



**I, Steven May, Tumu Whakarae Chief Executive Officer, hereby give notice that an Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting will be held on:**

**Date: Monday, 10 August 2020**  
**Time: 2:00pm**  
**Location: Council Chamber, Wairoa District Council,  
Coronation Square, Wairoa**

# **AGENDA**

## **Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting**

**10 August 2020**

The agenda and associated papers are also available on our website: [www.wairoadc.govt.nz](http://www.wairoadc.govt.nz)

For further information please contact us 06 838 7309 or by email [info@wairoadc.govt.nz](mailto:info@wairoadc.govt.nz)



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- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

**7 MINUTES OF THE PREVIOUS MEETING**

Ordinary Meeting - 15 June 2020

**MINUTES OF WAIROA DISTRICT COUNCIL  
TE ROHE O TE WAIROA RESERVES BOARD - MATANGIRAU MEETING  
HELD AT THE WAR MEMORIAL HALL, QUEEN STREET, WAIROA  
ON MONDAY, 15 JUNE 2020 AT 2:00 PM**

**PRESENT:** Cr Denise Eaglesome-Karekare, His Worship the Mayor Craig Little, Mr Pieri Munro, Mr Phil Beattie, Ms Oha Manuel (via Video-conference link), Mr Paul Kelly (via Video-conference link)

**IN ATTENDANCE:** Steven May (Tumu Whakarae Chief Executive Officer), Kitea Tipuna (Pouwhakarae – Hapori/Whakatūtaki Group Manager Community and Engagement), Gary Borg (Pouwhakarae – Pūtea/Tautāwhi Rangapū Group Manager Finance and Corporate Support), Luke Knight (Kaiwhakahaere Rawa Property Manager), Duane Culshaw (Pouahurea Maori/Maori Relationship Manager), Gay Waikawa (Kaiurungi Mana Arahi/Governance Officer), Tyler Trafford-Misson (Kaiurungi Mana Arahi/Governance Officer).

**1 KARAKIA**

Karakia was given by Kitea Tipuna

**2 APOLOGIES FOR ABSENCE**

Nil

**3 DECLARATION OF CONFLICT OF INTEREST**

Item 8.5, Pieri Munro is an employee of Hawke’s Bay Regional Council

**4 CHAIRPERSON’S ANNOUNCEMENTS**

Nil

**5 LATE ITEMS OF URGENT BUSINESS**

- Update on Pilots Hill Reserve – Installation of toilet facilities
- Update of proposed Regional Park
- Election of Tātou Tātou Board Membership

**6 PUBLIC PARTICIPATION**

Nil

**7 MINUTES OF THE PREVIOUS MEETING**

**COMMITTEE RESOLUTION 2020/06**

Moved: Mr Pieri Munro

Seconded: His Worship the Mayor Craig Little

That the minutes of the previous Ordinary Meeting held on 20 October 2019 be confirmed.

**CARRIED**

## **8 GENERAL ITEMS**

### **8.1 STANDING ORDERS**

#### **COMMITTEE RESOLUTION 2020/07**

Moved: Mr Pieri Munro

Seconded: Cr Denise Eaglesome-Karekare

That the Board adopt the Standing Orders attached as Appendix One.

**CARRIED**

### **8.2 DRAFT CODE OF CONDUCT**

#### **COMMITTEE RESOLUTION 2020/08**

Moved: Mr Pieri Munro

Seconded: Mr Phil Beattie

That the Board adopt the preliminary draft Code of Conduct subject to changes and enhancements.

**CARRIED**

### **8.3 BUDGET FOR 2020-2021**

#### **COMMITTEE RESOLUTION 2020/09**

Moved: Mr Pieri Munro

Seconded: His Worship the Mayor Craig Little

That the Board receives the preliminary budget for 2020-2021 attached as Appendix 1.

**CARRIED**

The Board discussed that this preliminary budget contained mainly administration costs and would require more analysis in order to better account for expenditure of the Matangirau Reserves Board's activities.

#### 8.4 DRAFT STRATEGIC PLAN

##### COMMITTEE RESOLUTION 2020/10

Moved: Mr Pieri Munro

Seconded: Mr Phil Beattie

That the Board adopt a strategic plan and provides any amendments to the draft document attached as Appendix 1.

**CARRIED**

#### 8.5 HBRC UPDATE

##### COMMITTEE RESOLUTION 2020/11

Moved: Mr Pieri Munro

Seconded: Cr Denise Eaglesome-Karekare

That the Board receive the report.

**CARRIED**

The Reserves Board membership agreed to welcome Nathan Heath, area manager for Hawke's Bay Regional Council to sit in and contribute to future Matangirau Reserves Board meetings.

- Pieri Munro recognised the efforts of Charlotte Knight, particularly the work she had done to put the Matangirau Board together and the countless hours of administration to get the Board to its current standing, his kind words are below:  
"just wanting to mihi to those who have provided papers, particularly your good lady [Knight] who set us up well especially the Strategic Plan on behalf of Tatau Tatau Kei te mihi kia a Koutou. Koutou o tuhia i whariki hia e nga pepa nei."
- There were connectivity issues with our video-conferencing throughout the Board meeting. At 2:49pm it was decided that the video-conferencing would be suspended, quorum did not lapse.

**The Meeting closed at 3:25pm with a Karakia from Kitea Tipuna.**

**The minutes of this meeting were confirmed at the Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting held on 10 August 2020.**

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**CHAIRPERSON**



**8 GENERAL ITEMS**

**8.1 MONTHLY REPORT FOR WAIROA DISTRICT JULY 2020  
NATHAN HEATH - AREA MANAGER (NORTHERN HAWKES BAY)**

**Author:** Tyler Trafford-Misson, Kaiurungi Mana Ārahi / Whakawhanake Ōhanga Governance and Economic Development Officer

**Authoriser:** Kitea Tipuna, Pouwhakarae – Hapori / Whakatūtaki Group Manager Community and Engagement

**Appendices:** 1. Monthly report for Wairoa District July 2020 [↓](#)

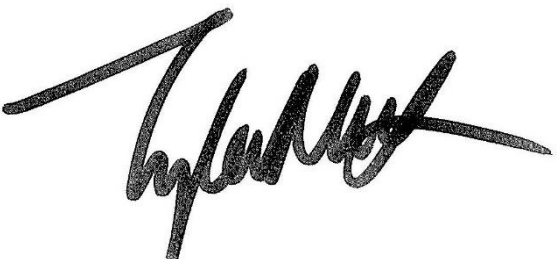

**1. PURPOSE**

1.1 This report provides information for Committee on Nathan Heath’s monthly Wairoa report for the Wairoa District. No decisions are required by Committee at this stage.

**RECOMMENDATION**

The Kaiurungi Mana Ārahi / Whakawhanake Ōhanga Governance and Economic Development Officer RECOMMENDS that Committee receive the report.

**Signatories**

 	
Author Tyler Trafford-Misson	Approved by Kitea Tipuna

**Monthly Report for Wairoa District – July 2020**  
**Nathan Heath – Area Manager (Northern Hawke's Bay)**

**5 August 2020**

1. HBRC update – Council Committee meetings and items of interest locally.
  - a. 1 July – Environment & Integrated Catchments Committee – Right Tree, Right Place proposal.
  - b. 8 July – Maori Committee – takiwa reports and following discussion.
  - c. 15 July – Regional Council - Annual plan submissions and deliberations.
  - d. 22 July – Extra Regional Planning Committee – selection of commissioners for the Plan Change 7 – Outstanding Waterbodies hearings.
  - e. 29 July – Regional Council - The 20/21 Annual Plan was adopted by Council and is now in place. Multiple items including Climate Change Mitigation discussion and Future Farming update.

All agendas can be found online and most meetings are now video recorded and can also be found via the following link - <https://www.hbrc.govt.nz/our-council/meetings>

2. Two Hui were organised on behalf of the Our Land & Water, National Science Challenge project team and Parliamentary Commissioner for the Environment on 29 July with a range of representatives from the wider Wairoa Community. Both parties are wanting to undertake case studies in Wairoa as part of their work programs. There was robust korero but support for the parties to continue to shape their proposals and work with the community.
3. Local HBRC Activity update -
  - a. A meeting was held with WDC to discuss the Nuhaka slip. Some funding through the PGF Shovel Ready Projects is available to progress this work which was discussed.
  - b. After a number of years working on-behalf of HBRC in particular with the Mahia and Whakaki communities, Nic Caviale-Delzescaux has decided to not continue his contract with us and go out independently. Nic has done a tremendous amount of work in the rohe and we wish him all the best for the future.
  - c. A meeting to progress issues relating to the management of the wetland water levels and outlet of the Hinerauri stream at Māhanga was held between John Cheyne – wetland expert, wetland owners, Marae & Iwi representatives, DoC, WDC and HBRC. Good progress was made and a plan is being put together.
  - d. The PGF Shovel Ready projects, Nuhaka River Road realignment, Rahui Bridge replacement and Rangatahi dropout are progressing well. We are working with WDC to ensure the projects are successful and compliant.
  - e. Whakaki Freshwater Improvement Fund Project – the project continues to have to navigate hurdles to its progression. Korero is now with land owners and the Whakaki Lake Trust to obtain access and easement.
  - f. Contributed to a CDEM review on operations at the Wairoa Emergency Operations Centre, during the Covid-19 response as having been an alternate Incident Controller during the event.

4. Meetings & engagements held this month include with – Tātau Tātau o Te Wairoa, Ngāti Pāhauwera Development Trust, Ngāti Rakaipaaka, Rongomaiwahine Iwi Trust, Whakaki Lake

Trust, Māhanga Marae, WDC, Whakatipu Mahia Project team, landholders, Edgar Burns – Professorial Chair Integrated Catchment Management (Uni Waikato/HBRC), Our Land & Water, National Science Challenge project team, Parliamentary Commissioner for the Environment

5. The Wairoa Awa Restoration Project team (WARP) have done an awesome job of hosting a large number of whanau to a planting day at Te Rauhina Marae – check out the photos on their Facebook page. Another is planned for Takitimu Marae on August 6.
6. Significant progress is being made in the refurbishment of the Wairoa HBRC offices. At this point we are ahead of schedule and likely to be in our new Whare by Early September.
7. The following is an update on the TB Response from OSPRI New Zealand

A series of meetings is being held this week through OSPRI to provide updates, including at Putere on 4 August – sorry, only got to it today.

For the third consecutive week, no new herds have tested positive for infection. There are currently 19 herds with a TB-infected status in Hawke’s Bay region, of which 16 have completed a first clear whole herd test. Of these herds with clear first tests, at least half are expected to achieve confirmed clear status at their next test. For infected status to return to a clear status, two clear whole herd tests are required no less than six months apart.

- 93,295 individual animals have been tested in the Movement Control Area since November last year, with a total of 49 confirmed as TB-infected in that period
- 200 pre-movement tests have been completed since February, a further 24 tests have been allocated to ASureQuality
- You can check if your property is in the MCA by entering your address [here](#)
- An aerial possum control operation across 6000 hectares of the Waitara Valley has been completed this month. Factsheets for aerial operations are available by [clicking here](#)
- OSPRI contractors have made a good start on working with landowners on plans for new ground-based possum control work for the 2020/21 financial year
- OSPRI’s Hawke’s Bay TB response webpage features the latest information for farmers – go to [www.ospri.co.nz/hawkes-bay](http://www.ospri.co.nz/hawkes-bay)

Please contact me directly for any clarification or additional information you may require from the report.

Ngā mihi



**Nathan Heath**

Area Manager – Northern Hawke’s Bay

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**8.2 NOTICE OF MOTION - PILOT HILL VISIT**

**Appendices: Nil**

I Councillor Denise Eaglesome-Karekare as Chairperson, give notice that at the next Ordinary Meeting of the Matangirau Reserves Board held on 10 August 2020, I intend to move the following motion:

**MOTION**

1. That the Te Rohe O Te Wairoa Reserves Board endorse the installation of a toilet facility on at a location to be determined at this meeting.

**1. RATIONALE**

Decision as to the installation of toilet facilities at the Pilots Hill Reserve requires a motion and resolution by the Matangirau Reserves Board Committee.