



**I, Kitea Tipuna, Tumu Whakarae Chief Executive, hereby give notice that  
Infrastructure and Regulatory Committee Meeting will be held on:**

**Date:** Tuesday, 27 February 2024  
**Time:** 1:30 pm  
**Location:** Council Chamber, Wairoa District Council,  
Coronation Square, Wairoa

# **AGENDA**

## **Infrastructure and Regulatory Committee Meeting**

**27 February 2024**

**MEMBERSHIP:** His Worship the Mayor Craig Little, Cr Chaans Tumataroa-Clarke, Cr Denise Eaglesome-Karekare, Mr Chris Olsen, Cr Benita Cairns

The agenda and associated papers are also available on our website: [www.wairoadc.govt.nz](http://www.wairoadc.govt.nz)

For further information please contact us 06 838 7309 or by email [info@wairoadc.govt.nz](mailto:info@wairoadc.govt.nz)



**Order Of Business**

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2 Apologies for Absence ..... 5

3 Declarations of Conflict of Interest ..... 5

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- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

**7 MINUTES OF THE PREVIOUS MEETING**

Ordinary Meeting - 12 December 2023

**MINUTES OF WAIROA DISTRICT COUNCIL  
INFRASTRUCTURE AND REGULATORY COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 12 DECEMBER 2023 AT 1.30PM**

**PRESENT:** His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Mr Chris Olsen, Cr Benita Cairns

**IN ATTENDANCE:** **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Hinetaakoha Viriaere** (Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Gay Waikawa** (Kaiurungi Mana Ārahi | Governance Officer)

**1 KARAKIA**

Karakia was given by Tumu Whakarae, Chief Executive, Mr Kitea Tipuna

**2 APOLOGY FOR ABSENCE**

**APOLOGY**

**COMMITTEE RESOLUTION 2023/98**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Benita Cairns

That the apology received from Cr Chaans Tumataroa-Clarke be accepted and leave of absence granted.

**CARRIED**

**3 DECLARATION OF CONFLICT OF INTEREST**

None

**4 CHAIRPERSON'S ANNOUNCEMENTS**

None

**5 LATE ITEMS OF URGENT BUSINESS**

None

**6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14

requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

## **7 MINUTES OF THE PREVIOUS MEETING**

### **COMMITTEE RESOLUTION 2023/99**

Moved: Cr Benita Cairns

Seconded: Cr Denise Eaglesome-Karekare

That the minutes [and confidential minutes] of the Ordinary Meeting held on 24 October 2023 be confirmed.

**CARRIED**

Amend the surname of Mr Chris Wilson to Mr Chris Olsen.

## **8 GENERAL ITEMS**

### **8.1 ASSETS & INFRASTRUCTURE GROUP - UPDATE**

#### **COMMITTEE RESOLUTION 2023/100**

Moved: Cr Denise Eaglesome-Karekare

Seconded: His Worship the Mayor Craig Little

That the Committee receive the report, and provide direction where appropriate.

**CARRIED**

His Worship the Mayor noted Item 8.1 – Three Waters the government is repelling the three waters and is interested in the Hawkes Bay model and in all fairness to the community Council will need to go out and let them know what that all means and the main one is how does that affect staffing levels, overheads and what focus does Wairoa have on it and do we lose what Wairoa has got.

The Committee discussed:

- Direction tracker.
- Regional initiatives.
- Impact on long term plan.
- Needs and depth of funding.
- Provincial growth fund.
- Playground at Mahia.
- Netball courts at Mahia.
- 3 metre fence Wairoa netball courts.
- Projects.
- Waka Kotahi Procedural & Emergency Works audit.

- Te Reinga bridge update.
- Bacterial risks to drinking water supply.
- Wairoa camp ground.
- Cell in landfill.
- Wastewater Minimisation Management Plan.

**8.2 UPDATE FROM THE PLANNING AND REGULATORY DEPARTMENT OCTOBER & NOVEMBER 2023**

**COMMITTEE RESOLUTION 2023/101**

Moved: Cr Benita Cairns

Seconded: Mr Chris Olsen

That the Committee receive the report.

**CARRIED**

The Pouwhakarae Whakamahere me te Waeture | Group Manager Planning & Regulatory gave a summary of the Planning and Regulatory department from October and November 2023.

The Committee discussed various issues:

- abandoned cars.
- consenting.
- land categorisation.

**9 PUBLIC EXCLUDED ITEMS**

**RESOLUTION TO EXCLUDE THE PUBLIC**

**COMMITTEE RESOLUTION 2023/102**

Moved: Cr Denise Eaglesome-Karekare

Seconded: His Worship the Mayor Craig LittleC

That the public be excluded from the following parts of the proceedings of this meeting at 2.04pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution



	<p>s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p><b>CARRIED</b></p>		

**COMMITTEE RESOLUTION 2023/103**

Moved: His Worship the Mayor Craig Little

Seconded: Mr Chris Olsen

That the Committee moves out of Closed Committee into Open Committee.

**CARRIED**

The Meeting closed at 2.42pm with a karakia by Tumu Whakarae | Chief Executive Mr Kitea Tipuna.

**The minutes of this meeting were confirmed at the Infrastructure and Regulatory Committee Meeting held on .**

.....  
**CHAIRPERSON**

**8 GENERAL ITEMS**

**8.1 ASSETS & INFRASTRUCTURE GROUP - UPDATE**

**Author:** Mike Hardie, Pouwhakarae-Hua Pumau | Group Manager Assets & Infrastructure

**Authoriser:** Kitea Tipuna, Tumu Whakarae Chief Executive

- Appendices:**
1. Project Dashboard [↓](#)
  2. Monitoring Report [↓](#)

**PURPOSE**

This report provides information for Committee on Assets & Infrastructure Group and the differing activities within.

**RECOMMENDATION**

The Pouwhakarae-Hua Pumau | Group Manager Assets & Infrastructure RECOMMENDS that Committee receive the report, and provide direction where appropriate.

**2. BACKGROUND**

- 2.1 This report is aimed at providing the Infrastructure & Regulatory Committee key information of key assets and infrastructure items at a high level.
- 2.2 This report includes a summary of projects “at a glance”. Additional reports will be provided on specific areas and where further direction is sought from the Infrastructure & Regulatory Committee.
- 2.3 As a general rule, projects valued under \$100,000 will be reported by exception only, for example if considered of high public interest. Anything under this value is normally covered off under the delegation’s manual or within existing contracts. Additional projects can and will be provided where further direction is sought from the Infrastructure & Regulatory Committee.

**3. DIRECTION**

- 3.1 This section will outline the direction that Council officers are seeking from the Infrastructure & Regulatory Committee. It will outline how projects align with Council’s direction and how these projects are being delivered in line with relevant policies and strategies i.e., Infrastructure strategy, procurement guidelines, AMPs, LTP, Annual Plan.

3.2 Committee Direction Tracker

This table documents specific direction from previous Committee meetings. It will allow Council officers to track progress on these high-level matters and ensure they are closed out. Commentary can be provided on status of progress or any issues around this. Tasks will be deleted off tracker once they are completed or no longer relevant.

<i>Committee Meeting Date</i>	<i>Committee Direction/Action Required</i>	<i>Status/Progress</i>	<i>Commentary</i>

11 Apr 2023	Provide report on Pensioner Housing every 3 <sup>rd</sup> Committee Meeting		Summary below. Next report on this due March 2024
30 May 2023	CE Weekly Report – Create template to inform CE weekly of any high-risk items relating to Infrastructure, which can be relayed to Elected Members		Template has been drafted, action to start implementing this process.  First report delivered in February
18 July 2023	Uneconomic Road Policy/Road maintenance rationalisation		Workshop held in December 2023. More work required to plan this out. Team are working on it.
18 July 2023	Tuai community consultation around water chlorination		Feedback received from Councillor Cairns, next step is meeting with Mayor/Councillor Cairns to implement strategy
5 September 2023	Report of wastewater inflow/infiltration at Mahia Heights		In progress
5 September 2023	Follow up on Level 1 Lab status – Water Treatment		Please see report below.

**4. MONITORING**

- 4.1 This section will refer to the project dashboard **see Appendices 1**. Any project areas such as budget or delivery that are highlighted Amber or Red in the dashboard will be commented on here. (Please note this project dashboard forms part of an Excel spread sheet capturing all Project activities, Property, Solid Waste, Land Transport, 3 Waters)
- 4.2 **See Appendices 2** Monitoring report shows current spends on operational budgets and a summary of CSR data for 3 main area spends: Land Transport, 3 Waters, Property/Solid Waste.

**5. RISKS**

- 5.1 This section will refer to the project dashboard **see Appendices 1**. Any risks outlined will be summarised with mitigation actions outlined. This will focus on the high or extreme risk levels.

## 6. RESOURCES

- 6.1 This section will discuss levels of resourcing such as budget, equipment, contractors, or staffing.

## 7. THREE WATERS

### 7.1 Update on Water Services Reform

- 7.1.1. The Water Services Act Repeal Bill has been passed by government. This formalises what the government signalled late 2023, but still doesn't give Council's much direction in terms of what the governments Affordable Waters programme will look like. In summary the changes mean:

7.1.1.1. Repeals Water Services entities Act 2022

7.1.1.2. Repeals Water Services Legislation Act 2023

7.1.1.3. Repeals Water Services Economic Efficiency and Consumer Protection Act 2023

7.1.1.4. Disestablishes Water Services Entity A

7.1.1.5. Long term plan requirements

7.1.1.5.1. Councils can opt to defer their 2024-2034 long term plans by 12 months. This would mean that Councils would have to prepare an enhanced 2024/25 annual plan, and consult on that plan.

7.1.1.5.2. Transitional provisions that enable councils to defer the review of water services bylaws

### 7.2 Mahia wastewater scheme

7.2.1. The Mahia wastewater scheme has a significant leak. This has caused the plant to stop irrigating. Contractors have been successful in locating this leak, but as they fix one, they are finding others. Ongoing work in this space

7.2.2. Mahia Beach Annual Compliance report has been rated as moderate non-compliance due to riparian work not being completed. The team have been in discussions with RIT to engage them in this work to make sure we are compliant going forward.

### 7.3 Opoutama/Blue Bay Scheme

7.3.1. The neighbouring properties to the Opoutama scheme are still experiencing odour issues. The team are trialling a treatment product which will hopefully alleviate the odour, but are also engaging experts to ensure the scheme is looked at as a whole and to mitigate issues so that the odour issue is managed going forward.

### 7.4 Financials

7.4.1. Unbudgeted/Unplanned work is continuing following Cyclone Gabrielle. Silt continues to inundate piped networks.

7.4.2. The maintenance contract was awarded in 2017 and cost fluctuations are increasing. Starting a review and planning for procuring the next 3 waters maintenance contract and potentially a mechanical/electrical maintenance contract.

7.4.3. No planned projects have been delivered for 3 years. This has been because of covid, the stimulus fund targeting non planned works and then Cyclone Gabrielle.

WSP have been engaged to assist in project management to ensure our planned projects in the pipeline are delivered.

## 7.2 Water Treatment

### 7.2.1. Laboratory Status

- 7.2.1.1. WDC and Taumata Arowai have had regular meetings over the past few months focusing on the requirement to upgrade the Lab at the Water Treatment Plant to IANZ Level 1 accreditation, from its current status of Level 2.
- 7.2.1.2. Taumata Arowai, upon request from WDC, have explored a couple of potential options with the aim of allowing Wairoa DC to continue providing laboratory services without seeking IANZ level 1 accreditation
- 7.2.1.3. These options are not working out favourably, officers have considered how to move forward in terms of closing the lab, or upgrading to Level 1 status.
- 7.2.1.4. Morrison Low have been engaged to provide a report for Council to consider, which effectively outlines the preferred option to close the Level 2 lab, not upgrade to Level 1 status, and undertake testing outside of the district. This has differing levels of impact to the organisation and external agencies, which will be outlined in the report to Council before an official decision is made.

## 8. PROPERTY (OPEN/BUILT SPACES)

- 8.1 A Property & Solid Waste Manager has been appointed.
- 8.2 A Procurement plan for Property contracts was presented to Council in February, with direction now set to start work on procuring new contracts.
- 8.3 MBIE Solar Resilience Project Tranche 1 has 5 facilities assessed and quoted applications with MBIE awaiting new government sign off. These facilities were prioritised that provide Civil Defence focus, Wairoa Memorial Hall, Main Office, Tuai Hall, Taihoa Marae and Airport. The second phase of this tranche includes more Community facilities to assess and prepare applications, once the relationship is developed with MBIE and contract agreement signed. The second Tranche is focused on establishing a network of 2KW solar substations, with battery banks, that can support 400 homes.
- 8.4 Ahi Komau (Gemmells) was handed to tenants late November with opening mid-December. Contractors remained on site through to Christmas eve completing many courtyard features, LPG and noted fitout defects. The bedding in phase underway with tenants. There are a number of items to work through but the project & property teams are working through this meticulously.
- 8.5 Winters demolition contract has been approved and the job is all but complete. Detailed design phase and contract procurement is complete for the new I-site building.
- 8.6 The Airport Extension project planning is underway. The current extension plans, and land rationalisation project reports review is underway with WSP and TPG. A full management review of airport operations was just completed to support AMP review and LTP. Findings from this plus the consultant are now included in the project planning team. The extension affects air guidance and lighting upgrades, that may add significant cost to the project. Airport users and CAA were included in current discussions during management

review and will be retained to assist project team. Discussions with CAA over interpretation of minimum standards and flight safety zones were completed.

#### 8.7 River reserves

8.7.1. Kanoa funded River reserve restoration funding is a welcome relief. The scope is tight and ongoing planning is happening in this space.

8.7.2. November flood event set back silt remediation work for lower reserves from Spooners Point. Walkway is a priority to get back to an appropriate level of service now, and a plan is underway to present design to relocate certain sections.

8.7.3. HBRC bathometric survey of riverbed and drill soil bores projects are underway. The soil bore area is for North Clyde upstream a short distance of Carrol Street and Ski Club to Bridge. This is to inform planning for sheet pile walls.

8.7.4. Skate Bowl and Destination flood protection upgrade planning underway. This was observing projects and site protection design to plan upgrades. Idea is to close in the depression that allows water/silt in and install back flow prevention to stormwater outlets. This was well witnessed again in November flood that once again impacted the site requiring costly cleanup.

#### 8.8 Strategic leases

8.8.1. A paper will be presented to Council in the coming month around strategic leases such as Powdrell Park & surrounding airport land. Direction is needed to be able to start charging current lessees or implement a plan going forward on what this land should be used for.

### 9. SOLID WASTE

9.1 WMMP - Council is required to adopt a Waste Management and Minimisation Plan (WMMP) to fulfil their obligations under the Waste Minimisation Act 2008 (WMA), and review it every six years. Due to the cyclone, council's review date has been extended to June 2024, with work on this having commenced November 2023.

9.1.1. A waste assessment report has been drafted following the completion of the first round of waste assessments in November. This report will be finalised on completion of the February/March sort and weigh assessment due end of March.

9.1.2. The report informs waste composition being deposited to landfill and identifies future education and minimisation targets areas.

9.2 Landfill Decision - The Wairoa Landfill current cell is nearing capacity (within 2-3 years) especially with the influx of waste arising from Cyclone Gabrielle. Council needs to decide whether to extend landfill operations by developing a new cell, or move to an out of district disposal option (Ōmarunui)

9.2.1. The Options assessment has been workshopped with councillors. The session provided a detailed overview to assist council in making a more informed decision.

9.2.1.1. HDC have secured time at the next Ōmarunui Landfill joint committee meeting to be held at 2pm Tuesday 20<sup>th</sup> February. Council will present on the out of district disposal option. A verbal update can be given at this I&R Committee meeting.

- 9.3 Kerbside Expansion - Council's submission for co-funding from the WMF, for an expansion on kerbside services has been accepted.
- 9.3.1. The project is largely based on kerbside collection of organics, as required to be implemented by 2027, however a review of all existing kerbside services will be rolled into the project including bins/crates and expansion to rural communities.
  - 9.3.2. Council has identified its preference to implement a bin based kerbside collection service to increase diversion of recycling and organics from landfill and align with direction provided in the Waste Strategy.
  - 9.3.3. Phase 1 is the feasibility study which is being carried out by WSP. The study commenced early in the new year, and is on target to wrap up by the end of June 2024. The study is expected to inform council of the preferred method of rollout of kerbside services.
- 9.4 Resource Recovery Infrastructure Upgrades - Staff are working on a second WMF application to seek funding from MfE to upgrade the existing Wairoa Recycling and Landfill drop off areas to better support resource recovery.
- 9.4.1. The design will provide council with the facilities to divert organic and recoverable waste from landfill. It will also provide the necessary infrastructure to support the planned kerbside collection system and support local recovery and utilisation of materials.
  - 9.4.2. Council has initiated an Expression of Interest with MfE's Waste Minimisation Fund managers, so once the design has been confirmed, staff will continue those conversations.
  - 9.4.3. It is critical to ensure this project delivers both the immediate needs and long-term strategic needs of Council, including accommodation of the decision regarding future disposal of solid waste at the Fraser Street landfill, kerbside expansion decisions and to feed into the next WMMP and Long-Term Plan.
  - 9.4.4. Significant capital investment is required for this project, and council's contribution has been identified in LTP draft budgets.
- 9.5 Regional (HB) Waste Infrastructure Pilot Programme - MfE and their consultants, Beca and the 3R Group, are leading the Regional (HB) Waste Infrastructure Pilot programme roadmap which will run between December and June 2024 which will assist MfE's Action & Investment Plan.
- 9.5.1. The project could potentially align with council's own Resource Recovery Infrastructure Upgrades project. Staff are meeting with the appropriate parties to see if/ where there are synergies.

## 10. PROJECTS

- 10.1 Please see Appendix 1 Project Dashboard for details on project expenditure.

## 11. LAND TRANSPORT

- 11.1 Recovery (Cyclone Gabrielle)

Activity/Programme	Funding secured for 'Response Phase' @ 100 FAR	Expenditure to date
Initial funding request	\$16,175,000	\$16,175,000
Cost-scope adjustment request	\$31,852,549	\$16,887,887 (as at 31 December 2023)

Funding applications for Reinstatement/Repair are in process of being submitted for Gabrielle, and have been submitted for June and November weather events. Exact Council costs will be requested through Council once applications are finalised, as there will likely be some affordability/prioritisation discussions that will need to take place through the LTP planning and discussions.

11.2 Te Reinga Bridge update

- 11.2.1. Temporary bridge is nearing completion with and was opened on 19/02/2024.
- 11.2.2. Further work on approaches and tidying up site will be ongoing following the opening, but will be done under stop/go traffic management
- 11.2.3. Planning for a permanent repair is well underway.
- 11.2.4. Most recent photos, following:





**Further Information**

Attachments

Item No.	Description	Risk		Project			Financials			Delivery		
		Raw	Res.	Commenced	Phase	Budget	Variation Budget	Spend to date	Forecast spend	Delivery date	%	
2	Flood Damage Repairs, Mohaka Waiau, Package 4			1/06/2021	Delivery	\$ 1,355,000	\$ 120,000	\$ 1,822,410	On Going	Jun 24	70	Awarded to Fulton Hogan. Delays from Cyclone Gabrielle. Variations/Two new packages of work were added to this contract.
3	Flood Damage Repairs Waikaremoana Ruakituri Package 3			1/10/2021	Delivery	\$ 1,100,000	\$ 1,000,000	\$ 3,704,698	On Going	Mar 24	75	Awarded to QRS. Delays expected from Cyclone Gabrielle. Awamata site is getting done. The large slip on Papuni Road is almost completed. Earthworks package added to contract as a variation 1.8mll.
4	Structural Bridge Repairs 2022			1/12/2022	Delivery	\$ 926,930	\$ 9,000,000	\$ 9,922,582	Opoti Br and /	Dec 23	50	Awarded to QRS, variations added from Cyclone Gabrielle. Avalon Bridge and Opoti Bridge have been added. Still bearing pads to be done at Erewhito Bridge.
5	Beach Revetment			1/12/2023	Design	\$ 800,000	\$ -	\$ -	\$ 800,000	Jun 24		Awarded to Ritchie Civil Ltd
6	Structural Bridge Repairs 2023/24			1/02/2024	Delivery	\$ 526,345	\$ -	\$ -	\$ 526,345			Has been tendered. Currently evaluating.
7	Recycling Centre			1/01/2023	Design	\$ 229,000	\$ -	\$ 16,818	\$ 229,000	Sep 24	15	Containers will be utilised this holiday period. Awaiting acceptance of lease for a 3yr term. TPG are helping us investigate alternative permanent sites. Awaiting LINZ signoff on Opoutama Reserves status review changes.
8	Single Toilets			1/07/2023	Delivery	\$ 146,800	\$ -	\$ -	\$ 146,800	Apr 24		Advanced planning stage. Awaiting bridge completion so carpark formation to be completed. Physical works expected to start at the end of February 2024. - No RC required. - No RC required.
9	Recycling Bins (TIF Round 6)			1/12/2022	Completed	\$ 78,060	\$ 3,410	\$ 81,470	\$ 78,060	Dec 23	100	No RC required.
10	Septic Upgrades, Nuhaka, Oraka (TIF round 6).			1/12/2022	Delivery	\$ 212,000	\$ 262,000	\$ 100,000	\$ 262,000	Jun 24	50	Nuhaka: Septic system replaced and operating well so far. A new water tank has been installed, along with new picnic tables.
11	Ground Upgrade (TIF round 6).			1/12/2022	Delivery	\$ 165,000	\$ 674,000	\$ 750,000	\$ 839,000	Apr 24	70	Oraka: Design and consenting completed. Adrian Mayhead builders pricing the work, and commencement date likely April 2024 following completion of the campground project. Slight overrun forecast which is being monitored closely.
12	Destination Playground			Not Started	Investigative	\$ -	\$ 310,000	\$ -	\$ 310,000	Jun 24	5	Modernise Ablution Block. Create outdoors area at Ablution Blk. Delay to project completion date due to supply chain problems, which is now expected to be April 2024. Replace underground water and power infrastructure - complete. New hardstands for caravans. Insurance claim pending for Cyclone Gabrielle damage.
13	Homeless Housing Healthy Homes			1/12/2022	Design	\$ -	\$ 198,000	\$ 113,000	\$ 198,000	Nov 23	100	New playground at higher location. Picnic tables/benches on lakefront. Two meetings at Tuai have been had but yet to develop further. A community hui is in the planning stages to develop a playground design. Later stages - Upgrade tennis/basketball Courts; Restoration works surrounding reserves. Access, parking, toilets Improve flats air quality and heat in line with central govt new standards. Complete

Destination Playground & Spaces (Community Partnership)	1/02/2023	Delivery	\$ 66,000	\$ 716,000	\$ 350,000	\$ 716,000	15	Jun 24	Community Partnership Project developing recreational spaces. Funding secured externally. Playground scheduled to open 15th December 2023. Currently experiencing delays starting multi-sport court. Resource consent required for acoustics.
King Netball Courts resurface	1/04/2023	Completed	\$ 240,000	\$ -	\$ 220,000	\$ 240,000	100	Nov 23	Court resurface works complete.
Ply Roof Replacement	1/01/2024	Delivery	\$ 120,000	\$ 150,000	\$ -	\$ 150,000	5	May 24	Remaining funds to go towards building upgrade for CCC which will be completed as a side project. Replace roof in line with refurbishment project plans. Mitigation for roof failing performance. Planned works discussion with Building team completed. Non-consented replacement approved. Adrian Mayhead Builders to complete following camground project.
Refurbishment	1/07/2022	Delivery	\$ 120,000	\$ 380,000	\$ 50,000	\$ 120,000	30	Jun 24	Works to maintain Halls weatherproof and functional. Wairoa WMH works focus on exterior windows, stormwater, interior toilets and asbestos mgmt. Tual has refurbished weatherproof, interior spaces modernise, emergency exits, ventilation and awaits interior paint. Kotemaori requires roof and stormwater and toilets/kitchen upgrades and yet to start.
terey Beams, Access extension plus septic waste field upgrade	1/07/2022	Delivery	\$ 120,875	\$ 120,875	\$ 2,500	\$ 120,875	5	Mar 24	Extension of lower cemetery Beams 43) plus internal access to same. Upgrade septic field at lower cemetery and new upper cemetery toilet building.
Wells Building	13/07/1905	Delivery	\$ 3,000,000	\$ 5,700,000	\$ 5,700,000	\$ 5,700,000	95	Dec 23	Facility open and operating. The team is working through a snag list and final CCC requirements which are expected to be completed by March 2024.
ers Building	1/01/2023	Delivery	\$ 1,916,000	\$ 2,450,000	\$ 250,000	\$ 2,450,000	15	Nov 24	Detailed design approved by Council in December 2023. Stead Construction engaged and construct signed in January 2024. Demolition of old Winter's building complete. Fit out of remainder of Winter's building to start late February.
Drainage Improvements	1/07/2023	Design	\$ 250,000	\$ -	\$ -	\$ 250,000		Jun 24	Working with roading team to determine most appropriate areas. Sites at Nuhaka have been identified and design work is underway.
ts Upgrade Mahia	1/09/2023	Design	\$ -	\$ 175,000	\$ -	\$ 175,000	2	Dec 24	Lock down current design into plans for Quantity Survey and pricing. Contractor procurement to schedule.
lyde Toilets Replacement & site development	1/09/2023	Design	\$ -	\$ 506,010	\$ -	\$ 520,000	2	Dec 24	Replacement toilets plus develop site for rest area and pop-up food stalls. Architect has been briefed.
aa Airport Runway Extension	1/10/2023	Investigative	\$ 1,200,000	\$ -	\$ -	\$ 1,200,000	5	Mar 25	Funding received to extend airport runway. Currently in scoping phase.
aa Riverbank Enhancement	1/10/2023	Investigative	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000	5	Dec 24	Funding received to enhance riverbank from lighthouse to Locke St. Concept design approved by Council provided endorsement received from Matanāraua Reserves Board.
Street Pumping Main Replacement	1/11/2023	Design	\$ 250,000	\$ 450,000	\$ -	\$ 450,000	25	Mar 24	The Paul Street pumping main project was put on hold post cyclone, the asset continues to fail and needs replacing. Inflation etc has meant that the original budget isn't sufficient and more money is required. Engineers estimate has come in at approx 450k. Will seek Council additional funding for this.
aa Pipelines Renewals	1/11/2023	Investigative	\$ 637,000	\$ -	\$ -	\$ 637,000	5	Jun 24	Two options for watermain replacements. The options are Kitchener Street and SH2 pumping main. Kitchener Street pipework is in very poor condition and services the hospital/kura and new developments. The SH2 pumping main has failed numerous times, repairs are expensive because of the location etc.















## 8.2 PLANNING AND REGULATORY UPDATE

**Author:** Hinetaakoha Viriaere, Group Manager Planning and Regulatory Services

**Authoriser:** Kitea Tipuna, Tumu Whakarae Chief Executive

**Appendices:** 1. Planning and Regulatory Department Stats [↓](#)

### 1. PURPOSE

- 1.1 This report provides information for Committee on Council's planning and regulatory departments. No decisions are required by Committee at this stage.

### RECOMMENDATION

The Group Manager Planning and Regulatory Services RECOMMENDS that Committee receive the report.

### 2. BACKGROUND

- 2.1 This is the first report of its nature to the committee to ensure visibility of planning and regulatory departments for 2024.
- 2.2 This report also seeks the committee's feedback on any further information it would like to see reported on in the future.











### 8.3 MINOR UPDATES TO REVENUE AND FINANCING POLICY AND SIGNIFICANCE AND ENGAGEMENT POLICY

**Author:** Gary Borg, Pouwhakarae - Putea | Tautawhi Rangapu Group Manager Finance and Corporate Support

**Authoriser:** Kitea Tipuna, Tumu Whakarae Chief Executive

**Appendices:**

1. Draft update to Significance and Engagement Policy [↓](#)
2. Draft updated Revenue and Financing Policy [↓](#)

#### 1. PURPOSE

- 1.1 The purpose of this report is to seek the Committee's endorsement of minor updates to the two policies that are statutory content for the Long-term Plan.

#### RECOMMENDATION

The Pouwhakarae - Putea | Tautawhi Rangapu Group Manager Finance and Corporate Support RECOMMENDS that Committee endorses the policy updates to Council and in doing so supports the position that, due to the editorial nature of the updates, no consultation is required.

#### EXECUTIVE SUMMARY

#### 2. BACKGROUND

- 2.1 The Revenue and Financing Policy and Significance and Engagement Policy are statutory components of a Long-term Plan (LTP) and as such are integral to Council planning and decision-making.
- 2.2 These policies are routinely reviewed as part of each LTP iteration and proposed updates to each are attached as **Appendices 1 and 2**.
- 2.3 Both policies are considered fit for purpose and have been refreshed merely to reflect the current strategic planning environment and updates to other relevant statutes.

#### 3. OPTIONS

- 3.1 The options identified are:
  - a. Do nothing.
  - b. Endorse the updates as presented.
  - c. Direct further updates.
- 3.2 Under option a. the policies would remain unchanged and included as is in the 2024-27 LTP. They would continue to be effective but may marginally infract other legislative updates.
- 3.3 Under option b. known and anticipated circumstances can be recognised and incorporated in updated policies that can be included in the LTP 2024-27.
- 3.4 The Committee may wish to invoke option c. if it is conscious of notable omissions or inconsistencies in either policy. This may create a consultation requirement.



3.5 The preferred option is *b. Endorse the updates as presented*, this contributes to the following community outcomes:

Cultural wellbeing	Economic wellbeing	Social Wellbeing	Environmental Wellbeing
Valued and cherished community.	Strong and prosperous economy.	Safe, supported and well-led community.	Protected and healthy environment

**4. CORPORATE CONSIDERATIONS**

**What is the change?**

4.1 No change

**Compliance with legislation and Council Policy**

4.2 The updates to the Revenue and Financing policy include an overt reference to LGA s102(3A) whilst also allowing for flexibility as Water Services Legislation is repealed and potentially rewritten.

4.3 The updated policies will become part of the LTP 2024-27.

**What are the key benefits?**

4.4 Statutory compliance, consistency with the strategic developments and flexibility where needed.

**What is the cost?**

4.5 Nil

**What is the saving?**

4.6 Not applicable.

**Service delivery review**

4.7 Not applicable

**Māori Standing Committee**

4.8 These policy updates will be presented to the Māori Standing Committee at its meeting on 5 March 2024.

**5. SIGNIFICANCE**

5.1 These are significant polices but the proposed updates are not.

**6. RISK MANAGEMENT**

6.1 In accordance with the Council’s Risk Management Policy the inherent risks associated with this matter are: the potential for future legal challenge if policies are not maintained relevant and current.

Human	Financial	Regulatory
Low	Low	Low
Operations	Employees	Image & Reputation
Low	Low	Low

Comparative Levels of Risk		
<b>E</b>	Extreme Risk	Immediate action required to manage risk – reported to Council
<b>H</b>	High Risk	Senior management attention to manage risk – reported to FARC
<b>M</b>	Considerable Risk	Management responsibility must be specified and risk controls reviewed
<b>L</b>	Low Risk	Managed by routine procedures

	Consequences				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Probability/ Likelihood					
Likely	M	H	E	E	E
Moderate	M	H	H	E	E
Rare	L	M	H	E	E
Very Rare	L	L	M	H	E
Unanticipated	L	L	M	H	E

**Who has been consulted?**

Despite the editorial updates these policies substantively remain what was consulted upon in previous versions. Therefore no consultation is required at this time.

**Confirmation of statutory compliance**

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.





















































































