



**I, Kitea Tipuna, Tumu Whakarae Chief Executive Officer, hereby give notice that
an Ordinary Meeting of Council will be held on:**

Date: Tuesday, 15 June 2021
Time: 1.30pm
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Ordinary Council Meeting

15 June 2021

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

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- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING

Extraordinary Meeting - 30 April 2021

Ordinary Meeting - 4 May 2021

Extraordinary Meeting - 1 June 2021

Extraordinary Meeting - 8 June 2021

Extraordinary Meeting - 9 June 2021

**MINUTES OF WAIROA DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON FRIDAY, 30 APRIL 2021 AT 3.00PM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Hine Flood (Deputy Mayor), Cr Danika Goldsack, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke

IN ATTENDANCE: **Gary Borg** (Acting Interim Chief Executive), **Kimberley Tuapawa** (Pouwhakarae – Pārongo/Wheako Kiritaki Group Manager Information and Customer Experience), **Stephen Heath** (Pouwhakarae – Hua Pūmau Hapori/Ratonga Group Manager Community Assets and Services), **Luke Knight** (Kaiwhakahaere Rawa Property Manager), **Courtney Hayward** (Kaiurungi Matua Kaupapa Here me te Mana Arahi/Senior Policy and Governance Advisor)

8 KARAKIA

Karakia was given by Councillor Tumataroa-Clarke

9 APOLOGIES FOR ABSENCE

Nil

10 DECLARATIONS OF CONFLICT OF INTEREST

Nil

11 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

Members of the public were present at the meeting but did not speak.

12 GENERAL ITEMS

5.1 ADOPTION OF THE LONG TERM PLAN 2021-2031 CONSULTATION DOCUMENT

RESOLUTION 2021/12

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Melissa Kaimoana

That Council adopt the Long Term Plan 2021-2031 Consultation Document, attached as **Appendix 1** and **Appendix 2**, for public consultation starting 1 May, 2021 -1 June, 2021.

CARRIED

Councillors noted that they were looking forward to hearing what the community thinks about levels of service, and that the feedback booklet empowers our people to give their feedback.

RESOLUTION 2021/13

Moved: Cr Jeremy Harker

Seconded: Cr Danika Goldsack

That Council give approval for the Mayor and Acting Interim Chief Executive to sign the Letter of Representation to Ernst & Young on behalf of Council in relation to their audit of the Long Term Plan 2021-2031 Consultation Document.”.

CARRIED

The Meeting closed at 4.24PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 June 2021.

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CHAIRPERSON

**MINUTES OF WAIROA DISTRICT COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 4 MAY 2021 AT 1.30PM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Danika Goldsack, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae Taupua Interim Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū Group Manager Finance and Corporate Support), **Kimberley Tuapawa** (Pouwhakarae – Pārongo/Wheako Kiritaki Group Manager Information and Customer Experience), **Simon Mutohori** (Kaiwhakahaere Ratonga Kiritake-Waeture/Customer Service Manager – Regulatory), **Stephen Heath** (Pouwhakarae – Hua Pūmau Hapori/Ratonga Group Manager Community Assets and Services), **Lauren Jones** (Kaikaute Putea/Financial Accountant), **Luke Knight** (Kaiwhakahaere Rawa Property Manager), **Henare Mita** (Chairman, Maori Standing Committee), **Here Nissen** (Maori Standing Committee), **Duane Culshaw** (Pouahurea Māori - Māori Relationships Manager), **Paora Puketapu** (Maori Standing Committee), **Juanita Savage** (Nga Kaupapa Rautaki Strategic Projects), **Courtney Hayward** (Kaiurungi Matua Kaupapa Here me te Mana Arahi), **Gay Waikawa** (Kaiurungi Mana Arahi Governance Officer)

1 KARAKIA

Karakia was given by Cr Chaans Tumataroa-Clarke.

2 APOLOGIES FOR ABSENCE

APOLOGY

RESOLUTION 2021/27

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That the apology received from Cr Hine Flood be accepted and leave of absence granted.

CARRIED

3 DECLARATION OF CONFLICT OF INTEREST

Cr Denise Eaglesome-Karekare - Item 10.1 Public Excluded – 18-08 Street Cleaning and Urban Care Contract

4 CHAIRPERSON'S ANNOUNCEMENTS

None.

5 LATE ITEMS OF URGENT BUSINESS

None.

6 PUBLIC PARTICIPATION

His Worship the Mayor Maori Policy reviewed anytime. Joanne Doyle spoke Rongomaiwahine

7 MINUTES OF THE PREVIOUS MEETING**RESOLUTION 2021/28**

Moved: Cr Jeremy Harker

Seconded: His Worship the Mayor Craig Little

That the minutes [and confidential minutes] of the Ordinary Meeting held on 23 March 2021, the Extraordinary Meeting held on 23 March 2021, and the Extraordinary Meeting held on 13 April 2021 be confirmed.

CARRIED

8 GENERAL ITEMS**8.4 MĀORI POLICY ADOPTION****RESOLUTION 2021/32**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council:

1. Adopt the draft amended Māori Policy with Section 3 of the wording tangata whenua left in and Sections 3.3 and 3.4 to be added as required by legislation, Section 81, Local Government Act 2012.
and
2. The draft amended Maori Policy be presented to the Maori Standing Committee for their perusal.

CARRIED

8.1 RALLY HAWKES BAY 2021 - ROAD CLOSURES**RESOLUTION 2021/29**

Moved: Cr Jeremy Harker
Seconded: Cr Danika Goldsack

That Council approve multiple road closures for the purpose of the Rally Hawkes Bay round of the National Rally Championship on Saturday 24th July 2021.

CARRIED

8.2 THIRD QUARTER FINANCIAL REPORT

RESOLUTION 2021/30

Moved: Cr Jeremy Harker
Seconded: Cr Melissa Kaimoana

That Council receive the report.

CARRIED

The Kaikaute Putea Financial Accountant provided a report on information on Council's performance for the 9 months ended 31 March 2021 and an updated forecast to 30 June 2021.

The report also provides an update on Council's progress against objectives established and decisions previously made in the Annual Plan 2020-21 and Long-term Plan 2018-2028.

8.3 TE WAIROA HONENGENENGE TAKIWA SELECTION PROCESS

RESOLUTION 2021/31

Moved: Cr Danika Goldsack
Seconded: Cr Chaans Tumataroa-Clarke

That Council:

1. Receives the report.

And

2. Confirm the selection of Alex-Ann Edwards to represent Te Wairoa Hōnengenenge takiwā on the Māori Standing Committee for the remainder of the triennium.

CARRIED

9 PUBLIC EXCLUDED ITEM

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2021/33

Moved: His Worship the Mayor Craig Little

Seconded: Cr Melissa Kaimoana

That the public be excluded from the following parts of the proceedings of this meeting at 2.30pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - 18-08 Street cleaning and urban care contract	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

RESOLUTION 2021/34

Moved: His Worship the Mayor Craig Little

Seconded: Cr Chaans Tumataroa-Clarke

That Council moves out of Closed Council into Open Council at.25pm.

CARRIED

The Meeting closed at 2.36pm with a karakia by Cr Tumataroa-Clarke at 2.36pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 15 June 2021.

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CHAIRPERSON

**MINUTES OF WAIROA DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 1 JUNE 2021 AT 2.30PM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Hine Flood (Deputy Mayor) (Via Zoom), Cr Danika Goldsack, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke

IN ATTENDANCE: **Gary Borg** (Acting Interim Chief Executive), **Courtney Hayward** (Kaiurungi Matua Kaupapa Here me te Mana Arahi/Senior Policy and Governance Advisor)

1 KARAKIA

Karakia was given by Councillor Tumataroa-Clarke

2 APOLOGIES FOR ABSENCE

Nil

3 DECLARATIONS OF CONFLICT OF INTEREST

Nil

4 PUBLIC PARTICIPATION

Nil

LATE ITEM 1.1. – SUPPLEMENTARY INFORMATION FOR CEO APPOINTMENT

RESOLUTION 2021/15

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act 1987 the ***Late item 1.1 - Supplementary Information for CEO appointment*** be considered given the item had not come to hand at the time of Agenda compilation and consideration of this is required to support the decision-making for item 5.1

CARRIED

5 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2021/16

Moved: His Worship the Mayor Craig Little

Seconded: Cr Melissa Kaimoana

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
5.1 - Recruitment and Appointment of Chief Executive	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
1.1 - Supplementary Information for CEO appointment	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

RESOLUTION 2021/17

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Danika Goldsack

That Council moves out of Closed Council into Open Council.

CARRIED

The Meeting closed at 2.56PM.

The minutes of this meeting were confirmed at the Extraordinary Council Meeting held on 15 June 2021.

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CHAIRPERSON

**MINUTES OF WAIROA DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 8 JUNE 2021 AT 9.00AM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Danika Goldsack, Cr Jeremy Harker, Cr Chaans Tumataroa-Clarke

IN ATTENDANCE: **Kitea Tipuna** (Tumu Whakarae - Chief Executive, Gary Borg (Pouwhakarae – Pūtea/Tautāwhi Rangapū Group Manager Finance and Corporate Support), **Stephen Heath** (Pouwhakarae – Hua Pūmau Hapori/Ratonga Group Manager Community Assets and Services), **Kimberley Tuapawa** (Pouwhakarae – Pārongo/Wheako Kiritaki Group Manager Information and Customer Experience), **Simon Mutohori** (Kaiwhakahaere Ratonga Kiritake-Waeture/Customer Service Manager – Regulatory) **Courtney Hayward** (Kaiurungi Matua Kaupapa Here me te Mana Arahi/Senior Policy and Governance Advisor)

1 KARAKIA

Karakia was given by Councillor Tumataroa-Clarke

2 APOLOGIES FOR ABSENCE

APOLOGIES

RESOLUTION 2021/18

Moved: His Worship the Mayor Craig Little

Seconded: Cr Danika Goldsack

That the apologies received from Cr Hine Flood and Cr Melissa Kaimoana be accepted and leave of absence granted.

CARRIED

3 DECLARATIONS OF CONFLICT OF INTEREST

Nil

4 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

5 GENERAL ITEMS**5.2 SUBMISSIONS TO THE LTP 2021-2031****RESOLUTION 2021/19**

Moved: Cr Jeremy Harker

Seconded: Cr Chaans Tumataroa-Clarke

That Council receive the submissions attached as appendix 1 & 2 and thank submitters for their submissions on the LTP 2021-2031

CARRIED

Alice Wairau spoke to her submission about enhancing tangata whenua relationships, council keeping Māori informed of upcoming law changes and the potential implications of these. Ms Wairau said she would like to better understand the roles and responsibilities of the Māori Standing Committee

Ngaromoana Raureti spoke about Opoutama and Blue Bay and te mana o te wai. Ms Raureti asked Council to not use good water to flush bad water into the sand and consider that more permits for development mean increased use of water.

The Meeting Adjourned at 9.40am – reconvened at 9.50 am (moved by Mayor Craig Little, seconded Cr Chaans Tumataroa Clarke)

Elected members received each written submission

Murray Olsen spoke to his submission that Council should not be introducing water meters and investigate other means of saving water. Mr Olsen said that a priority should be to get waste out of the awa and investigate farming irrigation. Mr Olsen voiced concerns that Rocket Lab is a big corporation in one of New Zealand's least wealthy districts and Council need to ensure the district isn't subsidising them. Mr Olsen asked for a review of staffing and expenditure. The submitter closed in expressing concern about the Three Waters review and noted that he would hate to see Wairoa amalgamated for this purpose.

Mark Aspden, CEO Sport Hawkes Bay spoke to Sport Hawkes Bay's submission noting that Sport Hawkes Bay is happy to continue to run the community centre. He asked Council to implement the Wairoa Play, Active Recreation and Sport Plan and noted that the Tu Manawa fund was open and this should be considered for work in Wairoa.

Craig Nisbet introduced the Mahisian Wave Warriors and thanked Council for its engagement in the Mahia Playground Project this far. Hannah Coop and Juanita Symes represented the group and submitted on the continued need for better amenities and social spaces in Mahia that are safe for tamariki, noting that Mahia has a barrier of isolation. The submitters noted their double phased proposal including a multi court at Ormond reserve which is a project handed over to the Mahisian Wave Warriors by the Mahia Social Club. The Mahisian Wave Warriors requested formalisation of land use availability and seed funding.

Ian Parker spoke to his submission that Mahia hasn't been looked after in the past, he said the boat trailer park in Mahia needs to be drained and sealed. Mr Parker said that wastewater should be treated to a high standard and he was in full support of an upgrade of the plant. He expressed a need for Affco to be held accountable for their wastewater into the river – he brought in clips that had been washed up and noted there was not enough monitoring. Mr Parker requested a

cycle track between Mahia and Opoutama which would improve safety and be beneficial to the community as well as eradicating of wilding pines. Mr Parker asked for more speed signs and a 40km area around the pub as it can be dangerous. Mr Parker suggested that recycling should be in Mahia all year around. He also noted that rates are going to be unaffordable.

Tim Sandall spoke to Panpac's submission that supported infrastructure as the Hawkes Bay economy is reliant on the rural roading network. Mr Sandall noted that appropriate management of wastewater is important and aligns to Council's objectives. Mr Sandall did not support the financial strategy and said it had limited consideration of new investments and a dependence on declining industries. Mr Sandall said that farming was declining before forestry increased and encouraged Council to engage with the forestry sector. Mr Sandall noted he did not support the new rating model and that he saw a close alignment between Panpac and Wairoa District Council's objectives. He said he wanted to contribute positively to the district.

Federated Farmers submission was spoken to by Nigel Billings via zoom stating that they agree the rating system needs to be simplified however are disappointed with the rural differential. Mr Billings spoke about potential upcoming issues for farmer such as the water services bill and land use changes influencing roads. Mr Billings congratulated Council on having a forestry differential and asked Council to consider a UAGC of 12%.

Denise Eaglesome-Karekare left 11.55am returned 12.03pm

Dave Read spoke to his submission and noted that he has a case with the Ombudsmen regarding the PWC forestry report. He voiced concerns that down the track Council will have an erosion of rating base. He noted that he had undertaken analysis which demonstrated forestry employees 3 people per 1000 hectares and farming employees 10 per 1000 hectares.

Scott Westbury spoke to the Genesis submission and noted that the balance has swung too far for Genesis. He noted that Genesis was a unique case for Wairoa and that 150% increase in rates in one year is not appropriate. Mr Westbury noted that hydroschemes are a capital intensive business.

Tau Mai ki Tuai was represented by a deputation from Tuai. The submission was opened with a mihi before submitting on the aspirations of the Tuai community to establish a new playground that can be fun and interactive but integrate learning and teaching opportunities as well as showcasing te reo Maori, to connect tangata whenua and share their stories and be a kaupapa to inspire Tuai. Workshops had begun in 2016 and the community agreed that this was a kaupapa to inspire Tuai. The deputation stated they wanted Council to be part of this journey and would welcome support, capacity and resources for co creation of playscape.

Cr Chaans Tumataroa-Clarke left at 12.27pm and returned 12.28pm

Rachel Dossor spoke to her submission noting that she was part of the Mahisian Wave Warriors group who was feeling positive after their submission. Ms Dossor asked for Council to consider applying for Dark Sky reserve status. Ms Dossor said that she felt LTP consultation was missed and people will be unprepared for their new rates and will be shocked and scared.

Angie Smith spoke to the Wairoa Museum's submission, she noted that she had already spoken with the Mayor and Chief Executive. Ms Smith spoke about the importance of the Museum for the community asked that Council consider increasing its funding for the museum and offering further in kind support.

The meeting adjourned at 1.05PM – moved by Cr Danika Goldsack, seconded by Mayor Craig Little.

The meeting reconvened for the purposes of deliberations at 11am on Wednesday 9th June –

moved by Mayor Craig Little, seconded by Cr Chaans Tumataroa Clarke.

Cr Danika Goldsack gave her apologies for Wednesday 9th June.

5.1 LTP 2021-231 DELIBERATIONS

RESOLUTION 2021/20

Moved: Cr Jeremy Harker

Seconded: Cr Chaans Tumataroa-Clarke

That Council adopt the “same” level of service as per the consultation document for all scenarios except for scenario 3 where the community indicated a higher level of service be adopted and that Council adopt a Walking and Cycling Strategy which includes investigation of the Opoutama to Mahia track.

CARRIED

RESOLUTION 2021/21

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council continue to investigate a permanent recycle centre at Mahia with a view for this to be established by December 2021.

CARRIED

RESOLUTION 2021/22

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Jeremy Harker

That Council support in principle the community groups Tau Mai ki Tuai and Mahisian Wave Warriors in the development of community playgrounds and offer in-kind support and support in funding procurement.

CARRIED

RESOLUTION 2021/23

Moved: Cr Denise Eaglesome-Karekare

Seconded: His Worship the Mayor Craig Little

That Council consider implementing a Community Development Strategy.

CARRIED

RESOLUTION 2021/24

Moved: Cr Jeremy Harker

Seconded: His Worship the Mayor Craig Little

That Council continue to enhance tangata whenua relationships.

CARRIED

RESOLUTION 2021/25

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Denise Eaglesome-Karekare

That Council note that a Client Service Request has been raised for Road signs at Mahia and that speed limits will be investigated when Council carries out a district wide speed management review in the upcoming NLTP period.

CARRIED

RESOLUTION 2021/26

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Jeremy Harker

That Council continue to develop a Climate Change policy/strategy.

CARRIED

RESOLUTION 2021/27

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That Council develop a spatial plan aligning with the Climate Change policy/strategy.

CARRIED

RESOLUTION 2021/28

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council continue working with forestry to ensure a closer relationship.

CARRIED

RESOLUTION 2021/29

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That Council make no Changes to rating differentials based on submissions and directs the Chief Executive to prepare a Financial Impact Statement consistent with that consulted upon.

CARRIED

RESOLUTION 2021/30

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Jeremy Harker

That Council continue to develop a closer working relationship with key utilities including Genesis.

CARRIED

RESOLUTION 2021/31

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council continue to explore in-kind support for the Wairoa Museum and give a one off additional \$20,000 funding from operational budgets, conditional on meeting key performance indicators.

CARRIED

RESOLUTION 2021/32

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Jeremy Harker

That Council directs the Chief Executive to rationalise and reconcile reserve fund balances.

CARRIED

RESOLUTION 2021/33

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That Council continue to explore their relationship with Sport Hawkes Bay and the Wairoa Community Centre, including potential implementation of the Wairoa Play, Active Recreation and Sport Plan.

CARRIED

RESOLUTION 2021/34

Moved: Cr Chaans Tumataroa-Clarke

Seconded: His Worship the Mayor Craig Little

That Council explore a closer relationship with Mahia Boating and Fishing Club, for the purposes of improving the boat ramp and surrounding areas. .

CARRIED

RESOLUTION 2021/35

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Chaans Tumataroa-Clarke

That Council undertake a stocktake of Bus Shelters and look to partner with the Ministry of Education and others for this.

CARRIED

RESOLUTION 2021/36

Moved: Cr Jeremy Harker

Seconded: His Worship the Mayor Craig Little

That Council decline the request for funding NZ Memorial Museum and visitor centre Le Quesnoy, France.

CARRIED

RESOLUTION 2021/37

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That Maungaharuru Tangitu request for engagement on district plan as well as ring fencing resources for tangata whenua engagement - be deferred to the district plan review .

CARRIED

RESOLUTION 2021/38

Moved: His Worship the Mayor Craig Little

Seconded: Cr Chaans Tumataroa-Clarke

That Council declines the request from Hawkes Bay Regional Council to fund additional forestry compliance activity, however, will engage with Hawkes Bay Regional Council about regulatory functions and associated funding.

CARRIED

The Meeting closed at 11.49am on Wednesday 09 June 2021.

The minutes of this meeting were confirmed at the Extraordinary Council Meeting held on 15 June 2021.

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CHAIRPERSON

**MINUTES OF WAIROA DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON WEDNESDAY, 9 JUNE 2021 AT 8.30AM**

PRESENT: His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Hine Flood (Deputy Mayor) (via zoom), Cr Danika Goldsack, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke

IN ATTENDANCE: **Gary Borg** (Acting Interim Chief Executive), **Courtney Hayward** Kaiurungi Matua Kaupapa Here me te Mana Ārahi - Senior Policy and Governance Advisor)

1 KARAKIA

Karakia was given by Councillor Tumataroa-Clarke

2 APOLOGIES FOR ABSENCE

Nil

3 DECLARATIONS OF CONFLICT OF INTEREST

Nil

4 PUBLIC PARTICIPATION

Nil

5 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2021/15

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Melissa Kaimoana

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution

5.1 - Appointment of Chief Executive	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
CARRIED		

RESOLUTION 2021/16

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That Council moves out of Closed Council into Open Council.

CARRIED

The Meeting closed at 8.45AM.

The minutes of this meeting were confirmed at the Extraordinary Council Meeting held on 15 June 2021.

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CHAIRPERSON

13 GENERAL ITEMS

8.1 UPDATE TO FEES AND CHARGES

Author: Gary Borg, Pouwhakarae – Pūtea / Tautāwhi Rangapū Group Manager
Finance and Corporate Support

Authoriser: Kitea Tipuna, Tumu Whakarae Taupua Interim Chief Executive Officer

Appendices: 1. Fees and Charges Schedules [↓](#)

1. PURPOSE

- 1.1 The purpose of this report is to present Council with a proposed update to the schedule of proposed Fees and Charges.

RECOMMENDATION

The Chief Financial Officer RECOMMENDS that Council adopts the fees and charges schedule attached as **Appendix 1**, prices to be effective from 1 July 2021.

EXECUTIVE SUMMARY

2. BACKGROUND

- 2.1 Fees and charges make up approximately 10% of Council's operating revenue.
- 2.2 This average is derived from a funding needs analysis in accordance with LGA s101(3) that Council undertook when it updated its Revenue and Financing Policy in March 2021. The proportion of revenue constituted by fees and charges particularly reflects Council's assessment of:
- 2.2.1. the distribution of benefits between the whole community, any identifiable part of the community, and individuals
 - 2.2.2. the extent to which the actions or inaction of specific individuals or groups, contribute to the need to undertake the activity
 - 2.2.3. the overall impact of any allocation of liability for revenue needs on the community, insofar as the balance of funding for most activities is usually derived from rates.
- 2.3 A regular review of fees and charges supports the preparation of the budgets for the Annual Plan for the corresponding year and maintains the funding allocations deemed appropriate by Council.

3. CURRENT SITUATION

- 3.1 A proposed update to the schedule of fees and charges for is attached as **Appendix 1**. This includes comparatives to the current schedule.
- 3.2 The forecast revenue in the budget for year 1 of the draft Long-term Plan 2021-31 is based on the prices proposed in this schedule.

4. OPTIONS

- 4.1 The options identified are:

- a. Do nothing
 - b. Adopt the revised scales of fees and charges, attached as **Appendix 1**.
 - c. Modify certain prices
- 4.2 Under option (a) the existing prices will remain in place.
- 4.3 Option (b) would maintain funding allocations between fees and rates, being the private to public benefit ratio, consistent with Council's funding needs determination, and would support achievement of the corresponding revenue in the budget for the year ending 30 June 2022.
- 4.4 Council's s101(3) analysis defines a range rather than absolute values or percentages. Council has discretion to modify those prices not determined by statute, and therefore option (c) may be appropriate.
- 4.5 The preferred option is *b: Adopt the revised scales of fees and charges*, this contributes to the following community outcomes:

Economic wellbeing	Social and Cultural Wellbeing	Environmental Wellbeing
1. A strong prosperous and thriving economy	4. Safe and accessible recreational facilities	8. A lifetime of good health, education and well-being
2. A safe and integrated infrastructure	5. Supportive, caring and valued communities	9. An environment that is appreciated, protected and sustained for future generations.
	6. Strong distinct leadership and a sense of belonging	

5. CORPORATE CONSIDERATIONS

What is the change?

- 5.1 There is no expected impact on service delivery.

Compliance with legislation and Council Policy

- 5.2 The prices contained in **Appendix 1** support the revenue forecasts contained in the budget the year ending 30 June 2022, and the allocation of funding needs that underpins Council's Revenue and Financing Policy.
- 5.3 Council's discretion to utilise fees and charges as a funding source is also provided for in the Revenue and Financing Policy.
- 5.4 This is also supported by legislation, including:
- 5.4.1. Local Government Act 2002
 - 5.4.2. Dog Control Act 1996
 - 5.4.3. Resource Management Act 1991
 - 5.4.4. Food Act 2014

- 5.5 Certain fees, particularly in the regulatory areas, are determined by statutory instruments.

What are the key benefits?

- 5.6 This matter provides certainty to Council's customers and ratepayers regarding pricing and supports the user pays component of Council's funding model.

What is the cost?

- 5.7 There are no cost implications.

What is the saving?

- 5.8 Not applicable.

Who has been consulted?

- 5.9 The budgets for the year ending 30 June 2022 have been consulted upon as part of the LTP. Beyond this consultation is not required.

Service delivery review

- 5.10 This matter does not affect the mode of delivery for any of Council's activities.

Māori Standing Committee

- 5.11 This item has no specific implications for Māori.

6. SIGNIFICANCE

- 6.1 This matter will affect a broad range of customers, from as few as 20 at the airport to as many as 1,400 for dog registration, while the landfill / recycling centre is theoretically available to everyone.
- 6.2 Due to the user pays nature of this item public interest varies with demand.
- 6.3 The prices proposed are consistent with Council's existing funding matrix.
- 6.4 This decision could be reversed, although this would be disruptive after the charges become effective.
- 6.5 There are no implications for service delivery, the prices proposed are after any necessary service reviews have been conducted and consulted upon in the LTP.
- 6.6 There is no impact on any strategic assets.
- 6.7 Notwithstanding the large number of customers affected for a small number of activities, considering that consumption is largely discretionary in nature this matter is assessed as being of low significance.

7. RISK MANAGEMENT

- 7.1 The strategic risks (e.g. publicity/public perception, adverse effect on community, timeframes, health and safety, financial/security of funding, political, legal – refer to S10 and S11A of LGA 2002, others) identified in the implementation of the recommendations made are as follows:

- a. In accordance with Council's Risk Management Policy the inherent risks associated with this matter are assessed as follows:



References (to or from other Committees)


Fees and charges are reviewed regularly by Council

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

 	
Author Gary Borg	Approved by Kitea Tipuna

Fees and Charges

2021-22

Airport

Airport	2020/21	Proposed 1 July 2021
Landing Fee		
Light Aircraft	\$14.00	\$14.00
Heavy Aircraft	\$18.00	\$18.00
Microlight	\$5.00	\$5.00
Facility Fees		
Topdressing Aircraft (Per Annum)	\$1,771.00	\$1,771.00
Private Aircraft (Per Annum)	\$759.00	\$759.00
Wairoa Aero Club (Single Engine) (Per Annum)	\$379.50	\$379.50
Privately Owned Aircraft (Operated/Leased By Wairoa Aero Club)	\$390.50	\$390.50
Wairoa Aero Club Leased Planes (For Periods Of Less Than Six Months) (Per Month)	\$22.00	\$22.00
Other Airport Fees		
Cookson Air Facilities Lease (Ground Rental) (Per Month)	\$253.00	\$253.00
Storage Of Microlight Aircraft (Per Annum)	\$63.25	\$63.25
Hireage of aeroclub building (per day or night)	\$200.00	\$200.00

Fees and Charges

2021-22

Animal Control

Dog Control	2020/21	Proposed 1 July 2021
Note: * Additional 12.5% discount applied for owners who have meet the requirements of the Selected Owner		
Policy		
Class D	\$385.00	\$445.00
Class M	\$160.00	\$230.00
Class W	\$60.00	\$90.00
Class S	\$95.00	\$130.00
Replace Tag	\$20.00	\$25.00
Micro Chipping	\$50.00	\$60.00
Dog Control Officers Time Where Rechargeable (Per Hour)	\$130.00	\$160.00
Impounding Fees		
First Impounding	\$65.00	\$100.00
Second Impounding	\$90.00	\$160.00
Third and Subsequent Impounding	\$125.00	\$200.00
Dogs Impounded After 6pm and Before 6am	\$135.00	\$200.00
Daily Sustenance Charge	\$30.00	\$30.00
Livestock Control		
Stock Impounding		
Horses & Cows (Per Head For First Day)	\$60.00	\$60.00
Horses & Cows (Per Head Per Day Thereafter)	\$40.00	\$40.00
Sheep (Per Head For First Day)	\$40.00	\$40.00
Sheep (Per Head Per Day Thereafter)	\$25.00	\$25.00
Driving Charges (Fee Based Upon Cost Of Shifting Stock To Pound)	At cost	At cost
Sustenance Charges	At cost	At cost
Stock Droving		
Droving Permit	\$85.00	\$200.00
Holding Paddock (Per Hundred Per Day)	\$50.00	\$50.00
Livestock Control Staff		
Council Supervision (Per Hour)	\$0.00	\$160.00
Impounding Officer (Per Hour) Where Rechargeable	\$130.00	\$160.00

Fees and Charges

2021-22

Animal Control

Infringement Fee - Dog Control Act 1996	2020/21	Proposed 1 July 2021
Section - Description of offence		
18 - Wilful obstruction of dog control officer or ranger	\$750.00	\$750.00
19(2) - Failure or refusal to supply information or wilfully providing false particulars	\$750.00	\$750.00
19A(2) - Failure to supply information or wilfully providing false particulars about dog	\$750.00	\$750.00
20(5) - Failure to comply with any bylaw authorised by the section	\$300.00	\$300.00
23A(2) - Failure to undertake dog owner education programme or dog obedience course (or both)	\$300.00	\$300.00
24 - Failure to comply with obligations of probationary owner	\$750.00	\$750.00
28(5) - Failure to comply with effects of disqualification	\$750.00	\$750.00
32(2) - Failure to comply with effects of classification of dog as dangerous dog	\$300.00	\$300.00
32(4) - Fraudulent sale or transfer of dangerous dog	\$500.00	\$500.00
33EC(1) - Failure to comply with effects of classification of dog as menacing dog	\$300.00	\$300.00
33F(3) - Failure to advise person of muzzle and leashing requirements	\$100.00	\$100.00
36A(6) - Failure to implant microchip transponder in dog	\$300.00	\$300.00
41 - False statement relating to dog registration	\$750.00	\$750.00
41A - Falsely notifying death of dog	\$750.00	\$750.00
42 - Failure to register dog	\$300.00	\$300.00
46(4) - Fraudulent procurement or attempt to procure replacement dog registration label or disc	\$500.00	\$500.00
48(3) - Failure to advise change of dog ownership	\$100.00	\$100.00
49(4) - Failure to advise change of address	\$100.00	\$100.00
51(1) - Removal, swapping, or counterfeiting of registration label or disc	\$500.00	\$500.00
52A - Failure to keep dog controlled or confined	\$200.00	\$200.00
53(1) - Failure to keep dog under control	\$200.00	\$200.00
54(2) - Failure to provide proper care and attention, to supply proper and sufficient food, water, and shelter, and to provide adequate exercise	\$300.00	\$300.00
54A - Failure to carry leash in public	\$100.00	\$100.00
55(7) - Failure to comply with barking dog abatement notice	\$200.00	\$200.00
62(4) - Allowing dog known to be dangerous to be at large unmuzzled or unleashed	\$300.00	\$300.00
62(5) - Failure to advise of muzzle and leashing requirements	\$100.00	\$100.00
72(2) - Releasing dog from custody	\$750.00	\$750.00

Fees and Charges

2021-22

Building

Building Control	2020/21	Proposed 1 July 2021
Building Control Staff		
Building Control Officer (Per Hour)	\$140.00	\$180.00
Senior Building Compliance Officer (Per Hour)		\$200.00
Regulatory Administration Officer (Per Hour)	\$115.00	\$150.00
Building/Drainage Consents		
Note: Consent Applications Based On Time Occupied		
Note: MBIE Levy: the Building Act 2004 requires council to collect a levy of \$1.75 per \$1000 value of building work valued \$20,000 & over		
Note: BRANZ Levy: Building Research Levy Act 1969 requires Council to collect a levy of 0.1% (\$1.00 per \$1000 value) Of Building work valued \$20,000 & over		
Note: Value of Building Work: This is based on the Dept of Building and Housing costs and Rawlinson's New Zealand Construction Handbook set costs		
Note: Some of the Fee are determined by statute/regulation and Council is not able to change them. They are subject to change without notice		
Note: The charges below are not applicable to fixed fee consents.		
Central Govt accreditation Audit Fee - under \$20,000	\$25.00	\$100.00
Central Govt accreditation Audit Fee - under \$100,000	\$60.00	\$200.00
Central Govt accreditation Audit Fee - over \$100,000	\$115.00	\$300.00
Central Govt accreditation Audit Fee - Commercial	\$170.00	\$400.00
Residential Consent Deposits - Building Work <\$100,000 deposit	\$400 (dep)	\$600.00 (dep)
Residential Consent Deposits - Building Work >\$100,000 deposit	\$1,000.00 (dep)	\$1,500.00 (dep)
Commercial Consent Deposit deposit	\$1,000.00 (dep)	\$1,500.00 (dep)
Manual Lodgement Fee	\$250.00	\$250.00
Consent Administration Fee \$1 to \$124,999 estimated value	\$86.25	\$86.25
Consent Administration Fee \$125,000 to \$499,999 estimated value	\$260.75	\$260.75
Consent Administration Fee \$500,000 to \$999,999 estimated value	\$431.25	\$431.25
Consent Administration Fee \$1,000,000 to 5,000,000 Estimated Value (Capped at \$5 Million)	0.0375% + GST	0.0375% + GST
Solid Fuel Heaters - Free Standing within 20km of Wairoa Township (Includes Accreditation Fee) additional inspections at cost	\$265.00	\$550.00
Solid Fuel Heaters - Free Standing further than 20km from Wairoa Township (Includes Accreditation Fee) additional inspections at cost	\$325.00	\$700.00
Solid Fuel Heaters - In Built Heater within 20km of Wairoa Township (Includes Accreditation Fee) additional inspections at cost	\$325.00	\$650.00
Solid Fuel Heaters - In Built Heater further than 20km from the Wairoa Township (Includes Accreditation Fee) additional inspections at cost	\$385.00	\$800.00
Marquees (Includes One Inspection - Additional Inspections At Cost)	\$200.00	\$350.00

Fees and Charges

2021-22

Building

Building/Drainage Consents (cont)	2020/21	Proposed 1 July 2021
Code Compliance Certificate - project up to \$19,999	\$60.00	\$100.00
Code Compliance Certificate - project value over \$20,000	\$130.00	\$250.00
Code Compliance Certificate Commercial Work - project up to \$19,999		\$200.00
Code Compliance Certificate Commercial Work - project over \$20,000		\$400.00
Code Compliance Certificate - For consents granted under Building Act 1991 (lodged prior to 30 November 2004)	\$130.00	\$250.00
Building Property Files Search	\$30.00	\$50.00
Building Consent Minor Amendment	\$100.00	\$150.00
Building Consent Major Amendment		At Cost
Building Consent Cancellation, Lapsing Fee & Refused Fee	\$85.00	\$150.00
Swimming Pool Fence Inspection (Plus Mileage & Time)	\$150.00	\$300.00
Above Ground Swimming Pool Consent or Registration (Plus Mileage & Time)	\$150.00	\$300.00
Certificate Of Acceptance (Plus Normal Inspection & Mileage)	\$600.00	\$1,000.00
Certificate Of Public Use (Plus Mileage & Time)	\$255.00	\$700.00
Notice To Fix	\$95.00	\$300.00
Administration Fee - Māori Land Court Letter	\$50.00	\$100.00
Issue of Consent reports - Monthly (Annual subscription)	\$50.00	\$100.00
Issue Of Compliance Schedule	\$255.00	\$350.00
Amendments To Compliance Schedule	\$115.00	\$350.00
Building Warrant Of Fitness Administration	\$100.00	\$150.00
Building Warrant Of Fitness Audit fee	\$200.00	\$300.00
Certificate Of Title Registration Of S73 & 74 Notice (Plus Any Inspection Costs)	\$300.00	\$500.00
Certificate Of Title Registration Of S77 & 78 Notice (Plus Any Inspection Costs)	\$300.00	\$350.00
Application for Building Consent Exemption Fee	\$200.00	\$350.00
Photocopy Charges	Refer To Corporate Services Photocopying Charges	Refer To Corporate Services Photocopying Charges
Scanning Building Consent Plans	\$20.00	\$30.00
Scanning - A3 (Per Sheet)	\$2.00	\$10.00
Scanning - A2 & A1 (Per Sheet)	\$5.00	\$10.00
Certificate Of Title		
Copy Of Certificate Of Title	\$30.00	\$30.00

Fees and Charges

2021-22

Building

Property Information	2020/21	Proposed 1 July 2021
Land Information Memorandum - 10 working days (Residential/Rural Property)	\$260.00	\$350.00
Property Information Memorandum	\$150.00	\$300.00
Engineering & Planning Fee	\$150.00	\$200.00
Infringement Fee - Building Act 2004		
Section - Description of offence		
s 40 - Failing to comply with the requirement that building work must be carried out in accordance with a building consent	\$1,000.00	\$1,000.00
s 42 - Failing to apply for a certificate of acceptance for urgent building work as soon as practicable after completion of building work	\$500.00	\$500.00
s 85(1) - Person who is not licensed building practitioner carrying out restricted building work without supervision of licensed building practitioner with appropriate licence	\$750.00	\$750.00
s 85(2)(a) - Licensed building practitioner carrying out restricted building work without appropriate licence	\$500.00	\$500.00
s 85(2)(b) - Licensed building practitioner supervising restricted building work without appropriate licence	\$500.00	\$500.00
s 101 - Failing to comply with the requirement to obtain a compliance schedule	\$250.00	\$250.00
s 108(5)(a) - Failing to display a building warrant of fitness required to be displayed	\$250.00	\$250.00
s 108(5)(b) - Displaying a false or misleading building warrant of fitness	\$1,000.00	\$1,000.00
s 108(5)(c) - Displaying a building warrant of fitness other than in accordance with section 108	\$1,000.00	\$1,000.00
s 116B(1)(a) - Using, or knowingly permitting the use of, a building for a use for which it is not safe or not sanitary	\$1,500.00	\$1,500.00
s 116B(1)(b) - Using, or knowingly permitting the use of, a building that has inadequate means of escape from fire	\$2,000.00	\$2,000.00
s 124 - Failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous, earthquake-prone, or insanitary building	\$1,000.00	\$1,000.00
s 128 - Using or occupying a building, or permitting another person to do so, contrary to a territorial authority's hoarding, fence, or notice	\$2,000.00	\$2,000.00
s 162E - Supplying a pool product without an approved notice	\$500.00	\$500.00
s 168(1) - Failing to comply with any other notice to fix	\$1,000.00	\$1,000.00
s168(1AA) - Failing to comply with a notice to fix in relation to a means of restricting access to a residential pool	\$500.00	\$500.00

Fees and Charges

2021-22

Building

Earthquake-prone building offences	2020/21	Proposed 1 July 2021
s 314(1) - Person holding himself or herself out as being licensed to do or supervise building work or building inspection work while not being so licensed	\$500.00	\$500.00
s 362D(4) - Failing to provide prescribed disclosure information or failing to provide prescribed checklist	\$500.00	\$500.00
s 362F(4) - Failing to have a written contract as prescribed	\$500.00	\$500.00
s 362T(4) - Failing to provide prescribed information or documentation to specified persons	\$500.00	\$500.00
s 363 - Using, or permitting use of building having no consent or code compliance certificate or certificate for public use for premises for public use	\$1,500.00	\$1,500.00
s 367 - Wilfully obstructing, hindering, or resisting a person executing powers conferred under the Act or its regulations	\$500.00	\$500.00
s 368 - Wilfully removing or defacing a notice published under the Act or inciting another person to do so	\$500.00	\$500.00
s 133AU(1) - Failing to complete seismic work by deadline	\$1,000.00	\$1,000.00
s 133AU(2) - Failing to comply with requirements to attach EPB notice or EPB exemption notice	\$1,000.00	\$1,000.00
s 133AU(3) - Failing, when EPB notice or EPB exemption notice ceases to be attached or becomes illegible, to notify the territorial authority	\$1,000.00	\$1,000.00
s 133AU(5) - Using or occupying an earthquake-prone building, or permitting another person to do so, contrary to a territorial authorities hording, fence, or notice	\$2,000.00	\$2,000.00
Dam safety offences		
s 134(1) - Improper Representation as Licenced Inspector	\$500.00	\$500.00
s 134 - Dam owner failing to classify a dam	\$500.00	\$500.00
s 138 - Dam owner failing to comply with a direction from a regional authority to have a classification re-audited and submitted	\$250.00	\$250.00
s 140 - Dam owner failing to prepare, or arrange the preparation of, a dam safety assurance programme and submit it for audit	\$500.00	\$500.00
s 145 - Dam owner failing to comply with a direction from a regional authority to have a dam safety assurance programme re-audited and submitted	\$250.00	\$250.00
s 150(4)(a) - Dam owner knowingly failing to display a dam compliance certificate required to be displayed	\$250.00	\$250.00
s 150(4)(b) - Dam owner displaying a false or misleading dam compliance certificate	\$1,000.00	\$1,000.00
s 150(4)(c) - Dam owner displaying a dam compliance certificate other than in accordance with section 150	\$1,000.00	\$1,000.00
s 154 - Dam owner failing to comply with a notice, within the time stated in the notice, requiring work to be carried out on a dangerous dam	\$2,000.00	\$2,000.00

Fees and Charges

2021-22

Cemeteries

Cemeteries	2020/21	Proposed 1 July 2021
Plot Charges		
Ashes	\$166.00	\$169.00
Child	\$317.00	\$323.00
Standard	\$650.00	\$663.00
Interments		
Note: When requesting a burial, Plot Charges are added to the Interment Fee if you haven't pre-purchased a cemetery plot. There will be a charge of double the fee for interments on Sundays and public holidays.		
Ashes	\$146.00	\$149.00
Still Born	\$73.00	\$74.00
Under 13 Years	\$499.00	\$509.00
Standard Single	\$650.00	\$663.00
Standard Double	\$728.00	\$743.00
Disinterment/Reinterment		
Contractor actual costs will be on-charged to the applicant. Council may charge an administration cost of up to 5% of the value of the work.		
Sundry Charges		
Headstone & Plaque Monumental Work Permit	\$35.00	\$35.00

Fees and Charges

2021-22

Community Halls

Community Halls	2020/21	Proposed 1 July 2021
Wairoa Memorial Hall	Refer Combined Services Clubs Inc	
Tuai Hall	Refer Tuai Hall Committee	

Fees and Charges

2021-22

Corporate Services

Corporate Services Charges	2020/21	Proposed 1 July 2021
Motor Vehicle Use Charge (Per Km) Across All Council Activities	\$0.80	\$0.90
Provision Of Information (First Hour No Charge) For Each Half Hour Or Part Thereof (Deposit May Be Required)	\$38.00	\$38.00
Access To Archives (First Hour No Charge) For Each Half Hour Or Part Thereof (Deposit May Be Required)	\$38.00	\$38.00
Photocopying (Black & White) A4 Single Sided	\$0.30	\$0.40
Photocopying (Black & White) A4 Double Sided	\$0.60	\$0.80
Photocopying (Black & White) A3 Single Sided	\$0.45	\$0.50
Photocopying (Black & White) A3 Double Sided	\$0.90	\$1.00
Photocopying (Colour) A4 Single Sided	\$0.75	\$1.00
Photocopying (Colour) A4 Double Sided	\$1.50	\$2.00
Photocopying (Colour) A3 Single Sided	\$1.50	\$2.50
Photocopying (Colour) A3 Double Sided	\$3.00	\$5.00
Scanning to email or USB (each 5 page increment)	\$1.00	\$3.00
Corporate Services Staff Labour		
Senior Corporate Services Staff (Per Hour)	\$130.00	\$150.00
Other Corporate Services Staff (Per Hour)	\$90.00	\$100.00
Plotter Printing Costs		
Basic Cover Prints (Text Or Line Drawings) Normal Weight Paper A1	\$26.40	\$32.00
Basic Cover Prints (Text Or Line Drawings) Normal Weight Paper A2	\$17.60	\$21.00
Basic Cover Prints (Text Or Line Drawings) Normal Weight Paper A3	\$13.60	\$16.50
Basic Cover Prints (Text Or Line Drawings) Normal Weight Paper A4	\$8.90	\$10.50
Basic Cover Prints (Text Or Line Drawings) Heavy Weight Paper A1	\$29.80	\$36.00
Basic Cover Prints (Text Or Line Drawings) Heavy Weight Paper A2	\$26.40	\$32.00
Basic Cover Prints (Text Or Line Drawings) Heavy Weight Paper A3	\$17.60	\$21.00
Basic Cover Prints (Text Or Line Drawings) Heavy Weight Paper A4	\$13.60	\$16.50
Basic Cover Prints (Text Or Line Drawings) Photo Quality Paper A1	\$52.90	\$63.50
Basic Cover Prints (Text Or Line Drawings) Photo Quality Paper A2	\$35.30	\$42.50
Basic Cover Prints (Text Or Line Drawings) Photo Quality Paper A3	\$26.40	\$32.00
Basic Cover Prints (Text Or Line Drawings) Photo Quality Paper A4	\$15.90	\$19.00
Full Cover Prints (Photography Or Graphics) Normal Weight Paper A1	\$35.30	\$42.50
Full Cover Prints (Photography Or Graphics) Normal Weight Paper A2	\$26.40	\$32.00

Fees and Charges

2021-22

Corporate Services

Plotter Printing Costs (cont)	2020/21	Proposed 1 July 2021
Full Cover Prints (Photography Or Graphics) Normal Weight Paper A3	\$17.60	\$21.00
Full Cover Prints (Photography Or Graphics) Normal Weight Paper A4	\$13.60	\$16.50
Full Cover Prints (Photography Or Graphics) Heavy Weight Paper A1	\$52.90	\$63.50
Full Cover Prints (Photography Or Graphics) Heavy Weight Paper A2	\$35.30	\$42.50
Full Cover Prints (Photography Or Graphics) Heavy Weight Paper A3	\$26.40	\$32.00
Full Cover Prints (Photography Or Graphics) Heavy Weight Paper A4	\$15.90	\$19.00
Full Cover Prints (Photography Or Graphics) Photo Quality Paper A1	\$70.40	\$84.50
Full Cover Prints (Photography Or Graphics) Photo Quality Paper A2	\$52.90	\$63.50
Full Cover Prints (Photography Or Graphics) Photo Quality Paper A3	\$35.30	\$42.50
Full Cover Prints (Photography Or Graphics) Photo Quality Paper A4	\$26.40	\$32.00
Geographic Information Service Staff Labour		
GIS Staff (Per Hour) (First Quarter Hour No Charge)	\$99.80	\$130.00
Special Map Request Charges		
Specialised maps are those which require new layers to be added to the GIS, analysis work and/or specialised printing techniques to be used.	Individual Price	Actual Cost
In addition to printing charges outlined above, charges are based on actual time to the nearest half hour plus any actual packaging or postage costs.	Actual Cost	Actual Cost

Fees and Charges

2021-22

Property

Council Property	2020/21	Proposed 1 July 2021
Commercial Property	All Rentals/Leases Determined By Market Valuation	
Housing - Staff	Rentals Determined By Market Valuation	
Pensioner Housing		
Note: Rentals are to be set at 80% of the market rate or at 30 per cent of the gross amount of National Superannuation (after adjustment for the assessed level of the Work and Income accommodation supplement), whichever is the lesser of the two, with rent changes taking effect on 1 July annually.		
Bedsitter - Existing Tenant (Per Week)	\$75.00	\$105.00
Bedsitter - New Tenant (Per Week)	\$110.00	\$110.00
Single Unit - Existing Tenant (Per Week)	\$90.00	\$120.00
Single Unit - New Tenant (Per Week)	\$133.00	\$133.00
Double Unit - Existing Tenant (Per Week)	\$110.00	\$140.00
Double Unit - New Tenant (Per Week)	\$147.00	\$147.00

Fees and Charges

2021-22

Community Assets & Services

Community Assets & Services	2020/21	Proposed 1 July 2021
General Engineering Charges		
Tender Documents	\$50.00	\$0.00
Engineering Staff Labour		
Group Manager: Community Assets and Services (Per Hour)	\$185.00	\$203.00
Operational Managers i.e Transport, Property & Utilities Asset Managers (Per Hour)	\$140.00	\$154.00
Other Engineering Staff (Per Hour)	\$110.00	\$120.00
Trainee/Cadets (Per Hour)	\$65.00	\$76.00
Traffic Management Plans, Corridor Access Requests & Vehicle Crossings		
Permit application - minimum charge	\$183.60	\$220.00
Non-Notification Fee (charge if Council is not informed of TMP, CAR, Vehicle Crossing)		\$300.00
Bond - Complex applications that require rigorous monitoring	\$2,500.00	\$2,500.00
Inspection fees		Hourly rate plus travel
Work Completion with photos/testing (no inspection)		\$55.00
Note: A Corridor Access Request is required for all works carried out within the road corridor. No CAR fees will be charged for Council contractors if the works are being done for and on behalf of Council		
Consultants		
Note: Consultancy costs may be incurred for the following activities: - Permits for working in the road reserve - Subdivisions - general inspections as work progress. Normally 1 -2 visits per month. - Subdivisions - specific visits for testing of infrastructure - e.g. pressure test watermain or pre-seal inspections of road surface. - Advice on fence encroachments. - Enforcement of bylaws such as for fencing, cattlestops etc - Visits required where conditions of consent or other district plan rules are breached. - New access ways		
Consultancy costs are on-charged at cost. Council may charge an administration cost of up to 5%.	Actual Costs + 5%	Actual Costs + 5%

Fees and Charges

2021-22

Gaiety Theatre

Gaiety Theatre		2020/21	Proposed 1 July 2021
Hire of Theatre			
Day Charge 8am to 4.30pm			\$250.00
Evening Charge 6pm to midnight			\$300.00
Full Day/Evening 8am to midnight			\$500.00
Gaiety Staff (for days and/or times that we are usually closed eg Mondays and Tuesdays)			\$25/hr

Fees and Charges

2021-22

Library

Library	2020/21	Proposed 1 July 2021
Lost Book		
Replacement + admin fee	Cost + \$10.00	Cost + \$10.00
Sundry Income		
Lost Cards (Per Replacement)	\$2.50	\$2.50
Overdues		
Administration Fee Per Letter Sent	\$3.00	\$3.00
Phone Message/Text Message/Email Message	\$1.00	\$1.00
Per Day Per Book For Adult Books	\$0.30	\$0.30
Per Day Per Book For Children	\$0.20	\$0.20
Per Day Per Bestseller Book	\$1.00	\$1.00
Per Day Per Bestseller Magazine	\$0.50	\$0.50
Suspended Account Reactivation	\$50.00	\$50.00
Photocopy		
Scanning to email or USB (each 5 page increment)	\$1.00	Refer To Corporate Services Photocopying Charges
User Charges		
Bestseller Collection	Charge Varies Depending On Book	
Best Seller Book per 10 Days	\$4.00	\$4.00
Per Week For Magazines	\$1.00	\$1.00
Per Week For Best seller DVD's	\$1.00	\$1.00
Holds	\$1.00	\$1.00
Inter-loan Charges		
Handling Fee	\$5.00	\$5.00
Inter-loans from libraries that charge and additional fee	\$15.00	\$15.00
Research Services		
Per Hour With First 15 Minutes Free	\$30.00	\$30.00
Withdrawn Stock		
Hardback	\$1.00	\$1.00
Paperback	\$0.50	\$0.50

Fees and Charges

2021-22

Licencing

Licencing	2020/21	Proposed 1 July 2021
Registration Of Premises (annual fee) And/Or Approval Of Plan - Fee		
Temporary Food Stands	\$50.00	\$100.00
Market Stall	\$50.00	\$100.00
Boarding Houses Etc	\$250.00	\$500.00
Hairdressers	\$200.00	\$500.00
Funeral Directors	\$200.00	\$500.00
Offensive Trades	\$200.00	\$600.00
Motels	\$200.00	\$500.00
Camping Grounds With Shop	\$300.00	\$500.00
Camping Grounds Without Shop	\$200.00	\$300.00
Hawkers	\$170.00	\$300.00
Itinerant Traders	\$170.00	\$300.00
Mobile Shops	\$200.00	\$500.00
Inspections - Client Requested	\$210.00	\$300.00
Local Trade Permit	\$150.00	\$400.00
Registration of Food Control Plan	\$330.00	Actual Cost
Annual Food Control Plan Audit	\$200.00	\$200.00
Environmental Health Officer (Per Hour) - charged when extended time required to resolve issues	\$120.00	\$160.00

Fees and Charges

2021-22

Licencing

Liquor Control	2020/21	Proposed 1 July 2021
Note: Fee Set By Statute (Sale and Supply of Alcohol Act 2012 (Fee Regulations))		
Note: On / Off / Club Licences and Renewal		
Risk	Annual Fee	Annual Fee
Annual Fee - Very Low Risk	\$161.00	\$161.00
Application Fee - Very Low Risk	\$368.00	\$368.00
Annual Fee - Low Risk	\$391.00	\$391.00
Application Fee - Low Risk	\$609.50	\$609.50
Annual Fee - Medium Risk	\$632.50	\$632.50
Application Fee - Medium Risk	\$816.50	\$816.50
Annual Fee - High Risk	\$1,035.00	\$1,035.00
Application Fee - High Risk	\$1,023.50	\$1,023.50
Annual Fee - Very High Risk	\$1,437.50	\$1,437.50
Application Fee - Very High Risk	\$1,207.50	\$1,207.50
Special Licences		
Class 1	\$575.00	\$575.00
Class 2	\$207.00	\$207.00
Class 3	\$63.25	\$63.25
Temporary Licence	\$296.70	\$296.70
Permanent Club Charter	\$632.50	\$632.50
Extract From Register	\$57.50	\$57.50
Appeals to ARLA	\$517.50	\$517.50
Extract Of Records	\$57.50	\$57.50
Managers Certificate and Renewals	\$316.25	\$316.25
Temporary Authority	\$296.70	\$296.70
Fee for Hearings	Full Cost	Full Cost
Liquor Licencing Officer (Per Hour)	\$120.00	\$160.00
Regulatory Administration Officer (Per Hour)	\$112.00	\$150.00

Fees and Charges

2021-22

Noise Control

Noise Control	2020/21	Proposed 1 July 2021
First Call to Excessive Noise	\$90.00	\$150
Second Call to Excessive Noise	\$95.00	\$200
Third and Subsequent Calls to Excessive Noise	\$100.00	\$250
Recovery of Impounded Equipment	Actual Cost + 10%	Actual Cost + 10%
Noise Control Officer (Per Hour)	\$130.00	\$180
Regulatory Administration Officer (Per Hour)	\$122.00	\$160.00
Continuous excessive noise will result in further charges	Up to \$1,000.00	Up to \$1,000.00

Fees and Charges

2021-22

i-Site

I-SITE Services Charges	2020/21	Proposed 1 July 2021
Typing per page	\$5.00	\$5.00
Laminating A4	\$3.00	\$3.00
Laminating A3	\$5.00	\$5.00

Fees and Charges

2021-22

Parks & Reserves

Parks & Reserves	2020/21	Proposed 1 July
Rural Domains (Nuhaka, Frasertown, Otoi and Kotemaori)		
One off cases per day. User charges for rural domains determined by local Domain committees on a case by case basis.	Actual cost per day	
Urban Parks		
All i.e Clyde Domain, Alexandra Park, Pohutakawa Reserve, Lighthouse Reserve etc.. (per day)	\$80.00	\$80.00
Bonds		
Casual daily hirers will be required to pay a refundable bond of \$300 provided facilities left in acceptable state.	\$300.00	\$300.00

Fees and Charges

2021-22

Rating Information

Rating Information	2020/21	Proposed 1 July 2021
Title Search	\$35.00	\$45.00
Copies Of Roll (Per 1000)	\$145.00	\$300.00
Bulk Access to DVR information	By agreement	By agreement

Fees and Charges

2021-22

Resource Planning

Resource Planning	2020/21	Proposed 1 July 2021
Deposit Payable With Full Cost Recovery		
Deposit Land Use Consent Non Notified	\$1,000.00	\$1,800.00
Deposit Subdivision Consent (Non-Notified) 1 to 2 lots	\$1,500.00	\$2,500.00
Deposit Subdivision Consent (Non Notified) up to 10 lots	\$1,700.00	\$3,500.00
Deposit Subdivision Consent (Non Notified) more than 10 lots		\$3,500.00
Boundary Adjustment		\$2,000.00
Deposit Land Use & Subdivision Consent Limited Notified	\$2,500.00	\$4,000.00
Deposit Land Use & Subdivision Consent Notified	\$5,000.00	\$6,000.00
Lapsing Consent Application s125	\$350.00	\$750.00
Deposit Change of Conditions s127	\$500.00	\$1,000.00
Deposit Designation & Notice Of Requirements	\$1,500.00	\$3,000.00
Deposit Heritage Orders	\$350.00	\$850.00
Deposit Change or cancellation of consent notice s221	\$350.00	\$850.00
Deposit Private Plan Change	\$10,000.00	\$12,000.00
Deposit Overseas Investment Certificate /Crown Land Disposal Certificate	\$350.00	\$850.00
Deposit for Certificate Of Compliance s139	\$400.00	\$850.00
Deposit Existing Use Rights Certificate	\$935.00	\$1,000.00
* Administration Fee	\$250.00	\$300.00
* Monitoring Fee	\$250.00	\$500.00
* Bond Administration Fee	\$250.00	\$400.00

Fees and Charges

2021-22

Resource Planning

Minimum Fee With Full Cost Recovery	2020/21	Proposed 1 July 2021
Note: * = Minimum fee, additional Fee may be charged.		
* Review & Signature Survey Plan - S223	\$200.00	\$300.00
* Review & Signature Survey Plan - S224	\$250.00	\$300.00
* Review & Signature Survey Plan - S226	\$440.00	\$500.00
* Outline Plan & Review	\$350.00	\$500.00
Waiver to Outline Plan	\$350.00	\$850.00
Deemed Permitted Boundary Activities	\$350.00	\$850.00
Deemed Permitted Marginal or Temporary Activities	\$350.00	\$850.00
Copy Of Certificate Of Title	\$50.00	\$70.00
Copy Of Encumbrances	\$50.00	\$70.00
* Right Of Way Application	\$350.00	\$850.00
Resource Planning Staff		
Graduate Planner (per hour)	\$130.00	\$160.00
Planner (per hour)	\$145.00	\$180.00
Senior Planner	\$160.00	\$200.00
Peer Review and Specialist Technical Review (per hour)	\$185.00	\$300.00
Community Assets And Services Staff (minimum per hour)	\$100.00	\$300.00
External Costs e.g. Consultants Are Recovered From Applicant At Cost	Actual Cost	Actual Cost
Regulatory Administration Officer (Per Hour)	\$120.00	\$150.00
Cost of commissioning report and other costs	Actual Cost	Actual Cost
Hard Copy Planning Maps	Not available	Not available
Hard Copy District Plan	Not available	Not available

Fees and Charges

2021-22

Waste Management

Weighbridge Rates (Minimum weight 20kg)	2020/21	Proposed 1 July 2021
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Note: If the weighbridge computer is not working, the Non-weighed Rates are to be applied and the transactions manually carried out

Direct User Charges	Non Recyclables	
Wairoa Landfill	Weighbridge	
Hardfill (per tonne) - Rubble, concrete	\$70.00	\$80.00
Green Waste (Per Tonne)	\$110.00	\$120.00
Min. weight 25kg	\$3.00	\$3.00
Other Waste (Per Tonne)	\$210.00	\$220.00
Min. weight 25kg	\$5.50	\$6.00

Non-Weighed Rates

Clean Green Waste

Clean Green Waste	\$2.50	\$3.00
Clean Green Waste (Car)	\$11.00	\$12.00
Clean Green Waste (Small Van Or Trailer)	\$16.50	\$18.00
Clean Green Waste (Car & Trailer)	\$22.00	\$24.00
Commercial Vehicles (Trucks)	As Assessed By Attendant	
Unsorted Waste		
Unsorted Waste (Per 40 Litre Bag)	\$5.50	\$6.00
Unsorted Waste (Car)	\$22.00	\$24.00
Unsorted Waste (Small Van Or Trailer)	\$33.00	\$36.00
Unsorted Waste (Car & Trailer)	\$66.00	\$72.00
Commercial Vehicles (Trucks)	As Assessed By Attendant	

Vehicles & Tyres

Note: Tyres are accepted at the following rates to cover the cost of shredding:

Car Tyres	\$13.00	\$14.00
Truck Tyres	\$23.00	\$24.00

Fees and Charges

2021-22

Waste Management

Burial Of Asbestos	2020/21	Proposed 1 July 2021
Note: We are currently NOT accepting any asbestos to the Wairoa landfill.		
Asbestos from sites within Wairoa District charged Admin Fee plus prevailing weighbridge rate for general refuse	Admin Fee + Weighbridge Rate	
Administration Fee (all Asbestos transactions)	\$175.00	\$300.00
Weighbridge Charges for hazardous and offensive wastes (per tonne)	\$485.00	\$500.00

Fees and Charges

2021-22

Water Services

Water Treatment Plant	2020/21	Proposed 1 July 2021
Laboratory Analyses Of Water Samples		
Bacteriological (Presence/Absence) (Per Sample)	\$40.00	\$40.00
Chemical Analysis (Chlorine, PH, Turbidity) (Per Sample)	\$40.00	\$40.00
Water Supply		
Water Supply Connections		
Application Fee	\$110.00	\$125.00
Inspection Fee		\$125.00
Installation Administration Fee		\$125.00
Connection Costs (On Charged At Cost)	Actual Cost	Actual Cost
Water Supply Reconnections, Disconnections & Re-check Of Meter Readings		
Administration Charge	\$30.00	\$50.00
Connection Costs (On Charged At Cost)	Actual Cost	Actual Cost
Water Charge m³	\$0.48	\$0.60
Sewerage		
Sewerage Connections (excludes Mahia/Opoutama)		
Application Fee	\$110.00	\$110.00
Inspection Fee		
Installation Administration Fee		
Connection Costs (On Charged At Cost)	Actual Cost	Actual Cost
Sewerage Connections Mahia/Opoutama		
Application Fee		\$125.00
Inspection Fee		\$125.00
Installation Administration Fee		\$125.00
Connection Costs (On Charged At Cost)		Actual Cost

Fees and Charges

2021-22

Water Services

Stormwater	2020/21	Proposed 1 July 2021
Stormwater Connections - To Piped Stormwater System		
Note: This Applies to Connections to Council Infrastructure		
Administration Charge	\$110.00	\$110.00
Connection Costs (Charged At Cost)	Actual Cost	Actual Cost
Note: Stormwater Connections - To Open Drain Or Kerbside		
Administration Charge	\$35.00	\$35.00
Connection Costs (Charged At Cost)	Actual Cost	Actual Cost

8.2 COMMUNITRAK SURVEY RESULTS 2021

Author: Juanita Savage, Nga Kaupapa Rautaki | Strategic Projects

Authoriser: Kitea Tipuna, Tumu Whakarae Taupua Acting Interim Chief Executive Officer

Appendices: 1. **Communitrak Survey Results 2021** [↓](#)

1. PURPOSE

- 1.1 This report presents Council with the results of the 2021 Communitrak™ Survey.

RECOMMENDATION

The Nga Kaupapa Rautaki | Strategic Projects RECOMMENDS that Council receive the report.

2. BACKGROUND

- 2.1 Since 1995, Council has engaged the services of the National Research Bureau (NRB) to conduct an Annual Residents Satisfaction Survey, called Communitrak™. The report on the survey summarises the opinions and attitudes of residents and ratepayers to the services and facilities provided for them by Council.
- 2.2 The Survey provides Council with a means of measuring its effectiveness in representing the viewpoints of residents. Understanding residents' opinions and needs allows Council to be more responsive towards its community.
- 2.3 Communitrak™ provides a comparison for Council on major issues, on its performance relative to that of its peer group of similar constituted local authorities. It also gives Council the ability to gather evidence to support its own performance targets.
- 2.4 This year's survey was conducted with 200 residents of the Wairoa District. Telephone interviews were held from Friday 19th March to Sunday 11th April, whilst face-to-face interviews were conducted on Sunday 14th March. Due to the difficulty of obtaining young people by landline, 13 face-to-face interviews were conducted with residents aged between 18-44 years. The response rate for 2021 was 66%, compared with 68% in 2020 and 74% in 2019.
- 2.5 This is the last survey that will be conducted by NRB as they are no longer providing this service. Alternative options are currently being reviewed.

3. SNAPSHOT OF RESULTS

- 3.1 **Urban Roads:** 88% of residents are satisfied with the standard of maintenance of urban roads (73% in 2020). 12% are not satisfied (25% in 2020).
- 3.2 **Rural Roads:** 50% of residents are satisfied with the standard of maintenance of rural roads (41% in 2020). 45% are not satisfied (55% in 2020). The percent of not very satisfied is above the Peer Group and National Averages for roads in the District.
- 3.3 **Parks and Reserves:** 90% of residents are satisfied with the standard of maintenance of parks and reserves (89% in 2020). 4% are not satisfied (4% in 2020).
- 3.4 **Overall resident satisfaction with services and facilities:**

COUNCIL SERVICES/FACILITIES

Comparison table: Satisfaction with services/facilities

	Wairoa 2021		Wairoa 2020		Wairoa 2019	
	Very/fairly satisfied %	Not very satisfied %	Very/fairly satisfied %	Not very satisfied %	Very/fairly satisfied %	Not very satisfied %
Standard of maintenance of parks and reserves ^{††}	90 =	4 =	89	4	80	10
Standard of maintenance of urban roads	88 ↑	12 ↓	73	25	75	24
Control of livestock	80 =	7 =	83	6	84	6
Wairoa Community Centre	76 =	2 =	74	5	81	4
Dog control	75 =	15 =	73	19	65	27
The Wairoa Museum	70 ↑	1 =	62	1	78	3
Maintenance and service Council provides for cemeteries [†]	70 =	4 =	71	2	75	4
Community halls & facilities	70 =	9 =	77	4	NA	NA
Library service	66 ↓	1 =	74	4	77	4
Quality of the drinking water supply	65 =	9 =	59	8	57	13
Current refuse disposal/ landfill management standards	59 =	31 =	52	32	64	28
Functioning of existing stormwater system	51 =	14 =	47	20	46	21
Standard of maintenance of rural roads	50 ↑	45 ↓	41	55	51	40
Airport	49 =	2 =	42	2	49	6

[†] readings prior to 2020 refer to cemetery maintenance only

^{††} readings prior to 2020 refer to standard of maintenance of reserves and sportsgrounds

NB: where figures don't add to 100%, the balance is a "don't know" response

NA: not asked in 2018

Key: ↑ above/slightly above 2020 reading
↓ below/slightly below 2020 reading
= similar/on par to 2020 reading

- 3.5 **Contact with elected members:** 81% of residents know how to make contact with the Mayor or Councillors (83% in 2020). 90% of residents say they would make contact with Mayor or a Councillor about anything they thought the Council could assist them with. This is similar to the 2020 reading. There are no notable differences between Urban and Rural residents and between socio-economic groups, in terms of those who said 'Yes'.

3.6 Base by sub-sample - Actual residents interviewed:

	Actual residents interviewed	*Expected numbers according to population distribution
Gender		
Male	98	96
Female	102	104
Age		
18-44 years	46	83
45-64 years	78	72
65+ years	76	45
Ethnicity**		
NZ European	85	82
NZ Māori	100	105

* Post stratification (weighting) is applied to adjust back to population proportions, in order to yield correctly balanced overall percentages. This is accepted statistical procedure. Please see also pages 2 to 4.

** 15 respondents specified their ethnicity as 'Other' (unweighted).

Further Information

The Communitrak™ Survey is available on the Council's website: www.wairoadc.govt.nz.

Background Papers

None.

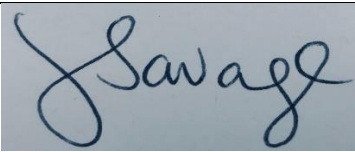

References (to or from other Committees)

Ordinary Council. 20 October, 2020. Communitrak Survey 2020

Ordinary Council. 23 July, 2019. Communitrak Survey 2019.

Ordinary Council. 24 July, 2018. Communitrak Survey 2018.

Signatories

	
Author Juanita Savage	Approved by Kitea Tipuna

COMMUNITRAK™ SURVEY

PREPARED AS PART OF THE PUBLIC FEEDBACK PROGRAMME FOR:

WAIROA DISTRICT COUNCIL

MARCH / APRIL 2021



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NB: Please note the following explanations for this report:

- ☐ Figures that are comparably lower than percentages for other respondent types.
- ☐ Figures that are comparably higher than percentages for other respondent types.

Arrows, whenever shown, depict a directional trend.

Please note that unusual or one-off occurrences, such as climatic events, can affect ratings.

In general, where bases are small (<30), no comparisons have been made. For small bases, the estimates of results are not statistically reliable due to the high margins of error.

Icons used in this report made by Freepik from www.flaticon.com

SITUATION AND OBJECTIVES

The mission statement for Wairoa District Council reads:

To lead and support the Wairoa community through decision-making that promotes social, economic, environmental and cultural well-being of the district now and in the future.

Council has engaged a variety of approaches both to seeking public opinion and to communicating its decisions and programmes to residents and ratepayers. One of these approaches was to commission the National Research Bureau's Communitrak™ survey in 1993, 1995-2020 and now again in March/April 2021.

The advantages, and benefits of this are twofold ...

- Council has the National Average and Peer Group Average comparisons against which to analyse perceived performance,
- Council introduced questions reflecting areas of interest to Wairoa District.

COMMUNITRAK™ SPECIFICATIONS

Sample size

This Communitrak™ survey was conducted with 200 residents of the Wairoa District.

Interview type

Most interviewing was conducted by telephone, with calls being made between 4.30pm and 8.30pm on weekdays and 9.30am and 8.30pm weekends.

Sample selection

The relevant white pages of the Hawke's Bay telephone directory were used as the sample source, with every xth number being selected; that is, each residential (non-business) number selected was chosen in a systematic, randomised way (in other words, at a regular interval), in order to spread the numbers chosen in an even way across all relevant phone book pages.

Quota sampling was used to ensure an even balance of male and female respondents. In addition, proportional ethnic group quotas were used. Please see also Section E (Appendix).

This year as it is increasingly difficult to obtain, in particular, young people by landline, we interviewed 13 residents, aged 18-44, face-to-face.

Households were screened to ensure they fell within the Wairoa District Council's geographical boundaries.

Respondent selection

Respondent selection within the household was also randomised, with the eligible person being the man or woman, normally resident, aged 18 years or over, who had the next birthday.

Call backs

Three call backs, ie, four calls in all, were made to a residence before the number was replaced in the sample. Call backs were made on a different day or, in the case of a weekend, during a different time period, ie, at least four hours later.

Sample weighting

Weightings were applied to the sample data, to reflect the actual gender, age group, and ethnic group proportions in the area as determined by Statistics New Zealand's 2018 Census data. The result is that the total figures represent the adult population's viewpoint as a whole across the entire Wairoa District. Bases for subsamples are shown in the Appendix. Where we specify a "base", we are referring to the actual number of respondents interviewed.

Survey dates

Telephone interviews were conducted from Friday 19th March to Sunday 11th April, whilst the face-to-face interviews were conducted on the 14th March.

Comparison data

Communitrak™ offers to Councils the opportunity to compare their performance with those of Local Authorities across all of New Zealand as a whole (National Average) and with similarly constituted Local Authorities (Peer Group Average), through a National Survey of 750 residents carried out in October/November 2018.

Comparisons are made with this data, and with previous readings, when applicable.

The survey methodology for the comparison data is similar in every respect to that used in your Council's Communitrak™ reading.

Where comment has been made regarding respondents more or less likely to represent a particular opinion or response, the comparison has been made between respondents in each socio-economic group and not between each socio-economic group and the total.

Weightings have been applied to this comparison data to reflect the actual adult population in Local Authorities as determined by Statistics NZ 2018 Census data.

It is important to bear in mind that this is a 'yardstick' only to provide an indication of typical resident perceptions. The performance criteria established by Council are of particular relevance, and thus are the emphasis of the survey.

Comparisons with national Communitrak™ results

Where survey results have been compared with Peer Group and/or National Average results from the October/November 2018 National Communitrak™ Survey, NRB has used the following for comparative purposes, for a sample of 200 residents:

above/below	±10% or more
slightly above/below	±8% to 9%
on par with	±4% to 7%
similar to	±1% to 3%

Margin of error

The survey is a quota sample, designed to cover the important variables within the population. Therefore, we are making the assumption that it is appropriate to use the error estimates that would apply to a simple random sample of the population.

The following margins of error are based on a simple random sample. The maximum likely error limits occur when a reported percentage is 50%, but more often than not the reported percentage is different, and margins of error for other reported percentages are shown below. The margin of error approaches 0% as a reported percentage approaches either 100% or 0%.

Margins of error rounded to the nearest whole percentage, at the 95 percent level of confidence, for different sample sizes and reported percentages are:

Sample size	Reported percentage				
	50%	60% or 40%	70% or 30%	80% or 20%	90% or 10%
500	±4%	±4%	±4%	±4%	±3%
400	±5%	±5%	±5%	±4%	±3%
300	±6%	±6%	±5%	±5%	±3%
200	±7%	±7%	±6%	±6%	±4%

The margin of error figures above refer to the **accuracy** of a result in a survey, given a 95 percent level of confidence. A 95 percent level of confidence implies that if 100 samples were taken, we would expect the margin of error to contain the true value in all but five samples. At the 95 percent level of confidence, the margin of error for a sample of 200 respondents, at a reported percentage of 50%, is plus or minus 7%.

Response rate

The response rate for the 2020 Wairoa District Council was **66%**, which is much higher than seen typically in web or mail-out surveys (often in the 5%-30% range). With a decreasing response rate there is an increasing likelihood that the sample is less and less representative of the District.

Significant difference

This is a test to determine if the difference in a result between two separate surveys is significant. Significant differences rounded to the nearest whole percentage, at the 95 percent level of confidence, for different sample sizes and midpoints are:

Sample size	Midpoint				
	50%	60% or 40%	70% or 30%	80% or 20%	90% or 10%
500	6%	6%	6%	5%	4%
400	7%	7%	6%	6%	4%
300	8%	8%	7%	6%	5%
200	10%	10%	9%	8%	6%

The figures above refer to the difference between two results that is required, in order to say that the difference is significant, given a 95 percent level of confidence. Thus the significant difference, for the same question, between two separate surveys of 200 respondents is 10%, given a 95 percent level of confidence, where the midpoint of the two results is 50%.

Please note that while the Communitrak™ survey report is, of course, available to residents, the Mayor and Councillors, and Council staff, it is not available to research or other companies to use or leverage in any way for commercial purposes.

EXECUTIVE SUMMARY

This report summarises the opinions and attitudes of Wairoa District Council residents and ratepayers to the services and facilities provided for them by their Council and their elected representatives.

The Wairoa District Council commissioned Communitrak™ as a means of measuring their effectiveness in representing the wishes and viewpoints of their residents. Understanding residents' and ratepayers' opinions and needs will allow Council to be more responsive towards its citizens.

Communitrak™ provides a comparison for Council on major issues, on their performance relative to the performance of their Peer Group of similarly constituted Local Authorities, and to Local Authorities on average throughout New Zealand.

SNAPSHOT



90% of residents are satisfied with the standard of maintenance of parks and reserves.



While 45% are not very satisfied with the standard of maintenance of rural roads.



81% of residents say they know how to make contact with the Mayor or Councillors.

COUNCIL SERVICES/FACILITIES

Comparison table: Satisfaction with services/facilities

	Wairoa 2021		Wairoa 2020		Wairoa 2019	
	Very/fairly satisfied %	Not very satisfied %	Very/fairly satisfied %	Not very satisfied %	Very/fairly satisfied %	Not very satisfied %
Standard of maintenance of parks and reserves ^{††}	90 =	4 =	89	4	80	10
Standard of maintenance of urban roads	88 ↑	12 ↓	73	25	75	24
Control of livestock	80 =	7 =	83	6	84	6
Wairoa Community Centre	76 =	2 =	74	5	81	4
Dog control	75 =	15 =	73	19	65	27
The Wairoa Museum	70 ↑	1 =	62	1	78	3
Maintenance and service Council provides for cemeteries [†]	70 =	4 =	71	2	75	4
Community halls & facilities	70 =	9 =	77	4	NA	NA
Library service	66 ↓	1 =	74	4	77	4
Quality of the drinking water supply	65 =	9 =	59	8	57	13
Current refuse disposal/ landfill management standards	59 =	31 =	52	32	64	28
Functioning of existing stormwater system	51 =	14 =	47	20	46	21
Standard of maintenance of rural roads	50 ↑	45 ↓	41	55	51	40
Airport	49 =	2 =	42	2	49	6

[†] readings prior to 2020 refer to cemetery maintenance only

^{††} readings prior to 2020 refer to standard of maintenance of reserves and sportsgrounds

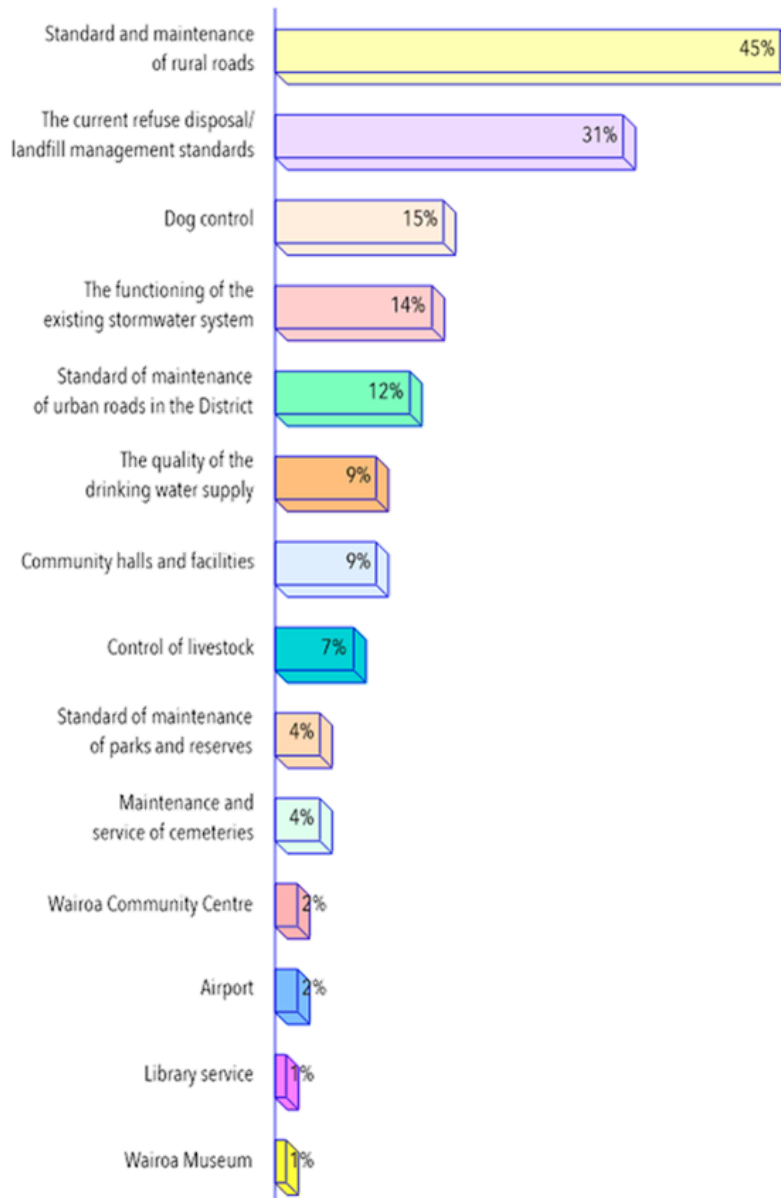
NB: where figures don't add to 100%, the balance is a "don't know" response

NA: not asked in 2018

Key: ↑ above/slightly above 2020 reading
 ↓ below/slightly below 2020 reading
 = similar/on par to 2020 reading

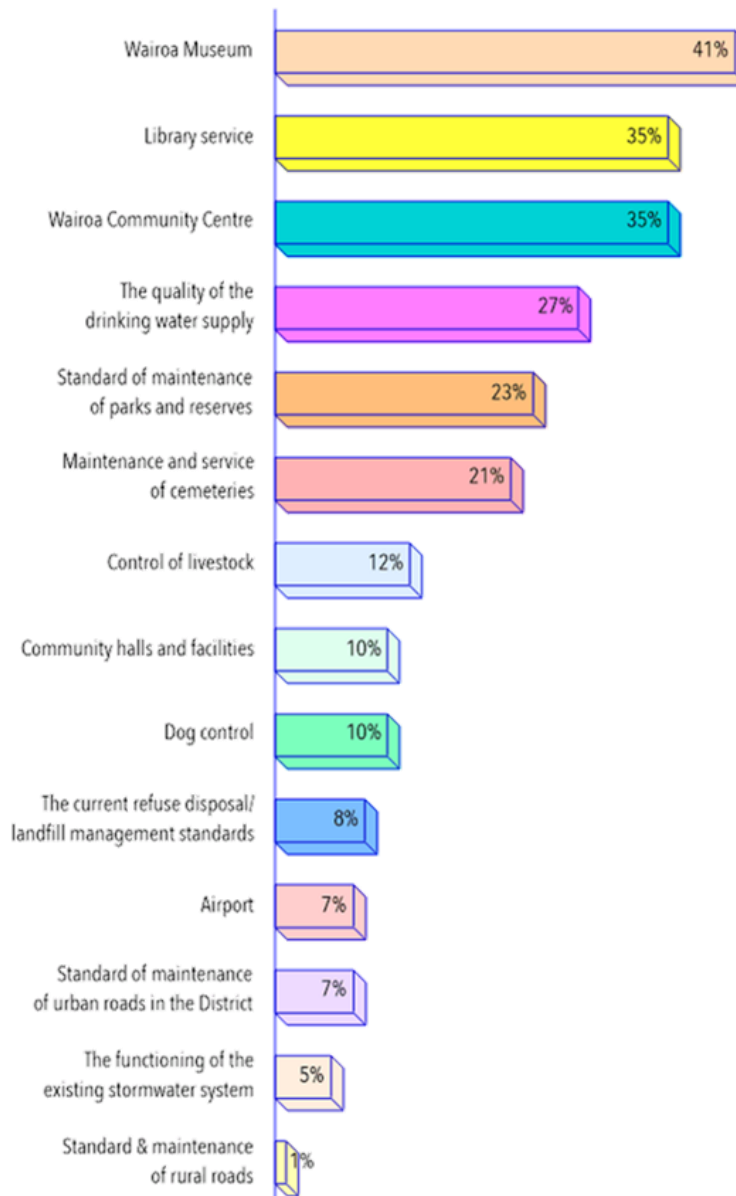
Percent Saying They Are Not Very Satisfied With ...

Overall



Percent Saying They Are Very Satisfied With ...

Overall



Percent not very satisfied versus Peer Group/National Averages

The percent not very satisfied in Wairoa District is **higher/slightly higher** than the Peer Group Average and/or National Average for ...

	Wairoa %	Peer Group %	National Average %
• standard of maintenance of rural roads	45	††32	††27
• current refuse disposal and landfill management standards	31	†14	†14

Wairoa District is **lower** than the Peer Group and/or National Averages for ...

• standard of maintenance of urban roads in the District	12	††32	††27
--	----	------	------

For the remaining services or facilities for which comparative data is available, Wairoa District performs **on par with/similar to** other like Local Authorities and Local Authorities nationwide on average for the following ...

• dog control	15	17	16
• functioning of the District's existing stormwater system	14	**16	**16
• quality of the drinking water supply	9	∅∅14	∅∅13
• community halls and facilities	9	***7	***6
• standard of maintenance of parks and reserves	4	*3	*5
• cemetery maintenance and service	4	°1	°5
• library service	1	3	3
• the Wairoa Museum	1	∅7	∅5

* figures based on the ratings for parks and reserves in general

** figures based on ratings of stormwater services in general

*** figures based on ratings of public halls in general

† figures based on ratings of refuse disposal in general

†† figures based on ratings of roading in general

° figures based on ratings of cemeteries, **including** maintenance

∅∅ figures based on ratings of sewerage system in general

∅ figures based on ratings of museums in general

∅∅ figures based on ratings of water supply in general

Please note that there are no comparative Peer and National Average figures for livestock control, Wairoa Community Centre and the Airport.

Frequency of household use - Council services and facilities

	Usage in the last year		
	3 times or more %	Once or twice %	Not at all %
A landfill in the District	73	11	16
A park or reserve	53	21	26
Wairoa Community Centre	45	29	26
A Council cemetery	36	22	42
A public library	37	17	46
Wairoa Museum	24	28	48
Community hall	19	24	57
Computers or WiFi in the library to access the internet	13	7	80
Control of dogs	3	17	80
Control of livestock	2	7	91

% read across

A landfill in the District, 84%,
a park or reserve, 74%, and
Wairoa Community Centre, 74%.

... are the facilities or services surveyed which have been most frequently used by households in the last year.

REPRESENTATION

81% of residents say they know how to make contact with the Mayor or Councillors. Of these, 90% say they would make contact with the Mayor, or a Councillor, about anything they thought Council could assist them with, while 10% say they wouldn't. And 43% of these residents[†] say they have made contact with either the Mayor or a Councillor in the last 12 months, by phone, in person, in writing, by email and/or through social media.

[†] those residents who say they know how to make contact N=165

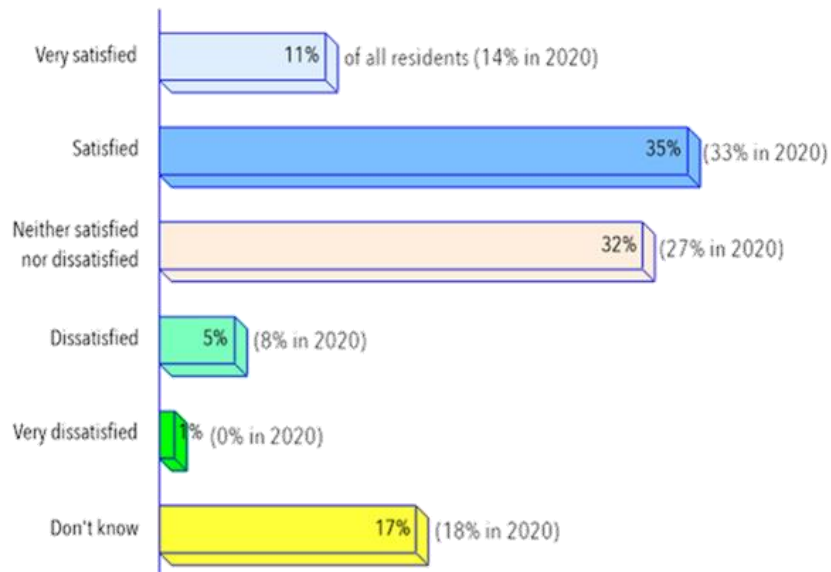
PERFORMANCE

	Very good/ Fairly good %	Just acceptable %	Not very good %	Don't know/ No opinion %
Mayor and Councillors				
2021	48	33	11	8
2020	52	23	16	9

LOCAL ISSUES

Community facilities

Satisfaction with the value for money Wairoa District is receiving from funding used for supporting community benefit organisations.



(does not add to 100% due to rounding)

28% of residents[†] say they have an example where they believe the District is **not** receiving value for money from this funding.

[†] excluding residents who are neither satisfied nor dissatisfied or don't know

MAIN FINDINGS

Throughout this Communitrak™ report comparisons are made with figures for the National Average of Local Authorities and the Peer Group of similar Local Authorities, where appropriate.

For Wairoa District Council, this Peer Group of similar Local Authorities are those comprising a rural area, together with a town(s) or urban component.

NRB has defined the **Rural Peer Group** as those Territorial Authorities where less than 66% of dwellings are in urban meshblocks, as classified by Statistics New Zealand's 2018 Census data.

In this group are ...

Buller District Council
 Carterton District Council
 Central Hawke's Bay District Council
 Central Otago District Council
 Clutha District Council
 Far North District Council
 Hauraki District Council
 Hurunui District Council
 Kaikoura District Council
 Kaipara District Council
 MacKenzie District Council
 Manawatu District Council
 Matamata-Piako District Council
 Opotiki District Council
 Otorohanga District Council
 Rangitikei District Council

Ruapehu District Council
 Selwyn District Council
 South Taranaki District Council
 South Wairarapa District Council
 Southland District Council
 Stratford District Council
 Tararua District Council
 Tasman District Council
 Waikato District Council
 Waimakariri District Council
 Waimate District Council
 Waitaki District Council
 Waitomo District Council
 Western Bay of Plenty District Council
 Westland District Council

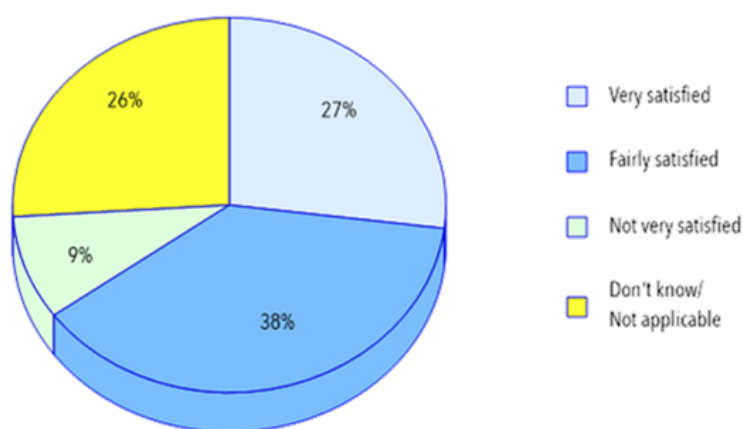
COUNCIL SERVICES/FACILITIES

SATISFACTION WITH COUNCIL SERVICES AND FACILITIES - WITH REASONS FOR BEING VERY SATISFIED OR NOT VERY SATISFIED

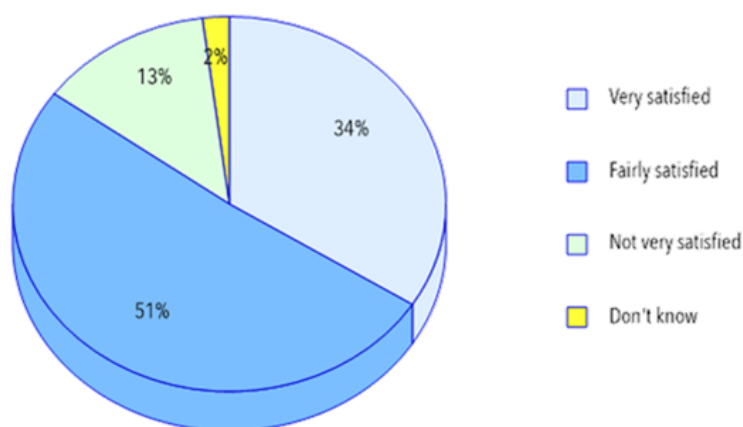
Residents were read out a number of Council functions and asked whether they are very satisfied, fairly satisfied or not very satisfied with the provision of that service or facility. Those residents that were very satisfied or not very satisfied were asked to say why they felt this way.

i. The quality of the drinking water supply

Overall



Service provided



Base = 122

65% of Wairoa District residents are satisfied with their water supply (59% in 2020), including 27% who are very satisfied. 9% are not very satisfied and 26% are unable to comment (33% in 2020).

The percent not very satisfied is on par with the Peer Group and National Average readings for **water supply in general**.

61% of residents say they receive a piped water supply (54% in 2020). Those with a piped water supply are more likely to be satisfied (85%), than residents overall, while being less likely to be unable to comment (2%).

There are no notable differences between Urban and Rural residents and between socio-economic groups, in terms of those residents who are not very satisfied with the quality of the drinking water supply. However, it appears that NZ Māori residents are slightly more likely to feel this way, than NZ European residents.

Satisfaction with the quality of the drinking water supply

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall*					
Total District					
2021	27	38	65	9	26
2020	26	33	59	8	33
2019	27	30	57	13	30
2018†	25	36	61	14	26
2017	33	34	67	8	25
2016	35	28	63	4	33
2015†	40	18	58	6	37
2014	41	22	63	9	28
2013	41	27	68	9	23
2012	29	31	60	7	33
2011	35	30	65	10	25
2010	20	37	57	15	28
2009	31	38	69	9	22
2008	27	34	61	10	29
2007	34	33	67	9	24
2006	32	29	61	16	23
2005	43	30	73	6	21
2004	40	18	58	9	33
2003	26	29	55	12	33
2002	35	32	67	5	28
2001	26	31	57	10	33
2000	37	24	61	6	33
Service provided	34	51	85	13	2
Comparison**					
Peer Group Average (Rural)	36	28	64	13	22
National Average	46	29	75	14	10
Area					
Urban	34	54	88	12	-
Rural	21	23	44	7	49
Ethnicity					
NZ European	41	22	63	3	34
NZ Māori	18	47	65	14	21

* read across

* readings prior to 2017 and Peer Group and National Averages refer to water supply in general

† does not add to 100% due to rounding

The main reasons* residents are **not very satisfied** with the quality of the drinking water supply are ...

- tastes bad, mentioned by 5% of all residents,
- too much chlorine/chemicals, 4%,
- poor quality/dirty, 2%.

* multiple responses allowed

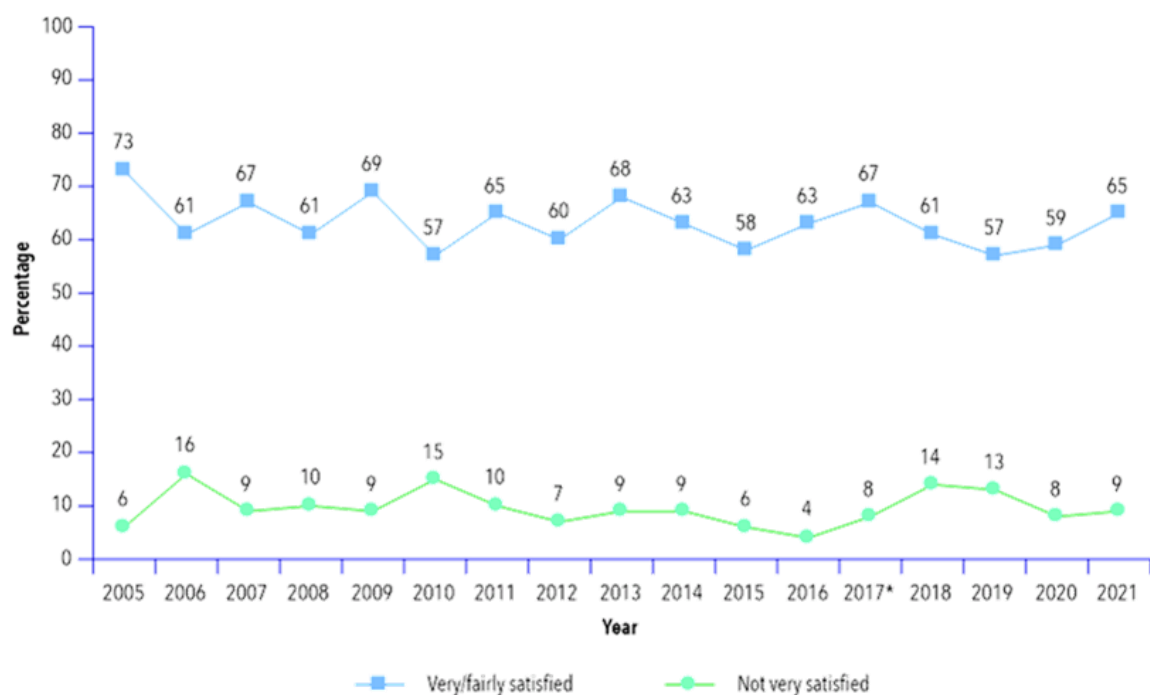
The main reasons residents are **very satisfied** with the with the quality of the drinking water supply are ...

- tastes good/fine to drink,
- water of a high standard/beautiful/clean,
- water is fine/never have a problem/no complaints/safe to drink.

Summary table: Main reasons* for being very satisfied with the quality of the drinking water supply

	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Tastes good/fine to drink	7	15	2
Water of a high standard/beautiful/clean	5	6	5
Water is fine/never have a problem/no complaints/safe to drink	5	4	5

* multiple responses allowed

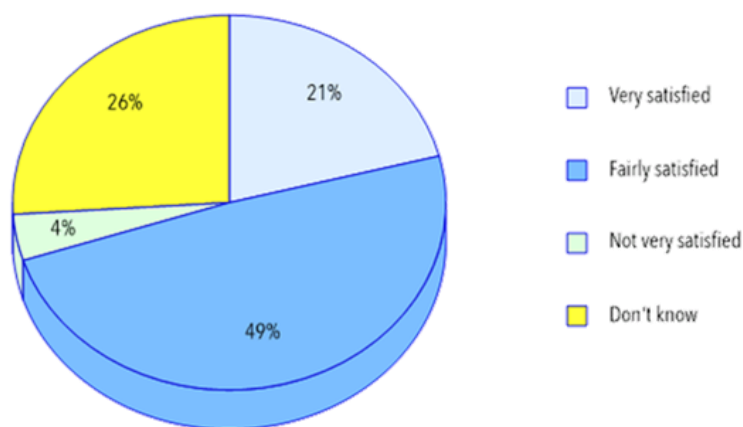
Quality of the drinking water supply

* readings prior to 2017 refer to water supply in general

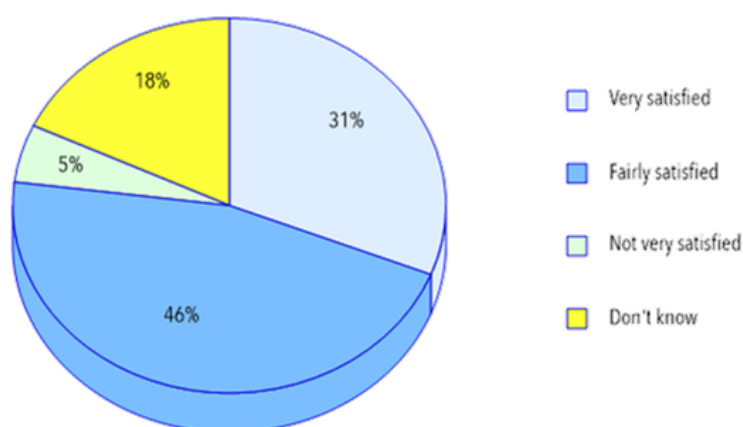
Recommended satisfaction measures for reporting purposes:
 Total District = 65%
 Receivers of service = 85%

ii. Maintenance and service Council provides for cemeteries

Overall



Visitors



Base = 120

70% of residents are satisfied with the maintenance and service Council provides for cemeteries. 4% are not very satisfied and 26% are unable to comment. These readings are similar to last year's results.

The percent not very satisfied is similar to the Peer Group and the National Averages for **cemeteries, including maintenance of cemeteries**.

58% of households have visited a cemetery in the last 12 months (53% in 2020). Of these, 77% are satisfied (89% in 2020) and 5% not very satisfied.

There are no notable differences between Urban and Rural residents and between socio-economic groups, in terms of those residents not very satisfied with the maintenance and service Council provides for cemeteries.

Satisfaction with maintenance and service Council provides for cemeteries

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall					
Total District					
2021	21	49	70	4	26
2020**	27	44	71	2	27
2019	47	28	75	4	21
2018†	36	34	70	4	27
2017	37	34	71	5	24
2016	39	22	61	2	37
2015	43	27	70	3	27
2014	51	28	79	3	18
2013	45	34	79	5	16
2012	32	46	78	4	18
2011	33	42	75	5	20
2010	32	48	80	2	18
2009	31	49	80	4	16
2008	37	32	69	6	25
2007	28	44	72	7	21
2006	28	37	65	6	29
2005	52	28	80	3	17
2004	58	26	84	2	14
2003	44	32	76	4	20
2002	40	36	76	5	19
2001	37	37	74	2	24
2000	45	29	74	6	20
Visitors	31	46	77	5	18
Comparison*					
Peer Group Average (Rural)	46	30	76	1	23
National Average†	41	30	71	5	25
Area†					
Urban	26	43	69	4	26
Rural	16	55	71	3	27

% read across

* Peer Group and National Average readings are based on ratings for cemeteries, including maintenance of cemeteries

** readings prior to 2020 refer to the maintenance of cemeteries

† does not add to 100% due to rounding

The reasons* residents are **not very satisfied** with the maintenance and service Council provides for cemeteries are ...

- more maintenance required, mentioned by 2% of all residents,
- others, 1%.

* multiple responses allowed

The main reasons residents are **very satisfied** with the maintenance and service Council provides for cemeteries are ...

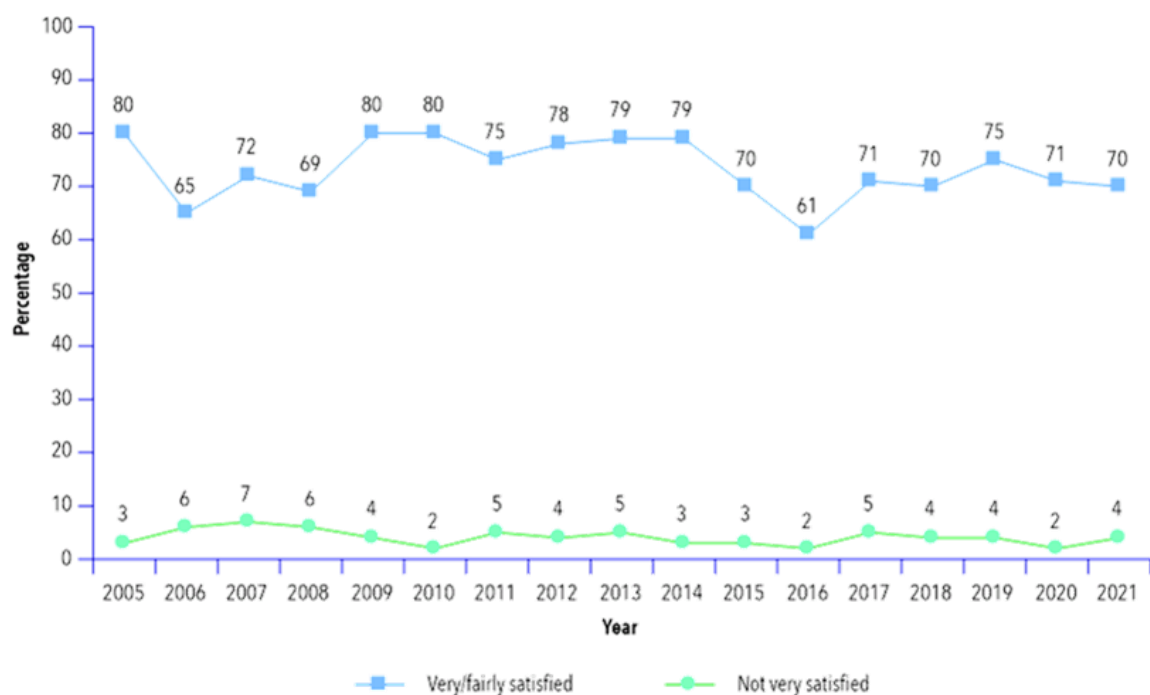
- good maintenance/well kept/lawns mowed/neat and tidy,
- looks lovely/looks good/beautiful/very good.

Summary table: Main reasons* for being very satisfied with the maintenance and services Council provides for cemeteries

	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Good maintenance/well kept/lawns mowed/neat and tidy	17	21	13
Looks lovely/looks good/beautiful/very good	8	10	6

* multiple responses allowed

NB: no other reason mentioned by more than 1% of all residents

Maintenance and service Council provides for cemeteries

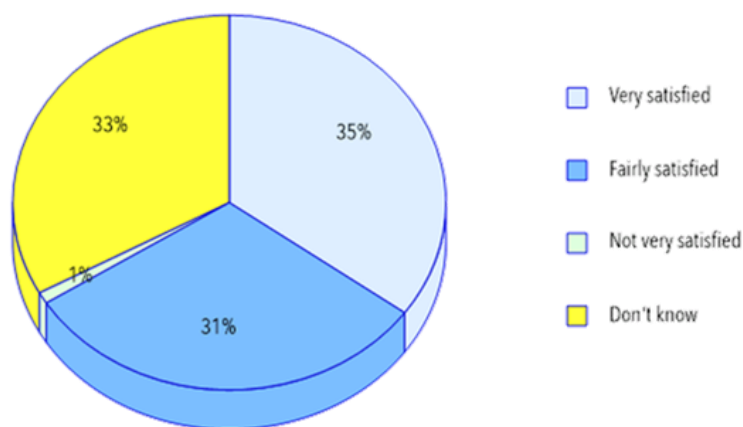
Recommended satisfaction measures for reporting purposes:

Total District = 70%

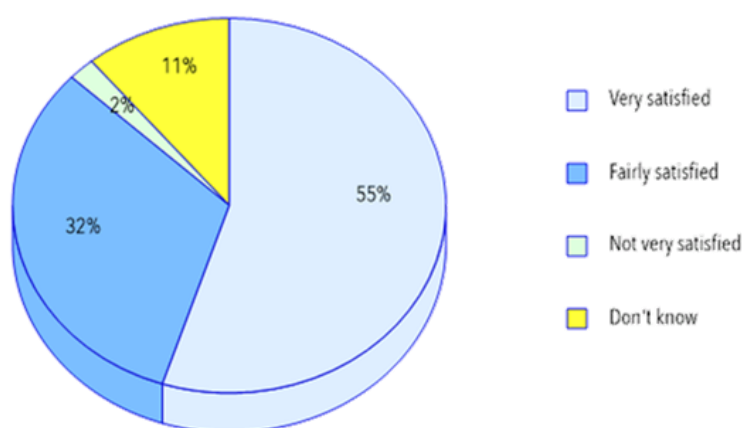
Visitors = 77%

iii. Library service

Overall



Users/visitors



Base = 102

66% of Wairoa District residents are satisfied with the library service in the District (74% in 2020), including 35% who are very satisfied. 33% are unable to comment (23% in 2020).

The percent not very satisfied (1%) is similar to the Peer Group and National Averages and the 2020 reading.

54% of households have used or visited a public library in the District in the last 12 months (61% in 2020). Of these, 87% are satisfied and 2% are not very satisfied.

There are no notable differences between Urban and Rural residents and between socio-economic groups, in terms of those residents not very satisfied with the library service.

Satisfaction with library service

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall					
Total District					
2021	35	31	66	1	33
2020†	37	37	74	4	23
2019†	58	19	77	4	20
2018	63	18	81	2	17
2017	64	22	86	-	14
2016†	53	20	73	1	25
2015	62	21	83	-	17
2014†	67	12	79	3	17
2013	67	20	87	1	12
2012	59	24	83	2	15
2011	60	24	84	2	14
2010	61	25	86	2	12
2009	51	32	83	3	14
2008	69	13	82	3	15
2007	64	19	83	5	12
2006	66	19	85	2	13
2005	68	17	85	2	13
2004	66	17	83	2	15
2003	54	28	82	1	17
2002	62	17	79	1	20
2001	47	26	73	3	24
2000	56	23	79	5	16
Users/visitors	55	32	87	2	11
Comparison*					
Peer Group Average (Rural)†	60	22	82	3	16
National Average	69	18	87	3	10
Area					
Urban	34	30	64	-	36
Rural†	36	32	68	2	31

% read across

† does not add to 100% due to rounding

The reasons residents are **not very satisfied** with the library service are ...

*"Not friendly staff not good, high turnover of staff members. Close too long over Xmas.
I get my books from out of town now."*

The main reasons residents are **very satisfied** with the library service are ...

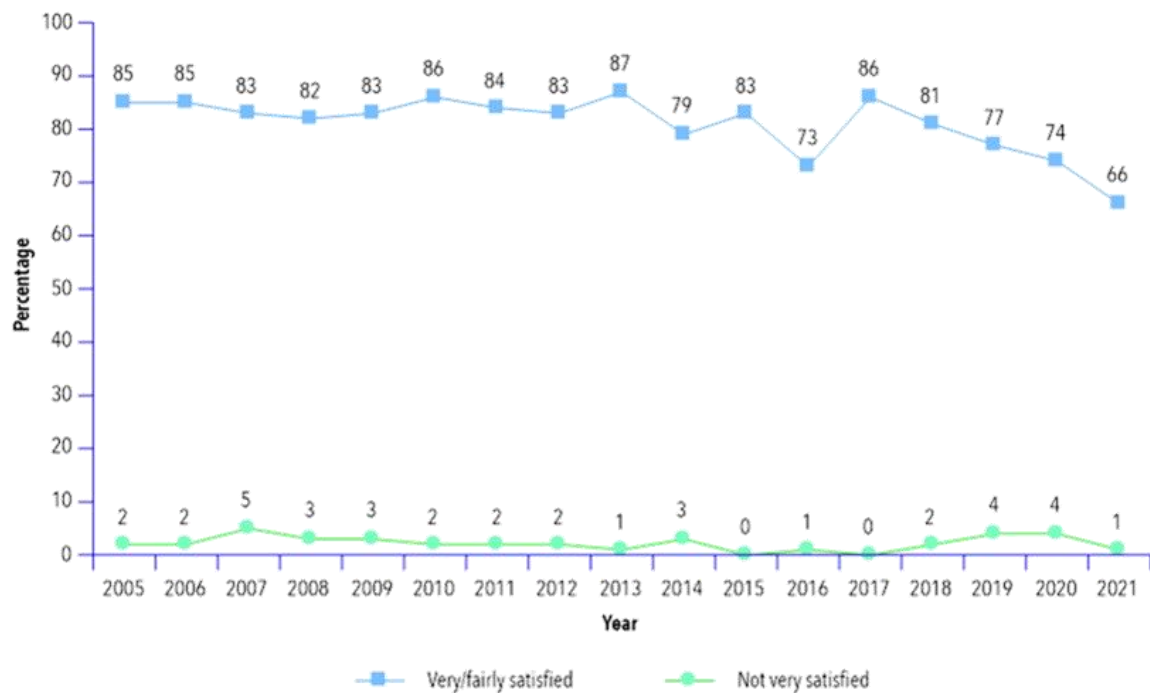
- great staff/helpful/friendly,
- good facilities/great programmes for kids/all ages/caters for community,
- good selection/supply of books/resources.

Summary table: Main reasons* for being very satisfied with the library service

	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Great staff/helpful/friendly	18	13	22
Good facilities/great programmes for kids/all ages	10	10	10
Good selection/supply of books/resources	9	5	12

* multiple responses allowed

NB: no other reason mentioned by more than 5% of all residents

Library service

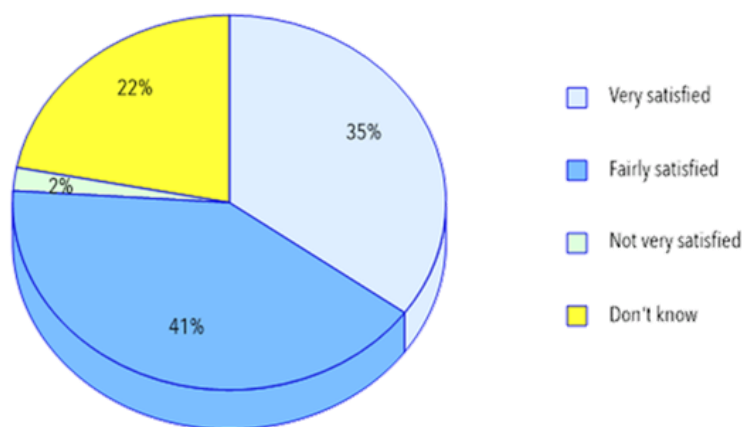
Recommended satisfaction measures for reporting purposes:

Total District = 66%

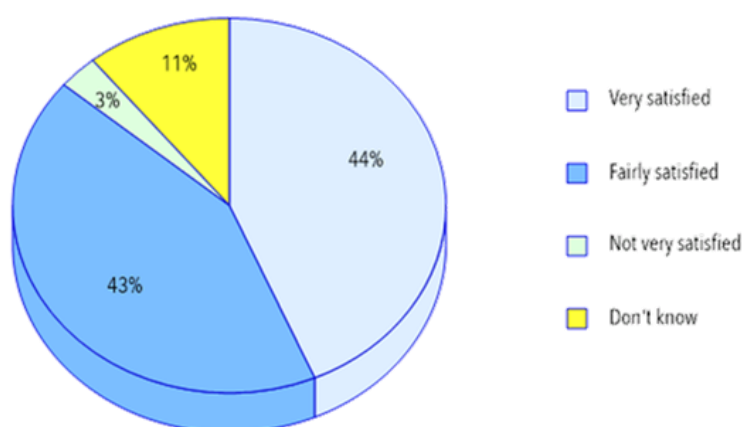
Users/visitors = 87%

iv. Wairoa Community Centre

Overall



Users/visitors



Base = 132

76% of residents are satisfied with the Wairoa Community Centre, including 35% who are very satisfied (31% in 2020). 2% are not very satisfied and 22% are unable to comment.

There are no comparative Peer Group and National Average figures for this reading. However, the not very satisfied reading is similar to the 2020 result.

74% of households have used or visited the Wairoa Community Centre in the last 12 months (64% in 2020). Of these "users/visitors", 87% are satisfied and 3% not very satisfied.

There are no notable differences between Urban and Rural residents and between socio-economic groups in terms of those residents not very satisfied with the Wairoa Community Centre.

Satisfaction with Wairoa Community Centre

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall					
Total District					
2021	35	41	76	2	22
2020	31	43	74	5	21
2019	54	27	81	4	15
2018	56	24	80	3	17
2017	57	29	86	4	10
2016	51	31	82	2	16
2015†	55	25	80	5	16
2014†	54	25	79	10	10
2013*	52	30	82	9	9
Users/visitors‡	44	43	87	3	11
Area					
Urban	37	42	79	3	18
Rural	34	39	73	1	26

% read across

* not asked prior to 2013

† does not add to 100% due to rounding

The reasons residents are **not very satisfied** with the Wairoa Community Centre are ...

"Swimming too expensive for their teenagers."

"I think they could have more helpers there and a bit more funding. Perhaps longer hours."

"Charges for pool and gym too high for Wairoa residents."

"Could be upgraded."

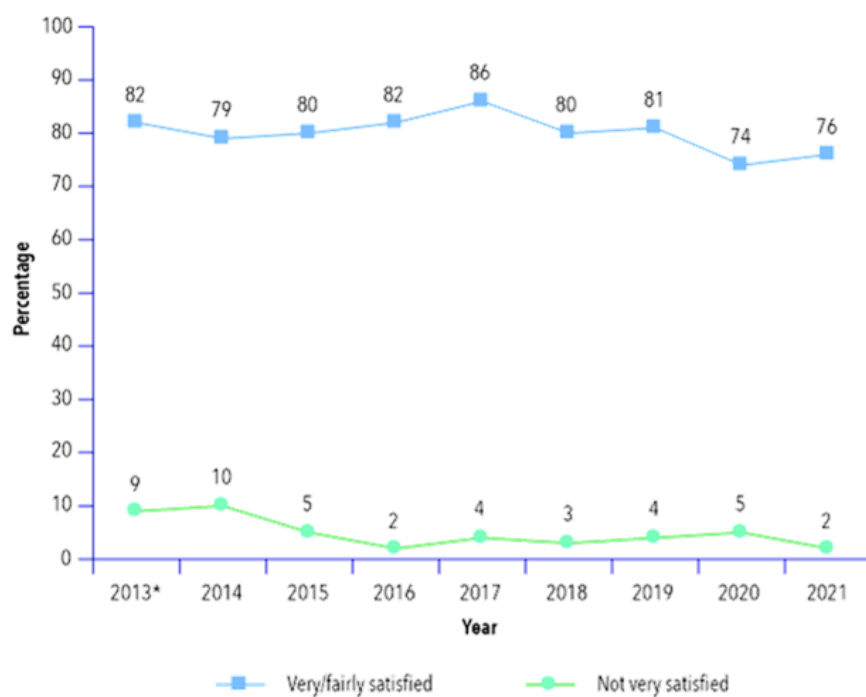
The main reasons residents are **very satisfied** with the Wairoa Community Centre are ...

- lucky to have it/great facility for the town/kids/great asset,
- swimming pool/lessons are good,
- run good programmes/classes/events/plenty to do.

Summary table: Main reasons* for being very satisfied with the Wairoa Community Centre

	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Lucky to have it/great facility for the town/kids/great asset	15	15	14
Swimming pool/lessons are good	7	5	9
Run good programmes/classes/events/plenty to do	6	5	6

* multiple responses allowed

Wairoa Community Centre

* not asked prior to 2013

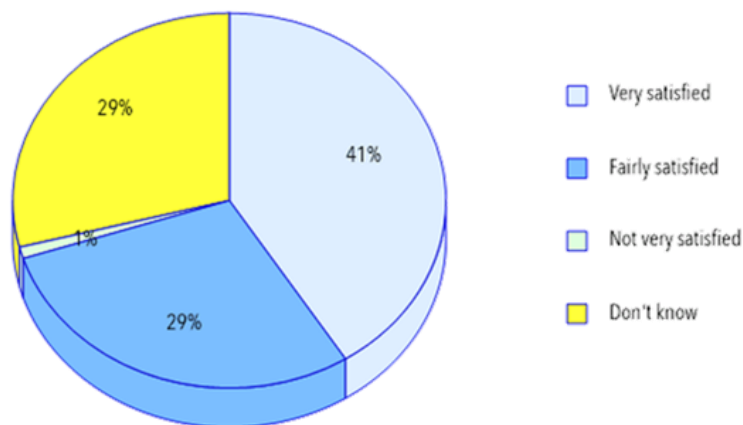
Recommended satisfaction measures for reporting purposes:

Total District = 76%

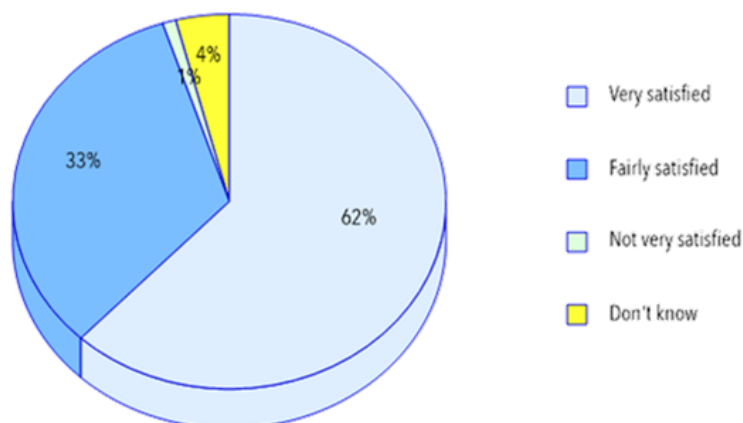
Users/visitors = 87%

v. Wairoa Museum

Overall



Visitors



Base = 108

70% of residents are satisfied with the Wairoa Museum (62% in 2020), including 41% who are very satisfied (31% in 2020), while 29% are unable to comment (37% in 2020).

The percent not very satisfied (1%) is on par with the Peer Group and National Averages and similar to the 2020 reading.

52% of households have visited the Wairoa Museum in the last 12 months (43% in 2020). Of these, 95% are satisfied.

There are no notable differences between Urban and Rural residents and between socio-economic groups, in terms of those residents not very satisfied with Wairoa Museum.

Satisfaction with the Wairoa Museum

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall					
Total District					
2021	41	29	70	1	29
2020	31	31	62	1	37
2019	60	18	78	3	19
2018	58	19	77	-	23
2017	57	20	77	-	23
2016	42	27	69	1	30
2015†	56	17	73	-	26
2014	59	22	81	1	18
2013*	53	30	83	-	17
2005	66	16	82	1	17
2004	51	22	73	2	25
2003	44	22	66	2	32
2002	36	12	48	9	43
2001	17	25	42	6	52
2000	21	24	45	6	49
Visitors	62	33	95	1	4
Comparison**					
Peer Group Average (Rural)	28	19	47	7	47
National Average	52	19	71	5	23
Area					
Urban	37	29	66	1	33
Rural	44	30	74	1	25

% read across

* not asked from 2006-2012. Readings from 2000-2005 refer to 'The Museum'

** Peer Group and National Averages refer to ratings for museums in general

† does not add to 100% due to rounding

The reasons residents are **not very satisfied** with the Wairoa Museum are ...

"The staff need to be a bit more wide thinking particularly for the younger one."

"Maybe a bigger building please, more history please in there."

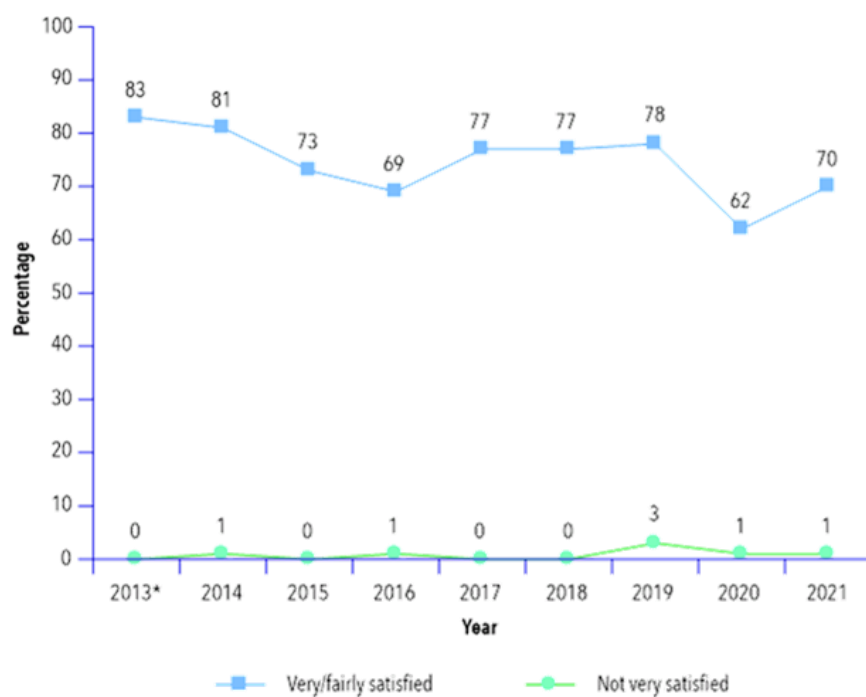
The main reasons residents are **very satisfied** with the Wairoa Museum are ...

- do a wonderful job/helpful/great staff/well run,
- well looked after/presented well/been revamped/improved,
- lots of information/interesting/keep refreshing content,
- history/local history/outlet for locals.

Summary table: Main reasons* for being very satisfied with the Wairoa Museum

	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Do a wonderful job/helpful/great staff/well run	13	16	11
Well looked after/presented well/been revamped/improved	10	7	12
Lots of information/interesting/keep refreshing content	8	5	11
History/local history/outlet for locals	8	6	6

* multiple responses allowed

Wairoa Museum

* not asked from 2006-2012

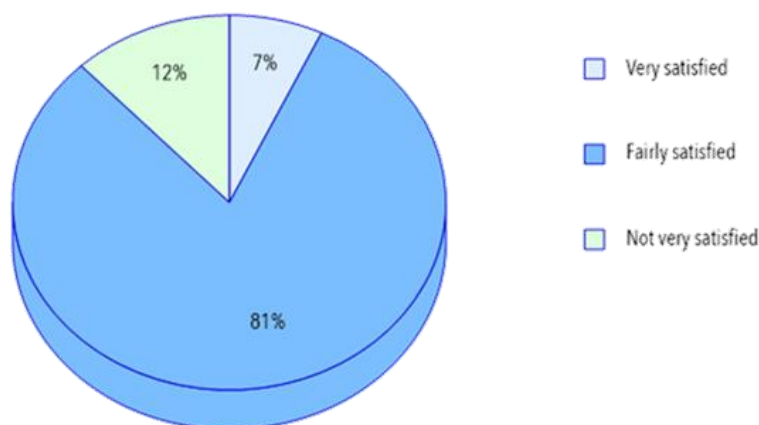
Recommended satisfaction measures for reporting purposes:

Total District = 70%

Visitors = 95%

vi. *Standard of maintenance of urban roads in the District (excluding State Highways 2 and 38, as they are not Council roads)*

Overall



88% of residents are satisfied with the standard of maintenance of urban roads in the District (73% in 2020), while 12% are not very satisfied (25% in 2020)

The percent not very satisfied is below the Peer Group and the National Averages for **roads in the District**.

Residents more likely to be not very satisfied with the standard of maintenance of urban roads in the District are ...

- residents aged 65 years or over,
- residents who live in a one or two person household.

It also appears that Urban residents are slightly more likely to feel this way, than Rural residents.

Satisfaction with standard of maintenance of urban roads in the District

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall*					
Total District					
2021	7	81	88	12	-
2020†	6	67	73	25	3
2019*	14	61	75	24	1
2018†	7	57	64	35	-
2017	10	66	76	24	-
2016	12	60	72	27	1
2015	19	61	80	20	-
2014†	12	59	71	27	3
2013	13	62	75	25	-
2012†	13	58	71	28	2
2011	16	53	69	29	2
2010	10	59	69	30	1
2009	10	71	81	17	2
2008	15	53	68	32	-
2007	14	59	73	27	-
2006	10	48	58	41	1
2005	12	55	67	32	1
2004	18	48	66	32	2
2003	23	44	67	32	1
2002	12	54	66	34	-
2001	11	56	67	33	-
2000	24	42	66	33	1
Comparison*					
Peer Group Average (Rural)	11	57	68	32	-
National Average†	20	52	72	27	-
Area					
Urban	4	78	82	17	1
Rural	10	83	93	7	-

continued ...

Satisfaction with standard of maintenance of urban roads in the District (continued)

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Age					
18-44 years†	13	80	93	8	-
45-64 years	4	87	91	8	1
65+ years†	3	73	76	25	-
Household size					
1-2 person household	1	80	81	18	1
3+ person household	12	82	94	6	-

% read across

* prior to 2006, State Highways 2 and 38 were not specifically excluded. Readings prior to 2017 and Peer Group and National Average refer to roads in general (excluding State Highways). 2017-2018 readings refer to the standard of maintenance of roads in the District

† does not add to 100% due to rounding

The main reasons residents are **not very satisfied** with the standard of maintenance of urban roads in the District are ...

- potholes/rough/uneven/bumpy/corrugations,
- dangerous roads/speed issues,
- poor condition/need maintenance/upgrading.

Summary table: Main reasons* for being not very satisfied with the standard of maintenance of urban roads in the District

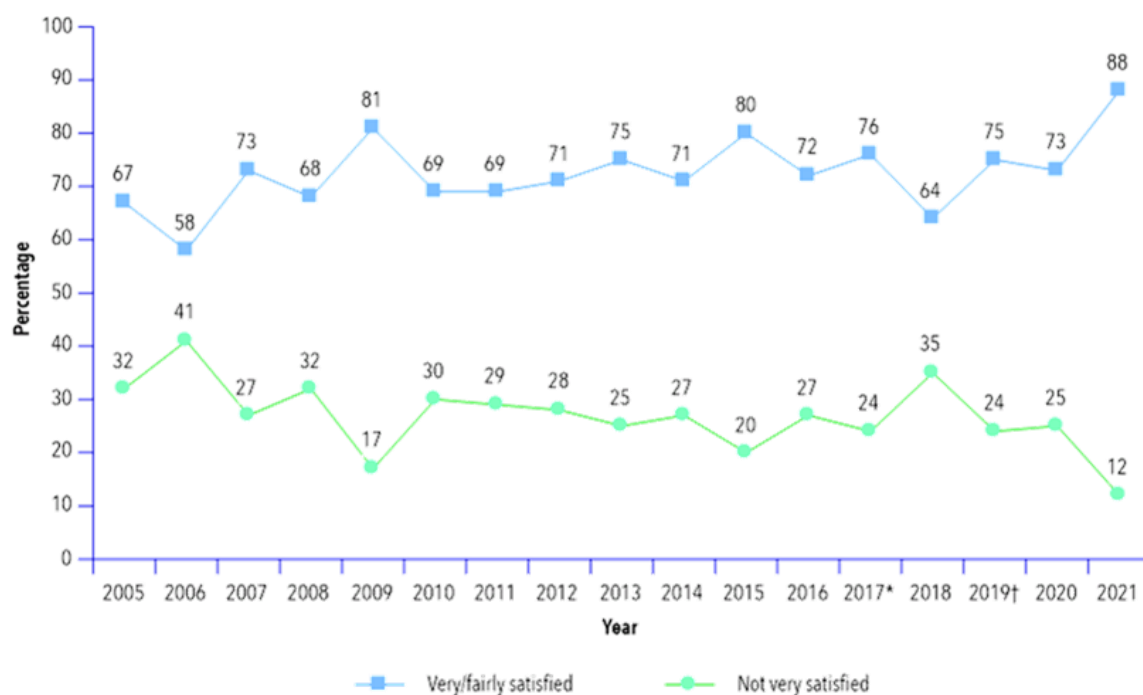
	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Potholes/rough/uneven/bumpy/corrugations	4	7	1
Dangerous roads/speed issues	4	5	2
Poor condition/need maintenance/upgrading	3	3	4

* multiple responses allowed

The reasons* residents are **very satisfied** with the standard of maintenance of urban roads in the District are ...

- well maintained/well kept/upgraded, mentioned by 4% of all residents,
- they are good/all good/high standard/no problems, 3%.

* multiple responses allowed

Standard of maintenance of urban roads in the District

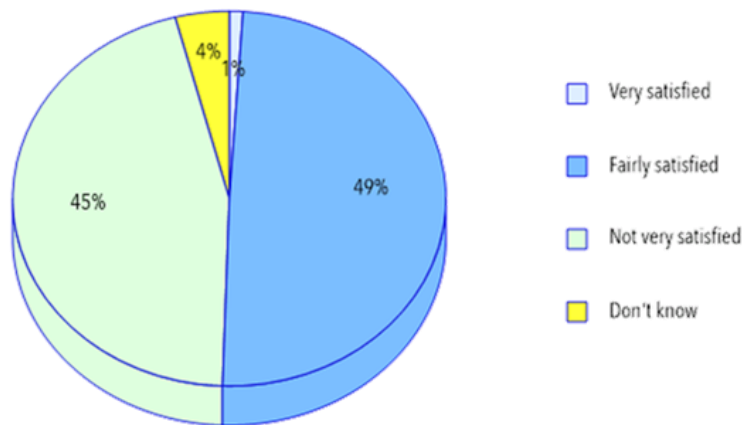
* prior to 2006, State Highways 2 and 38 were not specifically excluded. Readings prior to 2017 refer to roads in general

† 2017-2018 readings refer to standard of maintenance of roads in the District

Recommended satisfaction measures for reporting purposes:
 Total District = 88%

vii. *Standard of maintenance of rural roads*

Overall



50% of residents are satisfied with the standard of maintenance of rural roads (41% in 2020), while 45% are not very satisfied (55% in 2020).

The percent not very satisfied is above the Peer Group and National Averages for **roads in the District**.

Residents more likely to be not very satisfied with the standard of maintenance of rural roads are ...

- Rural residents,
- NZ European residents,
- residents with an annual household income of more than \$50,000.

Satisfaction with standard of maintenance of rural roads

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall*					
Total District					
2021†	1	49	50	45	4
2020	2	39	41	55	4
2019*	4	47	51	40	9
2018†	7	57	64	35	-
2017	10	66	76	24	-
2016	12	60	72	27	1
2015	19	61	80	20	-
2014†	12	59	71	27	3
2013	13	62	75	25	-
2012†	13	58	71	28	2
2011	16	53	69	29	2
2010	10	59	69	30	1
2009	10	71	81	17	2
2008	15	53	68	32	-
2007	14	59	73	27	-
2006	10	48	58	41	1
2005	12	55	67	32	1
2004	18	48	66	32	2
2003	23	44	67	32	1
2002	12	54	66	34	-
2001	11	56	67	33	-
2000	24	42	66	33	1
Comparison*					
Peer Group Average (Rural)	11	57	68	32	-
National Average†	20	52	72	27	-
Area					
Urban	2	58	60	33	7
Rural†	1	41	42	57	2

continued ...

Satisfaction with standard of maintenance of rural roads (continued)

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Ethnicity					
NZ European†	1	33	34	63	4
NZ Māori	2	59	61	33	6
Household income					
Less than \$30,000 pa	-	61	61	34	5
\$30,000-\$50,000 pa†	-	58	58	38	5
More than \$50,000 pa	3	38	41	56	3

% read across

* prior to 2006, State Highways 2 and 38 were not specifically excluded. Readings prior to 2017 and Peer Group and National Average refer to roads in general (excluding State Highways). 2017-2018 readings refer to the standard of maintenance of roads in the District

† does not add to 100% due to rounding

The main reasons residents are **not very satisfied** with the standard of maintenance of rural roads are ...

- potholes/rough/uneven/bumpy/corrugations,
- poor condition/need maintenance/upgrading,
- unsealed roads/dust problems/need tarsealing/more metal,
- too many trucks/issues with trucks.

Summary table: Main reasons* for being not very satisfied with the standard of maintenance of rural roads

	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Potholes/rough/uneven/bumpy/corrugations	27	20	34
Poor condition/need maintenance/upgrading	18	11	24
Unsealed roads/dust problems/need tarsealing/more metal	7	6	7
Too many trucks/issues with trucks	7	6	7

* multiple responses allowed

The reasons* residents are **very satisfied** with the standard of maintenance of rural roads are ...

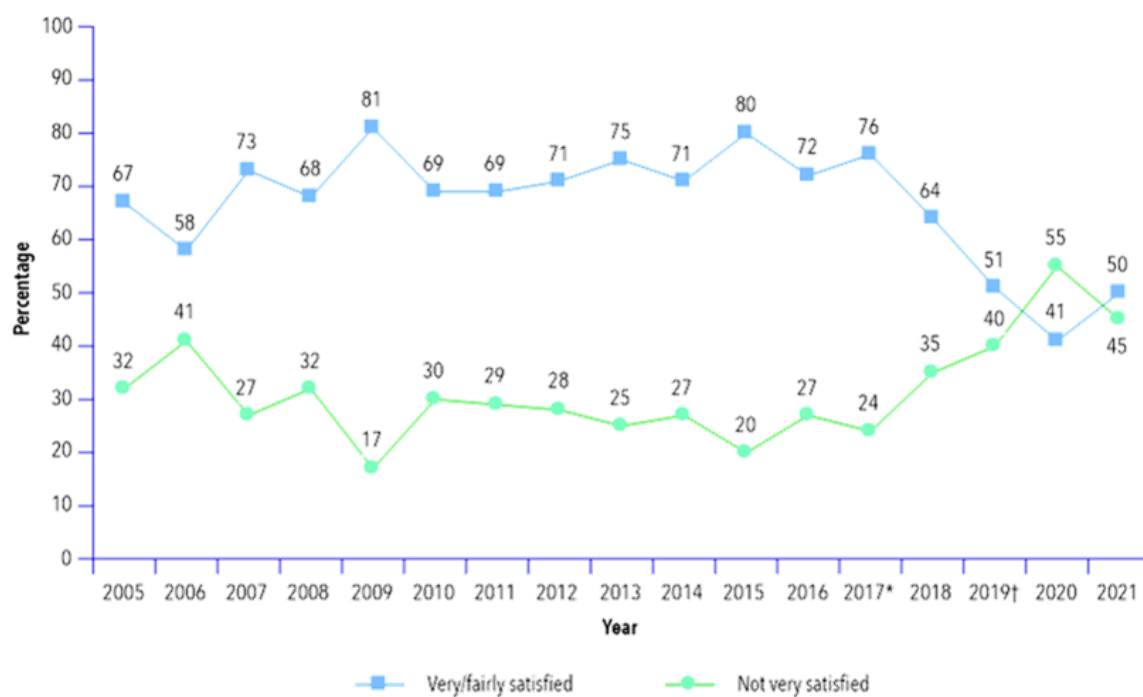
"Well maintained."

"In the Nuhaka district we have recently lots of improvements made on our district roads."

"Well above average, high spec."

"No potholes."

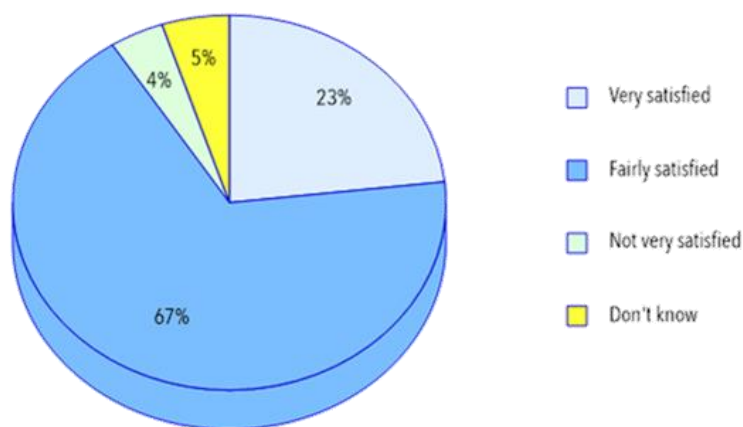
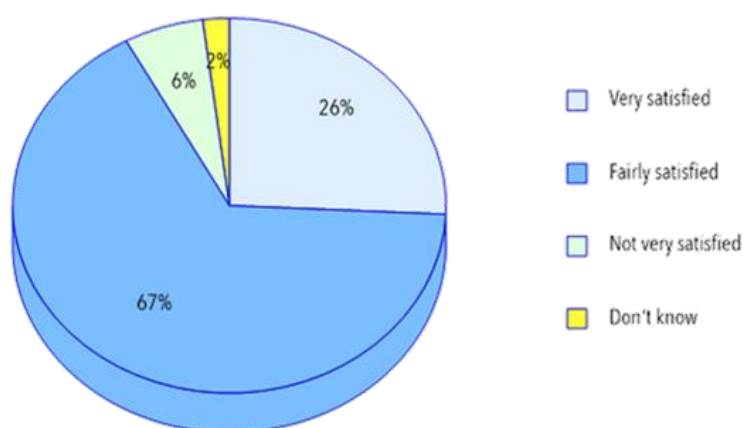
* multiple responses allowed

Standard of maintenance of rural roads

* prior to 2006, State Highways 2 and 38 were not specifically excluded. Readings prior to 2017 refer to roads in general

† 2017-2018 readings refer to standard of maintenance of roads in the District

Recommended satisfaction measures for reporting purposes:
 Total District = 50%

*viii. Standard of maintenance of parks and reserves**Overall**Users/visitors*

Base = 136

90% of Wairoa District residents are satisfied with the standard of maintenance of parks and reserves, while 4% are not very satisfied. 5% are unable to comment. These readings are similar to the 2020 results.

The percent not very satisfied is similar to the Peer Group and National Average readings for **parks and reserves** in general.

74% of households have used or visited a park or reserve in the last 12 months. Of these "users/visitors", 93% are satisfied and 6% are not very satisfied.

There are no notable differences between Urban and Rural residents and between socio-economic groups, in terms of those residents not very satisfied with the standard of maintenance of parks and reserves.

Satisfaction with standard of maintenance of parks and reserves

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall**					
Total District					
2021†	23	67	90	4	5
2020†	25	64	89	4	6
2019†	30	50	80	10	9
2018†	24	53	77	15	9
2017	30	59	89	5	6
2016	30	52	82	8	10
2015	34	53	87	6	7
2014†	23	48	71	20	10
2013	29	57	86	9	5
2012	23	61	84	7	9
2011	28	54	82	8	10
2010	28	51	79	12	9
2009	22	61	83	12	5
2008	20	54	74	14	12
2007	26	51	77	13	10
2006	22	60	82	10	8
2005	31	45	76	15	9
2004	24	48	72	18	10
2003	32	37	69	15	16
2002	29	41	70	20	10
2001	19	49	68	19	13
2000	32	37	69	22	9
Users/visitors†	26	67	93	6	2
Comparison*					
Peer Group Average (Rural)†	54	41	95	3	3
National Average	63	31	94	5	1
Area					
Urban	29	61	90	6	4
Rural	18	73	91	3	6

% read across

* Peer Group and National Average readings are based on the ratings for parks and reserves in general

** readings prior to 2017 refer to reserves and sportsgrounds and 2017-2019 readings refer to the standard and maintenance of reserves and sportsgrounds

† does not add to 100% due to rounding

The reasons* residents are **not very satisfied** with the standard of maintenance of parks and reserves are ...

- need better upkeep/more maintenance/upgrading, mentioned by 3% of all residents,
- others, 2%.

* multiple responses allowed

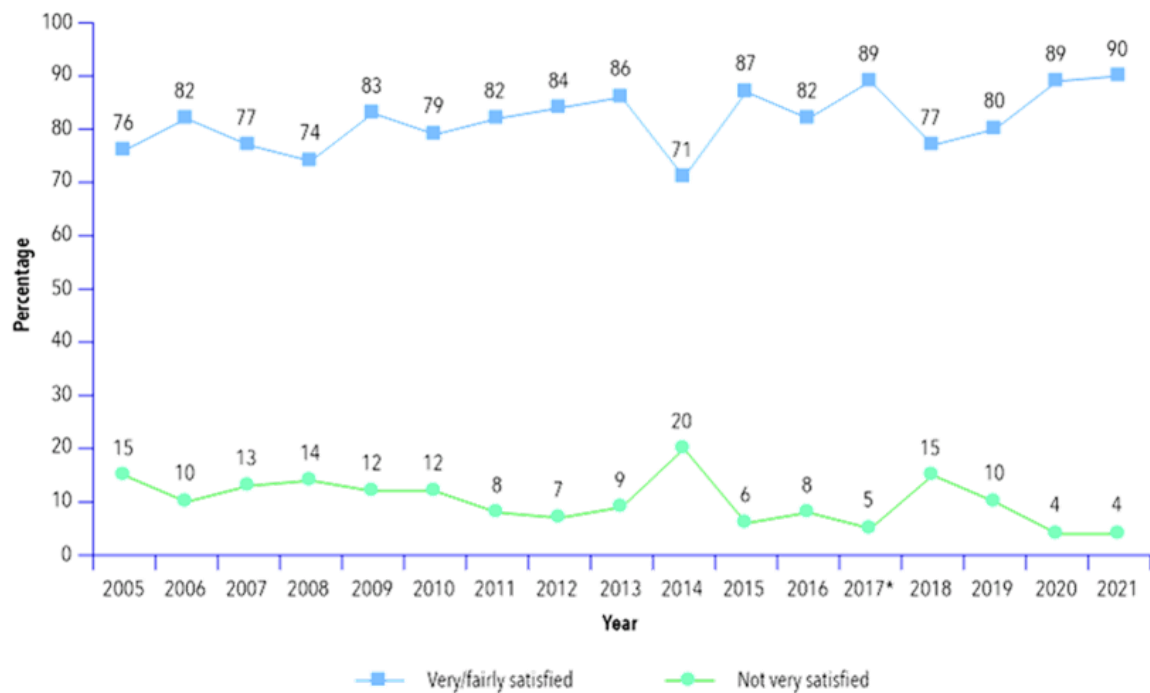
The main reasons residents are **very satisfied** with the standard of maintenance of parks and reserves are ...

- well maintained/well kept/lawns mowed,
- bins emptied/clean and tidy,
- kids' playground is great/good.

Summary table: Main reasons* for being very satisfied with the standard of maintenance of parks and reserves

	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Well maintained/well kept/lawns mowed	8	12	4
Bins emptied/clean and tidy	7	4	10
Kids' playground is great/good	5	9	1

* multiple responses allowed

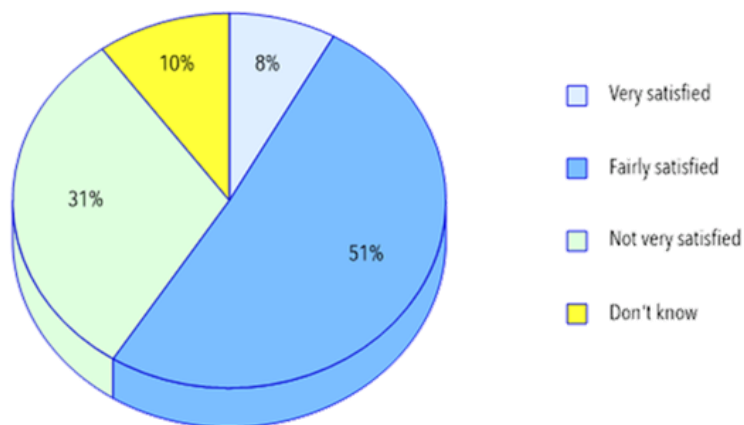
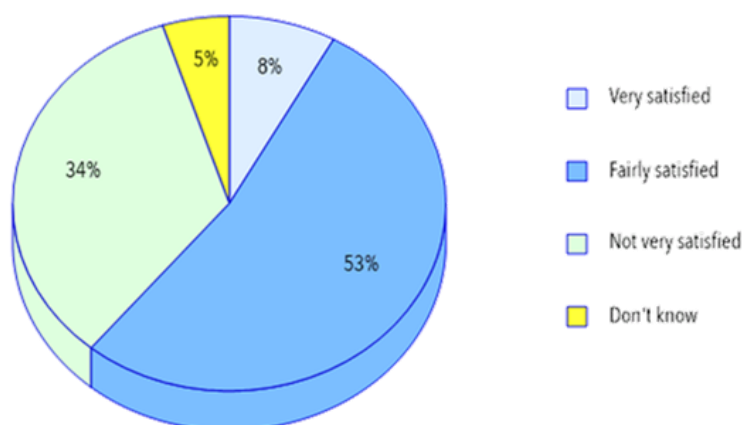
Standard of maintenance of parks and reserves

* readings prior to 2017 refer to reserves and sportsgrounds and 2017-2019 readings refer to the standard and maintenance of reserves and sportsgrounds

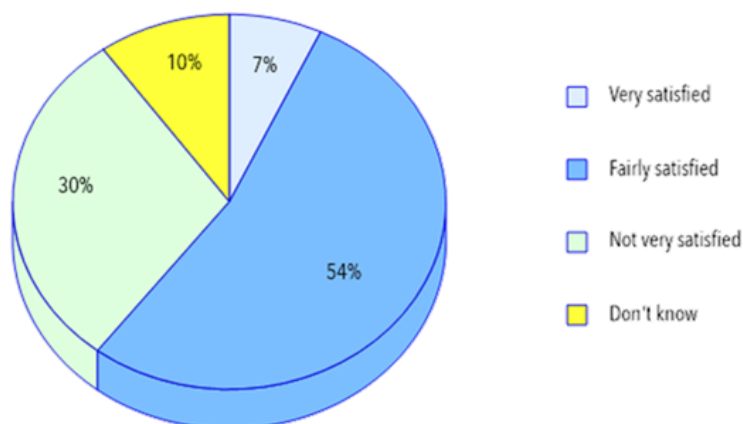
Recommended satisfaction measures for reporting purposes:

Total District = 90%

Users/visitors = 93%

*ix. Current refuse disposal/landfill management standards**Overall**Used a landfill in the District*

Base = 171

Receive a regular rubbish collection

Base = 152

59% of Wairoa District residents are satisfied with current refuse disposal and landfill management standards (52% in 2020). 31% are not very satisfied and 10% are unable to comment (16% in 2020).

The percent not very satisfied is above the Peer Group and National Averages for **refuse disposal**.

84% of households say they have used a landfill in the District in the last 12 months (78% in 2020). 61% of these "users" are satisfied and 34% not very satisfied.

74% of residents receive a regular rubbish collection (63% in 2020), with 61% satisfied and 30% not very satisfied.

Residents more likely to be not very satisfied with the current refuse disposal and landfill management standards are ...

- women,
- NZ Māori residents,
- residents with an annual household income of more than \$50,000.

Satisfaction with current refuse disposal/landfill management standards

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall*					
Total District					
2021	8	51	59	31	10
2020	6	46	52	32	16
2019	23	41	64	28	8
2018†	24	48	72	16	11
2017†	23	45	68	20	13
2016	26	39	65	18	17
2015	32	43	75	15	10
2014	30	37	67	28	5
2013	32	42	74	22	4
2012	22	52	74	18	8
2011	27	42	69	24	7
2010†	21	43	64	30	7
2009	18	48	66	31	3
2008	18	31	49	48	3
2007	14	33	47	49	4
2006	13	34	47	43	10
2005	25	31	56	36	8
2004	25	33	58	34	8
2003	20	29	49	42	9
2002	21	24	45	46	9
2001	12	37	49	37	14
2000	42	31	73	17	10
Used a landfill in District	8	53	61	34	5
Receive a regular rubbish collection†	7	54	61	30	10
Comparison*					
Peer Group Average (Rural)	26	36	62	14	24
National Average	27	33	60	14	26
Area					
Urban	7	53	60	33	7
Rural	9	50	59	28	13

continued ...

Satisfaction with current refuse disposal/landfill management standards (continued)

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Gender					
Male	13	53	66	21	13
Female	3	50	53	40	7
Ethnicity					
NZ European	10	57	67	20	13
NZ Māori†	8	48	56	37	8
Household income					
Less than \$30,000 pa	11	66	77	10	13
\$30,000-\$50,000 pa†	14	63	77	21	2
More than \$50,000 pa	6	43	49	40	11

% read across

* Peer Group and National Average readings are based on the ratings for refuse disposal **only**

** readings prior to 2017 refer to refuse disposal and landfill management

† does not add to 100% due to rounding

The main reasons residents are **not very satisfied** with the current refuse disposal and landfill management standards are ...

- limited opening hours/not convenient,
- cost/too expensive/rates should cover.

Summary table: Main reasons* for being not very satisfied with the current refuse disposal and landfill management standards

	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Limited opening hours/not convenient	21	21	20
Cost/too expensive/rates should cover	9	11	8

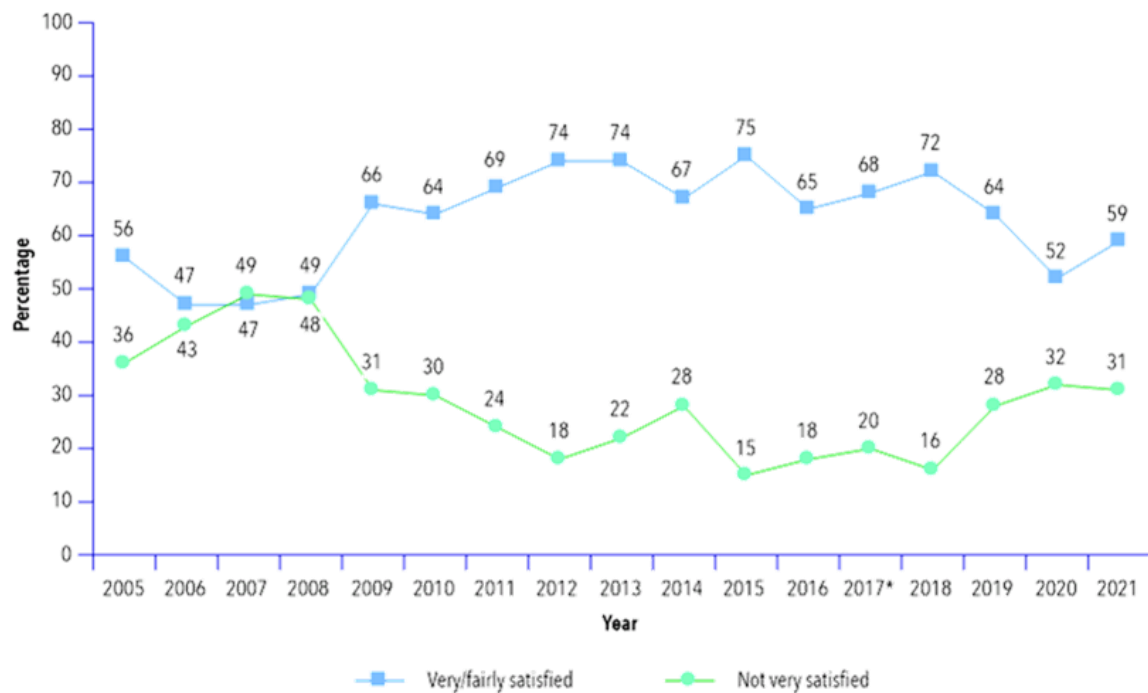
* multiple responses allowed

NB: no other reason mentioned by more than 3% of all residents

The main reasons* residents are **very satisfied** with the current refuse disposal and landfill management standards are ...

- good service/well run, mentioned by 4% of all residents,
- price is good compared to other places, 2%,
- very good/satisfied/nothing to complain about (unspecified), 2%.

* multiple responses allowed

Current refuse disposal/landfill management standards

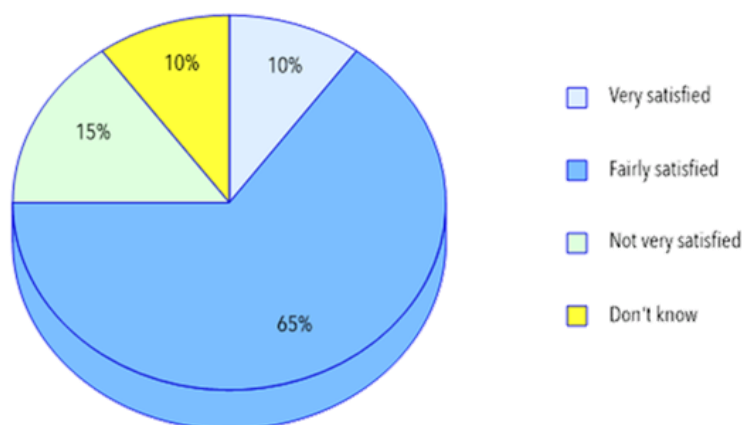
* readings prior to 2017 refer to refuse disposal and landfill management

Recommended satisfaction measures for reporting purposes:

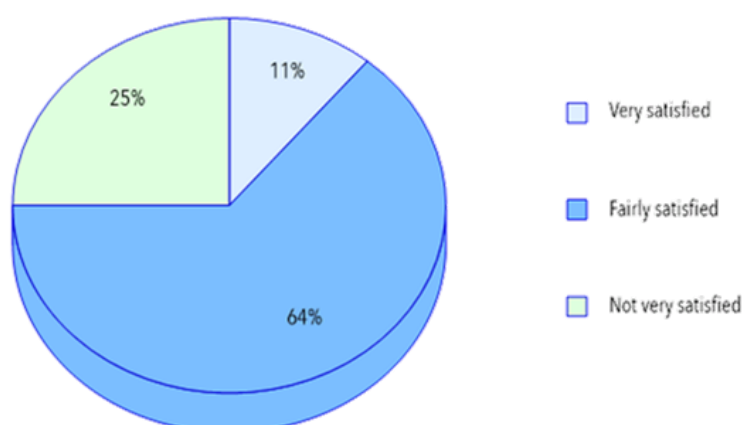
Total District	= 59%
Users of landfill	= 61%
Receivers of rubbish collection	= 61%

x. Control of dogs

Overall



Contacted Council in last 12 months



Base = 37

75% of residents are satisfied with the control of dogs, while 15% are not very satisfied (19% in 2020) and 10% are unable to comment.

The percent not very satisfied is similar to the Peer Group and National Averages.

20% of residents have contacted Council about the control of dogs in the last 12 months. Of these, 75% are satisfied (59% in 2020) and 25% are not very satisfied (41% in 2020).

There are no notable differences between Urban and Rural residents and between socio-economic groups, in terms of those residents not very satisfied with dog control.

Satisfaction with control of dogs

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall					
Total District					
2021	10	65	75	15	10
2020	13	60	73	19	8
2019	23	42	65	27	8
2018	33	45	78	17	5
2017	19	52	71	26	3
2016	26	45	71	21	8
2015	16	47	63	29	8
2014	24	47	71	24	5
2013	24	41	65	31	4
2012	15	41	56	36	8
2011†	25	41	66	30	3
2010†	20	36	56	42	3
2009	16	46	62	33	5
2008	16	40	56	36	8
2007*	9	42	51	44	5
2006	13	45	58	38	4
2005	22	38	60	34	6
2004	19	43	62	30	8
2003	13	48	61	35	4
2002	16	43	59	38	3
2001	13	41	54	36	10
2000	22	39	61	37	2
Contacted Council	11	64	75	25	-
Comparison					
Peer Group Average (Rural)	31	37	68	17	15
National Average	36	38	74	16	10
Area					
Urban†	12	60	72	18	9
Rural	9	70	79	11	10

% read across

* readings prior to 2007 are based on satisfaction with dog and livestock control

† does not add to 100% due to rounding

The reasons* residents are **not very satisfied** with the District's control of dogs are ...

- too many roaming dogs,
- poor ranger service,
- owners not responsible/dogs not on leads/not registered.

Summary table: Main reasons* for being not very satisfied with the control of dogs

	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Too many roaming dogs	8	7	9
Poor ranger service	4	7	-
Owners not responsible/dogs not on leads/not registered	3	2	4

* multiple responses allowed

NB: no other reason mentioned by more than 1% of all residents

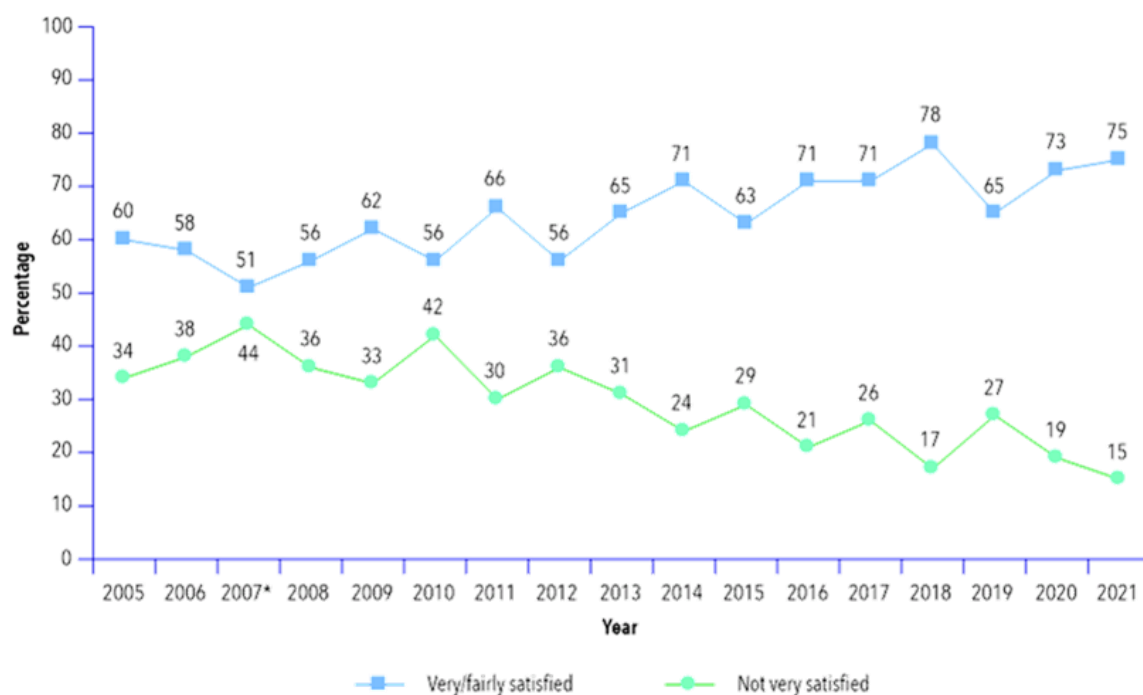
The main reasons residents are **very satisfied** with the District's control of dogs are ...

- good service/do a good job/control them,
- no roaming dogs/less roaming dogs,
- act quickly/come as soon as called.

Summary table: Main reasons* for being very satisfied with the control of dogs

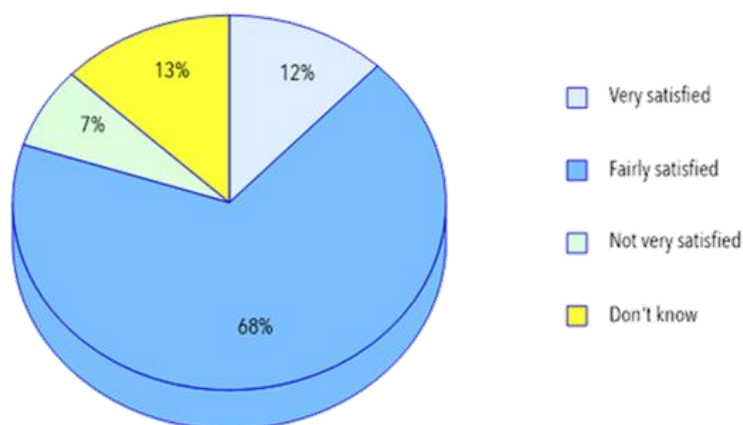
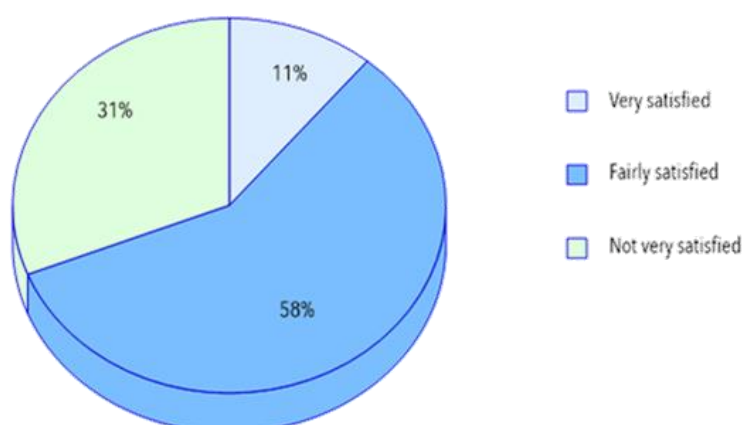
	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Good service/do a good job/control them	6	5	7
No roaming dogs/less roaming dogs	2	3	1
Act quickly/come as soon as called	2	2	2

* multiple responses allowed

Control of dogs

* readings prior to 2007 are based on satisfaction with dog **and** livestock control

Recommended satisfaction measures for reporting purposes:
 Total District = 75%
 Contacted Council = 75%

*xi. Control of livestock**Overall**Contacted Council in last 12 months*

Base = 18*

* caution: small base

80% of residents are satisfied with the control of livestock, while 7% are not very satisfied. 13% are unable to comment. These readings are similar to the 2020 results.

9% of households have contacted Council about control of livestock in the last 12 months (6% in 2020). Of these, 69% are satisfied and 31% are not very satisfied (caution is required as the base is small, N=18).

There are no notable differences between Urban and Rural residents and between socio-economic groups, in terms of those residents not very satisfied with the control of livestock.

Satisfaction with control of livestock

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall*					
Total District					
2021	12	68	80	7	13
2020	15	68	83	6	11
2019†	28	56	84	6	9
2018†	34	51	85	4	10
2017	25	64	89	6	5
2016	32	47	79	13	8
2015	35	48	83	8	9
2014	34	45	79	10	11
2013†	26	57	83	7	9
2012†	20	64	84	10	7
2011†	32	51	83	11	7
2010	29	49	78	12	10
2009	24	55	79	13	8
2008	18	51	69	20	11
2007	16	59	75	15	10
Contacted Council**	11	58	69	31	-
Area					
Urban	13	64	77	3	20
Rural	11	72	83	11	6

% read across

* not asked separately prior to 2007

** caution: small base

† does not add to 100% due to rounding

The main reasons* residents are **not very satisfied** with the control of livestock are ...

- lack of enforcement/more control needed, mentioned by 4% of all residents,
- problems with cows, 4%.

* multiple responses allowed

NB: 0.8% mention "other" reasons

The main reasons residents are **very satisfied** with the control of livestock are ...

- not a problem/never see them/not a problem in town,
- Council act quickly/well taken care of/improved service.

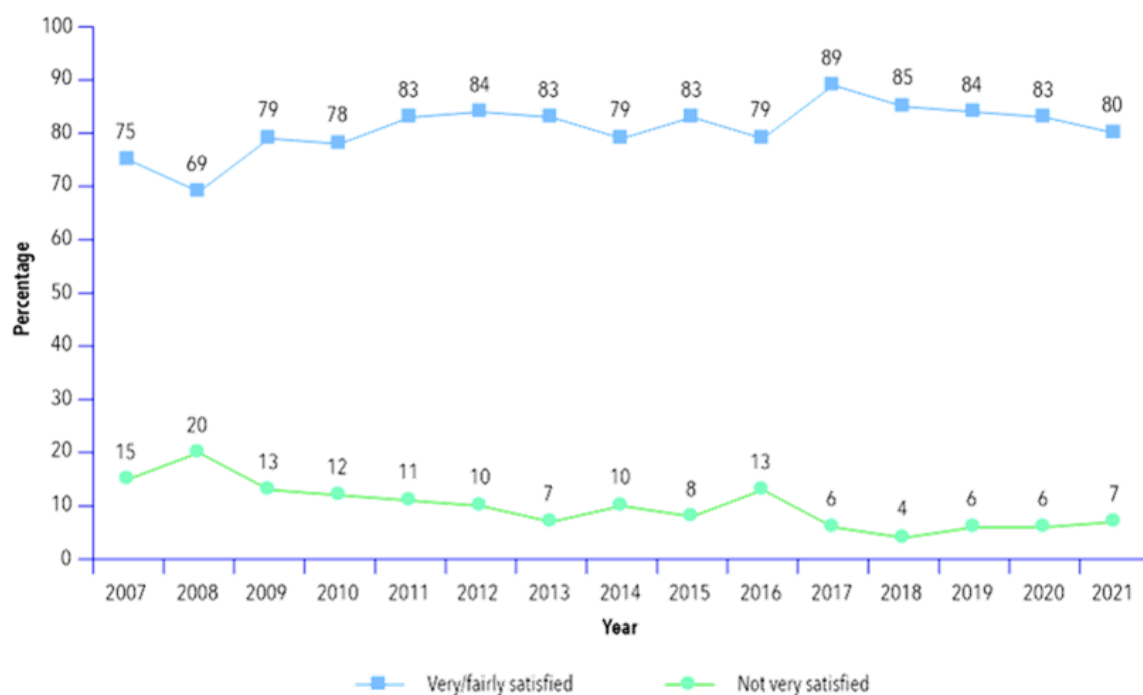
Summary table: Main reasons* for being very satisfied with the control of livestock

	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Not a problem/never see them/not a problem in town	7	10	5
Council act quickly/well taken care of/improved service	3	3	3

* multiple responses allowed

65

Wairoa District Council/National Research Bureau | Communitrak™ Survey: March/April 2021

Control of livestock

Recommended satisfaction measures for reporting purposes:

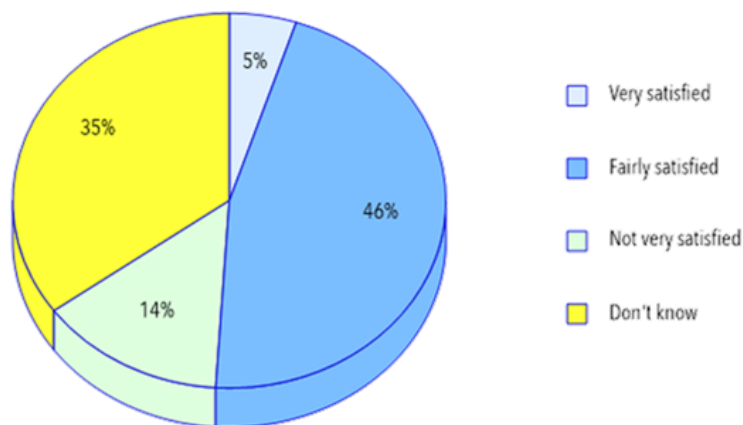
Total District = 80%

Contacted Council* = 69%

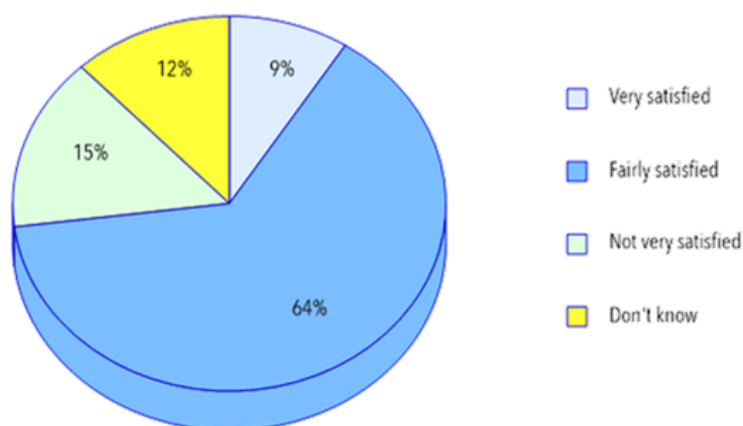
* caution: small base

xii. Functioning of District's existing stormwater system

Overall



Service provided



Base = 100

51% of residents are satisfied with the functioning of the District's existing stormwater system (47% in 2020), while 14% are not very satisfied (20% in 2020) and 35% are unable to comment.

The percent not very satisfied is similar to the Peer Group and National Average readings for **stormwater services in general**.

50% of residents are provided with stormwater drainage (43% in 2020) and, of these, 73% are satisfied (66% in 2020) and 15% are not very satisfied (29% in 2020).

There are no notable differences between Urban and Rural residents and between socio-economic groups, in terms of those residents not very satisfied with the functioning of the District's existing stormwater system.

Satisfaction with the functioning of the District's existing stormwater system

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall*					
Total District					
2021	5	46	51	14	35
2020	7	40	47	20	33
2019†	6	40	46	21	32
2018†	12	31	43	33	25
2017†	11	39	50	19	30
2016	10	46	56	26	18
2015	21	40	61	24	15
2014	14	39	53	31	16
2013	17	46	63	22	15
2012	11	47	58	25	17
2011	13	41	54	28	18
2010†	16	39	55	38	8
2009	8	49	57	35	8
2008	9	33	42	42	16
2007	12	44	56	29	15
2006	13	33	46	33	21
Service provided	9	64	73	15	12
Comparison**					
Peer Group Average (Rural)	26	32	58	16	26
National Average	31	41	72	16	12
Area					
Urban†	5	63	68	15	16
Rural	5	30	35	12	53

% read across

* not asked prior to 2006. Readings prior to 2017 refer to stormwater drainage

** Peer Group and National Averages refer to stormwater services in general

† does not add to 100% due to rounding

The main reasons residents are **not very satisfied** with the functioning of the District's existing stormwater system are ...

- flooding/surface flooding,
- drains get blocked/need clearing/cleaning out/maintenance.

Summary table: Main reasons* for being not very satisfied with the functioning of the District's existing stormwater system

	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Flooding/surface flooding	6	7	5
Drains get blocked/need clearing/cleaning out/maintenance	4	5	2

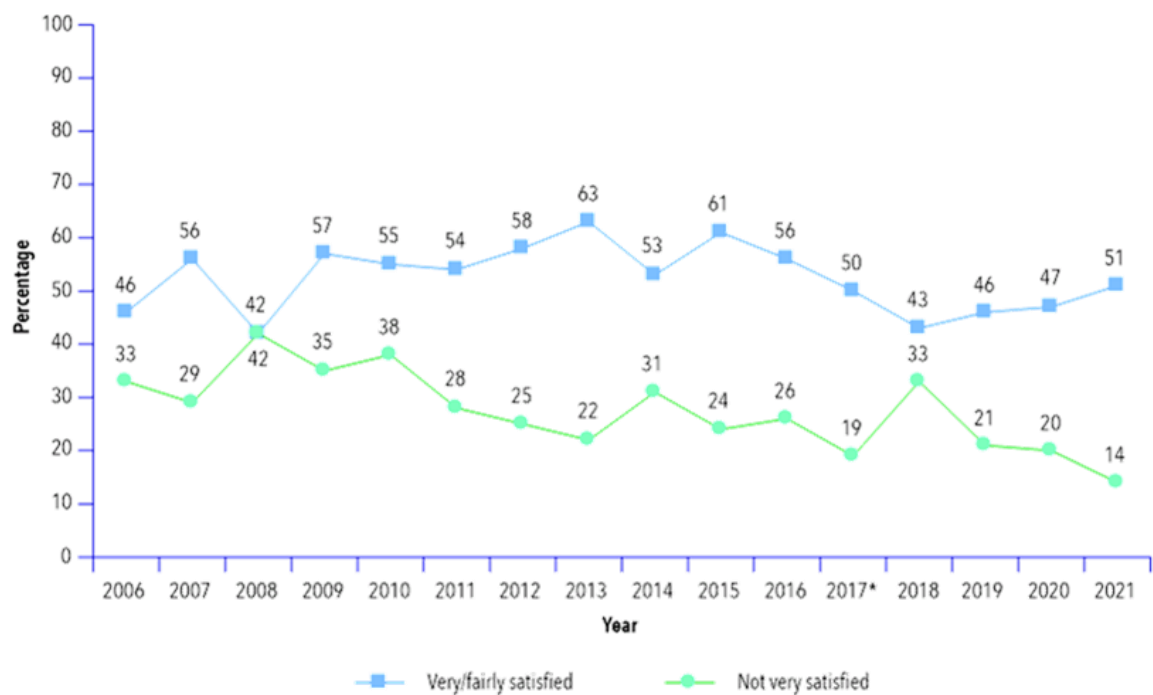
* multiple responses allowed

The reasons* residents are **very satisfied** with the functioning of the District's existing stormwater system are ...

- no problems, mentioned by 3% of all residents,
- good drainage/culverts work well/not blocked, 2%.

* multiple responses allowed

Functioning of the District's existing stormwater system

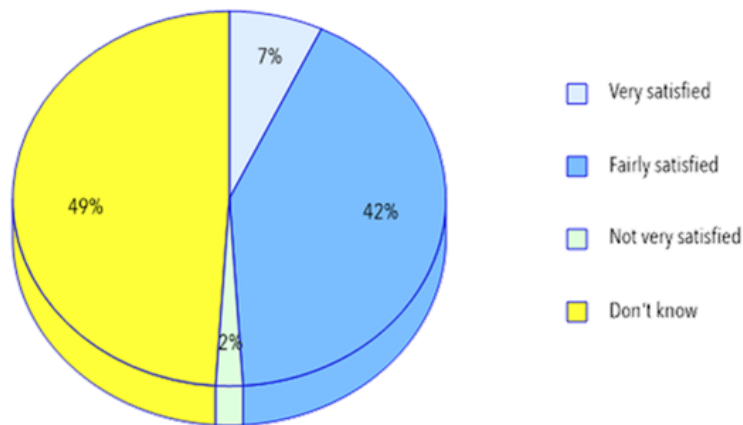


* readings prior to 2017 refer to stormwater drainage

Recommended satisfaction measures for reporting purposes:	
Total District	= 51%
Receivers of stormwater drainage	= 73%

xiii. Airport

Overall



49% of residents are satisfied with the airport (42% on 2020), while 2% are not very satisfied. A large percentage (49%) are unable to comment (56% in 2020).

There are no comparative Peer Group and National Averages for this facility, but the not very satisfied reading is similar to the 2020 result.

There are no notable differences between Urban and Rural residents and between socio-economic groups, in terms of those residents not very satisfied with the airport.

Satisfaction with the airport

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall*					
Total District					
2021	7	42	49	2	49
2020	8	34	42	2	56
2019	16	33	49	6	45
Area					
Urban	6	41	47	2	51
Rural	8	43	51	2	47

% read across

* not asked prior to 2019

The main reasons* residents are **not very satisfied** with the airport are ...

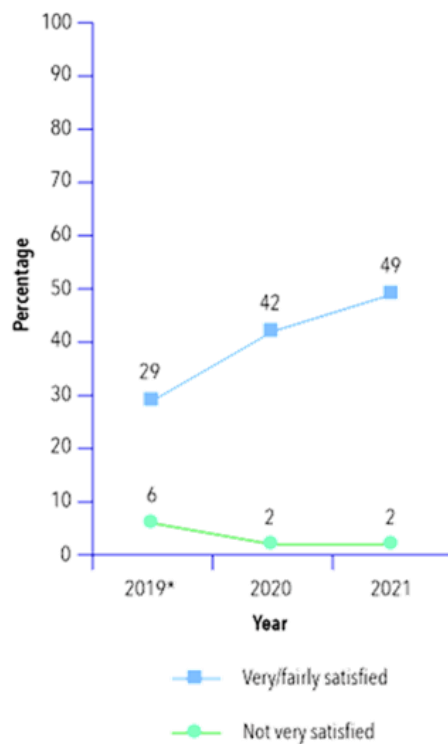
- needs upgrading/extension, mentioned by 2% of all residents,
- only used for hospital patients, 1%.

* multiple responses allowed

The main reasons* residents are **very satisfied** with the airport are ...

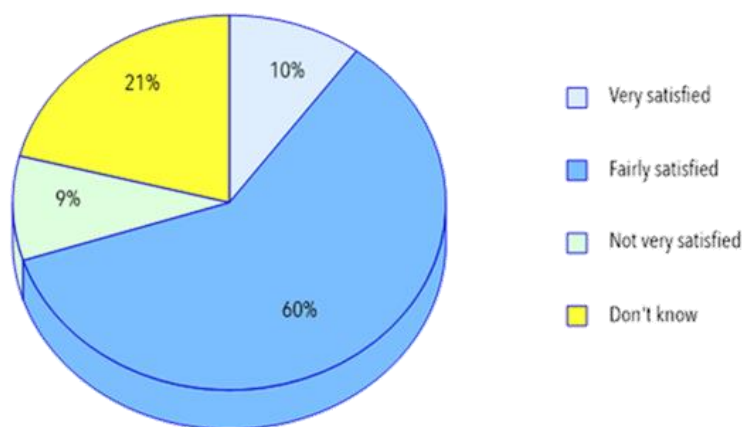
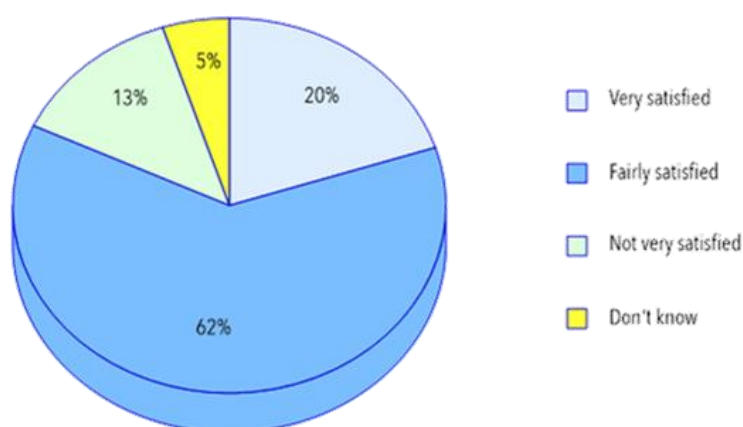
- vital service/used by hospital, mentioned by 4% of all residents,
- well used/excellent facility/great asset, 1%,
- well maintained/functions well, 1%.

* multiple responses allowed

Airport

* not asked prior to 2019

Recommended satisfaction measures for reporting purposes:
Total District = 49%

*xiv. Community halls and facilities**Overall**Users*

Base = 86

70% of residents are satisfied with community halls and facilities (77% in 2020) while 9% are not very satisfied (4% in 2020). 21% are unable to comment.

The percent not very satisfied is similar to the Peer Group and National Averages.

43% of residents say they, or a member of their household, have used a community hall in the District, in the last year (48% in 2020). Of these 82% are satisfied (89% in 2020) and 13% are not very satisfied (6% in 2020).

Rural residents are more likely to be not very satisfied with the community halls and facilities, than Urban residents.

Satisfied with community halls and facilities

	Very satisfied %	Fairly satisfied %	Very/Fairly satisfied %	Not very satisfied %	Don't know %
Overall**					
Total District					
2021	10	60	70	9	21
2020	15	62	77	4	18
Users					
2021	20	62	82	13	5
2020	25	64	89	6	5
2019	56	38	94	6	-
Comparison*					
Peer Group Average (Rural)	27	40	67	7	26
National Average	24	38	62	6	32
Area					
Urban†	12	58	70	3	28
Rural	9	61	70	15	15

Base = 96

% read across

* Peer Group and National Averages refer to rating of public halls in general

** prior to 2020, only users were asked to rate satisfaction with **community halls**

† does not add to 100% due to rounding

The main reasons* residents are **not very satisfied** with community halls and facilities are ...

- rundown/need money spent on them/funding, mentioned by 6% of all residents,
- under utilised/population too small, 2%.

* multiple responses allowed

The main reasons residents are **very satisfied** with community halls and facilities are ...

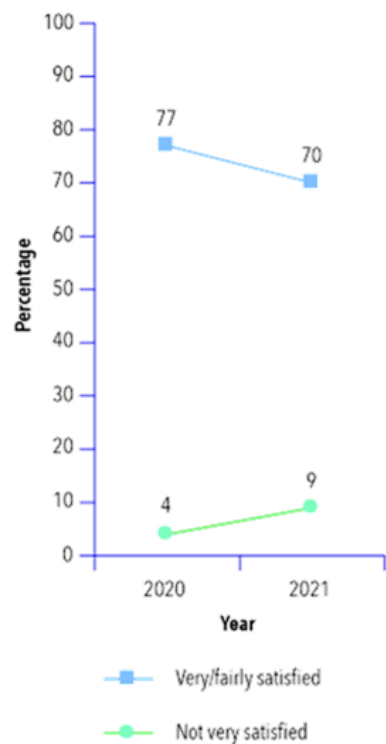
- well maintained/clean and tidy,
- allows functions/different events/good for town,
- well utilised,
- good/very good (unspecified).

Summary table: Main reasons* for being very satisfied with community halls and facilities

	Total District 2021 %	Area	
		Urban %	Rural %
Percent who mention ...			
Well maintained/clean and tidy	4	7	1
Allows functions/different events/good for town	2	2	3
Well utilised	2	1	3
Good/very good (unspecified)	2	1	3

* multiple responses allowed

Community halls and facilities

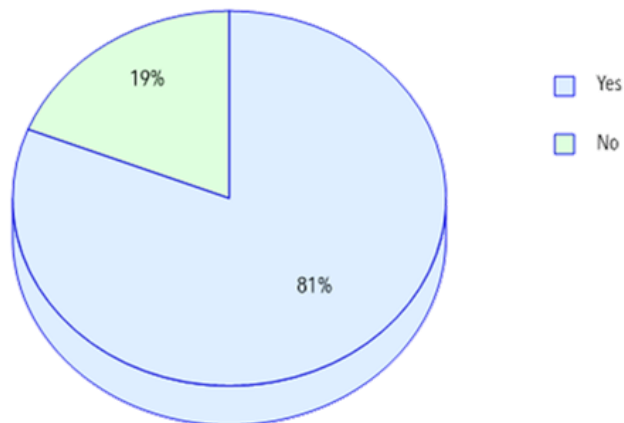


* not asked prior to 2019

Recommended satisfaction measures for reporting purposes:		
Total District	=	70%
Users	=	82%

REPRESENTATION

The success of democracy of the Wairoa District depends on the Council both influencing and encouraging the opinions of its citizens and representing these views and opinions in its decision making. Council wishes to understand the perceptions that its residents have on how easy or how difficult it is to have their views heard. It is understood that people's perceptions can be based either on personal experience or on hearsay.

MAYOR/COUNCILLORS*i. Do residents know how to make contact?**Overall*

81% of residents say they know how to make contact with the Mayor or Councillors. This is similar to last year's reading.

Residents more likely to say 'Yes' are ...

- NZ European residents,
- residents who live in a one or two person household.

Summary table: Do residents know how to make contact?

	Yes %	No %
Overall		
Total District		
2021	81	19
2020	83	17
2019*	79	21
Area		
Urban	77	23
Rural	84	16
Ethnicity		
NZ European	89	11
NZ Māori	73	27
Household size		
1-2 person household	89	11
3+ person household	74	26

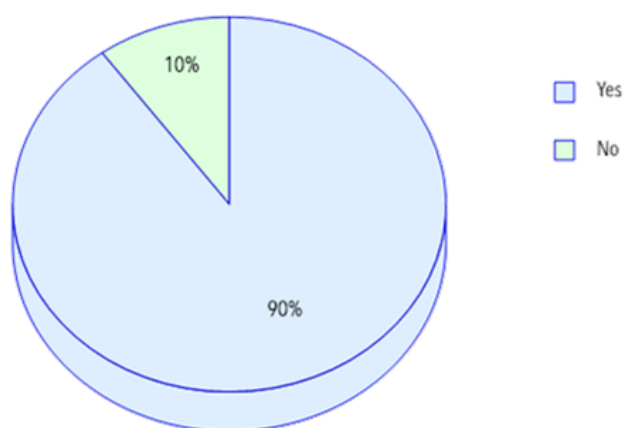
% read across

* 2019 reading refers to residents who have not had a discussion with Mayor/Councillors in last 12 months, N=168

ii. Would residents† make contact?

Residents† were asked if they would contact the Mayor or a Councillor about anything they thought the Council could assist them with.

Residents who know how to contact Council



Base = 165

90% of residents† say they would make contact with the Mayor or a Councillor about anything they thought the Council could assist them with. This is similar to the 2020 reading.

There are no notable differences between Urban and Rural residents and between socio-economic groups, in terms of those residents† who said 'Yes'.

† the 81% of residents who said they know how to make contact with the Mayor or a Councillor

Summary table: Would residents† make contact?

	Yes %	No %
Residents who said they know how to make contact		
2021	90	10
2020	91	9
Area		
Urban	91	9
Rural	88	12

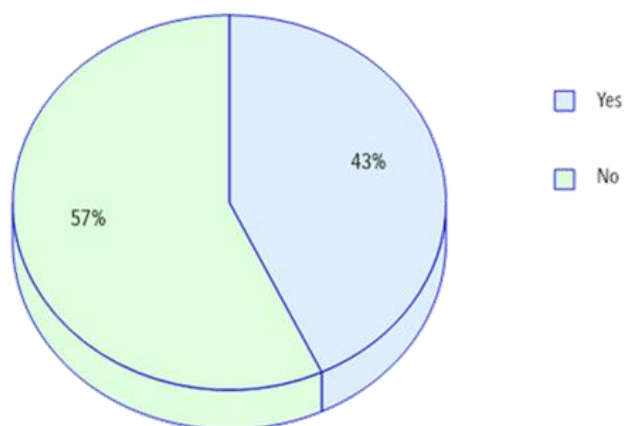
Base = 165

% read across

† those residents who said they know how to make contact with the Mayor or a Councillor

iii. Have residents[†] contacted Mayor or a Councillor in last 12 months, by phone/in person/in writing/by email and/or through social media

Residents who know how to make contact



Base = 165

In the last 12 months, 43% of residents[†] say they have made contact with either the Mayor or a Councillor, by phone, in person, in writing, by email and/or through social media.

Residents[†] with an annual household income of \$30,000 to \$50,000 are more likely to say 'Yes', than other income groups[†].

[†] the 81% of residents who said they know how to make contact with the Mayor or a Councillor

Summary table: Have residents[†] made contact with Mayor/Councillors in last 12 months?

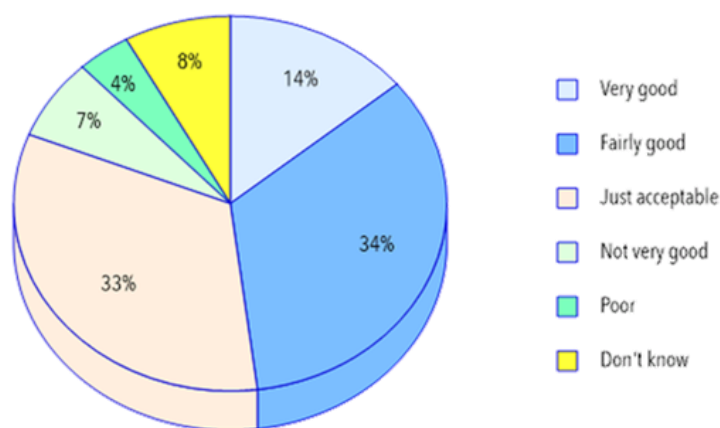
	Yes %	No %	Don't know %
Residents who know how to make contact			
2021	43	57	-
2020	39	60	1
Area			
Urban	38	62	-
Rural	48	52	-
Household income			
Less than \$30,000 pa	33	67	-
\$30,000-\$50,000 pa	54	46	-
More than \$50,000 pa	35	65	-

Base = 165

[†] those residents who said they know how to make contact with the Mayor or a Councillor

iv. Performance rating of the Mayor and Councillors in the last year

Overall



48% of Wairoa District residents rate the performance of the Mayor and Councillors over the past year as very or fairly good (52% in 2020), while 33% rate their performance as just acceptable (23% in 2020). 11% rate the performance of the Mayor and Councillors as not very good/poor (16% in 2020) and 8% are unable to comment.

Wairoa District residents rate the performance of the Mayor and Councillors slightly below the Peer Group Average and similar to the National Average, in terms of their performance being very/fairly good.

55% of those who have contacted a Councillor or the Mayor in the last year, rate the performance of the Mayor and Councillors as very or fairly good (63% in 2020).

Residents more likely to rate the performance of the Mayor and Councillors as very/fairly good are ...

- women,
- NZ European residents.

Summary table: Performance rating of the Mayor and Councillors in the last year

	Rated as ...			
	Very good/ Fairly good %	Just acceptable %	Not very good/Poor %	Don't know %
Overall				
Total District				
2021	48	33	11	8
2020	52	23	16	9
2019	54	29	9	8
2018†	53	23	17	8
2017	69	19	6	6
2016†	55	32	5	9
2015†	57	25	16	3
2014	67	18	4	11
2013	63	27	6	4
2012†	69	21	6	5
2011	71	16	8	5
2010	61	28	9	2
2009	59	30	8	3
2008	54	31	9	6
2007	57	30	10	3
2006	46	34	15	5
2005	67	18	11	4
2004	69	21	6	4
2003	59	29	8	4
2002	61	22	9	8
2001	46	31	18	5
2000	49	26	13	12
Contacted the Mayor/a Councillor in the last 12 months† (N=77)	55	27	7	12
Comparison				
Peer Group Average (Rural)†	56	25	9	9
National Average	51	27	13	9
Area				
Urban†	52	32	6	11
Rural	45	34	15	6

continued ...

Summary table: Performance rating of the Mayor and Councillors in the last year (continued)

	Rated as ...			
	Very good/ Fairly good %	Just acceptable %	Not very good/Poor %	Don't know %
Gender				
Male	35	44	10	11
Female	60	23	11	6
Ethnicity				
NZ European	61	26	9	4
NZ Māori	39	37	11	13

% read across

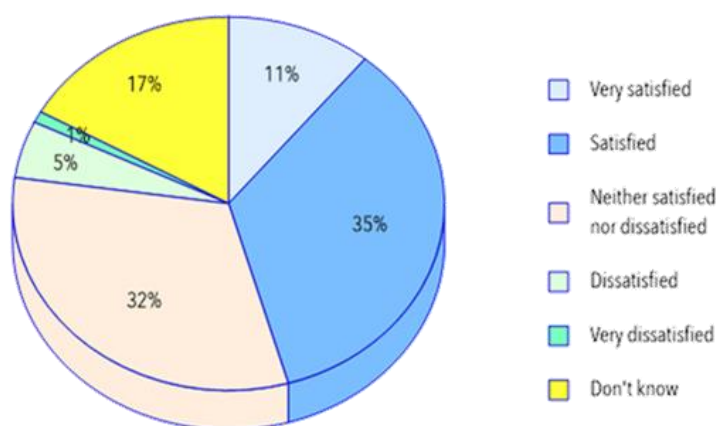
† does not add to 100% due to rounding

LOCAL ISSUES

COMMUNITY BENEFIT ORGANISATION

Wairoa District Council currently spends \$72.35 per rating unit on supporting a range of community benefit organisations like the Museum and the Community Centre, along with various other grants to activities and organisations in the District. Residents were asked to say how satisfied they are with the value for money that Wairoa is receiving from this funding.

Overall



46% of residents are very satisfied/satisfied with the value for money Wairoa District receives from funding used for supporting a range of community organisations, while 6% are dissatisfied/very dissatisfied. 32% are neither satisfied nor dissatisfied (27% in 2020) and 17% are unable to comment.

Residents more likely to be **very satisfied/satisfied** are ...

- women,
- NZ European residents,
- those with an annual household income of more than \$50,000.

Satisfaction with the value for money the District receives from funding used for supporting a range of community benefit organisations

	Very satisfied %	Satisfied %	Very satisfied/ Satisfied %	Neither satisfied nor dissatisfied %	Dis-satisfied %	Very dissatisfied %	Dissatisfied/ Very dissatisfied %	Don't know %
Overall*								
Total District								
2021†	11	35	46	32	5	1	6	17
2020	14	33	47	27	8	-	8	18
2019†	15	34	49	20	7	2	9	23
2018	15	40	55	22	10	4	14	9
2017	16	47	63	17	7	1	8	12
2016	6	43	49	29	6	2	8	14
2015	4	38	42	41	8	4	12	5
2014	5	37	42	28	15	2	17	14
2013	5	45	50	36	6	1	7	7
2012	4	36	40	38	14	3	17	5
2011	5	46	51	24	13	4	17	8
2010*	8	43	51	24	16	4	20	6
2009	8	42	50	25	13	3	16	9
2008	6	38	44	30	14	6	20	6
2007	4	35	39	25	27	2	29	7
Area								
Urban†	13	36	49	26	2	2	4	20
Rural	8	34	42	36	7	-	7	15

continued ...

Satisfaction with the value for money the District receives from funding used for supporting a range of community benefit organisations (continued)

	Very satisfied %	Satisfied %	Very satisfied/ Satisfied %	Neither satisfied nor dissatisfied %	Dis-satisfied %	Very dissatisfied %	Dissatisfied/ Very dissatisfied %	Don't know %
Gender								
Male	6	27	33	39	6	-	6	22
Female†	15	42	57	25	3	1	4	13
Ethnicity								
NZ European†	12	42	54	34	3	-	3	8
NZ Māori	9	29	38	28	5	2	7	27
Household income								
Less than \$30k pa	2	31	33	40	7	-	7	20
\$30k-\$50k pa†	7	29	36	46	7	-	7	12
More than \$50k pa†	18	40	58	25	4	2	6	12

% read across

* not asked prior to 2007. Question prior to 2017 read "how satisfied are you with the value for money Wairoa, as a whole, gets for the amount of rates spent on support community facilities and organisations"

† does not add to 100% due to rounding

The 90 residents who are very satisfied/satisfied were asked to give examples of where they believe the District is receiving value for money from their funding. The main mentions* are ...

- Community Centre (including swimming pool), mentioned by 42% of residents who are very satisfied/satisfied with the value for money Wairoa District is receiving from this funding,
- museum, 33%,
- library, 10%,
- playgrounds/parks and reserves, 10%.

28% of residents† have an example of where they believe Council is **not** receiving value for money. The main examples* mentioned are ...

- other specified services/facilities need funding, mentioned by 45% of residents††,
- spend money on infrastructure, ie, roading/rubbish, 14%,
- museum, 12%.

* multiple responses allowed

† the 101 residents who are either very satisfied/satisfied or dissatisfied/very dissatisfied

†† the 23 residents who have an example of where they believe the District is not receiving value for money (caution: small base)

APPENDIX

Base by sub-sample

	Actual residents interviewed	*Expected numbers according to population distribution
Gender		
Male	98	96
Female	102	104
Age		
18-44 years	46	83
45-64 years	78	72
65+ years	76	45
Ethnicity**		
NZ European	85	82
NZ Māori	100	105

* Post stratification (weighting) is applied to adjust back to population proportions, in order to yield correctly balanced overall percentages. This is accepted statistical procedure. Please see also pages 2 to 4.

** 15 respondents specified their ethnicity as 'Other' (unweighted)

8.3 RESEARCH INTO A YOUTH POLICY

Author: Courtney Hayward, Kaiurungi Matua Kaupapa Here me te Mana Arahi Senior Policy & Governance Advisor

Authoriser: Kitea Tipuna, Tumu Whakarae Chief Executive Officer

Appendices: 1. Youth Council Terms of Reference [↓](#)

1. PURPOSE

- 1.1 To seek Council's approval to begin research and development of a Council Youth Policy.

RECOMMENDATION

The Kaiurungi Matua Kaupapa Here me te Mana Arahi Senior Policy & Governance Advisor RECOMMENDS that Council approve research and development of a Council Youth Policy and working closely with the Youth Council to implement this.

2. BACKGROUND

- 2.1 The Wairoa Youth Council was established in 2020 to provide Council with a local youth perspective and voice to support the decision-making process at the Local Government level. The Terms of Reference are attached as appendix 1.
- 2.2 The Wairoa District Council does not currently have a Youth Policy.

3. PROCESS

- 3.1 The Youth Council have endorsed the development of a Youth Policy.
- 3.2 If developing the Youth Policy is approved by Council, the policy will be drafted in line with Youth Council recommendations, national best practice and local youth needs and issues.

4. OPTIONS

- 4.1 The options identified are:
- a. Approve development of a Youth Policy
 - b. Defer approval of beginning development of a Youth Policy to a later date
 - c. Status Quo – take no action
- 4.2 The Council can approve development of a policy now, request further information and defer any approval to a later date, or not approve development of a Youth Policy which would maintain Status Quo – this would not prevent the Council from revisiting this item.

5. CORPORATE CONSIDERATIONS**What is the change?**

- 5.1 There is potential for the Youth Policy to influence the way that Council engages with young people in the town. This would be determined if/when a policy is drafted.

What are the key benefits?

- 5.2 A Youth Policy would enhance the way Council responds to locally identified youth needs.
- 5.3 A Youth Policy is a visible way for councils to recognise the important part young people play in the community and the unique contributions they make to community life
- 5.4 A Youth Policy provides a reference point for assessing and responding to the needs of young people in all council decision-making and planning processes

What is the cost?

- 5.5 At this stage, there are no costs associated with development of a Youth Policy

What is the saving?

- 5.6 N/a

Service delivery review

- 5.7 N/a

Maori Standing Committee

- 5.8 This item has not yet been referred to the Māori Standing Committee. The Youth Council was the first committee of Council to receive this report on 28th June 2021, there has not been a Māori Standing Committee meeting in the period between the Youth Council meeting and this Ordinary Council meeting.

6. SIGNIFICANCE

- 6.1 This policy would impact rangatahi in Wairoa.
- 6.2 If a Youth Policy were to be drafted, it would likely require consultation with the community to ensure it reflects the needs and aspirations of young people and the community.
- 6.3 Once initial research into the Youth Policy has been undertaken, Council would be asked to approve any consultation.

7. RISK MANAGEMENT

- 7.1 In accordance with the Council's Risk Management Policy the inherent risks associated with this matter are:

Human	Financial	Regulatory
Low	Low	Low
Operations	Employees	Image & Reputation
Low	Low	Low

Who has been consulted?

This is the first time this has been raised with Council, however it has been to the Youth Council. There is currently no information to consult on, this would be developed if Council recommends development of a Youth Policy.

Further Information

<https://www.myl.govt.nz/resources-and-reports/publications/youth-policy.html>

References (to or from other Committees)



Youth Council 17 May 2021 – Research into a Youth Policy, the Youth Council endorsed development of a Youth Policy.

Confirmation of statutory compliance

In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

	
Author Courtney Hayward	Approved by Kitea Tipuna

NGĀ PAEARU MAHI/TERMS OF REFERENCE: WAIROA YOUTH COUNCIL 2021



TE KAUPAPA/PURPOSE

To provide Council with an independent youth voice to support the decision making process at the Local Government level. This voice allows younger Rangatahi to let Council hear their thoughts on the impacts of Councils decisions on their own generation as the future ratepayers of Wairoa.

NGĀ KAWENGA ME NGĀ WHĀINGA/RESPONSIBILITIES AND OBJECTIVES

- To give Wairoa youth a real voice, so that young people can be heard and taken seriously on issues affecting youth, and to promote the development of a dynamic community for the youth of the future.
- To promote the Wairoa Youth Council and the activities it undertakes, and to inform/engage the Wairoa District Council, Wairoa youth, and the general public on issues being dealt with.
- To bring the needs and concerns of young people to the attention of local and central government and to encourage consideration of such issues at a local, regional and national level.
- To assist Wairoa District Council with its planning processes and projects, with a focus on the provision of services and facilities that have a potential impact on young people.
- To identify local youth needs and resources.
- To develop youth leadership skills through experience of representation processes, local government and civic activities.
- Ensure that the work of the Youth Council is carried out in a manner that enhances the social, economic, cultural, and environmental wellbeing of the Wairoa district.
- In accordance with the work programme agreed to by Wairoa District Council, developing strategy and policy to recommend to Wairoa District Council.
- Comply with these responsibilities and objectives and those set out in Appendix A → Role Descriptions Wairoa Youth Council.
- To encourage more youth engagement in the civic process.

NGĀ TUKANGA ME TE MAHI/PROCEDURES AND OPERATION

- The Wairoa Youth Council will meet every six weeks from February to December, and as required.
- Wairoa District Council will provide the administrative and secretarial requirements for the Wairoa Youth Council.
- Agenda items for each Youth Council agenda will be determined with consultation between the Wairoa District Council Liaison Officer and the Chairperson of the Youth Council. This finalised agenda will be distributed one week prior to the scheduled meeting.
- The Wairoa Youth Council will report to the Wairoa District Council.

- The Chairperson (and deputy) of the Youth Council will be determined by vote of members of the Wairoa Youth Council.
- Support will be provided by Wairoa District Councillors and Wairoa District Council Staff
- Wairoa Youth Council acknowledges that it has a responsibility to take into account the principles of the Treaty of Waitangi. These responsibilities include maintaining and improving opportunities for Rangatahi/Māori youth to contribute to local government decision-making processes.
- Minutes are submitted to Wairoa District Council for receipt.
- There will be an appropriate induction for new members of the Youth Council.
- Comply with Appendix B → Wairoa Youth Council Code of Conduct, the Wairoa District Council's Code of Conduct, and the Wairoa District Council's Standing Orders.

NGĀ MEMATANGA/MEMBERSHIP

The Wairoa Youth Council will be comprised of representatives of the following localities:

- Two members from the Wairoa Township
- One member from each of the following localities:
 - North Clyde (Township North)
 - Raupunga/Mohaka (Southern Wairoa)
 - Frasertown/Te Reinga (Northern Wairoa)
 - Tuai/Waikaremoana (Lakes)
 - Iwitea/Whakakī (Eastern Wairoa)
 - Nūhaka/Mōrere
 - Mahia

PLUS one elected member from the Wairoa District Council AND His Worship the Mayor as ex officio.

Other members may be co-opted, as appropriate (e.g. tourism, education, and digital) at the discretion of the Wairoa District Council.

- Members must be aged between 16 and 25 years of age and live within the boundaries of the Wairoa District.
- The call for applications for will be made in October 2020, successful candidates will be appointed by February of the next calendar year.
- Potential candidates can apply or be put forward as a result of consultation with local community groups, Iwi, Hapu, Council and other community stakeholders.
- The selection panel consisting of His Worship the Mayor two Elected Councillors, and the Wairoa District Council Chief Executive will on the advice of the Wairoa District Council Governance Team select the candidates to become Wairoa Youth Councillors.
- Further information can be found in Appendix C → Recruitment and selection process.
- Wairoa District Council staff members are not eligible to sit on the Wairoa Youth Council.
- Should all locality vacancies not be filled for any reason, the Wairoa District Council may use its discretionary power to appoint a representative to fill the vacancy on the Youth Council.

TE WĀHANGA O TE KOPOUNGA/TERM OF APPOINTMENT

- 1- Members are appointed to the Youth Council for a twelve month, renewable term
- 2- Members can re-apply at the end of each term and consideration will be given to those with ongoing commitment with the Youth Council.
- 3- If for any reason a vacancy becomes available throughout the term, a new member may, at the discretion of the Wairoa District Council be appointed to join for the remainder of the Youth Councils tenure.

TE KŌRAMA/QUORUM

Five Youth Council members PLUS one Wairoa District Council Elected Member must be in attendance for a quorum.

TE HĪKINA/REMOVAL

Members will take an active part in meetings and/or workshops. Youth Councillors are expected to put in their apologies if they are unable to attend a meeting.

- If a member is absent from three meetings, without providing apologies, then membership may be terminated, unless the Youth Council resolves otherwise.
- In the event of a Youth Councillor failing to observe the Wairoa District Council Standing Orders, Wairoa District Council Code of Conduct, the Wairoa Youth Council Code of Conduct, or if a concern or complaint is received about a Youth Councillor, Wairoa District Council may remove the Youth Councillor from membership. Where relevant, this will be done in consultation with the representative and organisation involved. All concerns and/or complaints must be received in writing by the Wairoa District Council Group Manager Community and Engagement.

NGĀ TUKU MANA/DELEGATIONS

Power to co-opt other members as appropriate.

All powers necessary to perform the Committee's responsibilities except:

- a. Powers that Council cannot lawfully delegate under the Local Government Act 2002.
- b. Where the Committee's responsibility is limited to making a recommendation only.
- c. Approval of expenditure not contained within approved budgets.
- d. The approval of final policy.
- e. Deciding significant matters for which there is high public interest and which are controversial
- f. The commissioning of reports on new policy where that policy programme of work has not been approved by the Council
- g. Establishing subcommittees
- h. Delegating the Committee's responsibilities, duties or powers

TE AROTAKE/REVIEW

The Terms of Reference will be reviewed after a twelve month trial period, and then on an annual basis.

14 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS

Nil

15 PUBLIC EXCLUDED ITEMS**RESOLUTION TO EXCLUDE THE PUBLIC****RECOMMENDATION**

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
10.1 - Statute Barred Rate Arrears Write-off 2013-14 unused Maori freehold land to be non ratable from 1 July 2021 Write-off rates arrears for Maori freehold land postponed rates	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.2 - Procurement - 21/01 PGF Bridge Strengthening Package 4	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
10.3 - Contract 17/01 3-Waters Rollover	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for

	<p>unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>which good reason for withholding would exist under section 6 or section 7</p>
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