

**MINUTES OF WAIROA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 19 MARCH 2019 AT 1.30PM**

PRESENT: His Worship the Mayor Craig Little (Mayor), Cr Denise Eaglesome-Karekare (Deputy Mayor), Cr Hine Flood, Cr Michael (Mike) Bird, Cr Jeremy Harker, Cr Michael (Min) Johansen, Mr Kiwa Hammond, Mr Paul Kelly

IN ATTENDANCE: Steven May (Tumu Whakarae Chief Executive Officer), Kimberley Tuapawa (Pouwhakarae – Pārongo/Wheako Kiritaki Group Manager Information and Customer Experience), Gary Borg (Pouwhakarae – Pūtea/Tautāwhi Rangapū Group Manager Finance and Corporate Support), Stephen Heath (Pouwhakarae – Hua Pūmau Hapori/Ratonga Group Manager Community Assets and Services), Charlotte Knight (Kaiarataki Kaupapa Here / Mana Ārahi Policy & Governance Team Leader), Luke Knight (Kaiwhakahaere Rawa Property Manager)

1 KARAKIA

Given by Mr Kiwa Hammond.

Acknowledgment of the mosques shooting tragedy in Christchurch 15 March 2019, and express support for the community there.

A minute of silence was held for the victims of the tragedy.

2 APOLOGIES FOR ABSENCE

APOLOGY

RESOLUTION 2019/10

Moved: His Worship the Mayor Craig Little

Seconded: Cr Hine Flood

That the apology received from Cr Lambert be accepted and leave of absence granted.

CARRIED

3 DECLARATIONS OF CONFLICT OF INTEREST

Cr Jeremy Harker declared a pecuniary interest in relation to item 8.6 and 10.4, due to being an employee of QRS.

4 CHAIRPERSON'S ANNOUNCEMENTS

None.

5 LATE ITEMS OF URGENT BUSINESS

None.

6 PUBLIC PARTICIPATION

None.

7 MINUTES OF THE PREVIOUS MEETING**RESOLUTION 2019/11**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Michael (Mike) Bird

That the minutes and confidential minutes of the Ordinary Meeting held on 5 February 2019 and the Extraordinary Meeting held on 26 February 2019 be confirmed.

CARRIED

8 GENERAL ITEMS**8.6 QRS STATEMENT OF INTENT FOR THE PERIOD 1 JULY 2019 TO 30 JUNE 2022 AND SIX MONTHLY REPORT TO 31 DECEMBER 2018.**

At 1:36 pm, Cr Jeremy Harker left the meeting after declaring a pecuniary interest.

QRS Board members present – Guy Gaddum, Tony Gray, Ian Redshaw

QRS Staff present – Karen Burger

QRS Board Chair Guy Gaddum presented on the six month report ended 31 December 2018.

Elected members discussed:

- Training of young people to enter the workforce – growing capability of local workforce
- Trade off between strategic goals and diversity of local contracts
- Vocational education reform and impact on the business
- Future proofing with advancements in technology

RESOLUTION 2019/12

Moved: His Worship the Mayor Craig Little

Seconded: Cr Michael (Min) Johansen

That Council receives the QRS proposed Statement of Intent 2019-22 and the 6 monthly performance report to 31 December 2018.

CARRIED

MOTION**RESOLUTION 2019/13**

Moved: Cr Denise Eaglesome-Karekare

Seconded: His Worship the Mayor Craig Little

That the public be excluded from the following parts of the proceedings of this meeting at 2.12 p.m.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
8.6 - QRS Statement Of Intent for the period 1 July 2019 to 30 June 2022 and Six Monthly Report to 31 December 2018.	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

At 2:36 pm, Cr Denise Eaglesome-Karekare left the meeting.

MOTION**RESOLUTION 2019/14**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Hine Flood

That Council moves out of Closed Council into Open Council at 2.39 p.m.

CARRIED

At 2:41 pm, Cr Jeremy Harker returned to the meeting.

8.1 PUBLIC SAFETY BYLAW - REVIEW**RESOLUTION 2019/15**

Moved: Cr Jeremy Harker

Seconded: Cr Hine Flood

That Council adopt the attached proposed Public Safety Bylaw for public consultation 25 March 2019 to 26 April 2019.

CARRIED

8.2 INTRODUCTORY BYLAW - REVIEW**RESOLUTION 2019/16**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That Council adopt the attached proposed Introductory Bylaw for public consultation 25 March 2019 to 26 April 2019.

CARRIED

8.3 APPOINTMENT AND REMUNERATION POLICY FOR COUNCIL CCOS**RESOLUTION 2019/17**

Moved: Cr Jeremy Harker

Seconded: Cr Michael (Mike) Bird

That Council adopt the proposed Appointment and Remuneration Policy for Directors of Council Controlled Organisations attached as Appendix 1.

CARRIED

8.4 LIVESTREAMING MEETINGS

Elected members discussed:

- Deferring decision to after the elections
- Balance between benefits and costs
- Accessibility of information
- Public consultation on the matter if decide to continue to explore the project

RESOLUTION 2019/18

Moved: Cr Hine Flood

Seconded: Cr Jeremy Harker

That Council receive the report and include livestreaming of meetings as a project in the IT Strategy.

CARRIED

8.5 UPDATES TO LOCAL GOVERNANCE STATEMENT

RESOLUTION 2019/19

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That Council adopt the updated Local Governance Statement and delegate to the CEO the ability to make updates to reflect other decisions to the document for the remainder of the triennium. Council will receive updates on any changes.

CARRIED

8.7 LOCATION OF DOG POUND

Elected members discussed:

- Informing neighbours of proposed site
- Sound proofing
- Cost evaluation will go to Infrastructure Committee

RESOLUTION 2019/20

Moved: Cr Jeremy Harker

Seconded: Cr Michael (Mike) Bird

That Council resolve to move the location of the dog pound to the Northern end of the Airport (race course), and notify immediate neighbours as part of the process.

CARRIED

8.8 UPCOMING REMUNERATION AUTHORITY DETERMINATION

RESOLUTION 2019/21

Moved: His Worship the Mayor Craig Little

Seconded: Cr Michael (Min) Johansen

That Council receive the report.

CARRIED

9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS**9.1 MINUTES OF ECONOMIC DEVELOPMENT COMMITTEE MEETING - 12 FEBRUARY 2019****RESOLUTION 2019/22**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Hine Flood

1. That the Minutes of the Economic Development Committee Meeting held on Tuesday 12 February 2019 be received.

CARRIED

9.2 MINUTES OF MĀORI STANDING COMMITTEE MEETING - 14 FEBRUARY 2019**RESOLUTION 2019/23**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Michael (Min) Johansen

1. That the Minutes of the Māori Standing Committee Meeting held on Thursday 14 February 2019 be received and the recommendations therein be adopted.

CARRIED

9.3 MINUTES OF FINANCE, AUDIT & RISK COMMITTEE MEETING - 26 FEBRUARY 2019**RESOLUTION 2019/24**

Moved: Cr Jeremy Harker

Seconded: Cr Hine Flood

1. That the Minutes of the Finance, Audit & Risk Committee Meeting held on Tuesday 26 February 2019 be received.

CARRIED

10 PUBLIC EXCLUDED ITEMS**RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2019/25**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Hine Flood

That the public be excluded from the following parts of the proceedings of this meeting at 3.30 p.m.

The general subject matter of each matter to be considered while the public is excluded, the

reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Minutes of Public Excluded Economic Development Committee Meeting - 12 February 2019	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Minutes of Public Excluded Finance, Audit & Risk Committee Meeting - 26 February 2019	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.3 - Remission of Rates on Land Owned or Used by Community or Charitable Organisations.	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.4 - QRS Director Recruitment - Shortlist	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

10.5 - Executive Performance Package	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

At 4:03 pm, Cr Jeremy Harker left the meeting.

RESOLUTION 2019/26

Moved: His Worship the Mayor Craig Little

Seconded: Cr Michael (Min) Johansen

That Council moves out of Closed Council into Open Council at 4.11 p.m.

CARRIED

Closing karakia give by Mr Kiwa Hammond.

The Meeting closed at 4.12 p.m.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 30 April 2019.

.....
CHAIRPERSON