

**MINUTES OF WAIROA DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 12 MARCH 2024 AT 2:00PM**

**PRESENT:** His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Benita Cairns, Cr Roslyn Thomas

**IN ATTENDANCE:** **Kitea Tipuna** (Tumu Whakarae | Chief Executive) **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Sarayde Tapine** (Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Advisor), **Michael West** (Business Analyst), **Fenton Wilson** (QRS Director), **Lauren Jones** (QRS Director), **Tony Gray** (QRS Director) **Siobhan Storey** (QRS Chief Financial Officer), **Henare Mita** (MSC Chairperson), **Austin King** (Community Engagement Manager)

## 1 KARAKIA

The Opening Karakia was given by His Worship the Mayor, Craig Little.

## 2 APOLOGIES FOR ABSENCE

### APOLOGY

#### RESOLUTION 2024/11

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

That the apology received from Cr Chaans Tumataroa-Clarke be accepted and leave of absence granted.

**CARRIED**

## 3 DECLARATIONS OF CONFLICT OF INTEREST

Item 8.1 QRS Statement of Intent for the period 1 July 2024 to 30 June 2027 and half-yearly report to 31 December 2023 - Cr Jeremy Harker.

## 4 CHAIRPERSON'S ANNOUNCEMENTS

His Worship the Mayor welcomed new staff members Austin King (Community Engagement Manager) and Michael West (Business Analyst). Both Austin and Michael introduced themselves giving a brief background introduction. His Worship the Mayor then welcomed QRS attendees presenting the QRS Boards statement of intent and half yearly report to Council.

**5 LATE ITEMS OF URGENT BUSINESS**

Nil.

**6 PUBLIC PARTICIPATION**

Nil.

**7 MINUTES OF THE PREVIOUS MEETING****RESOLUTION 2024/12**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Benita Cairns

That the minutes [and confidential minutes] of the Ordinary Meeting held on 13 February 2024 be confirmed.

**CARRIED**

**8 GENERAL ITEMS****8.1 QRS STATEMENT OF INTENT FOR THE PERIOD 1 JULY 2024 TO 30 JUNE 2027 AND HALF-YEARLY REPORT TO 31 DECEMBER 2023.****RESOLUTION 2024/13**

Moved: Cr Denise Eaglesome-Karekare

Seconded: His Worship the Mayor Craig Little

That Council receives the QRS draft Statement of Intent 2024-27 and the 6-month performance report to 31 December 2023.

**CARRIED**

The Group Manager of Finance and Corporate Support spoke briefly to this report and acknowledged that the half-yearly report to 31 December 2023 is exceptional. Control was then handed over to the board of QRS to speak to their presentation.

QRS Director, Lauren Jones spoke first and highlighted:

- The opening of the Operations Hub at QRS, proving advantageous not only for the organisation but also for the broader community.
- The training of school leavers in civil engineering by QRS, preparing them for both the future of QRS and the future of Wairoa.
- The majority of QRS staff are located in Wairoa, contributing significantly to the local economy.

QRS Chief Financial Officer (CFO) presented QRS financial highlights, highlighting the following key points:

- The revenue for the 6 months ending December 2022 was \$10.3 million. In contrast, with consideration to Cyclone Gabrielle, the revenue for the 6 months ending December 2023 was \$24.9 million.
- The initial investment by Wairoa District Council in QRS, amounting to \$1.25 million, has grown to \$11.65 million.
- Despite the current surge in funds, the QRS CFO emphasised the importance of fortifying the business for the future, preserving funds for debt settlement, and addressing the increase in liabilities from \$2.8 million to \$5.2 million.

The final part of the presentation was moved to public excluded to discuss. This was moved by Cr Eaglesome-Karekare and seconded by His Worship the Mayor, Craig Little.

## **8.2 WDC APPOINTMENTS TO THE TE ROHE O TE WAIROA MATANGIRAU RESERVES BOARD**

### **RESOLUTION 2024/14**

Moved: Cr Benita Cairns

Seconded: Cr Jeremy Harker

That Council receive the report and appoint Cr Thomas and Cr Kaimoana as the new Wairoa District Council representatives to the Te Rohe o Te Wairoa Reserves Board Matangirau with Cr Eaglesome-Karekare to remain in her position.

**CARRIED**

The Policy and Governance Advisor spoke to this report, and highlighted the current Wairoa District Council representatives to the Te Rohe o Te Wairoa Matangirau Reserves Board.

Cr Eaglesome-Karekare noted she wanted to remain in her position on the Board.

Cr Thomas and Cr Kaimoana expressed interest for a position on the Board. However, clarity is required around whether Cr Tumataroa-Clarke wants to remain on the Board.

This item was adjourned at 2:42pm to wait for a response from Cr Tumataroa-Clarke.

When this item resumed – Cr Thomas and Cr Kaimoana replaced His worship and Cr Chaans Tumataroa-Clarke as Wairoa District Council representatives to the Te Rohe o Te Wairoa Matangirau Reserves Board.

**8.3 MINOR UPDATES TO REVENUE AND FINANCING POLICY AND SIGNIFICANCE AND ENGAGEMENT POLICY****RESOLUTION 2024/15**

Moved: Cr Benita Cairns

Seconded: Cr Jeremy Harker

That Council adopts the updated Significance and Engagement Policy and the updated Revenue and Financing Policy and in doing so confirms that no consultation is required due to the editorial nature of these updates.

**CARRIED**

The Group Manager Finance and Corporate Support spoke to this report. He noted feedback received from MSC Chair and acknowledged Cr Cairns in her roles in other committees meant she has provided useful feedback at each meeting, and the wording for the development contribution policy is vague within the revenue and financing policy, attributing this to the council providing only informal direction of its creation through a workshop.

**8.4 HAWKES BAY INDEPENDENT FLOOD REVIEW PANEL SUBMISSION****RESOLUTION 2024/16**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That Council receive the report.

**CARRIED**

The Group Manager of Planning and Regulatory Manager spoke briefly to this report, noting that the final report from the review panel, encompassing all findings and recommendations, was originally slated for completion and release in May. However, due to awaiting a NIWA report, which was completed in the first week of March, the release of the final report is now scheduled for June.

The elected members recognised the report as an excellent submission that accurately reflects the thoughts and sentiments of the Councillors.

**9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS**

Nil.

**10 PUBLIC EXCLUDED ITEMS**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**RESOLUTION 2024/17**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That the public be excluded from the following parts of the proceedings of this meeting at 2:56pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>10.1 - Statute Barred Rate Arrears Write-off 2016-17</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.2 - CONCEPT DESIGN APPROVAL – WAIROA RIVER RESERVE RESTORATION</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**RESOLUTION 2024/18**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Roslyn Thomas

That Council moves out of Closed Council into Open Council at 3:30pm.

**CARRIED**

**The Meeting closed at 3:31pm with a Closing Karakia given by His Worship the Mayor, Craig Little.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 9 April 2024.**

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**CHAIRPERSON**