



**I, Steven May, Tumu Whakarae Chief Executive Officer, hereby give notice that
Infrastructure Committee Meeting will be held on:**

Date: Thursday, 18 June 2020
Time: 1.30pm
**Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa**

AGENDA

Infrastructure Committee Meeting

18 June 2020

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

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- 1 KARAKIA**
- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 15.1 requests to speak must be made to the Chief Executive Officer at least one clear day before the meeting; however this requirement may be waived by the Chairperson. Requests should also outline the matters that will be addressed by the speaker(s).

7 MINUTES OF THE PREVIOUS MEETING

Ordinary Meeting - 17 March 2020

**MINUTES OF WAIROA DISTRICT COUNCIL
INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 17 MARCH 2020 AT 1.30PM**

PRESENT: Cr Chaans Tumataroa-Clarke, Cr Denise Eaglesome-Karekare, Cr Hine Flood (Deputy Mayor), Chris Olsen (Independent Member)

IN ATTENDANCE: S May , K Tipuna (Pouwhakarae – Hapori/Whakatūtaki Group Manager Community and Engagement), S Heath (Pouwhakarae – Hua Pūmau Hapori/Ratonga Group Manager Community Assets and Services), A Heron (Mataaro Whakakaupapa/Projects Engineer), G Borg (Pouwhakarae – Pūtea/Tautāwhi Rangapū Group Manager Finance and Corporate Support), G Waikawa (Kaiurungi Mana Arahi/Governance Officer), T Trafford-Misson (Kaiurungi Mana Arahi/Governance Officer)

1 KARAKIA

Karakia was given by K Tipuna

2 APOLOGIES FOR ABSENCE

APOLOGY

COMMITTEE RESOLUTION 2020/37

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Hine Flood

That the apology received from His Worship the Mayor be accepted and leave of absence granted.

CARRIED

3 DECLARATION OF CONFLICT OF INTEREST

None.

4 CHAIRPERSON'S ANNOUNCEMENTS

5 LATE ITEMS OF URGENT BUSINESS

Infrastructure Terms of Reference – Chief Executive Officer

6 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING

COMMITTEE RESOLUTION 2020/38

Moved: Cr Chris Olsen

That the minutes [and confidential minutes] of the Ordinary Meeting held on 20 August 2019 be confirmed.

CARRIED

8 GENERAL ITEMS

8.1 WAIROA HIGH PRODUCTIVITY VEHICLE MOTOR VEHICLE (HPMV) BRIDGE UPGRADES PGF - UPDATE ON PROGRESS

COMMITTEE RESOLUTION 2020/39

Moved: Cr Chaans Tumataroa-Clarke

Seconded: Cr Chris Olsen

That the Committee receive the report and officers seek favourable variation to include other bridges and road realignment for high productivity vehicles.

CARRIED

The Committee discussed:

Provincial growth fund.

9 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2020/40

Moved: Cr Hine Flood

Seconded: Cr Denise Eaglesome-Karekare

That the public be excluded from the following parts of the proceedings of this meeting 2.13pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
9.1 - Infrastructure Strategy	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the

	is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.2 - Procurement Contract 19/11 Structural Bridge Repairs Package 1	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
9.3 - Procurement - Contract 19/10 Flood Damage Repairs, Mohaka/Waiiau, Package 3	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

CARRIED

COMMITTEE RESOLUTION 2020/41

<p>Moved: Cr Hine Flood Seconded: Cr Denise Eaglesome-Karekare That Council moves out of Closed Council into Open Council.</p>	CARRIED
<p><u>The Committee discussed:</u> Work Plan and budget. Infrastructure Strategy and Terms of Reference</p>	

INFRASTRUCTURE COMMITTEE – TERMS OF REFERENCE

COMMITTEE RESOLUTION 2020/42

Moved: Cr Chaans Tumataroa-Clarke
 Seconded: Cr Denise Eaglesome-Karekare

That the Committee recommends that Council adopt the revised terms of reference being:

- 2 committee members change to 3 committee members
- Add under the heading Purpose – To monitor, understand and mitigate risks.
- Change the word under to over \$100,000.

CARRIED

Closing karakia was given by K Tipuna

The Meeting closed at 3.42pm.

The minutes of this meeting were confirmed at an Infrastructure Committee Meeting held on 18 June 2020.

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CHAIRPERSON

8 GENERAL ITEMS

8.1 PROJECT UPDATE 2019/20 - COMMUNITY ASSETS AND SERVICES

Author: Karen Akuhata, Mataaro Hua Pūmau Asset Engineer

Authoriser: Stephen Heath, Pouwhakarae – Hua Pūmau Hapori / Ratonga Group Manager Community Assets and Services

Appendices: Nil

1. PURPOSE

- 1.1 This report provides information for Committee on current capital projects being managed by the Community Assets and Services department. No decisions are required by Committee at this stage.
- 1.2 This report has been developed at the request of the committee chair, to provide an update on certain projects.

RECOMMENDATION

The Mataaro Hua Pūmau Asset Engineer RECOMMENDS that Committee receive the report.

2. BACKGROUND

- 2.1 This report has been developed at the request of the committee chair.
- 2.2 This report contains an update of progress of the following projects:
 - 2.2.1. Mahia East Coast Road
 - 2.2.2. Patangata Bridge
 - 2.2.3. Mahia East Coast Road, Rangatahi Dropout (Bailey Bridge Site)
 - 2.2.4. Nuhaka River Road realignment
 - 2.2.5. Kitchener Street open drain
 - 2.2.6. Wastewater consent process
 - 2.2.7. Proposed projects to be carried over to 2020/21.

3. MAHIA EAST COAST ROAD

- 3.1 84% complete for earthworks (10.5kms done. 2kms, and 2 weeks remaining).
- 3.2 29% complete for sealing (Sections 1-4, 3.615kms out of 12.5kms sealed). A further 1800m of basecourse should be ready for seal next week.
- 3.3 Cost to end of May: approx. \$4m (this will include the COVID Variation).
- 3.4 Cost of Covid 19 Variation (Still to be approved) = \$596k. This includes L4 Lockdown costs, site maintenance over this period, L3 costs and metal replenishment due to fines lost over lockdown.

- 3.5 The project has been pushed out further into the winter months due to the Covid-19 lockdown, with the project originally due to be completed prior to the end of June. This may effect progress quite substantially if we experience a very wet period.
- 3.6 Projected Final Cost (Roughly) = \$8M. A variation discussion needs to be had with Provincial Development Unit around variations.

4. PATANGATA BRIDGE

- 4.1 PGF funding of \$750k has been secured to replace Patangata Bridge, to Class 1 (44 tonne).
- 4.2 There are two key criteria attached to this funding – shovels need to be in ground by 2 months following end of Level 3 lockdown (13th May 2020), and that social procurement requirements are followed i.e. Job creation, redeployed workers.
- 4.3 QRS have been engaged as the principal contractor, working closely with Ministry of Social Development to ensure social procurement is met.
- 4.4 QRS will work with WSP and Lattey Civil and Precast who have already done a lot of the groundwork to get this project to shovel ready status.
- 4.5 Key updates:
- 4.5.1. Land Ownership/Easements: The Property Group are working with the Whakaki Lakes Trust to gain access via an easement to ensure long term access of the new bridge. The Trust is meeting June 13th to progress this. This will involve cultural elements of the project also.
 - 4.5.2. HBRC are intending to build a weir at the same location, so the intention is to have these projects completed simultaneously, sharing costs for certain aspects where applicable. Lattey Civil and Precast have been directly engaged for this work.
 - 4.5.3. Building consents/resource consents – this process was started during lockdown, so do not foresee this holding up progress.
 - 4.5.4. Archaeology check – Stage 1 and 2 checks have been done, and an Archaeologist has visited the site. Report to follow, but it appears nothing major has presented itself.
 - 4.5.5. Contract Documents and schedule of prices has been developed. QRS will price this work using a sub-contractor and will need to follow the contract documents.
 - 4.5.6. Design - Lattey Civil and Precast have been engaged to complete the design of the structure, this was completed on the 26/05/2020. WSP are to complete a PS2 review prioritising the superstructure work to allow bodies on the ground to commence site operations. Looking to be a 'Design and Build' contract model.
 - 4.5.7. Site Survey and Geotech – this work has been undertaken and completed.

5. MAHIA EAST COAST ROAD RANGATAHI DROPOUT

- 5.1 PGF funding of \$1m has been secured to repair Rangatahi dropout on Mahia East Coast Road, the current site where the bailey bridge is installed.

- 5.2 Two key criteria – shovels need to be in ground by 2 months following end of Level 3 lockdown (13th May 2020), and that social procurement requirements are followed i.e. Job creation, redeployed workers.
- 5.3 QRS have been engaged as the principal contractor, working closely with Ministry of Social Development to ensure social procurement is met.
- 5.4 Designs, contract documents, schedule of quantities have been completed, and have been forwarded to QRS for pricing.
- 5.5 Cultural consultation has been undertaken.
- 5.6 The final stages of the preparation of the Resource Consent are being completed. The HBRC will then need to review and issue the Resource Consent.
- 5.7 QRS will likely engage specialist sub-contractors to carry out this work.

6. NUHAKA RIVER ROAD REALIGNMENT

- 6.1 Report to Council was intended for April meeting (before PGF announcement) but was withheld due to Covid-19, there is some key information in there that still needs to be considered, so an updated paper will go to Council at the June Council meeting.
- 6.2 The discussion of Council will focus around expected design life, long term maintenance needs, and if this road will continue to be under council jurisdiction.
- 6.3 HBRC have designed the realignment of river, WDC have added to the design of new road.
- 6.4 There is no long-term guarantee of this design, due to the road realignment being on a riverbed.
- 6.5 PGF funding of \$750k has been secured to realign Nuhaka River Road.
- 6.6 Two key criteria – shovels need to be in ground by 2 months following end of Level 3 lockdown (13th May 2020), and that social procurement requirements are followed i.e. Job creation, redeployed workers.
- 6.7 QRS have been engaged as the principal contractor, working closely with Ministry of Social Development to ensure social procurement is met. QRS are likely to use local sub-contractors who have worked with WDC/HBRC to get this project shovel ready.
- 6.8 An environmental assessment will be undertaken by HBRC.
- 6.9 HBRC will work with their compliance team on required consents. If they are working on this project, there is the ability to speed this project up – which is needed to meet deadlines and funding requirements.
- 6.10 A cultural impact assessment will be completed by Te Iwi o Rakaipaaka Incorporated (TIORI).

7. KITCHENER STREET OPEN DRAIN

- 7.1 Stage 1 has now been completed with 70m of 900mm diameter culverts and 60m of 1200mm diameter culverts installed between Achilles Street and Rutherford Street. 112m of 1600mm diameter culverts have been install between Rutherford Street and Ribbies Diary. The Rutherford Street road crossing is included in this.
- 7.2 Stage 2 from Robbie’s Diary to Clyde Road has been designed and is ready for construction to commence once funding comes available. Some of the culverts

required for this section have been procured using the balance of the remaining funds in this year's budget.

- 7.3 We are currently looking at getting the next section of the drain between Clyde Road and Scott Street surveyed and designed. This is 450m in length.
- 7.4 An application has been submitted for funding in May 2020 to the Crown Infrastructure Partners. This is a regional approach from the five Hawke's Bay councils, this is still being considered for funding at the date of writing (8th June 2020). This would complete the piping of the drain. If this funding application is unsuccessful, the required budgets will be loaded into the next long term plan.

8. WASTEWATER CONSENT

- 8.1 The resource consent for the Wairoa wastewater discharge is progressing, albeit slowly. There has been a slight delay due to Covid 19, but things are back on track. Below is a summary of key actions.
- 8.2 Engagement: Prior to lockdown there was a pre-hearing meeting with submitters. At the conclusion of this meeting it was agreed that draft conditions of consent would be circulated by WDC. This occurred and we received feedback from about 6 submitters. We also received feedback from the Regional Council.
- 8.3 Tuesday (2 June) WDC advisors meet (Zoom) with a group of submitters and the DHB representative to discuss conditions. It was a productive discussion and agreement was reached on several key themes in the conditions, including the need for cultural monitoring and the importance of land application investigations.
- 8.4 Outfall design: A key aspect of the consent process has been the need for a river outfall, and it is the view of WDC staff that modifications are needed. Design plans have been prepared and they are ready for tendering. However, consent needs to be granted as the hearing process might subtly change design requirements.
- 8.5 Hearing: It is clear from some submitter responses to the draft conditions circulated that agreement will not be reached without a hearing. A hearing will require Regional Council staff to produce reports and then WDC staff and advisors to prepare evidence in advance of a hearing. With the exchange of reports and evidence required, a hearing is not likely to occur before mid-July and potentially in August 2020.

9. PROPOSED PROJECTS TO BE CARRIED OVER TO 2020/21

9.1 Low Cost Low Risk Projects (NZTA subsidised)

- | | | | |
|----------|--|--------|-----------|
| 9.1.1. | Mahia Connectivity | \$125k | |
| 9.1.2. | Blacks Beach | \$275k | |
| 9.1.3. | LED conversion | \$125k | verifying |
| 9.1.3.1. | Two tender processes were undertaken in this financial year, both unsuccessful. Alternative method of delivery was developed locally, but works will be postponed due to Covid-19. | | |
| 9.1.4. | Footpath Renewals | \$140k | |
| 9.1.4.1. | Inspection and programming work has been undertaken, renewal programme being developed, but delayed by Covid-19. | | |

9.1.5. Emergency works 18/19 \$3m verifying

9.2 Property

9.2.1. Playground relocation & Public space enhancement \$70k

9.2.1.1. This was planned spend to relocate the old Marine Parade playground to Tuai. This has changed to a community led project, with different outcomes planned. As such, the process is taking longer than originally expected. This budget should be held to facilitate council's contribution to the overall project.

9.2.2. Recreation capital funds \$100k

9.2.2.1. This was originally budgeted and planned to develop a basketball court, council since indicated a desire to develop a wet play area. This funding should be retained as council's contribution in any future funding for this project.

9.2.3. Recycling Centre upgrade \$210k

9.2.3.1. Works planned during Covid-19 lockdown, now delayed.

9.2.4. Mahia recycling centre \$50k

9.2.4.1. This has progressed, with plans being developed in cooperation with contractors. Covid-19 has delayed some of this work, but intention is to deliver in time for Christmas holidays 2020.

9.2.5. Asbestos assessments \$50k

9.2.5.1. This work is a legal requirement for council's property portfolio and has been delayed by 12 weeks due to Covid-19. Appointed contractor is developing an accelerated programme of works.

9.2.6. Tuai Hall

9.2.6.1. Work was delayed due to Covid-19, but will be underway in June 2020, some work will be completed July-August 2020.

9.2.7. Building works \$50k

9.2.7.1. These are works to the campground and council server room.

9.2.7.2. Delayed due to lockdown and subsequent contractor availability. Works are designed and planned to commence in early part of new financial year.

9.3 PGF Projects

9.3.1. Mahia East Coast Road Traction Sealing \$2.5m

9.3.2. HPMV Bridge Strengthening \$1.6m

9.4 3 Waters

9.4.1. Dedicated Generator Sets \$100k

9.4.1.1. This project is to keep the wastewater pump stations operational during power outages.

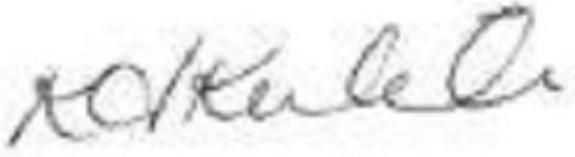
9.4.1.2. The project has been delayed due to delivery from Australia being impacted because of COVID 19 lockdown restrictions.

- 9.4.1.3. The generators have been ordered and this work will be completed early in the new financial year
- 9.4.2. Piping Open Drains Mahia Beach \$135k
 - 9.4.2.1. These works were to improve Stormwater functions in Mahia Beach
 - 9.4.2.2. Proposed works have been put forward however due to Covid restrictions, contractor availability and workloads this work has been deferred.
- 9.4.3. Telemetry Base sets Wairoa \$6k
 - 9.4.3.1. This project is to improve the system that interfaces between the Wairoa Wastewater Treatment Plant and Council.
 - 9.4.3.2. The remainder of this budget will be used to carry out any upgrades as per the new Wastewater Discharge Consent.

References (to or from other Committees)

- Council, 5th December 2017, Nuhaka River Road Access
- Council, 20th March 2018, Patangata Bridge Closure
- Council, 1st May 2018, Update of status of Patangata bridge
- Council, 11th February 2020, Patangata bridge – options moving forward
- Council, 4th September 2018, Length of road maintenance – Mahia East Coast Road
- Council, 27th November 2018, Adjustment of road maintenance route positions – Mahia East Coast Road
- Council, 14th February 2017, Wairoa Wastewater Consent Update
- Council, 30th January 2018, Wairoa wastewater discharge consent – next steps
- Infrastructure committee, 13th November 2018, Wairoa Waste Water Consent
- Maori Standing Committee, 9th March 2017, Wairoa Wastewater Consent Update
- Te Rohe o Te Wairoa Reserves Board – Matangirau, 20th October 2019, Wairoa wastewater discharge consent application update
- Council, 20th March 2018, Marin Parade Playground Relocation
- Infrastructure committee, 17th March 2020, Wairoa high productivity vehicle motor vehicle (HPMV) Bridge upgrades PGF – update on progress

Signatories

	
<p>Author Karen Akuhata</p>	<p>Approved by Stephen Heath</p>