

**MINUTES OF WAIROA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 22 MARCH 2022 AT 1.30PM**

PRESENT: His Worship the Mayor Craig Little(via zoom), Cr Denise Eaglesome-Karekare (via zoom), Cr Hine Flood (Deputy Mayor) (via zoom), Cr Danika Goldsack (via zoom), Cr Jeremy Harker (via zoom- in at 2.23pm), Cr Melissa Kaimoana (via zoom)

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae | Chief Executive), **Kimberley Tuapawa** (Pouwhakarae – Pārongo/Wheako Kiritaki | Group Manager Information and Customer Experience), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū | Group Manager Finance and Corporate Support), **Stephen Heath** (Pouwhakarae – Hua Pūmau Hapori/Ratonga | Group Manager Community Assets and Services), **Simon Mutohori** (Pouwhakarae-Whakamahere me te Waeture | Group Manager-Planning & Regulatory Services) **Mike Hardie** (Kaiwhakahaere Hua Pūmau Huarahi | Transport Asset Manager), **Jonny Hardie** (Kaiwhakahaere Kaupapa – Whaipainga | Project Manager – Infrastructure), **Karen Akuhata** (Kaiwhakahaere Whaipainga | Utilities Manager), **Richard Grimmett** (Kaiurungi Matua Rawa | Senior Property Officer), **Courtney Hayward** (Kaiwhakahaere Kaupapa Here, Mana Ārahi me te Whakawhanake Ōhanga | Policy, Governance and Economic Development Manager), **Gay Waikawa** (Kaiurungi Mana Ārahi | Governance Officer), **Tyler Trafford-Misson** (Kaiwhakamahere | Planner), **Hinetaakoha Viriaere** (Kaiwhakamahere Matua | Senior Planner), Henare, **Chris Dolley** (Asset Management Group Manager, HBRC), **Simon Bendall** (Project Manager, HBRC), Dave Proctor

1 KARAKIA

Karakia was given by Mr Henare Mita, Chairperson Maori Standing Committee.

2 APOLOGIES FOR ABSENCE

Nil

3 DECLARATIONS OF CONFLICT OF INTEREST

Cr Jeremy Harker – Public Excluded Items 10.3 – Support for QRS Project Funding-Update and Review & QRS Directors and 10.4 – QRS Directors Terms

4 CHAIRPERSON’S ANNOUNCEMENTS

None.

5 LATE ITEMS OF URGENT BUSINESS**LATE ITEMS OF URGENT BUSINESS****RESOLUTION 2022/02**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act 1987 the Public Excluded Items – **Te Wairoa e Whanake project update and Supplementary Information to “Support for QRS Project Funding -Update and Review”** be considered given the item had not come to hand at the time of Agenda compilation and consideration of this matter is required now in order to respond within the timeframe allowed.

CARRIED

6 PUBLIC PARTICIPATION

None.

8.1 CLIFTON TO TANGOIO COASTAL HAZARDS STRATEGY 2120: MEMORANDUM OF TRANSITION**RESOLUTION 2022/03**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

That Council:

- a. Receives and notes the paper *“Clifton to Tangoio Coastal Hazards Strategy 2120: Memorandum of Transition”*.
- b. Confirms that the Wairoa District Council has no objection to the proposal outlined in the *Coastal Hazard’s Memorandum of Transition* as attached to this paper.
- c. Confirms that the consultation and communication process outlined in Section 7 of the Hawke’s Bay Region’s Triennial Agreement for the Triennium October 2019 – 2022 has been satisfied with respect to the proposal outlined in the *Coastal Hazard’s Memorandum of Transition*.
- d. Agrees that the Hawke’s Bay Regional Council should proceed to implement the formal provisions of s.16 of the Local Government Act to give effect to the proposal outlined in the *Coastal Hazard’s Memorandum of Transition*.

CARRIED

7 MINUTES OF THE PREVIOUS MEETING**RESOLUTION 2022/04**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the minutes [and confidential minutes] of the Ordinary Meeting held on 8 February 2022 be confirmed.

CARRIED

8 GENERAL ITEMS**8.2 QRS STATEMENT OF INTENT FOR THE PERIOD 1 JULY 2022 TO 30 JUNE 2025 AND SIX MONTHLY REPORT TO 31 DECEMBER 2021.****RESOLUTION 2022/05**

Moved: Cr Melissa Kaimoana

Seconded: Cr Denise Eaglesome-Karekare

That Council:

1. Receives the QRS draft Statement of Intent 2022-25 and notes that the performance targets will be updated in the final version to be presented by 30 June 2022
2. Receives the 6 monthly performance report to 31 December 2021.

CARRIED

8.3 CHIEF EXECUTIVE'S REPORT - OPERATIONS UPDATE**RESOLUTION 2022/06**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Hine Flood

That Council receive this report.

CARRIED

8.4 ORDER OF CANDIDATES' NAMES ON VOTING DOCUMENTS**RESOLUTION 2022/07**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Hine Flood

That Council receive the report and the preferred option of an Alphabetical order by Surname be used on voting documents for the 2022 elections.

CARRIED

8.5 PROPOSED DEVELOPMENT CONTRIBUTIONS POLICY**RESOLUTION 2022/08**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

That Council adopt the attached proposed Developed Contributions Policy for public consultation.

CARRIED

8.6 UPDATED ENGINEERING CODE OF PRACTICE**RESOLUTION 2022/09**

Moved: Cr Hine Flood

Seconded: Cr Danika Goldsack

That Council endorse the updated Wairoa District Council Engineering Code of Practice (including changes based on feedback received from key stakeholders) and to replace the existing Engineering Code of Practice.

CARRIED

8.7 CEMETERIES BYLAW 2022**RESOLUTION 2022/10**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Hine Flood

That Council:

- a) Adopt the attached proposed Cemeteries Bylaw for public consultation.
- b) Adopt the attached Statement of Proposal (appendix 2) for consultation.
- c) Undertake public consultation under the Special Consultative Procedure (S.83 LGA 2002).

CARRIED**8.8 WATER SERVICES BYLAWS****RESOLUTION 2022/11**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Hine Flood

That Council:

- a) Adopt the attached proposed Draft Water Supply Bylaw, Wastewater Bylaw, Trade Waste Bylaw, and Stormwater Bylaw for public consultation.
- b) Adopt the attached Four Waters Bylaws Statement of Proposal (appendix 5)
- c) Undertake the special consultative procedure as per section 83 of the Local Government Act

CARRIED**9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS****9.1 RECEIPT OF ECONOMIC DEVELOPMENT COMMITTEE MEETING - 7 DECEMBER 2021****RESOLUTION 2022/12**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That the Minutes of the Economic Development Committee Meeting held on Tuesday 7 December 2021 be received.

CARRIED**9.2 RECEIPT OF INFRASTRUCTURE COMMITTEE MEETING - 14 DECEMBER 2021****RESOLUTION 2022/13**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That the Minutes of the Infrastructure Committee Meeting held on Tuesday 14 December 2021 be received.

CARRIED**9.3 RECEIPT OF FINANCE, AUDIT & RISK COMMITTEE MEETING - 14 DECEMBER 2021****RESOLUTION 2022/14**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That the Minutes of the Finance, Audit & Risk Committee Meeting held on Tuesday 14 December 2021 be received.

CARRIED

10 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2022/15

Moved: Cr Denise Eaglesome-Karekare

Seconded: His Worship the Mayor Craig Little

That the public be excluded from the following parts of the proceedings of this meeting at 2.32pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Statute Barred Rate Arrears Write-off 2014-15	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Property Disposals - Open Market Sale - 9 Locke Street & 19 Crarer Street	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

10.3 - Support for QRS Project Funding - Update and Review	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.4 - QRS Directors Terms	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.1 - Te Wairoa e Whanake project update	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Supplementary Information to "Support for QRS Project Funding - Update and Review"	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

Deputy Mayor, Cr Hine Flood chaired the meeting at 3.09pm.

RESOLUTION 2022/16

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

That Council moves out of Closed Council into Open Council at .

CARRIED

ADJOURN – 3.11PM

RECONVENE – ???? March 2022 at ????

The Meeting closed at .

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 3 May 2022.

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CHAIRPERSON