

**MINUTES OF WAIROA DISTRICT COUNCIL  
FINANCE, AUDIT & RISK COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 13 APRIL 2021 AT 11.00AM**

**PRESENT:** His Worship the Mayor Craig Little, Cr Jeremy Harker, Cr Denise Eaglesome-Karekare, Mr Philip Jones (via Zoom)

**IN ATTENDANCE:** **Kitea Tipuna** (Tumu Whakarae Taupua Interim Chief Executive), **Gary Borg** (Pouwhakarae – Pūtea/Tautāwhi Rangapū Group Manager Finance and Corporate Support), **Stephen Heath** (Pouwhakarae – Hua Pūmau Hapori/Ratonga Group Manager Community Assets and Services), **Kimberley Tuapawa** (Pouwhakarae – Pārongo/Wheako Kiritaki Group Manager Information and Customer Experience), **Simon Mutohori** (Kaiwhakahaere Ratonga Kiritake-Waeture/Customer Service Manager – Regulatory), **Lauren Jones** (Kaikaute Putea/Financial Accountant), **Gay Waikawa** (Kaiurungi Mana Arahi/Governance Officer), **Luke Knight** (Kaiwhakahaere Rawa Property Manager)

**1 KARAKIA**

Karakia was given by Mr Kitea Tipuna, Tumu Whakarae Taupua Interim Chief Executive.

**2 APOLOGIES FOR ABSENCE**

**APOLOGY**

**COMMITTEE RESOLUTION 2021/141**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That the apology received from Cr Danika Goldsmith be accepted and leave of absence granted.

**CARRIED**

Nil

**3 DECLARATION OF CONFLICT OF INTEREST**

Cr Jeremy Harker – Late Agenda-Public Excluded Infrastructure Strategy

**4 CHAIRPERSON'S ANNOUNCEMENTS**

None

**5 LATE ITEMS OF URGENT BUSINESS****LATE ITEM – INFRASTRUCTURE STRATEGY & ASSET MANAGEMENT PLANS****COMMITTEE RESOLUTION 2021/142**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act 1987 the **Item 9.1 – Public Excluded – Infrastructure Strategy & Asset Management Plans** be considered given the item had not come to hand at the time of Agenda compilation and consideration of this matter is required now in order to respond within the timeframe allowed.

**CARRIED**

**6 PUBLIC PARTICIPATION**

None.

**7 MINUTES OF THE PREVIOUS MEETING****COMMITTEE RESOLUTION 2021/143**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the minutes [and confidential minutes] of the Ordinary Meeting held on 2 March 2021 be confirmed.

**CARRIED**

The Work Plan was not included in this Agenda as the documents for the Long Term Plan being priority.

**8 GENERAL ITEMS****8.1 FINANCIAL STRATEGY****COMMITTEE RESOLUTION 2021/144**

Moved: Mr Philip Jones

Seconded: Cr Jeremy Harker

That the Committee receives and endorses the draft Financial Strategy, with amendments attached as **Appendix 1**, to Council for inclusion in the draft Long-term Plan 2021-31, subject to completion of audit.

**CARRIED**

The Chief Financial Officer presented the report and reported on the draft Financial Strategy 2021-31 and the draft Financial Strategy is also a statutory component of the Long Term Plan.

The draft Financial Strategy has been prepared with reference to the draft Infrastructure Strategy, proposed budgets, current funding and rating policies, and independent reports on demographic and economic indicators. It also sets out the funding requirements for Council to deliver sustainable levels of service as described in the draft Long Term Plan.

The Committee discussed:

- Current level of service.
- Rating, reticulation and rubbish.
- Rising cost.
- Minimal borrowing.

## 8.2 DRAFT FINANCIAL FORECASTS FOR THE LONG-TERM PLAN 2021-31

### COMMITTEE RESOLUTION 2021/145

Moved: Cr Jeremy Harker

Seconded: Mr Philip Jones

That:

1. Committee receives and endorses the draft Financial Forecasts with amendments attached as **Appendices**, to Council for inclusion in the draft Long-term Plan 2021-31, subject to completion of audit.

And

2. Acknowledges that these forecasts effectively represent a balanced budget as required by Section 100 of the Local Government Act 2002 and Council believes it is acting prudently as set out Section 101 subsection 1, Local Government Act 2002.

**CARRIED**

A report was presented by the Chief Financial Officer and reported the draft Financial Forecasts is a statutory component of a Long Term Plan, detailing the proposed budgets for the 10 year period and includes Forecast Financial Statements, Funding Impact Statements for whole of Council as well as Groups of Activities, Financial Prudence Benchmarks, Reserve Funds and Capital Expenditure Programme.

**8.3 FINANCIAL PERFORMANCE TO 28 FEBRUARY 2021****COMMITTEE RESOLUTION 2021/146**

Moved: Cr Denise Eaglesome-Karekare

Seconded: His Worship the Mayor Craig Little

That the Committee receive the report.

**CARRIED**

The Kaikaute Putea Financial Accountant provided a report to the FA&R Committee and reported on the summary report provides information on Council's operating financial performance for the 8 months to 28 February 2021 and forecast to 30 June 2021.

This information report provides an update on Council's progress against objectives established and decisions previously made in the Annual Plan 2021-21 and Long-term Plan 2018-28.

**8.4 PROGRESS UPDATE ON LONG TERM PLAN 2021-2031****COMMITTEE RESOLUTION 2021/147**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That the Committee receive the report.

**CARRIED**

The Committee discussed:

- Level of service and cost.

**8.5 LEVELS OF SERVICE SCENARIOS****COMMITTEE RESOLUTION 2021/148**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the Committee receives and endorses the draft Levels of Service Scenarios, attached as **Appendix 1**, to Council for inclusion in the Consultation Document.

**CARRIED**

## 9 PUBLIC EXCLUDED ITEMS

## RESOLUTION TO EXCLUDE THE PUBLIC

**COMMITTEE RESOLUTION 2021/149**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That the public be excluded from the following parts of the proceedings of this meeting at 12.20pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>9.1 - Infrastructure Strategy and Activity Management Plans</b>	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**CARRIED**

**COMMITTEE RESOLUTION 2021/150**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That Council moves out of Closed Council into Open Council at 12.27pm

**CARRIED**

The meeting closed at 12.27pm.

The minutes of this meeting were confirmed at the Finance, Audit & Risk Committee Meeting held on 25 May 2021.

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CHAIRPERSON