

**MINUTES OF WAIROA DISTRICT COUNCIL
TE ROHE O TE WAIROA RESERVES BOARD - MATANGIRAU MEETING
HELD AT THE WAR MEMORIAL HALL, QUEEN STREET, WAIROA
ON MONDAY, 15 JUNE 2020 AT 2:00 PM**

PRESENT: Cr Denise Eaglesome-Karekare, His Worship the Mayor Craig Little, Mr Pieri Munro, Mr Phil Beattie, Ms Oha Manuel (via Video-conference link), Mr Paul Kelly (via Video-conference link)

IN ATTENDANCE: Steven May (Tumu Whakarae Chief Executive Officer), Kitea Tipuna (Pouwhakarae – Hapori/Whakatūtaki Group Manager Community and Engagement), Gary Borg (Pouwhakarae – Pūtea/Tautāwhi Rangapū Group Manager Finance and Corporate Support), Luke Knight (Kaiwhakahaere Rawa Property Manager), Duane Culshaw (Pouahurea Maori/Maori Relationship Manager), Gay Waikawa (Kaiurungi Mana Arahi/Governance Officer), Tyler Trafford-Misson (Kaiurungi Mana Arahi/Governance Officer).

1 KARAKIA

Karakia was given by Kitea Tipuna

2 APOLOGIES FOR ABSENCE

Nil

3 DECLARATION OF CONFLICT OF INTEREST

Item 8.5, Pieri Munro is an employee of Hawke’s Bay Regional Council

4 CHAIRPERSON’S ANNOUNCEMENTS

Nil

5 LATE ITEMS OF URGENT BUSINESS

- Update on Pilots Hill Reserve – Installation of toilet facilities
- Update of proposed Regional Park
- Election of Tātou Tātou Board Membership

6 PUBLIC PARTICIPATION

Nil

7 MINUTES OF THE PREVIOUS MEETING

COMMITTEE RESOLUTION 2020/06

Moved: Mr Pieri Munro

Seconded: His Worship the Mayor Craig Little

That the minutes of the previous Ordinary Meeting held on 20 October 2019 be confirmed.

CARRIED

8 GENERAL ITEMS

8.1 STANDING ORDERS

COMMITTEE RESOLUTION 2020/07

Moved: Mr Pieri Munro

Seconded: Cr Denise Eaglesome-Karekare

That the Board adopt the Standing Orders attached as Appendix One.

CARRIED

8.2 DRAFT CODE OF CONDUCT

COMMITTEE RESOLUTION 2020/08

Moved: Mr Pieri Munro

Seconded: Mr Phil Beattie

That the Board adopt the preliminary draft Code of Conduct subject to changes and enhancements.

CARRIED

8.3 BUDGET FOR 2020-2021

COMMITTEE RESOLUTION 2020/09

Moved: Mr Pieri Munro

Seconded: His Worship the Mayor Craig Little

That the Board receives the preliminary budget for 2020-2021 attached as Appendix 1.

CARRIED

The Board discussed that this preliminary budget contained mainly administration costs and would require more analysis in order to better account for expenditure of the Matangirau Reserves Board's activities.

8.4 DRAFT STRATEGIC PLAN

COMMITTEE RESOLUTION 2020/10

Moved: Mr Pieri Munro

Seconded: Mr Phil Beattie

That the Board adopt a strategic plan and provides any amendments to the draft document attached as Appendix 1.

CARRIED

8.5 HBRC UPDATE

COMMITTEE RESOLUTION 2020/11

Moved: Mr Pieri Munro

Seconded: Cr Denise Eaglesome-Karekare

That the Board receive the report.

CARRIED

The Reserves Board membership agreed to welcome Nathan Heath, area manager for Hawke's Bay Regional Council to sit in and contribute to future Matangirau Reserves Board meetings.

- Pieri Munro recognised the efforts of Charlotte Knight, particularly the work she had done to put the Matangirau Board together and the countless hours of administration to get the Board to its current standing, his kind words are below:
"just wanting to mihi to those who have provided papers, particularly your good lady [Knight] who set us up well especially the Strategic Plan on behalf of Tatau Tatau
Kei te mihi kia a Koutou. Koutou o tuhia i whariki hia e nga pepa nei."
- There were connectivity issues with our video-conferencing throughout the Board meeting. At 2:49pm it was decided that the video-conferencing would be suspended, quorum did not lapse.

The Meeting closed at 3:25pm with a Karakia from Kitea Tipuna.

The minutes of this meeting were confirmed at the Te Rohe o Te Wairoa Reserves Board - Matangirau Meeting held on 31 August 2020.

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CHAIRPERSON