



I, Steven May, Tumu Whakarae Chief Executive Officer, hereby give notice that an Inaugural Economic Development Committee Meeting will be held on:

Date: Tuesday, 18 February 2020
Time: 1.30pm
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Inaugural Economic Development Committee Meeting

18 February 2020

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

Order Of Business

1	Karakia.....	5
2	Apologies for Absence	5
3	Declarations of Conflict of Interest	5
4	Chairperson’s Announcements	5
5	Late Items of Urgent Business.....	5
6	Public Participation	5
	Presentations:	
	- Hawke's Bay Tourism Board	
	- Mahia Freedom Camping Ambassador Programme	
7	Minutes of the Previous Meeting.....	5
8	General Items.....	10
8.1	REPORT FROM VISION PROJECTS	10
8.2	UPDATE FROM THE GROUP MANAGER COMMUNITY & ENGAGEMENT	12
9	Public Excluded Items	17
9.1	UPDATE - REGIONAL DIGITAL HUB PROJECT	17
9.2	UPDATE - TE WAIROA E WHANAKE	17

- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

7 MINUTES OF THE PREVIOUS MEETING

Ordinary Meeting - 1 October 2019

**MINUTES OF WAIROA DISTRICT COUNCIL
ECONOMIC DEVELOPMENT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 1 OCTOBER 2019 AT 1.30PM**

PRESENT: Cr Denise Eaglesome-Karekare (Chairperson/Deputy Mayor), Ms Whaiora Maindonald, Mr Rangi Manuel

IN ATTENDANCE: K Tipuna (Pouwhakarae – Hapori/Whakatūtaki Group Manager Community and Engagement), Gary Borg (Pouwhakarae – Pūtea/Tautāwhi Rangapū Group Manager Finance and Corporate Support), Austin King (Kaiurungi Whakawhanake Hapori Community Development Officer), Rubyanne Edwards (Kaiārahi Pārongo Tāpoi Tourism Information Co-ordinator), G Waikawa (Governance Officer – Kaiurungi Mana Arahi) Courtney Hayward, Roslyn Thomas

1 KARAKIA

Given by K Tipuna

2 APOLOGIES FOR ABSENCE

APOLOGIES

COMMITTEE RESOLUTION 2019/03

Moved: Ms Whaiora Maindonald

Seconded: Mr Rangi Manuel

That the apologies received from His Worship the Mayor, Cr Min Johansen and Karen Burger be accepted and leave of absence granted.

CARRIED

3 DECLARATION OF CONFLICT OF INTEREST

None

4 CHAIRPERSON'S ANNOUNCEMENTS

The Chairperson advised Hon Willie Jackson, Minister for Employment came to announce a \$300,000.00 He Poutama Rangatahi contract for Wairoa Achievers Trust.

The Chairperson on behalf of His Worship the Mayor welcomed Ross Shield Tournament to Wairoa and also opened the Older Persons Expo at the Wairoa Community Centre.

5 LATE ITEMS OF URGENT BUSINESS

None

6 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

The Group Manager Community & Engagement introduced Rubyanne Edwards, Tourism Information Co-ordinator to the Committee and has a reporting requirement to this Committee. As the new head of the I-Site the Tourism Information Co-ordinator is here to discuss and present her vision for the future.

A presentation was given by the Tourism Information Co-ordinator showing future of the I-Site being Manaaki Whenua, Manaaki Moana, Manaaki Tangata and Manaaki Awa.

7 MINUTES OF THE PREVIOUS MEETING**COMMITTEE RESOLUTION 2019/04**

Moved: Ms Whaiora Maindonald

Seconded: Mr Rangi Manuel

That the minutes of the Ordinary Meeting held on 30 July 2019 be confirmed.

CARRIED

8 GENERAL ITEMS**8.1 UPDATE FROM THE GROUP MANAGER COMMUNITY & ENGAGEMENT****COMMITTEE RESOLUTION 2019/05**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Mr Rangi Manuel

That Economic Development Committee receives this report.

CARRIED

The Group Manager Community & Engagement presented his report and reported on Summary of Activities being Visitor enquiries through the Wairoa Visitor Information Centre (I-Site), Responsible Freedom Camping Fund, Commemorating Waitangi Day Fund, Great Kiwi Business Boost Programme and Ross Shield.

On behalf of the Community Engagement Team the Group Manager Community & Engagement thanked members of the Economic Development Committee for their tenure over the last the last three years.

8.2 UPDATE - GAIETY THEATRE**COMMITTEE RESOLUTION 2019/06**

Moved: Ms Whaiora Maindonald

Seconded: Cr Denise Eaglesome-Karekare

That Economic Development Committee receives this report.

CARRIED

8.3 REPORT FROM VISION PROJECTS**COMMITTEE RESOLUTION 2019/07**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Ms Whaiora Maindonald

That the Economic Development Committee receives this report.

CARRIED

The report from Vision Projects for the month of August 2019 reported on Provincial Growth Fund, Business.govt.nz, Upstream Wairoa, Wairoa Visual Identity Programme, Recreation Precinct-Water Playground, Wairoa Sports Award, Flagtrax, Community events calendar, The Wairoa Riverside Market, Tourism planning, Keep Wairoa Beautiful and Business HB.

Closing karakia was given by K Tipuna.

The Meeting closed at 2.23pm.

.....
CHAIRPERSON

.....
CHIEF EXECUTIVE OFFICER

8 GENERAL ITEMS

8.1 REPORT FROM VISION PROJECTS

Author: Kitea Tipuna, Pouwhakarae – Hapori / Whakatūtaki Group Manager Community and Engagement

Authoriser: Kitea Tipuna, Pouwhakarae – Hapori / Whakatūtaki Group Manager Community and Engagement

Appendices: 1. Monthly Report - January 2020 [↓](#)

1. PURPOSE

1.1. This report provides information for the Economic Development Committee on the recent activities of Vision Projects. No decisions are required by the Economic Development Committee at this stage.

RECOMMENDATION



The Pouwhakarae – Hapori / Whakatūtaki Group Manager Community and Engagement RECOMMENDS that the Economic Development Committee receives this report

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

	
Author Kitea Tipuna	Approved by Kitea Tipuna



Monthly Report to Wairoa District Council January 2020

Provincial Growth Fund

Te Wairoa E Whanake

Most of our work this month coupled with local and central governments annual holiday period has been around the administration and legal agreements required for the Te Wairoa E Whanake project and planning for the announcement day which took place on the 22nd.

Timelines, a communication plan and elements of community consultation have been developed throughout January. A Te Wairoa E Whanake project in brief brochure has been developed and printed for general circulation and a project website was built in January and went live after the launch. The website has a feedback component so the public can filter their ideas and thoughts through to us.

A two-page community consultation insert into the Wairoa Star has also been written and will appear in the Wairoa Star on Thursday January the 30th.

The builders report on the two sites has been completed and planning for additional engineering reports has begun.

Please find a separate report on Te Wairoa E Whanake attached.

Regional Digital Hub

Much like Te Wairoa E Whanake all of the administrative components and finalising the agreement has taken up the month of January working collaboratively with Kimberly and her Library Team. This was also a component of the PGF launch held on the 22nd Jan.

The Regional Digital Hub Project Plan (attached) will be presented to ED committee on 18th February 2020.

Library

Initial site visits to the Gisborne and Christchurch's libraries were undertaken to scope ideas to use the Regional Digital Hub as the foundation to a larger Library rejuvenation package coupled with further funding applications and aligned with the WDC long term plan commitments.

A project plan and funding plan to realise the concept of an Integrated Community Facility in the Library has begun..

Wairoa Regional Park

We met again with the HB Regional Council to further this project with the Marine Parade area tagged to be developed alongside the the Urban Design component of Te Wairoa E Whanake.

Summer Promotions

The "Te Wairoa ♥ Raumati" summer promotion is still rolling out and will continue until the end of February.

The Wairoa Riverside Market

This continues to be a Saturday morning staple with plenty of visitors passing through the district calling into the market and enjoying the local products on offer.

Any further questions please contact:

Roz: roz@visionprojects.co.nz

Alex: alex@visionprojects.co.nz

Courtney: courtney@visionprojects.co.nz

8.2 UPDATE FROM THE GROUP MANAGER COMMUNITY & ENGAGEMENT

Author: Kitea Tipuna, Pouwhakarae – Hapori / Whakatūtaki Group Manager Community and Engagement

Authoriser: Kitea Tipuna, Pouwhakarae – Hapori / Whakatūtaki Group Manager Community and Engagement

Appendices: Nil

1. PURPOSE

- 1.1 This report provides information for the Economic Development Committee on Council and community activities. No decisions are required by the Economic Development Committee at this stage.

RECOMMENDATION

The Pouwhakarae – Hapori / Whakatūtaki Group Manager Community and Engagement RECOMMENDS that the Economic Development Committee receives this report.

SUMMARY OF ACTIVITIES**2. RECENT PROVINCIAL GROWTH FUND (PGF) ANNOUNCEMENTS**

The Wairoa community and Council in particular were pleased to host the Parliamentary Under-Secretary for Regional Economic Development Fletcher Tabuteau recently where he announced PGF funding for Wairoa. Vision Projects in their report will speak on the Council specific projects, however, Council wishes to acknowledge all those who attended in support of the announcement. Local residents and businesses, iwi leaders and local and regional government officials and other regional partners. As noted during the announcement, now the hard work begins with the Wairoa District Council Economic Development Committee having governance oversight for two of the projects that were confirmed funding;

- Te Wairoa E Whanaki Project: \$4,800,000
- The Regional Digital Hub: \$400,000

Council also congratulates Korou Digital for their announcement of over \$900,000 for their digital employment project.

3. 2020 WAITANGI DAY FESTIVAL

The Wairoa District Council alongside Sport Hawke's Bay/Wairoa Community Centre and the Wairoa Taiwhenua once again hosted a successful 2020 Waitangi Day Festival/Celebrations for the Wairoa community. The Wairoa District Council was successful in applying to and receiving \$3,000 from the Ministry of Culture and Heritage Commemorating Waitangi Day Fund and committed to matching this as part of its own sponsorship. Council also acknowledges the Wairoa Taiwhenua for their financial contribution to the celebrations.

Of particular note was the project management of the event, which was undertaken by Sport Hawke's Bay/Wairoa Community Centre staff member Esta Wainohu and supported by Wairoa District Council Community Development Officer Austin King.

By all accounts, feedback suggests the festival has had positive outcomes with almost 300 people attending throughout the day. The festival included a number of stall holders, food vendors, child friendly activities and musical entertainment. Organisers will meet to look at improvements and enhancements for next year's festival with the Wairoa Taiwhenua now becoming more active in the facilitation of this annual festival.

4. TOURISM INFRASTRUCTURE FUND

Round 5 of the Tourism Infrastructure Fund will open on March 1, 2020. Late last year, Council was successful in being approved \$530,300 from the Ministry of Business, Innovation and Employment's Tourism Infrastructure Fund. The activities that have been approved for funding include the following;

- Upgrade of the Clyde Court public toilets
- Installation of Big Belly Bins across the district
- Installation of a public toilet facility towards the end of Kopu Road near Pilots Hill (location yet to be determined in consultation with local hapū).

This is the fourth successive approval of funding that Council has received from the Tourism Infrastructure Fund and Council will continue to make applications to the fund for relevant tourism infrastructure for the district. Council is also keen to partner with local iwi and hapū and other community organisations to make applications to the fund. The fund is primarily targeted at Councils as there is an expectation that there is also a financial co-contribution from the applicant.

Council has completed or is currently working on a number of projects related to the installation of tourism infrastructure that has been funded by the Tourism Infrastructure Fund. These include;

- Round 1 – early 2018
 - Oraka Beach Freedom Camping area (sealing of entranceway and turnaround area, installation of bollards, improved signage and lighting) – \$56,250
 - Complete
- Round 2 – late 2018
 - Feasibility Study (Iwitea, Whakakī, Nuhaka, Mahia) - \$60,000
 - Complete
- Round 3 – early 2019
 - Waste management facility and vehicle waste station at Mahia - \$229,500
 - In progress (partially complete)
- Round 4 – late 2019
 - Upgrade to Clyde Court public toilets, installation of Big Belly Bins across the district and installation of public toilet facility at the end of Kopu Road - \$530,300
 - In progress
- Round 5 – Will open on March 1, 2020.

5. UPCOMING EVENTS

Council supported events (February)

- Wairoa Races: 22-23 February
- East Coast Farming Expo: 26-27 February

Upcoming events of note (February)

- Ngāti Kahungunu Kapa Haka Regional Competition
Masterton, 22 February

Other events of note to be hosted in the Wairoa District

- National Canoe Slalom Championships: April 2020
- New Zealand Rally Championships: July 2020

It should be noted, that Council supports a number of local events and will continue to do so.

6. OTHER PROVINCIAL GROWTH FUND APPLICATIONS AND WORK

The Wairoa District Council continues to support businesses, iwi and other groups in participating in the PGF process. There are a number of active applications currently in the system and underway by external parties / businesses. There are also a number of applications in development and Council staff have been engaged to support those applicants in this process. Understandably, the PGF process can be complex and it is important that applicants are aware of the process.

7. PARTNERING REGIONALLY

Council officers have made a concerted effort to work collaboratively with regional partners. Effort has particularly focused on collaborations with the rest of Hawke's Bay. In 2020, there will be a focus to deepen our relationships with our neighbours north of our district in Gisborne and to look at opportunities for collaboration and partnerships to support good economic development outcomes for both our districts and region.

8. MATARIKI REDS – HAWKE'S BAY REGIONAL ECONOMIC DEVELOPMENT STRATEGY

Matariki firstly, from late 2014 to mid-2016, focused on regional economic development. The Strategy was developed by a partnership including Māori, Local Authorities, business and the Crown. The Regional Economic Development Strategy was launched by the Government as part of their Regional Growth Programme in July 2016.

The second stage began mid-2016 with regional leaders from the Intersectoral Leadership Group undertaking the development of a social inclusion strategy, with community engagement and input.

Those engaged identified goals and actions which will ensure economic gains made under regional economic development are accessible to everyone in the Hawke's Bay region. The Social Inclusion Strategy was adopted by the Leadership Group and the Matariki Executive Group in 2017.

Moving forward the Executive Group has supported the integration of these complementary strategies. The merger has begun with the integration of actions from both strategic areas. A fully integrated Matariki Strategy will be developed as part of a planned review in 2019.

Work continues on the refresh of the Matariki Regional Economic Development Strategy with the Wairoa District Council as an active participant.

9. NATIONAL MĀORI HOUSING CONFERENCE 2020 – HASTINGS, 30 APRIL – 1 MAY

The National Maori Housing Conference 2020 provides an opportunity for regions to showcase their leadership and contribution to housing initiatives and developments. Furthermore it provides a platform for Māori and stakeholders to share their ideas, information, network and to formulate strategies to assist Māori into quality, affordable housing. Council will be sending delegates to the conference.

Housing remains a priority for the district and Council is supportive of developments to increasing the housing stock within the district. This work includes Papakāinga and for the purposes of this report the Lemuel Te Urupu Whānau Trust Papakainga development is described as a key development and exemplar within the district.

Five papakāinga are currently being built in Raupunga by the Lemuel Te Urupu Whānau Trust. The Trust was fortunate to secure \$1.2M in funding from Te Puni Kokiri. Council has been actively working with the project management team to support this papakāinga development as an exemplar for further development and encourages others to engage in this process.

The Minister of Maori Development Nanaia Mahuta recently announced a law change to scrap rates arrears on Māori land. Arrears on Māori freehold land will be written off under new legislation to be introduced to Parliament within months and this is hoped to incentivise Māori to make their land productive with one of those options being the development of papakāinga.



The Minister has said the change to the Local Government (Rating) Act would allow councils to write off any rates they consider unrecoverable. Most rates arrears on Māori freehold land were from non-payment penalties rather than the original rates bills and rates inherited from deceased owners. This proposal would give current owners a clean slate so they can start afresh. Owners will be able to bring proposals to council without the fear of having to pay rates arrears before starting any kind of development. This law change will certainly be of benefit to the Wairoa District with 93% of land blocks identified through Council's statute barred rates being multiply-owned Maori freehold land.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

	
Author Kitea Tipuna	Approved by Kitea Tipuna

9 PUBLIC EXCLUDED ITEMS**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - UPDATE - REGIONAL DIGITAL HUB PROJECT	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.2 - UPDATE - TE WAIROA E WHANAKE	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7