



I, Steven May, Tumu Whakarae Chief Executive Officer, hereby give notice that an Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting will be held on:

Date: Monday, 31 August 2020
Time: 2:00pm
Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa

AGENDA

Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting

31 August 2020

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

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- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

7 MINUTES OF THE PREVIOUS MEETING

Ordinary Meeting - 15 June 2020

**MINUTES OF WAIROA DISTRICT COUNCIL
TE ROHE O TE WAIROA RESERVES BOARD - MATANGIRAU MEETING
HELD AT THE WAR MEMORIAL HALL, QUEEN STREET, WAIROA
ON MONDAY, 15 JUNE 2020 AT 2:00 PM**

PRESENT: Cr Denise Eaglesome-Karekare, His Worship the Mayor Craig Little, Mr Pieri Munro, Mr Phil Beattie, Ms Oha Manuel (via Video-conference link), Mr Paul Kelly (via Video-conference link)

IN ATTENDANCE: Steven May (Tumu Whakarae Chief Executive Officer), Kitea Tipuna (Pouwhakarae – Hapori/Whakatūtaki Group Manager Community and Engagement), Gary Borg (Pouwhakarae – Pūtea/Tautāwhi Rangapū Group Manager Finance and Corporate Support), Luke Knight (Kaiwhakahaere Rawa Property Manager), Duane Culshaw (Pouahurea Maori/Maori Relationship Manager), Gay Waikawa (Kaiurungi Mana Arahi/Governance Officer), Tyler Trafford-Misson (Kaiurungi Mana Arahi/Governance Officer).

1 KARAKIA

Karakia was given by Kitea Tipuna

2 APOLOGIES FOR ABSENCE

Nil

3 DECLARATION OF CONFLICT OF INTEREST

Item 8.5, Pieri Munro is an employee of Hawke's Bay Regional Council

4 CHAIRPERSON'S ANNOUNCEMENTS

Nil

5 LATE ITEMS OF URGENT BUSINESS

- Update on Pilots Hill Reserve – Installation of toilet facilities
- Update of proposed Regional Park
- Election of Tātou Tātou Board Membership

6 PUBLIC PARTICIPATION

Nil

7 MINUTES OF THE PREVIOUS MEETING

COMMITTEE RESOLUTION 2020/06

Moved: Mr Pieri Munro

Seconded: His Worship the Mayor Craig Little

That the minutes of the previous Ordinary Meeting held on 20 October 2019 be confirmed.

CARRIED

8 GENERAL ITEMS

8.1 STANDING ORDERS

COMMITTEE RESOLUTION 2020/07

Moved: Mr Pieri Munro

Seconded: Cr Denise Eaglesome-Karekare

That the Board adopt the Standing Orders attached as Appendix One.

CARRIED

8.2 DRAFT CODE OF CONDUCT

COMMITTEE RESOLUTION 2020/08

Moved: Mr Pieri Munro

Seconded: Mr Phil Beattie

That the Board adopt the preliminary draft Code of Conduct subject to changes and enhancements.

CARRIED

8.3 BUDGET FOR 2020-2021

COMMITTEE RESOLUTION 2020/09

Moved: Mr Pieri Munro

Seconded: His Worship the Mayor Craig Little

That the Board receives the preliminary budget for 2020-2021 attached as Appendix 1.

CARRIED

The Board discussed that this preliminary budget contained mainly administration costs and would require more analysis in order to better account for expenditure of the Matangirau Reserves Board's activities.

8.4 DRAFT STRATEGIC PLAN**COMMITTEE RESOLUTION 2020/10**

Moved: Mr Pieri Munro

Seconded: Mr Phil Beattie

That the Board adopt a strategic plan and provides any amendments to the draft document attached as Appendix 1.

CARRIED

8.5 HBRC UPDATE**COMMITTEE RESOLUTION 2020/11**

Moved: Mr Pieri Munro

Seconded: Cr Denise Eaglesome-Karekare

That the Board receive the report.

CARRIED

The Reserves Board membership agreed to welcome Nathan Heath, area manager for Hawke's Bay Regional Council to sit in and contribute to future Matangirau Reserves Board meetings.

- Pieri Munro recognised the efforts of Charlotte Knight, particularly the work she had done to put the Matangirau Board together and the countless hours of administration to get the Board to its current standing, his kind words are below:
"just wanting to mihi to those who have provided papers, particularly your good lady [Knight] who set us up well especially the Strategic Plan on behalf of Tatau Tatau
Kei te mihi kia a Koutou. Koutou o tuhia i whariki hia e nga pepa nei."
- There were connectivity issues with our video-conferencing throughout the Board meeting. At 2:49pm it was decided that the video-conferencing would be suspended, quorum did not lapse.

The Meeting closed at 3:25pm with a Karakia from Kitea Tipuna.

The minutes of this meeting were confirmed at the Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting held on 31 August 2020.

.....
CHAIRPERSON

8 GENERAL ITEMS**8.1 MONTHLY REPORT FOR WAIROA DISTRICT JULY 2020
NATHAN HEATH - AREA MANAGER (NORTHERN HAWKES BAY)**

Author: Tyler Trafford-Misson, Kaiurungi Mana Ārahi / Whakawhanake Ōhanga Governance and Economic Development Officer

Authoriser: Steven May, Tumu Whakarae Chief Executive Officer

Appendices: 1. Monthly report for Wairoa District July 2020 [↓](#)



1. PURPOSE

- 1.1 This report provides information for Committee on Nathan Heath's monthly Wairoa report for the Wairoa District. No decisions are required by Committee at this stage.

RECOMMENDATION

The Kaiurungi Mana Ārahi / Whakawhanake Ōhanga Governance and Economic Development Officer RECOMMENDS that Committee receive the report.

Signatories

	
Author Tyler Trafford-Misson	Approved by Steven May

Monthly Report for Wairoa District – July 2020
Nathan Heath – Area Manager (Northern Hawke's Bay)

5 August 2020

1. HBRC update – Council Committee meetings and items of interest locally.
 - a. 1 July – Environment & Integrated Catchments Committee – Right Tree, Right Place proposal.
 - b. 8 July – Maori Committee – takiwa reports and following discussion.
 - c. 15 July – Regional Council - Annual plan submissions and deliberations.
 - d. 22 July – Extra Regional Planning Committee – selection of commissioners for the Plan Change 7 – Outstanding Waterbodies hearings.
 - e. 29 July – Regional Council - The 20/21 Annual Plan was adopted by Council and is now in place. Multiple items including Climate Change Mitigation discussion and Future Farming update.

All agendas can be found online and most meetings are now video recorded and can also be found via the following link - <https://www.hbrc.govt.nz/our-council/meetings>

2. Two Hui were organised on behalf of the Our Land & Water, National Science Challenge project team and Parliamentary Commissioner for the Environment on 29 July with a range of representatives from the wider Wairoa Community. Both parties are wanting to undertake case studies in Wairoa as part of their work programs. There was robust korero but support for the parties to continue to shape their proposals and work with the community.

3. Local HBRC Activity update -
 - a. A meeting was held with WDC to discuss the Nuhaka slip. Some funding through the PGF Shovel Ready Projects is available to progress this work which was discussed.
 - b. After a number of years working on-behalf of HBRC in particular with the Mahia and Whakaki communities, Nic Caviale-Delzescaux has decided to not continue his contract with us and go out independently. Nic has done a tremendous amount of work in the rohe and we wish him all the best for the future.
 - c. A meeting to progress issues relating to the management of the wetland water levels and outlet of the Hinerauri stream at Māhanga was held between John Cheyne – wetland expert, wetland owners, Marae & Iwi representatives, DoC, WDC and HBRC. Good progress was made and a plan is being put together.
 - d. The PGF Shovel Ready projects, Nuhaka River Road realignment, Rahui Bridge replacement and Rangatahi dropout are progressing well. We are working with WDC to ensure the projects are successful and compliant.
 - e. Whakaki Freshwater Improvement Fund Project – the project continues to have to navigate hurdles to its progression. Korero is now with land owners and the Whakaki Lake Trust to obtain access and easement.
 - f. Contributed to a CDEM review on operations at the Wairoa Emergency Operations Centre, during the Covid-19 response as having been an alternate Incident Controller during the event.

4. Meetings & engagements held this month include with – Tātau Tātau o Te Wairoa, Ngāti Pāhauwera Development Trust, Ngāti Rakaipaaka, Rongomaiwahine Iwi Trust, Whakaki Lake

Trust, Māhanga Marae, WDC, Whakatipu Mahia Project team, landholders, Edgar Burns – Professorial Chair Integrated Catchment Management (Uni Waikato/HBRC), Our Land & Water, National Science Challenge project team, Parliamentary Commissioner for the Environment

5. The Wairoa Awa Restoration Project team (WARP) have done an awesome job of hosting a large number of whanau to a planting day at Te Rauhinu Marae – check out the photos on their Facebook page. Another is planned for Takitimu Marae on August 6.
6. Significant progress is being made in the refurbishment of the Wairoa HBRC offices. At this point we are ahead of schedule and likely to be in our new Whare by Early September.
7. The following is an update on the TB Response from OSPRI New Zealand

A series of meetings is being held this week through OSPRI to provide updates, including at Putere on 4 August – sorry, only got to it today.

For the third consecutive week, no new herds have tested positive for infection. There are currently 19 herds with a TB-infected status in Hawke's Bay region, of which 16 have completed a first clear whole herd test. Of these herds with clear first tests, at least half are expected to achieve confirmed clear status at their next test. For infected status to return to a clear status, two clear whole herd tests are required no less than six months apart.

- 93,295 individual animals have been tested in the Movement Control Area since November last year, with a total of 49 confirmed as TB-infected in that period
- 200 pre-movement tests have been completed since February, a further 24 tests have been allocated to AsureQuality
- You can check if your property is in the MCA by entering your address [here](#)
- An aerial possum control operation across 6000 hectares of the Waitara Valley has been completed this month. Factsheets for aerial operations are available by [clicking here](#)
- OSPRI contractors have made a good start on working with landowners on plans for new ground-based possum control work for the 2020/21 financial year
- OSPRI's Hawke's Bay TB response webpage features the latest information for farmers – go to www.ospri.co.nz/hawkes-bay

Please contact me directly for any clarification or additional information you may require from the report.

Ngā mihi



Nathan Heath

Area Manager – Northern Hawke's Bay

T: 06 838 8527 C: 027 705 4060

8.2 MATANGIRAU RESERVES - PLACEMENT OF PUBLIC TOILET FACILITY

Author: Tyler Trafford-Misson, Kaiurungi Mana Ārahi / Whakawhanake Ōhanga Governance and Economic Development Officer

Authoriser: Kitea Tipuna, Pouwhakarae – Hapori / Whakatūtaki Group Manager Community and Engagement

Appendices:

1. Option one Pilots Hill [↓](#)
2. Toilet facility plan [↓](#)
3. Option Two Opposite Kopu Road Fitzroy Street intersection [↓](#)

1. PURPOSE

- 1.1 The purpose of this report is to provide Matangirau Board members with relevant information so that a decision can be made as to the location of a public toilet facility along the Wairoa Riverside Walkway.

RECOMMENDATION

The Kaiurungi Mana Ārahi / Whakawhanake Ōhanga Governance and Economic Development Officer RECOMMENDS that the Matangirau Reserves Board choose one of the options provided as a preferred location for the placement of a public toilet facility.

2. BACKGROUND

- 2.1 On 10 August 2020, members of the Matangirau Reserves Board conducted a site visit with Tangata Whenua representatives at the Pilot's Hill Reserve. This site visit was initiated so that there could be a discussion about the location of a potential public toilet facility to be constructed on the reserve.
- 2.2 A meeting of the Matangirau Reserves Board was scheduled to meet after the site visit to make a decision on this location, however was unable to do so. Therefore no decision has yet been made.
- 2.3 The attachments provided will help ensure that the Matangirau Reserves Board can finalise a location so that this project can move forward and be put to Council at the 8 September Ordinary Council meeting.

3. OPTIONS

- 3.1 The options identified are:
 - a. Facility located at Pilot's Hill.
 - b. Facility located opposite Kopu Road and Fitzroy Street intersection.
 - c. Status quo, no construction of a facility.
- 3.2 Plans have been drawn up for the construction of a public toilet facility at the Pilot's Hill Reserve. This is the most suitable option from the Wairoa District Council's standpoint given the amount of engineering work already completed for this project. Appendix 1 and 2 show these plans.



- 3.3 There has been pushback from Tangata Whenua representatives on Pilot's Hill being an appropriate location to construct this facility. The grass area opposite the Kopu Road and Fitzroy Street intersection has been put forward as an alternate site for construction, this area can be seen in appendix 3. However no plans have of yet been drafted for this location by the Wairoa District Council Engineering Department.
- 3.4 The preferred option is therefore to construct this public toilet facility at the Pilot's Hill Reserve given the planning that has been completed thus far.

Confirmation of statutory compliance

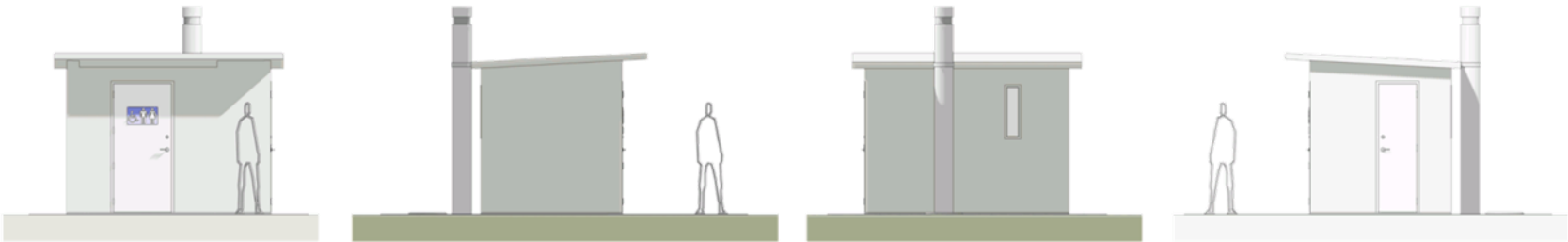
In accordance with section 76 of the Local Government Act 2002, this report is approved as:

- a. containing sufficient information about the options and their benefits and costs, bearing in mind the significance of the decisions; and,
- b. is based on adequate knowledge about, and adequate consideration of, the views and preferences of affected and interested parties bearing in mind the significance of the decision.

Signatories

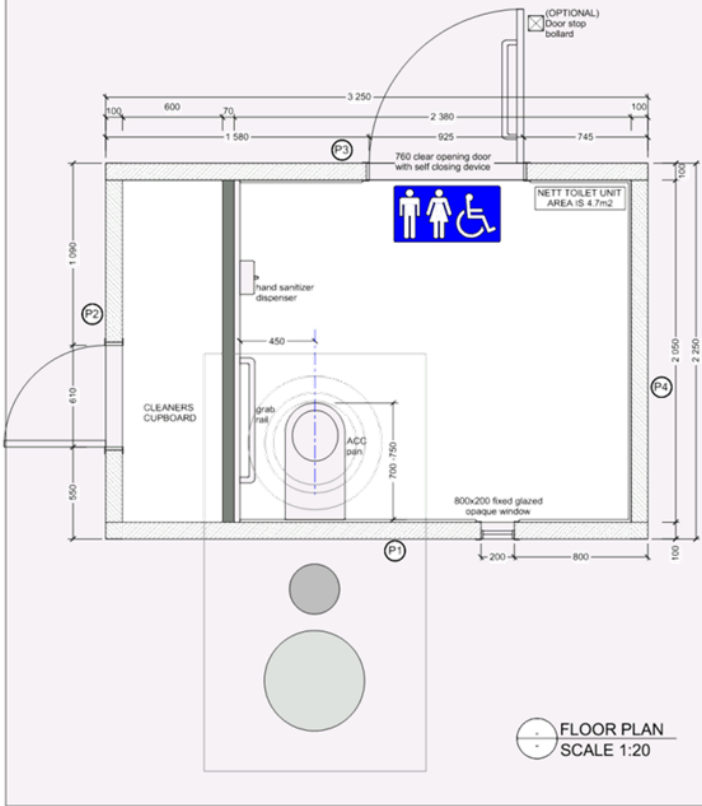
 	
Author Tyler Trafford-Misson	Approved by Kitea Tipuna





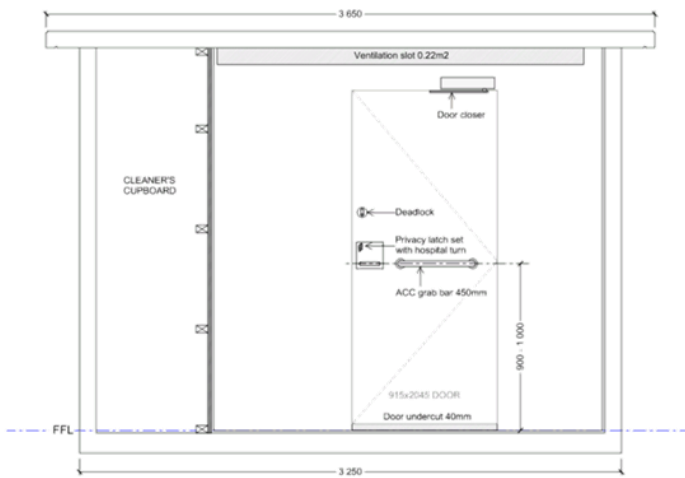
FINISHES SCHEDULE
WALL FINISH- Selected porcelain tiles from Quantum Group Flooring Design- ph. 0800 525 585. Selection by client.
FLOOR FINISH- Selected porcelain tiles from Quantum Group Flooring Design to meet slip resistance requirements of AS/NZS3661.1 (for wet areas). Selection by Client.
Exterior finish is selected 3 coat masonry paint system with colour by Client.

CONCRETE
PAVING 18.7m²

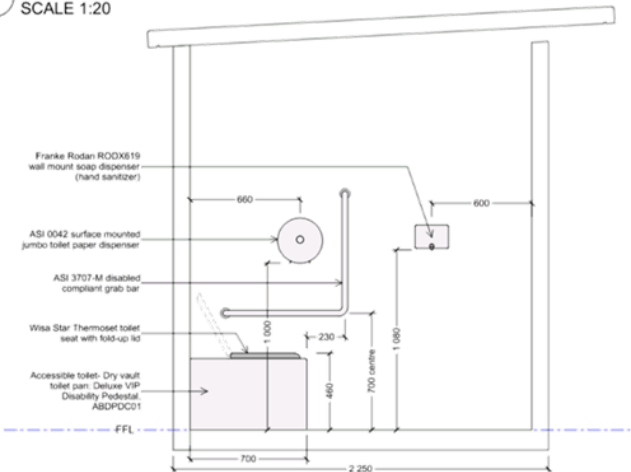


FLOOR PLAN
SCALE 1:20

ELEVATIONS
SCALE 1:50



ACCESSIBLE LAYOUT ELEVATIONS
SCALE 1:20



REVISIONS KEY:

FOR BUILDING CONSENT

Issued for:	Date:
Structural review	28 August 2017
Client information	
Building consent	1 September 2017



PERMACRETE
PERMANENT SOLUTIONS
SINCE 1980

Project:

**CONCRETE ROOF
ACCESSIBLE DRY
VAULT PERMALOO
WITH SERVICE BAY**

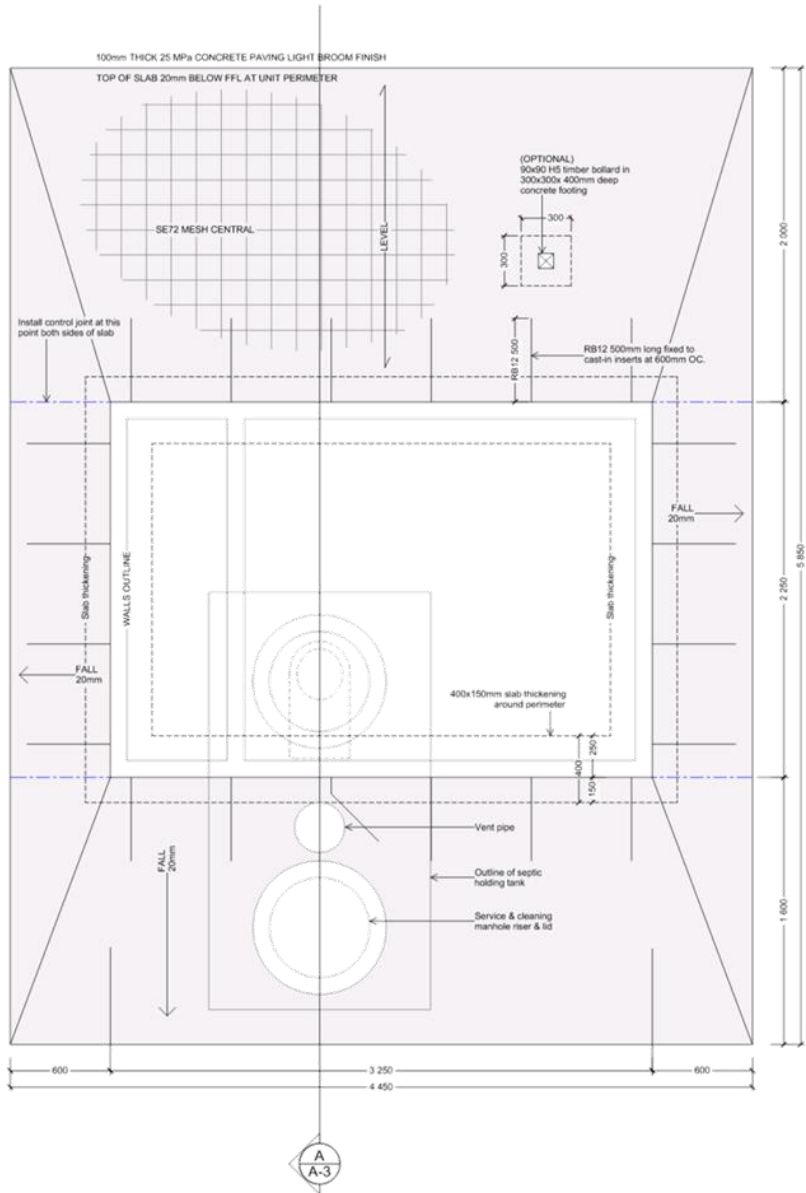
Model No.:
PLM DV1 CR-SB

Drawing:
**FLOOR PLAN,
ELEVATIONS &
ACCESSIBLE SETOUT
ELEVATION**

Revision: Scale @ A2:
REFER TO DRAWING

Dwg. No.:
A-1

Build only off plans marked 'CONSIST'. Read these plans in conjunction with the specification and other construction drawings. Please check that you are using the current version. Refer to the drawing register and transmittal form. Contractor must verify all dimensions & locations on site. Do not scale from plans. IF IN DOUBT ASK.



NOTE:
THIS UNIT IS MANUFACTURED COMPLETE
AT THE PERMACRETE MANUFACTURING
FACILITY IN GISBORNE.

THE UNIT COMES COMPLETE WITH ALL
FIXTURES & FITTINGS INSTALLED, FINISH
TILED & PAINTED INSIDE & OUT, AND WITH
A CODE COMPLIANCE CERTIFICATE FROM
THE GISBORNE DISTRICT COUNCIL.
DOCUMENTATION ACCOMPANYING THIS
UNIT IS: CCC, PS1 & PS3, AND ECOC TO
BE SUPPLIED TO BCAPRIOR TO
APPLICATION FOR CODE COMPLIANCE
CERTIFICATE.

THE FINISHED UNIT IS TRANSPORTED TO
SITE, LOWERED IN PLACE, AND
CONNECTED TO SERVICES. THIS
BUILDING CONSENT IS FOR
FOUNDATIONS, INSTALLATION &
CONNECTION TO HOLDING TANK ONLY.

GENERAL NOTES CONCERNING:

**BUILDING CODE COMPLIANCE FOR PERMACRETE PUBLIC
TOILET STRUCTURES**

THIS PUBLIC TOILET IS CLASSIFIED AS AN ANCILLARY BUILDING
UNDER THE NEW ZEALAND BUILDING CODE HANDBOOK
CLAUSE A1-CLASSIFIED USES

7.0 OUTBUILDINGS
7.0.1 Applies to a building or use which may be included within each
classified use but are not intended for human habitation, and are
accessory to the principal use of associated buildings. Examples: a
carport, farm building, garage, greenhouse, machinery room, private
swimming pool, **public toilet**, or shed.

CERTAIN REQUIREMENTS OF THE NZBC DO NOT APPLY TO
OUTBUILDINGS (PUBLIC TOILETS IN THIS CASE)

Functional requirement E2.2
Buildings must be constructed to provide adequate resistance to
penetration by, and the accumulation of, moisture from the outside.

Requirement E2.2 does not apply to buildings (for example, certain
bus shelters, and certain buildings used for horticulture or for
equipment for washing motor vehicles automatically) if moisture from
the outside penetrating them, or accumulating within them, or both,
is unlikely to impair significantly all or any of their amenity, durability,
and stability.

Performance E3.3.1 An adequate combination of thermal resistance, ventilation,
and space temperature must be provided to all habitable spaces,
bathrooms, laundries, and other spaces where moisture may be
generated or may accumulate.

Performance E3.3.1 does not apply to Communal Non-residential,
Commercial, Industrial, Outbuildings, or Ancillary buildings.

COMMENT: THE PERMACRETE PUBLIC TOILET UNITS HAVE
BEEN DESIGNED WITH TILED FLOORS SLOPING TO A FLOOR
WASTE GULLY TO BE HOSED OUT REGULARLY FOR
CLEANING. THE CONCRETE CONSTRUCTION OF THE UNIT
WAS CHOSEN FOR ITS DURABILITY & STABILITY.

THE UNIT IS CONSTRUCTED & COMPLETELY FIT-OUT OFF
SITE & LOWERED INTO PLACE. THERE IS NO REQUIREMENT
OR ADVANTAGE TO THE INSTALLATION OF A DPM SUB-FLOOR,
ROOF OR CEILING LININGS, OR THE INSTALLATION OF
ROOFING UNDERLAY TO AN OPEN ROOF SPACE.

FOR
BUILDING
CONSENT

Issued for: Date:

Structural review 28 August 2017

Client information

Building consent 1 September 2017

PERMACRETE
PERMANENT SOLUTIONS
SINCE 1980

Project:

**CONCRETE ROOF
ACCESSIBLE DRY
VAULT PERMALOO
WITH SERVICE BAY**

Model No.:

PLM DV1 CR-SB

Drawing:

**HOLDING TANK
& CONCRETE
PAVING PLAN**

Revision: Scale @ A2:

1:20

Dwg. No.:

A-2

Build only off plans marked "CONSIST". Read these plans in
conjunction with the specification and other consultants
drawings. Please check that you are using the current
version. Refer to the drawing register and revision form.
Contractor must verify all dimensions & locations on site. Do
not scale from plans. IF IN DOUBT ASK.

