



**I, Kitea Tipuna, Tumu Whakarae Chief Executive, hereby give notice that  
Wairoa Youth Council Meeting will be held on:**

**Date:** Monday, 28 June 2021  
**Time:** 3.30pm  
**Location:** Council Chamber, Wairoa District Council,  
Coronation Square, Wairoa

# **AGENDA**

## **Wairoa Youth Council Meeting**

**28 June 2021**

The agenda and associated papers are also available on our website: [www.wairoadc.govt.nz](http://www.wairoadc.govt.nz)

For further information please contact us 06 838 7309 or by email [info@wairoadc.govt.nz](mailto:info@wairoadc.govt.nz)



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- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

**7 MINUTES OF THE PREVIOUS MEETING**

Ordinary Meeting - 17 May 2021

**MINUTES OF WAIROA DISTRICT COUNCIL  
WAIROA YOUTH COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON MONDAY, 17 MAY 2021 AT 3.30PM**

**PRESENT:** His Worship the Mayor Craig Little, Cr Melissa Kaimoana, Teancum Scotson, Te Huiariki Tuahine, Gabrielle Wilson, José Manuel, Rongomaiwahine Te Rau o Patuwai, Ruby Mildon, Te Hira Horua (Via Zoom), Trevor Waikawa (Via Zoom)

**IN ATTENDANCE:** **Kitea Tipuna**, (Tumu Whakarae Tapua/Interim Chief Executive Officer), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū Group Manager Finance and Corporate Support), **Kimberley Tuapawa** (Pouwhakarae – Pārongo/Wheako Kiritaki Group Manager Information and Customer Experience), **Courtney Hayward** (Kaiurungi Matua Kaupapa Mana Me te Arahi/Senior Policy and Governance Advisor), **Alannah Marshall** (Governance and Economic Development Officer | Kaiurungi Mana Ārahi / Whakawhanake Ōhanga)

**1 KARAKIA**

Karakia was given by Youth José Manuel.

**2 APOLOGIES FOR ABSENCE**

**APOLOGIES**

**COMMITTEE RESOLUTION 2021/11**

Moved: Youth Gabrielle Wilson

Seconded: Youth Ruby Mildon

That the apologies received from Clr Goldsack, Daniel Cheiban, Aries-Clay King, and Lyric Wesche be accepted and leave of absence granted.

**CARRIED**

**3 DECLARATION OF CONFLICT OF INTEREST**

NIL.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

An update was given on Councilmark report.

The Chair announced the process of election/appointment of Youth Council Chairperson. This will be the first item for the next meeting.

**5 LATE ITEMS OF URGENT BUSINESS**

NIL.

**6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

**7 MINUTES OF THE PREVIOUS MEETING****COMMITTEE RESOLUTION 2021/12**

Moved: Youth Ruby Mildon

Seconded: Youth José Manuel

That the minutes of the Ordinary Meeting held on 29 March 2021 be confirmed.

**CARRIED**

**8 GENERAL ITEMS****8.1 RESEARCH INTO A YOUTH POLICY****COMMITTEE RESOLUTION 2021/13**

Moved: Youth Trevor Waikawa

Seconded: Youth José Manuel

That Committee endorses research and development of a Council Youth Policy.

**CARRIED**

The Kaiurungi Matua Kaupapa Here me te Mana Arahi Senior Policy & Governance Advisor spoke to the report and gave a clear and detailed summary of the background, process and options to consider for this endorsement.

Chair Clr Kaimoana also mentioned there may be room to add elements of rangatahi view in other council policies as well.

Youth Clr Waikawa agreed that should a resolution from Council be approved, this is an opportunity for Youth Clrs to have a voice and wananga to work out the basis of the policy and put ideas forward.

## 8.2 LTP CONSULTATION

### COMMITTEE RESOLUTION 2021/14

Moved: Youth Gabrielle Wilson

Seconded: Youth Rongomaiwahine Te Rau o Patuwai

That Committee receives the report.

**CARRIED**

Pouwhakarae – Pārongo/Wheako Kiritaki Group Manager Information and Customer Experience spoke to the report. An overview was provided on the Consultation document and feedback booklet.

Youth Waikwa raised points on feedback he received within the community about Council's engagement sessions.

Youth Wilson spoke about her attendance at consultation sessions in the community and encouraged her fellow committee to attend.

## 8.3 COUNCIL'S FINANCIAL ENVIRONMENT

### COMMITTEE RESOLUTION 2021/15

Moved: Youth Te Huiariki Tuahine

Seconded: Youth Teancum Scotson

1. That Committee receive the report.

**CARRIED**

The Pouwhakarae – Pūtea / Tautāwhi Rangapū Group Manager Finance and Corporate Support spoke to the report. The report provided was to a great extent to give the committee a strong taste of the levels of financial reporting available and the purposes.

The committee stressed the importance of Finance in governance roles. As a result, the members asked the CE to workshop the financials to determine the type of report format of interest for the Youth Council.



Closing Karakia was given by Youth José Manuel.

**The Meeting closed at 5.06 pm**

**The minutes of this meeting were confirmed at the Wairoa Youth Council Meeting held on 28 June 2021.**

.....  
**CHAIRPERSON**

## 8 GENERAL ITEMS

### 8.1 ELECTION OF CHAIRPERSON AND DEPUTY CHAIRPERSON

**Author:** Alannah Marshall, Kaiurungi Mana Arahi/Whakawhanake Ohanga Governance and Economic Development Officer

**Authoriser:** Kitea Tipuna, Tumu Whakarae Chief Executive

**Appendices:** Nil

#### 1. PURPOSE

- 1.1 The purpose of this report is to seek a decision from the Wairoa Youth Council on the appointment of Chairperson and Deputy Chairperson
- 1.2 Cllr Kaimoana will maintain the Chair at the commencement of the meeting while the positions of the Chairperson and Deputy Chairperson are confirmed.
- 1.3 The newly appointed Chairperson will then assume the role for the remainder of the meeting

#### RECOMMENDATION



The Kaiurungi Mana Arahi/Whakawhanake Ohanga Governance and Economic Development Officer RECOMMENDS that :

1. Committee receives the report and
2. \_\_\_\_\_ be appointed as Chairperson of the Wairoa Youth Council and
3. \_\_\_\_\_ be appointed as Deputy Chair the Wairoa Youth Council.

#### 4. BACKGROUND

- 4.1 On Monday 17<sup>th</sup> of May 2021 The Wairoa Youth Councils discussed the positions and processes of voting.

**Signatories**

	
<p>Author Alannah Marshall</p>	<p>Approved by Kitea Tipuna</p>

## 8.2 WAIROA YOUTH COUNCIL LEAD EVENT

**Author:** Alannah Marshall, Kaiurungi Mana Arahi/Whakawhanake Ohanga Governance and Economic Development Officer

**Authoriser:** Kitea Tipuna, Tumu Whakarae Chief Executive

**Appendices:** Nil

### 1. PURPOSE

- 1.1 To seek advice on whether Wairoa Youth Council would like to organise an event.
- 1.2 Event co-ordination is to encourage Wairoa Youth Council members to take on a challenge.

### RECOMMENDATION

The Kaiurungi Mana Arahi/Whakawhanake Ohanga Governance and Economic Development Officer RECOMMENDS that the Wairoa Youth Council agree to organise an event

### 2. BACKGROUND

- 2.1 Wairoa District Council has no current plans for a Youth led event.
- 2.2 This is an opportunity for Wairoa Youth Council to actively engage in our community.
- 2.3 Great way for Wairoa Youth Council to work together share ideas where they can design and deliver something positive. Inspiring their peers.

### 3. NEXT STEPS

- 3.1 If Wairoa Youth Council agrees, next steps would include a workshop to
  1. Discuss and decide event and
  2. Create a work plan



### 4. OPTIONS

- 4.1 The options identified are:
  - a. Agree to co-ordinate an event
  - b. Status quo- do nothing
- 4.2 The preferred option is Agree to co-ordinate an event, this contributes to the following community outcomes

Economic wellbeing	Social and Cultural Wellbeing	Environmental Wellbeing
1. A strong prosperous and thriving economy	3. A community that values and promotes its culture and heritage	7. A safe and secure community
2. A safe and integrated infrastructure	4. Safe and accessible recreational facilities	8. A lifetime of good health, education and well-being
		9. An environment that is

	<p>5. Supportive, caring and valued communities</p> <p>6. Strong district leadership and a sense of belonging</p>	appreciated, protected and sustained for future generations
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**Signatories**

	
<p>Author</p> <p>Alannah Marshall</p>	<p>Approved by</p> <p>Kitea Tipuna</p>

**8.3 YOUTH POLICY**

**Author:** Courtney Hayward, Kaiurungi Matua Kaupapa Here me te Mana Arahi Senior Policy & Governance Advisor

**Authoriser:** Kitea Tipuna, Tumu Whakarae Chief Executive

**Appendices:** Nil

**1. PURPOSE**

1.1 To notify the Committee that Council has approved the development of a Youth Policy

**RECOMMENDATION**



The Kaiurungi Matua Kaupapa Here me te Mana Arahi Senior Policy & Governance Advisor RECOMMENDS that Committee workshop a background paper and values for the Youth Policy

**Confirmation of statutory compliance**

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

**Signatories**

	
Author Courtney Hayward	Approved by Kitea Tipuna