

**MINUTES OF WAIROA DISTRICT COUNCIL  
WAIROA YOUTH COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 12 MARCH 2024 AT 3:40 PM**

**PRESENT:** Youth Cr Trevor Waikawa, Youth Cr Hinetaitapu Moeariki, Youth Cr Amiria Drysdale, Youth Cr Te Rawhitiara Edwards-Hammond, Youth Cr Manaia Hall, Youth Cr Piripi Ropitini, Youth Cr Mohaka Hooper (via Zoom), His Worship the Mayor Craig Little, Deputy Mayor Denise Eaglesome-Karekare, Cr Roslyn Thomas

**IN ATTENDANCE:** **Kitea Tipuna** (Tumu Whakarae | Chief Executive) **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Sarayde Tapine** (Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Advisor)

**1 KARAKIA**

The Opening Karakia was given by the Chief Executive, Kitea Tipuna.

**2 APOLOGIES FOR ABSENCE**

**LATENESS**

**COMMITTEE RESOLUTION 2024/53**

Moved: Youth Cr Piripi Ropitini

Seconded: Youth Cr Manaia Hall

That the late notice due to attending another meeting from Youth Cr Moeariki be accepted.

**CARRIED**

**3 DECLARATION OF CONFLICT OF INTEREST**

Youth Cr Ropitini declared a potential conflict of interest due to a new job position as the Wairoa programme lead for the Graeme Dingle Foundation which may conflict with any relevant agenda items.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

The Chair acknowledged the memorial of Cyclone Gabrielle on February 14<sup>th</sup> and praised the individuals who contributed to the anniversary day events. Furthermore, the Chair acknowledged the presence of youth representation on the committee and remarked that this is their first hui for the year.

**5 LATE ITEMS OF URGENT BUSINESS**

Nil.

**6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

**7 MINUTES OF THE PREVIOUS MEETING****COMMITTEE RESOLUTION 2024/54**

Moved: Youth Cr Te Rawhitiara Edwards-Hammond

Seconded: Youth Cr Mohaka Hooper

That the minutes of the Ordinary Meeting held on 15 August 2022 and 7 November 2023 be confirmed.

**CARRIED**

Cr Eaglesome-Karekare proposed appointing a youth council member to the flood protection stakeholder group, highlighting that it was an action item from a previous meeting that had not been addressed. Background information about the stakeholder group was presented by both Cr Eaglesome-Karekare and the Chief Executive.

Youth Cr Hall expressed interest in the position, and Youth Cr Hall was appointed.

His Worship requested that information regarding reserve plans also be sent to Manaia.

His Worship the Mayor Craig Little left the meeting at 3:52pm.

**8 GENERAL ITEMS****8.1 MEMBERSHIP OF COMMITTEE - NEW APPOINTMENT****COMMITTEE RESOLUTION 2024/55**

Moved: Youth Cr Trevor Waikawa

Seconded: Youth Cr Piripi Ropitini

The Committee welcomes new member Mohaka Hooper as the Wairoa Youth Council representative for Southern Wairoa - Mohaka/Raupunga.

**CARRIED**

The Chair thanked Youth Cr Hooper for her application to stand again as the Southern representative on the Wairoa Youth Council and Youth Cr Hooper briefly introduced herself. The committee welcomed previous member Youth Cr Hooper as well.

## 8.2 TERMS OF REFERENCE

### COMMITTEE RESOLUTION 2024/56

Moved: Youth Cr Manaia Hall

Seconded: Youth Cr Te Rawhitiara Edwards-Hammond

The Wairoa Youth Council recommends amending the Terms of Reference to extend the term of appointment from one year to two years and to incorporate a sitting fee clause within the Terms of Reference.

**CARRIED**

The Policy and Governance Officer suggested changing the term of appointment to 2 years to facilitate greater involvement and rapport-building for youth councillors.

Youth Cr Ropitini queried the possibility of including a sitting fee clause within the Terms of Reference.

The Chief Executive suggested incorporating a statement such as “we value the input from rangatahi, thus justifying the provision of a sitting fee”, and noted that an annual review to the terms of reference is appropriate.

Youth Councillors also agreed to co-opt two positions to the Wairoa College.

## 8.3 MINOR UPDATES TO REVENUE AND FINANCING POLICY AND SIGNIFICANCE AND ENGAGEMENT POLICY

### COMMITTEE RESOLUTION 2024/57

Moved: Youth Cr Piripi Ropitini

Seconded: Youth Cr Mohaka Hooper

That Youth Council receives the report.

**CARRIED**

The Group Manager of Finance and Corporate Support spoke briefly to this report and noted:

- The policies have remained largely unchanged despite being in existence for a significant period.
- The Revenue and Financing policy has stood the test of time and has been subject to legal challenges in court three times.
- There is ongoing uncertainty surrounding three waters, recovery, and the council is

exploring the creation of a Development Contributions policy.

The Chief Executive noted that Wairoa District Council have encountered legal challenges three times from forestry industry stakeholders regarding rates decisions. However as the decisions made by the Council aligned with the Revenue and Financing policy, they led to successful outcomes in the High Court.

Youth Cr Ropitini sought clarity around the inclusion of the Preamble to Te Ture Whenua Māori Act 1993 within the Revenue and Financing policy.

The Group Manager of Finance and Corporate Support noted that including the aspect within the Revenue and Financing policy might seem unusual, as it may appear more appropriate within remission policies, development contributions policy, or whenua rahui. However, all these policies are interconnected with the Revenue and Financing policy. Additionally, he emphasised that according to the Local Government Act, all financial policies must align with or support the preamble.

The Chief Executive mentioned the potential inclusion of some Youth Councillors when the Council engages in community consultations for their three-year recovery plan.

Youth Cr Moeariki arrived at 4:15pm.

Cr Eaglesome-Karekare proposed the development of a youth strategy, aiming to establish a strategic vision for the Wairoa Youth Council and enhance engagement with other rangatahi in the community. This strategy would clarify roles, define the vision, and outline action plans.

Cr Thomas raised the point of workshopping on this topic with Youth Councillors.

Youth Councillors were in support of this.

The Chair welcomed Wairoa Young Achievers Trust to attend a Youth Council meeting for the presentation of their strategy, and briefly acknowledged the Tuia representatives appointed for Wairoa District Council and Taiwhenua for the year 2024.

**The Meeting closed at 4:45pm with a Closing Karakia given by Youth Cr Edwards-Hammond.**

**The minutes of this meeting were confirmed at the Wairoa Youth Council Meeting held on 16 July 2024.**

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**CHAIRPERSON**