te Rohe o Te Wairoa Reserves Board Matangirau will be appointed as chairperson and another as deputy chairperson. The chairperson is responsible for guiding the meeting to clear outcomes for management to carry out.

What is the cost?

3.2 N/A

What is the saving?

3.3 N/A

Service delivery review

3.4 N/A

4. SIGNIFICANCE

4.1 N/A

5. RISK MANAGEMENT

5.1 In accordance with the Council's Risk Management Policy the inherent risks associated with this matter are: Low

Human	Financial	Regulatory
Low	Low	Low
Operations	Employees	Image & Reputation
Low	Low	Low

Further Information

[Iwi and Hapū of Te Rohe o Te Wairoa Claims Settlement Bill 236-2 \(2016\), Government Bill Contents – New Zealand Legislation](#)

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

8.2 TATAU TATAU O TE WAIROA INTERIM APPOINTMENTS TO TE ROHE O TE WAIROA RESERVES BOARD MATANGIRAU

Author: Sarayde Tapine, Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices: 1. Letter to confirm TToTW interim appointments to the Te Rohe o Te Wairoa Reserves Board Matangirau [↓](#)

1. PURPOSE

- 1.1 The purpose of this report is to confirm the Tātau Tātau o Te Wairoa (TToTW) interim appointments to the Te Rohe o Te Wairoa Reserves Board Matangirau.

RECOMMENDATION

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that Committee:

1. Receive the report.
2. Confirm the Tātau Tātau o Te Wairoa interim appointments to the Te Rohe o Te Wairoa Reserves Board Matangirau being *Michelle McIlroy, Phillip Beattie and Irah Heyder*.

BACKGROUND

- 1.2 Administration of the Te Rohe o Te Wairoa Reserves Board Matangirau has been transferred back to Wairoa District Council (WDC) for the next triennium.
- 1.3 As per section 64 of the Iwi and Hapū of Te Rohe o Te Wairoa Claims Settlement Bill *an appointer may appoint a member only by giving a written notice with the following details to the other appointer:*
- a) *The member's full name, address and other contact details; and*
 - b) *The date on which the appointment takes effect.*
- 1.4 Attached as Appendix 1 to this report is the letter received from Tātau Tātau o Te Wairoa confirming interim appointments – Michelle McIlroy, Phillip Beattie and Irah Heyder to the Board while TToTW undertakes recruitment for new board members. For privacy reasons, personal information has been redacted from the attached letter.
- 1.5 TToTW expect to conclude the recruitment process by October 2024 and if there are any changes to the Board's appointments this will be tabled in a report to the Board.

Further Information

[Iwi and Hapū of Te Rohe o Te Wairoa Claims Settlement Bill 236-2 \(2016\), Government Bill Contents – New Zealand Legislation](#)

References (to or from other Committees)

N/A

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.



15th April 2024

Wairoa District Council
PO Box 54
Wairoa 4160

Appointment of Members – Matangirau Reserves Board

Tēnā koe Sarayde

I am writing to you on behalf of Tātau Tātau o Te Wairoa to inform you of our recent decision regarding our Matangirau Reserves Board representatives. On Monday 25th March we held a meeting where we confirmed the retirement of Katarina Kawana and Elizabeth Palmer from the Matangirau Reserves Board. Their term was three years beginning April 2021.

In the interim, Michelle McLroy, Phillip Beattie and Irah Heyder have been appointed onto the board while we undertake recruitment for the new board members. We hope to conclude this process by October 2024. Please see below all their details for their interim appointment.

[Redacted text block containing names and details of board members]

If you have any questions or would like to discuss these matters, please let me know.

Noho ora mai

A handwritten signature in black ink, appearing to read 'Leon Symes'.

Leon Symes
Chairperson
for and on behalf of Tātau Tātau o Te Wairoa Trustee Limited

| Address 34 Marine Parade West Wairoa | Postal Address PO Box 61 Wairoa 4106 |
Email contact@ttotw.iwi.nz

8.3 MEETING SCHEDULE 2024

Author: Sarayde Tapine, Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices: 1. Draft Meeting Schedule 2024 [↓](#)

1. PURPOSE

- 1.1 The purpose of this report is to seek the Te Rohe o Te Wairoa Reserves Board Matangirau ('the Board') decision on their schedule of meetings for 2024.

RECOMMENDATION

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that the Board receive the report and adopt the Meeting Schedule for Te Rohe o Te Wairoa Reserves Board Matangirau attached as Appendix 1 for 2024.

BACKGROUND

- 1.2 A meeting schedule or setting the next meeting date contributes to the open and public transaction of meetings as well as ensuring administrative tasks are undertaken in a timely and effective manner to support the decision-making process. The Board may wish to set a pattern for their meeting schedule or select the dates individually to suit.
- 1.3 The meeting schedule attached as appendix 1 to this report provides for an 8 weekly meeting schedule on Tuesdays at 10am for the Te Rohe o Te Wairoa Reserves Board Matangirau for 2024.
- 1.4 Adopting this schedule means the joint board will have a total of 7 scheduled meetings for 2024.
- 1.5 The recommendation is to have these meetings 8 weekly to ensure the board is kept up to date with relevant information pertaining to the management of the Te Rohe o Te Wairoa reserves.

Te Rohe o Te Wairoa Reserves Board Matangirau - Draft Meeting Schedule 2024

8 weekly meetings.

Tuesdays - 10.00am – 12.00pm.

Council Chambers.

Meeting Date	Agenda Closing Date
19 March 2024	14 March 2024
30 April 2024	24 April 2024
11 June 2024	06 June 2024
23 July 2024	18 July 2024
03 September 2024	29 August 2024
29 October 2024	22 October 2024
10 December 2024	05 December 2024

8.4 DISCUSSION POINT AROUND WORKPLAN

Author: Sarayde Tapine, Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices: Nil

1. PURPOSE

- 1.1 This report provides information for the Board on the Te Rohe o Te Wairoa Reserves Board Matangirau workplan for 2024. No decisions are required by the Board at this stage.

RECOMMENDATION

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that the Board receive the report.

2. BACKGROUND

- 2.1 This report is seeking the Te Rohe o Te Wairoa Reserves Board Matangirau interest in discussing a workplan for the Board for 2024.
- 2.2 The Governance Officer will note take relevant points from the discussion and draft a workplan for the Board to consider at their next meeting.

8.5 HBRC MAORI RELATIONSHIP MANAGER REPORT

Author: Sarayde Tapine, Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices: 1. HBRC Māori Relationship Manager Report - Month of March 2024 [↓](#)

1. PURPOSE

- 1.1 This report provides information for the Board on the Hawke's Bay Regional Councils Māori Relationship Managers monthly report. No decisions are required by the Board at this stage.

RECOMMENDATION

The Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Officer RECOMMENDS that the Board receive the report.

2. BACKGROUND

- 2.1 The Hawke's Bay Regional Councils Māori Relationships Manager, Nathan Heath, provides regular monthly reporting to the Māori Standing Committee. These will also now be tabled at the Te Rohe o Te Wairoa Matangirau Reserves Board as and when required. Please find attached as Appendix 1 the regular update report for the month of March 2024.

References (to or from other Committees)

This report was also tabled at the Extraordinary Māori Standing Committee Meeting held on Thursday 14 March 2024.



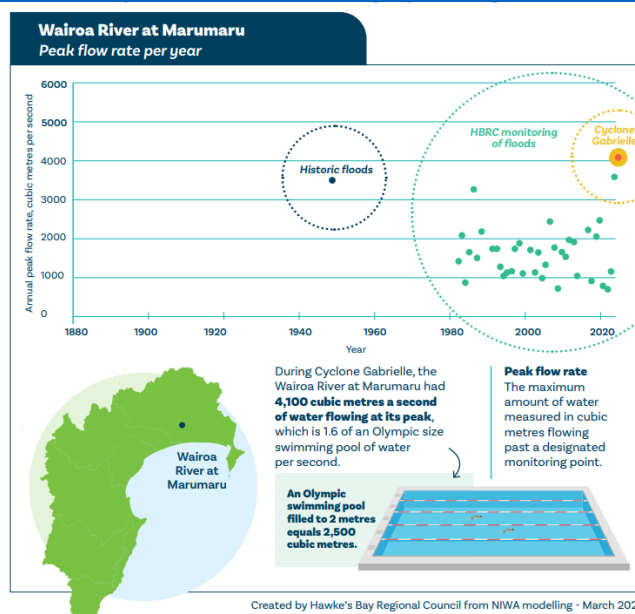
Monthly Report for Wairoa - Mohaka – March 2024
Nathan Heath – Māori Relationship Manager (Northern Hawke's Bay)

2 March 2024

Wairoa HBRC activity report for March 2024.

1) HBRC update – including issues and Council & Committee meeting items of local relevance.

- **HBRC Te Pou Whakarae** - I am delighted to report that Te Wairama Munro has been appointed as the new Te Pou Whakarae for HBRC. Te Wairama's whakapapa includes Ngāti Rakaipaaka, Ngāti Hine, Ngāti Hinepua, Ngai Te Ipu, Ngāti Kahungunu ki Te Wairoa, and Ngāti Kirihika. As my new boss, I have had the pleasure of working with Wai over the last few years and she brings a huge skill set and the mana to carry on the important work for the region initiated by her Uncle Pieri Munro. We wish Te Wairama all the best in her new role. A pōhiri for Te Wairama will be held at 12pm 16 April at Kahungunu Marae in Nuhaka.
- **Long Term Plan** – Community consultation for the 3 year HBRC Long Term Plan, begins next month. Drop in sessions with HBRC Councillors are being organised for Tuesday 16th April, 4:30-6:30pm at Wairoa New World and Thursday 18th of April 1:00-3pm at the Wairoa Community Centre.
- **Regional Land Transport Plan** – is also open for consultation and submissions. This work is done on behalf of all the regions Local Government agencies and signals a huge body of work for the region to build back and enhance resilience into Hawkes Bay roading infrastructure. The plan itself and where to have your say can be found via <https://www.consultations.nz/hbrc/regional-land-transport-plan-rltp-2434/>
- The **Independent Review into the Hawke's Bay Civil Defence Emergency Management Response** into Cyclone Gabrielle was released on Monday 25 March. The full report can be found via <https://www.hbemergency.govt.nz/cyclone-gabrielle-review/review-release/>
- Earlier this month NIWA released a report of the flood flows during Cyclone Gabrielle for Hawkes Bay. Modelling has estimated that the Wairoa River at Marumaru peaked at 4,100m³/sec. This is compared to previous flows in the graphic below. The report can be found via <https://www.hbrc.govt.nz/our-council/cyclone-gabrielle-response/niwa-modelling-cyclone-gabrielle-flooding/>



8.6 CONCEPT DESIGN APPROVAL – WAIROA RIVER RESERVE RESTORATION

Author: Mike Hardie, Pouwhakarae-Hua Pumau | Group Manager Assets & Infrastructure

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive

Appendices: 1. Wairoa River Reserves Restoration- Concept Designs [↓](#)

PURPOSE

This report is for the Board to consider the Wairoa River Reserve Restoration project. No decisions are required by the Board at this stage.

RECOMMENDATION

The Pouwhakarae-Hua Pumau | Group Manager Assets & Infrastructure RECOMMENDS that the Board receive the report.

BACKGROUND

- 1.1. In February 2023, Cyclone Gabrielle caused significant damage to Wairoa’s reserves, particularly along the banks of the Wairoa River. Floodwaters crossed Marine Parade in some places, surpassing levels of seen during Cyclone Bola.
- 1.2. In September 2023, Wairoa District Council (WDC) were granted \$1.5m funding from Kanoa (Regional Development & Investment Unit) to restore the Wairoa River reserve along Marine Parade focussing on the area west of the Wairoa Lighthouse towards Locke Street, linking to the new Wairoa iSite being built at the corner of Locke Street and Marine Parade.

2. CONCEPT DESIGN

- 2.1. A concept design was brought to Council in December 2023. Some changes were requested. The updated concept design is included in Appendix 1.

The design focuses on the area west of the lighthouse, including links to and enhancement of the new iSite and Ahi Kōmau (Gemmell’s on Parade). A new wharf will be included in the design, however it is unlikely there will be funding remaining for its construction.

Council reviewed the concept design on 13th February 2024, and endorsed that the project move to a detailed design phase, provided that the Matangirau Reserves Board are also satisfied with the concept.

3. BUDGET AND DELIVERY

- 3.1 The approved budget for this project is \$1.5m. The following is the expected timeframe for delivery:

1. Phase/Period	2. Stage	3. Expenditure
-----------------	----------	----------------

1. Phase/Period	2. Stage	3. Expenditure
October – December 2023	Investigation and concept design Workshop with Elected Members	\$10,000
January – April 2024	Concept Design approval Detailed Design & Consents	\$70,000
May 2024	Tender	\$5,000
June 2024 – December 2024	Construction	\$1,385,000

Maori Standing Committee

3.1. This matter has not been referred to the Maori Standing Committee.

4. RISK MANAGEMENT

4.1. In accordance with the Council's Risk Management Policy the inherent risks associated with this matter are:

Human	Financial	Regulatory
Low	Med	Med
Operations	Employees	Image & Reputation
Low	Low	Med

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

