
**MINUTES OF WAIROA DISTRICT COUNCIL
STRATEGY, WELLBEING AND ECONOMIC DEVELOPMENT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 30 JANUARY 2024 AT 10:00AM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Jeremy Harker, Cr Roslyn Thomas

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Michael Hardie** (Pouwhakarae – Hua Pūmau | Group Manager Assets and Infrastructure), **Sarayde Tapine** (Kaiurungi Kaupapa Here me Mana Ārahi | Policy and Governance Advisor), **Hinemoa Hubbard** (Kaitauira Mana Ārahi | Governance Cadet), **Kiriwera Raroa** (Kaiurungi Whakawhanake Ōhanga | Economic Development Officer), **Kylie Bradley** (Kaiwhakahaere Whare Pukapuka | Library Services Manager), **Steve Fabish** (via Zoom, Community Development & Services Support Officer)

1 KARAKIA

The Opening Karakia was given by the Chief Executive, Kitea Tipuna.

2 APOLOGIES FOR ABSENCE

APOLOGY

COMMITTEE RESOLUTION 2024/154

Moved: Cr Roslyn Thomas

Seconded: Cr Jeremy Harker

That the apology received from Sam Jackman be accepted and leave of absence granted.

CARRIED

His Worship the Mayor Craig Little requested that members appoint an alternate representative to attend meetings to substitute for absences.

3 DECLARATION OF CONFLICT OF INTEREST

None.

4 CHAIRPERSON'S ANNOUNCEMENTS

The Ahi Komau development is advancing smoothly, with weekly meetings convened to address minor issues.

The demolition of the Winter buildings is being effectively managed and the Chair is eager to witness the progression of the new development.

The Chair, along with His Worship the Mayor received favourable feedback from the business association regarding strategies for advancing the CBD in the future.

His Worship added a comment about the display of shops, highlighting the dire circumstances for shop owners when they rent and urged the council to advocate for shop owners.

The Chair recommended a review of the Public Safety Bylaw to improve the display and cleanliness of shops and to encourage landlords to be more responsible.

The Chief Executive stated that in 2024, the Council would review multiple bylaws and expressed support for the notion put forth by the Chair to encourage more considerate behaviour among landlords, specifically endorsing a review of the Public Safety Bylaw.

5 LATE ITEMS OF URGENT BUSINESS

None. The Chair noted Item 8.3 – Adoption of Gaiety Theatre business and marketing plan and Item 8.4 Adoption of Wairoa Information Centre business and marketing plan will be moved to public excluded.

6 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING

COMMITTEE RESOLUTION 2024/155

Moved: Cr Jeremy Harker

Seconded: His Worship the Mayor Craig Little

That the minutes of the Ordinary Meeting held on 5 December 2023 be confirmed.

CARRIED

The Chair identified the list on page 9 of the minutes/agenda to be included in the events in the calendar created by the Council.

8 GENERAL ITEMS

8.1 LIBRARY ACTIVITY UPDATE

COMMITTEE RESOLUTION 2024/156

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Roslyn Thomas

That the Committee receive the report.

CARRIED

The Library Services Manager gave a brief update to her report and emphasised that all activities during the Christmas period were fully booked out.

She highlighted challenges with the seed exchange, suggesting a shift towards acquiring and learning to harvest seeds instead of depending on exchanges, given that nobody had seeds to offer in return, thus acting as a barrier for some individuals.

8.2 I-SITE, GAIETY THEATRE & COMMUNITY DEVELOPMENT UPDATE

COMMITTEE RESOLUTION 2024/157

Moved: Cr Jeremy Harker

Seconded: His Worship the Mayor Craig Little

That the Committee receive the report.

CARRIED

The Chief Executive spoke to this report given the absence of the report author and authoriser. He noted the community events coming up which include the Wairoa Tennis 100 years celebration, Waitangi Day, Wairoa Club Fishing Competition and the East Coast Farm Expo while also acknowledging the anniversary of Cyclone Gabrielle on February 14.

The Chair requested an update from the Economic Development officer. The ED officer subsequently provided the following update:

- The events calendar for 2024 is currently being developed and it will be prepared before the next meeting.
- Collaborating with Hawkes Bay Chamber of Commerce to provide business support to Wairoa businesses specifically.

Cr Harker inquired about the lack of public disclosure for confectionary sales, questioning why this information is not made available alongside ticket sales to which he was advised will be discussed in public excluded due to it being a public excluded attachment.

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2024/158

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Roslyn Thomas

That the public be excluded from the following parts of the proceeding of this meeting at 10.24am.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
Item 8.3 – Adoption of Gaiety Theatre business and marketing plan	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
Item 8.4 – Adoption of Wairoa Information Centre business and marketing plan	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

COMMITTEE RESOLUTION 2024/159

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That Council moves out of Closed Council into Open Council at 11:25am.

CARRIED

The Meeting closed at 11:26am with a Closing Karakia given by the Chief Executive.

The minutes of this meeting were confirmed at the Strategy, Wellbeing and Economic Development Committee Meeting held on 27 February 2024.

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CHAIRPERSON