
**MINUTES OF WAIROA DISTRICT COUNCIL
STRATEGY, WELLBEING AND ECONOMIC DEVELOPMENT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 27 FEBRUARY 2024 AT 10:00 AM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Mr Sam Jackman, Mr Jack Beaton

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Juanita Savage** (Pouwhakarae Rātonga Hapori me te Whakawhanake | Group Manager Community Services and Development), **Hinemoa Hubbard** (Kaitauira Mana Ārahi | Governance Cadet), **Kiriwera Raroa** (Kaiurungi Whakawhanake Ōhanga | Economic Development Officer), **Danielle Bacon** (Apiha Kōrero | Communications Officer), **Richard Grimmett** (Kaiurungi Matua Rawa | Senior Property Officer)

1 KARAKIA

The Opening Karakia was given by the Chief Executive, Kitea Tipuna.

2 APOLOGIES FOR ABSENCE

APOLOGY

COMMITTEE RESOLUTION 2024/166

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the apology received from Cr Roslyn Thomas be accepted and leave of absence granted.

CARRIED

3 DECLARATION OF CONFLICT OF INTEREST

Nil.

4 CHAIRPERSON'S ANNOUNCEMENTS

The Chair attended the blessing and opening ceremony of the Regional Economic Development Agency's building, Te Rae, on Friday, February 23rd.

5 LATE ITEMS OF URGENT BUSINESS

PUBLIC EXCLUDED – GENERAL BUSINESS DISCUSSION OF MARINE PARADE

COMMITTEE RESOLUTION 2024/167

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the public excluded general business discussion of Marine Parade be received as a late item.

CARRIED

6 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING

COMMITTEE RESOLUTION 2024/168

Moved: Cr Jeremy Harker

Seconded: His Worship the Mayor Craig Little

That the minutes and confidential minutes of the Ordinary Meeting held on 30 January 2024 be confirmed.

CARRIED

8 GENERAL ITEMS

8.1 LIBRARY ACTIVITY UPDATE

COMMITTEE RESOLUTION 2024/169

Moved: His Worship the Mayor Craig Little

Seconded: Mr Jack Beaton

The Committee receive the report.

CARRIED

The Group Manager – Community Services and Development spoke briefly to this report in the absence of the Library Services Manager noting that the Library Services Manager found it challenging to produce a report in the new timeframe (4-week cycle). The suggestion was made to consider a shift to a quarterly schedule or as required.

The Chair acknowledged that the library extends beyond its traditional role, highlighting that it is a knowledge hub encompassing various activities.

The Group Manager – Finance and Corporate Support noted that the library activities contribute

the most to the quarterly performance report and suggested a shift towards a more outcome-focused report for the library activity update to be presented to the Strategy, Wellbeing and Economic Development Committee.

8.2 I-SITE, GAIETY THEATRE & COMMUNITY DEVELOPMENT UPDATE

COMMITTEE RESOLUTION 2024/170

Moved: His Worship the Mayor Craig Little

Seconded: Mr Sam Jackman

The Committee receive the report.

CARRIED

The Group Manager – Community Services and Development spoke briefly to this report in the absence of the Tourism and Community Development Team Leader. She highlighted that the recent Lottery Community funding application, initially declined, for the replacement of 100 seats in the Gaiety Theatre has now been reconsidered and is scheduled to go to a decision meeting in March 2024.

Committee members discussed the celebration of the Wairoa Tennis Club's 100 year anniversary, expressing appreciation for the impressive turnout and well-coordinated event and the Teddy Bears Picnic scheduled for March, highlighting the suitability of hosting it at the Tennis Club instead of the Library due to better child management. It was acknowledged that ADARA Investments leads this initiative, with council support.

8.3 ECONOMIC DEVELOPMENT UPDATE

COMMITTEE RESOLUTION 2024/171

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

The Committee receive the report.

CARRIED

The Group Manager – Community Services and Development spoke to this report.

She noted:

- That at the time of writing the report, she had not yet received the draft implementation plan and summary for the Gaiety Theatre and the I-Site from APR Consultants. Since then, she has received the document and intends to allocate tasks to officers, establish a

timeframe, and present these details at the upcoming committee meeting. It was emphasised that the execution of this plan is contingent on the staff's capacity with their existing workplans.

- The possibility to receive up to \$2,000 in training available for businesses affected by Cyclone Gabrielle scheduled for the 19th March 2024 through the HB Chamber of Commerce Cyclone Recovery Fund. The Council has offered help to register for local businesses.
- The Events Calendar is on both the Council website and the I-site website.

Committee members:

- Queried the quantum entering Wairoa for the HB Chamber of Commerce Cyclone Recovery Fund.
- Acknowledged the importance of establishing connections with the business association and the business hub to explore upcoming events collaboratively.
- Suggested the implementation of a user-friendly calendar format for the events calendar, allowing users to click or type a specific date. This approach aims to streamline the process and minimise potential event conflicts among local businesses.
- Noted the potential to engage with businesses beyond the local area, aiming to raise awareness about the calendar tool and establish connections for seamless integration into the events calendar.

In relation to Item 7-Further discussion points of the report:

The Pouwhakarae Rātonga Hapori me te Whakawhanake noted the primary purpose of Funding HQ is to assess the fundability of projects, identify potential funding sources, and understand the criteria for securing funding, and emphasised that Funding HQ would serve not only the Council but also community organisations.

Committee members discussed:

1. The possibility of relocating the Wairoa District gateway signage closer to Wairoa for increased visibility.
2. Advocating for improved cellphone coverage with a mobile service provider along the Napier and Gisborne road to improve regional productivity, noting the impact of Cyclone Gabrielle on road delays.
3. Support for a change in frequency to a quarterly library report.
4. Recognised the cost-effectiveness of Funding HQ.
5. The associated cost of participating in the Regional Economic Development Agency and assessing its viability.

8.4 MINOR UPDATES TO REVENUE AND FINANCING POLICY AND SIGNIFICANCE AND ENGAGEMENT POLICY

COMMITTEE RESOLUTION 2024/172

Moved: Cr Jeremy Harker

Seconded: Mr Sam Jackman

The Committee endorses the policy updates to Council and in doing so supports the position that, due to the editorial nature of the updates, no consultation is required.

CARRIED

The Group Manager – Finance and Corporate Support spoke at length to this report and noted that due to the environment of uncertainty that surrounds the LTP such as the repeal of 3 waters, recovery and various other pieces of statutory reform, an unconventional approach was taken to present the report in all committee and council meetings.

He further noted:

- The significance and engagement policy remains largely unchanged, and the committee’s focus should shift towards how they engage with the policy rather than altering the policy itself.
- An officer update under Principles of Engagement on page 37, the addition of “Māori and iwi” was considered unnecessary when presented to the Finance, Assurance and Risk committee, as it tends to create a separation between iwi and Māori when, in reality, iwi are Māori.
- There is more information on surpluses to offer comprehensive details about definitions.
- The inclusion of the Preamble to Te Ture Whenua Māori Act 1993.

9 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2024/173

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the public be excluded from the following parts of the proceedings of this meeting at 10:58am.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>9.1 - Mahia Markets</p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

COMMITTEE RESOLUTION 2024/174

Moved: His Worship the Mayor Craig Little
 Seconded: Mr Jack Beaton

That Council moves out of Closed Council into Open Council at 11:34am.

CARRIED

The Meeting closed with a karakia by the Chief Executive at 11:35am.

The minutes of this meeting were confirmed at the Strategy, Wellbeing and Economic Development Committee Meeting held on 19 March 2024.

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CHAIRPERSON