



Date: Tuesday, 24 March 2020
Time: 1.30pm
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Late Reports

Ordinary Council Meeting

24 March 2020

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

Order Of Business

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1 GENERAL ITEMS

1.1 INFRASTRUCTURE COMMITTEE TERMS OF REFERENCE

Author: Gay Waikawa, Kaiurungi Mana Ārahi Governance Officer

Authoriser: Kitea Tipuna, Pouwhakarae – Hapori / Whakatūtaki Group Manager
Community and Engagement

Appendices: 1. Revised Terms of Reference-Infrastructure Committee [↓](#)

1. PURPOSE

This report provides information for Council on the recommendation from the Infrastructure Committee about the committee's terms of reference.

RECOMMENDATION

The Infrastructure Committee RECOMMENDS that Council adopt the revised terms of reference attached as Appendix 1.

2. BACKGROUND

2.1 The committee reviewed some suggested changes from the Infrastructure Committee

2.2 Appendix 1 of this report contains all the changes that the Committee recommended to Council.

2.3 The terms of reference is attached for Council's consideration.

Further Information

None.



Background Papers

None.

References (to or from other Committees)

Infrastructure Committee 17 March 2020 – Late item: Terms of Reference

Signatories

	
Author Gay Waikawa	Approved by Kitea Tipuna

NGĀ PAEARU MAHI/TERMS OF REFERENCE: INFRASTRUCTURE COMMITTEE



NGĀ MEMATANGA/MEMBERSHIP

His Worship the Mayor, 3 councillors, 1 independent member

TE KŌRAMA/QUORUM

~~2 committee members~~ 3 committee members

NGĀ WĀ HUI/MEETING FREQUENCY

Every 12 weeks and as required

TE KAUPAPA/PURPOSE

To provide strategic direction on Council's ageing infrastructure, and the infrastructure climate change mitigation and adaptation programme of works.

To monitor, understand and mitigate risks.

To provide strategic direction on Council's procurement framework and related documentation and to finalise procurement for contracts ~~under over~~ \$100,000.

NGĀ KAWENGA/RESPONSIBILITIES

- Ensure that the work of the Committee is carried out in a way that enhances the social, economic, cultural, and environmental wellbeing of the Wairoa district
- To provide strategic direction on Council's procurement framework and related documentation in order to ensure that contracts are procured to meet the current and future needs of communities in the Wairoa district
- To make a decision on procurement for contracts ~~under over~~ \$100,000. ~~Contracts over \$100,000 are decided by Council.~~
- Monitor the implementation of the Council's Asset Management Plans
- To provide direction on strategic priorities and resourcing on Council's infrastructure climate change mitigation and adaptation programme of works for the current and future needs of communities in the Wairoa district
- To provide direction on strategic priorities and resourcing on Council's ageing infrastructure programme of works for the current and future needs of communities in the Wairoa district

NGĀ TUKU MANA/DELEGATIONS

All powers necessary to perform the Committee's responsibilities except:

- a. Powers that Council cannot lawfully delegate under the Local Government Act 2002.
- b. Where the Committee's responsibility is limited to making a recommendation only.
- c. Approval of expenditure not contained within approved budgets.
- d. The approval of final policy.
- e. Deciding significant matters for which there is high public interest and which are controversial
- f. The commissioning of reports on new policy where that policy programme of work has not been approved by the Council
- g. Establishing subcommittees
- h. Delegating the Committee's responsibilities, duties or powers

NGĀ TUKANGA/PROCEDURES

- Minutes are submitted to Council for receipt
- There will be an appropriate induction for new members of the Committee