

**MINUTES OF WAIROA DISTRICT COUNCIL
STRATEGY, WELLBEING AND ECONOMIC DEVELOPMENT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 19 MARCH 2024 AT 1:30 PM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Roslyn Thomas, Mr Jack Beaton

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Austin King** (Community Engagement Manager), **Hinemoa Hubbard** (Kaitauira Mana Ārahi | Governance Cadet)

1 KARAKIA

The Opening Karakia was given by the Chief Executive, Kitea Tipuna.

2 APOLOGIES FOR ABSENCE

APOLOGY

COMMITTEE RESOLUTION 2024/154

Moved: Cr Roslyn Thomas

Seconded: Cr Jeremy Harker

That the apology received from Sam Jackman be accepted and leave of absence granted.

CARRIED

3 DECLARATION OF CONFLICT OF INTEREST

Nil.

4 CHAIRPERSON'S ANNOUNCEMENTS

Nil.

5 LATE ITEMS OF URGENT BUSINESS

Nil.

6 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14

requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING

COMMITTEE RESOLUTION 2024/155

Moved: Cr Jeremy Harker

Seconded: Cr Roslyn Thomas

That the minutes [and confidential minutes] of the Ordinary Meeting held on 27 February 2024 be confirmed.

CARRIED

8 GENERAL ITEMS

8.1 RECEIPT OF STRATEGY, WELLBEING AND ECONOMIC DEVELOPMENT COMMITTEE MEETING - 13 SEPTEMBER 2022

COMMITTEE RESOLUTION 2024/156

Moved: Cr Denise Eaglesome-Karekare

Seconded: His Worship the Mayor Craig Little

The minutes of the Strategy, Wellbeing and Economic Development Committee Meeting held on Tuesday 13 September 2022 be confirmed and the recommendations therein be adopted.

CARRIED

8.2 ECONOMIC DEVELOPMENT UPDATE

COMMITTEE RESOLUTION 2024/157

Moved: His Worship the Mayor Craig Little

Seconded: Mr Jack Beaton

The Committee receive the report.

CARRIED

The Group Manager - Community Services & Development spoke to this report and noted that the Community Engagement Manager will now present the economic development update report in

future meetings to the committee. Additionally with the implementation plans for both the gaiety and the iSite now in place, officers can be assigned to specific tasks, some of which have already been completed.

The Chair suggested further discussion on this matter in a public excluded session, as the attachment is provided separately.

Cr Harker raised a question about the availability of resources and capacity for the tasks at hand. In response, the Group Manager - Community Services & Development acknowledged that this had not been fully addressed but highlighted the recent hiring of a staff member who will be dedicated to both the I-site and the Gaiety Theatre.

The Chief Executive suggested forwarding the quarterly report to the Council website and to the community partnerships group for broader dissemination among other government agency partners, and noted that this distribution would occur at the local level rather than the typical regional level.

The Group Manager - Finance and Corporate Support inquired whether the trend analysis would be included in the purchased package or if it would need to be conducted separately. The Group Manager - Community Services & Development clarified that the trend analysis would need to be performed independently by the team.

Regarding Item 4- *Sunair Service-Wairoa* in the report: The Group Manager - Community Services & Development stated that Sunair was unable to provide the reason for the flights.

8.3 I-SITE, GAIETY THEATRE & COMMUNITY DEVELOPMENT UPDATE

COMMITTEE RESOLUTION 2024/158

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Roslyn Thomas

The Committee receive the report.

CARRIED

The Group Manager - Community Services & Development introduced the report in the absence of the author.

Cr Thomas queried the purpose or nature of the rural funding. Cr Harker proposed considering the idea of increasing awareness of Anzac Day and the events taking place at the Gaiety Theatre on that day.

The Chief Executive mentioned that applications have been submitted for the New Zealand Defence Force and the Australian Defence Force to participate in Wairoa Anzac services. Additionally, staff were instructed to inform that Colonel Harker is unavailable to be a guest speaker at the Wairoa services this year and it is expected that the NZ Defence Force will provide a guest speaker. He also mentioned that there have been requests for time adjustments to various services to accommodate the attendance of the official party.

9 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2024/159

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the public be excluded from the following parts of the proceedings of this meeting at 1:59pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Receipt of Public Excluded Strategy, Wellbeing and Economic Development Committee Meeting - 13 September 2022		

CARRIED

COMMITTEE RESOLUTION 2024/160

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That Council moves out of Closed Council at into Open Council at 2:42pm

CARRIED

The Meeting closed with a closing karakia given by the Chief Executive, Kitea Tipuna at 2:43pm.

The minutes of this meeting were confirmed at the Strategy, Wellbeing and Economic Development Committee Meeting held on 23 April 2024.

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CHAIRPERSON