

**MINUTES OF WAIROA DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 8 SEPTEMBER 2020 AT 1.30PM**

**PRESENT:** His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Hine Flood (Deputy Mayor), Cr Danika Goldsack, Cr Jeremy Harker (via Teleconference), Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Mr Kiwa Hammond

**IN ATTENDANCE:** Steven May (Tumu Whakarae Chief Executive Officer), Gary Borg (Pouwhakarae – Pūtea/Tautāwhi Rangapū Group Manager Finance and Corporate Support), Stephen Heath (Pouwhakarae – Hua Pūmau Hapori/Ratonga Group Manager Community Assets and Services), Luke Knight (Kaiwhakahaere Rawa Property Manager), Courtney Hayward (Kaiurungi Kaupapa Here | Policy Officer), Gay Waikawa (Kaiurungi Mana Arahi/Governance Officer), Tyler Trafford-Misson (Kaiurungi Mana Ārahi/Whakawhanake Ōhanga Governance and Economic Development Officer)

**1 KARAKIA**

Karakia was given by Mr Kiwa Hammond

**2 APOLOGIES FOR ABSENCE**

Nil

**3 DECLARATIONS OF CONFLICT OF INTEREST**

None.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

None.

**5 LATE ITEMS OF URGENT BUSINESS**

**PUBLIC EXCLUDED ITEM 11.2** – Chief Executive Annual Review Report 2019-2020

**6 PUBLIC PARTICIPATION**

None.

**7 MINUTES OF THE PREVIOUS MEETING****RESOLUTION 2020/21**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Chaans Tumataroa-Clarke

That the minutes and confidential minutes of the Ordinary Meeting held on 28 July 2020 and the Extraordinary Meeting held on 11 August 2020 be confirmed.

**CARRIED**

**8 GENERAL ITEMS****8.1 CEO REPORT****RESOLUTION 2020/22**

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Danika Goldsack

That Council receive the report.

**CARRIED**

The CEO gave an update:

- \$11.04 million government grant funding.
- Extraordinary meeting – 16 September 2020 - To Receive the Current and Potential Three Waters Service Delivery Options for the Region.
- Digital hub.
- Rates Review Community Workshop – 9 September 2020
- Extraordinary meeting – 22 September 2020 – To Hear and Deliberate the Draft Local Alcohol Policy.
- 11 CSR's – various issues.

**8.2 MĀORI STANDING COMMITTEE TERMS OF REFERENCE****RESOLUTION 2020/23**

Moved: Cr Hine Flood

Seconded: Cr Jeremy Harker

That Council accepts the terms of reference for the Māori Standing Committee with amended changes.

**CARRIED**

The Council discussed:

- Takiwa representatives
- Wairoa Whanau representative.

**8.3 MATANGIRAU RESERVES BOARD - CONSTRUCTION OF PUBLIC TOILET FACILITY****RESOLUTION 2020/24**

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Melissa Kaimoana

That Council approve the location for the construction of the public toilet facility at the Pilot's Hill Reserve.

**CARRIED**

**9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS****9.1 RECEIPT OF ECONOMIC DEVELOPMENT COMMITTEE MEETING - 12 MAY 2020****RESOLUTION 2020/25**

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Hine Flood

1. That the Minutes of the Economic Development Committee Meeting held on Tuesday 12 May 2020 be received and the recommendations therein be adopted.

**CARRIED**

**9.2 RECEIPT OF ECONOMIC DEVELOPMENT COMMITTEE MEETING - 23 JUNE 2020****RESOLUTION 2020/26**

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Hine Flood

1. That the Minutes of the Economic Development Committee Meeting held on Tuesday 23 June 2020 be received and the recommendations therein be adopted.

**CARRIED**

**9.3 RECEIPT OF INFRASTRUCTURE COMMITTEE MEETING - 17 MARCH 2020****RESOLUTION 2020/27**

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Hine Flood

1. That the Minutes of the Infrastructure Committee Meeting held on Tuesday 17 March 2020 be received and the recommendations therein be adopted.

**CARRIED**

**9.4 RECEIPT OF INFRASTRUCTURE COMMITTEE MEETING - 18 JUNE 2020****RESOLUTION 2020/28**

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Hine Flood

1. That the Minutes of the Infrastructure Committee Meeting held on Thursday 18 June 2020 be received and the recommendations therein be adopted.

**CARRIED**

**9.5 RECEIPT OF FINANCE, AUDIT & RISK COMMITTEE MEETING - 14 APRIL 2020****RESOLUTION 2020/29**

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Hine Flood

1. That the Minutes of the Finance, Audit & Risk Committee Meeting held on Tuesday 14 April 2020 be received and the recommendations therein be adopted.

**CARRIED**

**9.6 RECEIPT OF FINANCE, AUDIT & RISK COMMITTEE MEETING - 26 MAY 2020****RESOLUTION 2020/30**

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Hine Flood

1. That the Minutes of the Finance, Audit & Risk Committee Meeting held on Tuesday 26 May 2020 be received and the recommendations therein be adopted.

**CARRIED**

**9.7 RECEIPT OF FINANCE, AUDIT & RISK COMMITTEE MEETING - 7 JULY 2020****RESOLUTION 2020/31**

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Hine Flood

1. That the Minutes of the Finance, Audit & Risk Committee Meeting held on Tuesday 7 July 2020 be received and the recommendations therein be adopted.

**CARRIED**

**10 PUBLIC EXCLUDED ITEMS****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2020/32**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Danika Goldsack

That the public be excluded from the following parts of the proceedings of this meeting at 2.02pm

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>10.1 - Vision Projects Update</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.2 - Establishment of Wairoa Youth Council</b>	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	withholding would exist under section 6 or section 7
<b>10.3 - 3 Waters reform \$11.04 million Government Grant Delivery Plan</b>	<p>s7(2)(f)(ii) - the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of Council members, officers, employees, and persons from improper pressure or harassment</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.4 - Receipt of Public Excluded Infrastructure Committee Meeting - 11 August 2020</b>	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>11.2 – Late Item - Chief Executives Annual Review Report 2019-2020</b>	s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	information should continue to be supplied	
CARRIED		

**11.2 RELEASE TO THE PUBLIC - CHIEF EXECUTIVES ANNUAL REVIEW REPORT 2019-2020****RESOLUTION 2020/33**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Danika Goldsack

That:

- a. The Watson Peters report of the Chief Executive Annual Review Report 2019-2020 be received.  
and
- b. This resolution is released to the public minutes of this meeting but the Watson Peters report of the Chief Executive Annual 2019-2020 is not released as publicly available information.

**CARRIED**

**RESOLUTION 2020/34**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council moves out of Closed Council into Open Council at 3.09pm.

**CARRIED**

**The Meeting closed at 3.13pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 20 October 2020.**

.....  
**CHAIRPERSON**