

**MINUTES OF WAIROA DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE WAR MEMORIAL HALL, QUEEN STREET, WAIROA  
ON TUESDAY, 24 MARCH 2020 AT 1.30PM**

**PRESENT:** Cr Denise Eaglesome-Karekare, Cr Hine Flood (Deputy Mayor), Cr Danika Goldsack, Cr Jeremy Harker, Cr Melissa Kaimoana, Mr Kiwa Hammond

**IN ATTENDANCE:** S May (Tumu Whakarae Chief Executive Officer), Kitea Tipuna (Pouwhakarae – Hapori/Whakatūtaki Group Manager Community and Engagement), Kimberley Tuapawa (Pouwhakarae – Pārongo/Wheako Kiritaki Group Manager Information and Customer Experience), S Heath (Pouwhakarae – Hua Pūmau Hapori/Ratonga Group Manager Community Assets and Services) R McCracken (Kaihanganarau Matua | Pārongo Wheako Kiritaki), A Heron (Mataaro Whakakaupapa/Projects Engineer), A King (Kaiurungi Whakawhanake Hapori), K Stevenson (Kaiurungi Hauora-Haumaruru), D Meihana (Emergency Management Advisor Wairoa)

**1 KARAKIA**

Karakia was given by K Tipuna

**2 APOLOGIES FOR ABSENCE**

**APOLOGIES**

**RESOLUTION 2020/11**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That the apologies received from His Worship the Mayor, C Little, Cr Chaans Tumataroa-Clarke and P Kelly be accepted and leave of absence granted.

**CARRIED**

The Chairperson declared His Worship the Mayor is using Zoom to video conference into Ordinary Council meeting.

**3 DECLARATIONS OF CONFLICT OF INTEREST**

Cr Jeremy Harker declared conflicted of interest to Items:

10.3 – Council endorsement for a QRS PGF application

10.5 – Procurement-Contract 19/10 Flood Damage Repairs, Mohaka/Waiarau, Package 3.

10.6 - Procurement-Contract 19/11 Structural Bridge Repairs Package 1

**4 CHAIRPERSON'S ANNOUNCEMENTS**

The Chairperson commented on the pandemic and the alert level 3 announcement. Wairoa District Council will reduce its agenda and also have no public participation for health and safety and conduct the business very quickly.

The Chairperson also invited Denal Meihana, Emergency Management Advisor Wairoa. Mr Meihana Wairoa advised community leaders met in preparation with Covid to activate a Comms out to the community and other stakeholders.

With Prime Ministers COVID-19 Alert Level 3 and subsequently going into alert level 4 on Wednesday, 25 March 2020 at 11.59pm the local EOC activated and powers will be handed to local civil defence controller, Mr Kitea Tipuna.

**5 LATE ITEMS OF URGENT BUSINESS**

Update of Chief Executive Officer's report

**6 PUBLIC PARTICIPATION**

None.

**7 MINUTES OF THE PREVIOUS MEETING****RESOLUTION 2020/12**

Moved: Cr Jeremy Harker

Seconded: Cr Melissa Kaimoana

That the minutes and confidential minutes of the Ordinary Meeting held on 11 February 2020 be confirmed.

**CARRIED**

**8 GENERAL ITEMS****8.7 CEO REPORT AND UPDATED REPORT DATED 24 MARCH 2020****RESOLUTION 2020/13**

Moved: Cr Jeremy Harker

Seconded: Cr Danika Goldsack

That Council receive the Chief Executive Officer's report and also the Updated Report dated 24 March 2020.

**CARRIED**

**9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS****9.1 RECEIPT OF MĀORI STANDING COMMITTEE MEETING - 5 FEBRUARY 2020****RESOLUTION 2020/14**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That the Minutes of the Māori Standing Committee Meeting held on Wednesday 5 February 2020 be received and the recommendations therein be adopted.

**CARRIED**

**9.2 RECEIPT OF ECONOMIC DEVELOPMENT COMMITTEE MEETING - 18 FEBRUARY 2020****RESOLUTION 2020/15**

Moved: Cr Melissa Kaimoana

Seconded: Cr Hine Flood

That the Minutes of the Economic Development Committee Meeting held on Tuesday 18 February 2020 be received and the recommendations therein be adopted.

**CARRIED**

**10 PUBLIC EXCLUDED ITEMS****RESOLUTION TO EXCLUDE THE PUBLIC****RESOLUTION 2020/16**

Moved: Cr Jeremy Harker

Seconded: Cr Hine Flood

That the public be excluded from the following parts of the proceedings of this meeting at 1.42pm.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>10.1 - Council endorsement for a QRS PGF application</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under

	<p>person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	section 6 or section 7
<b>10.2 - Copier Replacement Contract</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.3 - Youth Services - Peer Reviewed Report</b>	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>10.4 - Procurement - Contract 19/10 Flood Damage Repairs, Mohaka/Waiiau, Package 3</b>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

<p><b>10.5 - Procurement Contract 19/11 Structural Bridge Repairs Package 1</b></p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p><b>10.6 - Receipt of Public Excluded Economic Development Committee Meeting - 18 February 2020</b></p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

**CARRIED**

**RESOLUTION 2020/17**

Moved: Cr Jeremy Harker

Seconded: Cr Denise Eaglesome-Karekare

That Council moves out of Closed Council into Open Council.

**CARRIED**

Closing karakia was given by K Tipuna

**The Meeting closed at 2.03pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 5 May 2020.**

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**CHAIRPERSON**