

**MINUTES OF WAIROA DISTRICT COUNCIL  
EXTRAORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON MONDAY, 16 MAY 2022 AT 1.30**

**PRESENT:** His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, , Cr Danika Goldsack, Cr Jeremy Harker, Cr Melissa Kaimoana,

**IN ATTENDANCE:** Kitea Tipuna (Tumu Whakarae | Chief Executive), Kimberley Tuapawa (Pouwhakarae – Pārongo/Wheako Kiritaki | Group Manager Information and Customer Experience), Gary Borg (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), Stephen Heath (Pouwhakarae – Hua Pūmau Hapori/Ratonga | Group Manager Community Assets and Services), Simon Mutohori (Pouwhakarae-Whakamahere me te Waeture | Group Manager-Planning & Regulatory Services) Courtney Hayward (Kaiwhakahaere Kaupapa Here, Mana Ārahi me te Whakawhanake Ōhanga | Policy, Governance and Economic Development Manager ), Richard Grimmett (Kaiurungi Matua Rawa – Senior Property Officer), Lara Deam ((Kaiurungi Rawa –Property Officer)

**1 KARAKIA**

Opening karakia was given by Te Tumu Whakarae Kitea Tipuna

**2 APOLOGIES FOR ABSENCE**

**APOLOGIES**

**RESOLUTION 2022/29**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That the apologies received from Cr Flood and Cr Tumataroa-Clarke be accepted and leave of absence granted.

**CARRIED**

**3 DECLARATIONS OF CONFLICT OF INTEREST**

Nil

**4 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

**5 GENERAL ITEMS****5.1 DELIBERATIONS - CEMETERIES BYLAW****RESOLUTION 2022/30**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That Council adopt the proposed bylaw with minor amendments that do not change the nature of the bylaw

THAT Council notes that that this bylaw is not applied retrospectively

That Council Develop guidelines with relevant stakeholders for headstones and memorials moving forward

THAT Council develop a natural burial policy

**CARRIED**

The CE noted that this process is around clarifying misinformation in media, social media. Making sure that going forward we are able to apply an appropriate bylaw.

This bylaw cannot be applied retrospectively and will not be applied retrospectively.

Cr Harker noted that Council needs to have clear guidelines moving forward and ensure both staff and public have a process and understanding moving

Cr Eaglesome agreed and noted that guidelines need to be put into place that are clear and transparent and easy for staf to follow.

The CE stated that other issues that have been brought to Council's attention such as behaviour, is a police issue. This process has been about ensuring our cemeteries are a safe place for all. As per other Council operations, any laws for the safety of our community are to be applied.

His Worship the Mayor agreed that this has always been a prospective process

Cr Kaimoana noted that the decisions being made are to ensure that everyone that is buried is taken care of in their own unique way.

**5.2 DELIBERATIONS - WATER SERVICES BYLAWS****RESOLUTION 2022/31**

Moved: Cr Danika Goldsack

Seconded: Cr Melissa Kaimoana

That Council adopt the proposed bylaw with changes where relevant. (Option C)

**CARRIED**

The Utilities Manager noted that there would be some changes made around definitions and updating of forms.

**5.3 REVIEW OF RATES REMISSION AND POSTPONEMENT POLICIES****RESOLUTION 2022/32**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That Council adopts the statement of proposal to publicly consult on changes and additions to rates remission policies and policies on remission or postponement of rates on Māori freehold land.

**CARRIED**

The consultation period would run for one month beginning 17 May 2022.

**The Meeting closed at 2.05PM.**

**The minutes of this meeting were confirmed at the Extraordinary Council Meeting held on 14 June 2022.**

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**CHAIRPERSON**