

**MINUTES OF WAIROA DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 28 JULY 2020 AT 1.30PM**

**PRESENT:** His Worship the Mayor Craig Little, Cr Denise Eaglesome-Karekare, Cr Hine Flood (Deputy Mayor), Cr Danika Goldsack, Cr Jeremy Harker, Cr Melissa Kaimoana, Cr Chaans Tumataroa-Clarke, Mr Kiwa Hammond, Mr Paul Kelly

**IN ATTENDANCE:** Steven May (Tumu Whakarae Chief Executive Officer), Kitea Tipuna (Pouwhakarae – Hapori/Whakatūtaki Group Manager Community and Engagement), Kimberley Tuapawa (Pouwhakarae – Pārongo/Wheako Kiritaki Group Manager Information and Customer Experience), Gary Borg (Pouwhakarae – Pūtea/Tautāwhi Rangapū Group Manager Finance and Corporate Support), Stephen Heath (Pouwhakarae – Hua Pūmau Hapori/Ratonga Group Manager Community Assets and Services), Luke Knight (Kaiwhakahaere Rawa Property Manager), Mike Hardie (Kaiwhakahaere Hua Pūmau Huarahi (Taupua)/Acting Transport Asset Manager), Courtney Hayward (Kaiurungi Kaupapa Here | Policy Officer), Gay Waikawa (Kaiurungi Mana Arahi/Governance Officer), Tyler Trafford-Misson (Kaiurungi Mana Ārahi/Whakawhanake Ōhanga Governance and Economic Development Officer)

**1 KARAKIA**

The meeting was opened with a karakia by Kiwa Hammond.

**2 APOLOGIES FOR ABSENCE**

None

**3 DECLARATIONS OF CONFLICT OF INTEREST**

Councillor Jeremy Harker declared conflict of interests in **Item 9.1** - Support for QRS Project Funding and **Item 9.4** – 20/06 PGF Bridge Strengthening Package 1.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

None.

**5 LATE ITEMS OF URGENT BUSINESS**

Public Excluded - - Delegation to spend Tourism Infrastructure Fund

**6 PUBLIC PARTICIPATION**

**7 MINUTES OF THE PREVIOUS MEETING**

**RECOMMENDATION**

That the minutes [and confidential minutes] of the Ordinary Meeting held on 16 June 2020 be confirmed.

## 8 GENERAL ITEMS

### 8.1 COUNCIL'S STRATEGIC DIRECTION AND THE LONG TERM PLAN 2021 - 2031

#### RESOLUTION 2020/38

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That Council:

Adopt the proposed strategic components, as follows:

- 1) Adopt revised community outcomes: **1) Safe, supported and well-led community, 2) Strong and prosperous economy, 3) Protected and healthy environment, 4) Valued and cherished culture.**
- 2) Adopt revised Council vision: **To lead and support the Wairoa community through decision-making that promotes the social, economic, environmental and cultural wellbeing of the district now and in the future.**
- 3) Adopt revised Council mission: **Desirable lifestyles, thriving economy, treasured environments, connected communities.**
- 4) Retain current LTP activity groups: **Group 1: Water, Group 2: Stormwater, Group 3: Wastewater, Group 4: Waste Management, Group 5: Transport, Group 6: Community Facilities, Group 7: Planning and Regulatory, Group 8: Leadership and Governance, Group 9: Corporate Functions.**

CARRIED

### 8.2 PROGRESS UPDATE ON DEVELOPMENT OF LONG TERM PLAN 2021 - 2031

#### RESOLUTION 2020/39

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That Council receive the report.

CARRIED

### 8.3 LOCAL ALCOHOL POLICY CONSULTATION

#### RESOLUTION 2020/40

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Danika Goldsack

That Council adopt the proposed Draft Local Alcohol Policy for public consultation from 1 August, 2020 to 31 August, 2020.

**CARRIED**

#### **8.4 PROCUREMENT STRATEGY, PROCUREMENT POLICY, TENDERING AND CONTRACT MANAGEMENT MANUAL**

##### **RESOLUTION 2020/41**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That Council adopts the Procurement Strategy, Procurements Policy, Tendering and Contract Management Manual.

**CARRIED**

#### **8.5 PLASTICS RECYCLING**

##### **RESOLUTION 2020/42**

Moved: Cr Danika Goldsack

Seconded: Cr Jeremy Harker

That Council:

1. Receive the report
2. Endorse the changes in plastic material accepted for recycling via the Council provided services to only plastics containers identifiable as grades 1, 2 & 5 and have accessible end uses or international markets.
3. Waste education budgets be utilised to fund a comprehensive communication campaign to inform the community and businesses of the change.

**CARRIED**

#### **8.6 REGULATORY DEPARTMENT REPORT ON NEW GOVERNMENT BUILDING LEVY AND NEW BUILDING CONSENT EXEMPTIONS.**

##### **RESOLUTION 2020/43**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Chaans Tumataroa-Clarke

That Council receive information on the new government building levy and building consent exemptions.

**CARRIED**

**8.7 EXTENSION OF MAORI STANDING COMMITTEE TENURE****RESOLUTION 2020/44**

Moved: Cr Melissa Kaimoana

Seconded: Cr Hine Flood

That Council extends the tenure of Council's Māori Standing Committee until December 21, 2020.

**CARRIED**

**8.8 REFERENDUM - MAHANGA WATER SUPPLY****RESOLUTION 2020/45**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That Council under section 138A LEA, if the Electoral Officer receives a notice to hold a poll (referendum) in the period that begins on 21 September 2020 and ends with the close of 20 November 2020, then the earliest date the poll can be held is Friday, 19 February 2021.

A referendum timetable under this scenario would be:

- Roll open for inspection - 23 November 2020
- Roll closes – 23 December 2020
- Delivery voting packs - 27 January 2020
- Close of voting - 19 February 2020 (noon)

**CARRIED**

Elected members noted it will be good for bach owners to be able to vote over the Christmas/New Year period.

**8.9 CEO REPORT****RESOLUTION 2020/46**

Moved: Cr Danika Goldsack

Seconded: Cr Chaans Tumataroa-Clarke

That Council receive the report.

**CARRIED**

Elected members advised the Chief Executive to provide the purpose of meetings he attends.

## 9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS

Nil

## 10 PUBLIC EXCLUDED ITEMS

## RESOLUTION TO EXCLUDE THE PUBLIC

**RESOLUTION 2020/47**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Hine Flood

That the public be excluded from the following parts of the proceedings of this meeting at 2.23pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>9.1 - Support for QRS Project Funding</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>9.2 - Property Disposal Update</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>9.3 - 20/04 Infrastructure Professional Services Contract - Evaluation Report and Recommendation</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<p>disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	
<p><b>9.4 - Procurement - 20/06 PGF Bridge Strengthening Package 1</b></p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p><b>1.1 - Delegation to spend Tourism Infrastructure Fund</b></p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

**CARRIED**

**RESOLUTION 2020/48**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council moves out of Closed Council into Open Council at 2.54pm.

**CARRIED**

**The Meeting closed at 2.55pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 8 September 2020.**

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**CHAIRPERSON**