

**MINUTES OF WAIROA DISTRICT COUNCIL  
FINANCE, AUDIT & RISK COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 12 APRIL 2022 AT 1.34PM**

**PRESENT:** His Worship the Mayor Craig Little (via zoom), Cr Jeremy Harker (via zoom), Cr Denise Eaglesome-Karekare (via zoom), Mr Philip Jones (via zoom), Cr Danika Goldsack (via zoom)

**IN ATTENDANCE:** **Cr Hine Flood** (From 1.57pm), **Kitea Tipuna** (Tumu Whakarae | Chief Executive), Kimberley Tuapawa (Pouwhakarae – Pārongo/Wheako Kiritaki | Group Manager Information and Customer Experience), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Stephen Heath** (Pouwhakarae – Hua Pūmau Hapori/Ratonga | Group Manager Community Assets and Services), **Simon Mutohori** (Pouwhakarae-Whakamahere me te Waeture | Group Manager-Planning & Regulatory Services) **David Borrie** (Ernst & Young), **Shabib Shahul** (Ernst & Young), **Mike Hardie** (Kaiwhakahaere Hua Pūmau Huarahi | Transport Asset Manager), **Jonny Hardie** (Kaiwhakahaere Kaupapa – Whaipāinga | Project Manager – Infrastructure), **Richard Grimmett** (Kaiurungi Matua Rawa | Senior Property Officer), **Lauren Jones** (Kaikaute Pūtea | Senior Financial Accountant), **Alannah Marshall** (Kaiurungi Mana Ārahi me te Whakawhanake Ōhanga | Governance and Economic Development Officer), **Gay Waikawa** (Kaiurungi Mana Ārahi | Governance Officer)

**1 KARAKIA**

Karakia was given by Tumu Whakarae | Chief Executive, Mr Kitea Tipuna.

**2 APOLOGIES FOR ABSENCE**

Nil

**3 DECLARATION OF CONFLICT OF INTEREST**

None.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

None.

**5 LATE ITEMS OF URGENT BUSINESS**

None.

**6 PUBLIC PARTICIPATION**

None.

**7 MINUTES OF THE PREVIOUS MEETING****COMMITTEE RESOLUTION 2022/169**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the minutes of the Ordinary Meeting held on 1 March 2022 be confirmed.

**CARRIED**

**8 GENERAL ITEMS****8.3 EXTERNAL AUDIT PLAN FOR THE YEAR ENDING 30 JUNE 2022****COMMITTEE RESOLUTION 2022/170**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That the Committee receives the External Audit Plan for the year ended 30 June 2022.

**CARRIED**

The Auditors spoke briefly on the External Audit Plan being:

- Subsidy income.
- Infrastructure assets.
- Impact of three waters reform & impact on Council's financial implications.

The committee discussed:

- Difference in last year to this year and a mark increase.
- Change and potential change in local government.
- Provincial Growth Fund/Department of Internal Affairs subsidies.
- Cost and value to ratepayers.
- Assessment of current and fair value.
- Controls reliance.

**8.1 DRAFT FINANCIAL FORECASTS FOR THE ANNUAL PLAN 2022-23****COMMITTEE RESOLUTION 2022/171**

Moved: Cr Jeremy Harker

Seconded: His Worship the Mayor Craig Little

That the Committee

1. Receives and endorses the draft Financial Forecasts and draft Disclosure Statement attached as **Appendices**, to Council for inclusion in the draft Annual Plan 2022-23.
2. Acknowledges that these forecasts represent a balanced budget per Section 100 of the Local Government Act 2002 and that it believes Council is acting prudently as set out Section 101 subsection 1, Local Government Act 2002.

**CARRIED**

The Committee discussed:

- Impact funding from NZTA and other central government agencies due to flood damage, recovery phase and administration.
- Impact of service deliveries, budgets and reprioritisation.
- Capital expenditure.
- Effective recovery.
- Internal loans.

**8.2 RAIN AND FLOOD - EMERGENCY EVENT MARCH 2022****COMMITTEE RESOLUTION 2022/172**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Danika Goldsack

That the Committee receive the report.

**CARRIED**

Tum Whakarae |Chief Executive for the committee to be aware of with Cyclone Fili approaching making sure staff are prepared and get rest as required.

The Committee discussed:

- Impairment of assets.
- Revaluation requirement.

**8.4 MONTHLY REPORT TO 28 FEBRUARY 2022****COMMITTEE RESOLUTION 2022/173**

Moved: Mr Philip Jones

Seconded: Cr Jeremy Harker

That the Committee receive the report.

**CARRIED**

**8.5 ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2022: TIMETABLE AND AUDIT PLAN****COMMITTEE RESOLUTION 2022/174**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the Committee receives the timetable for the Annual Report to 30 June 2022.

**CARRIED**

**8.6 UPDATE ON DEVELOPMENT OF THE ANNUAL PLAN 2022/2023 AND CONSULTATION DOCUMENT****COMMITTEE RESOLUTION 2022/175**

Moved: Cr Jeremy Harker

Seconded: Cr Danika Goldsack

That the Committee receive the report.

**CARRIED**

**9 PUBLIC EXCLUDED ITEMS****RESOLUTION TO EXCLUDE THE PUBLIC****COMMITTEE RESOLUTION 2022/176**

Moved: Mr Philip Jones

Seconded: Cr Denise Eaglesome-Karekare

That the public be excluded from the following parts of the proceedings of this meeting at 2.40pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>9.1 - Te Wairoa e Whanake Risk Review</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>CARRIED</b>		

**COMMITTEE RESOLUTION 2022/177**

Moved: Cr Jeremy Harker

Seconded: His Worship the Mayor Craig Little

That Council moves out of Closed Council into Open Council at 2.56pm.

**CARRIED**

The Meeting closed at 2.57pm with a karakia by the Tumu Whakarae | Chief Executive, Mr Kitea Tipuna.

The minutes of this meeting were confirmed at the Finance, Audit & Risk Committee Meeting held on 24 May 2022.

.....  
CHAIRPERSON