

**MINUTES OF WAIROA DISTRICT COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON THURSDAY, 20 DECEMBER 2018 AT 1.34 P.M.**

PRESENT: His Worship the Mayor Craig Little (Mayor), Cr Denise Eaglesome-Karekare (Deputy Mayor), Cr Michael (Mike) Bird, Cr Jeremy Harker, Cr Michael (Min) Johansen, Cr Charles (Charlie) Lambert, Mr Kiwa Hammond

IN ATTENDANCE: Steven May (Tumu Whakarae Chief Executive Officer), Kitea Tipuna (Pouwhakarae – Hapori/Whakatūtaki Group Manager Community and Engagement), Kimberley Tuapawa (Pouwhakarae – Pārongo/Wheako Kiritaki Group Manager Information and Customer Experience), Gary Borg (Pouwhakarae – Pūtea/Tautāwhi Rangapū Group Manager Finance and Corporate Support), Stephen Heath (Pouwhakarae – Hua Pūmau Hapori/Ratonga Acting Group Manager Community Assets and Services), Charlotte Knight (Kaiarataki Kaupapa Here / Mana Ārahi Policy & Governance Team Leader)

1 KARAKIA

Given by Mr Kitea Tipuna.

2 APOLOGIES FOR ABSENCE

APOLOGY

RESOLUTION 2018/81

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That the apologies received from Cr Flood and Mr Paul Kelly be accepted and leave of absence granted.

CARRIED

3 DECLARATIONS OF CONFLICT OF INTEREST

Cr Jeremy Harker declared a pecuniary interest in relation to items 6.2, 6.3, 6.4, and 6.5 due to being an employee of QRS.

4 PUBLIC PARTICIPATION

Annette Brosnan and Ros Stewart – spoke on item 5.1 Blue Bay Consultation Submission

5 GENERAL ITEMS

5.1 BLUE BAY CONSULTATION SUBMISSION

Discussion points:

- Ownership history of the water system and wastewater system and the related consents
- Receiver's responsibilities during time owned systems and held the consents
- Opoutama water source
- Affordability
- Capital cost escalation and operational cost escalation
- Capital payment process similar to Mahia-Opoutama wastewater capital scheme
- Cost out further options
- Partnership approach
- Legal advice – will discuss release to owners with lawyer
- Ensuring a future-proof asset

RESOLUTION 2018/82

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Jeremy Harker

That Council receive this report, and direct the Chief Executive Officer to present an options analysis report to a future Council meeting including the proposed options 3 & 4 in the submission received.

CARRIED

5.2 UPDATES TO OFFICER DELEGATIONS MANUAL

RESOLUTION 2018/83

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Michael (Min) Johansen

That Council approve the following changes be made to the Wairoa District Council Officer Delegations Manual:

- Remove all reference to the Chief Operating Officer where both the Chief Executive Officer and Chief Operating Officer have delegated authority.
- Remove all reference to the Chief Operating Officer and replace with Chief Executive Officer where the Chief Operating Officer has delegated authority and the Chief Executive Officer does not.
- Remove all reference to District Planner and replace with Senior Planner and Planner where the District Planner has delegated authority.
- Remove all reference to the Engineering Manager and replace with Group Manager Community Assets and Services where the Engineering Manager has delegated authority.
- Remove all reference to the Building Control Officer and replace with Senior Building

Compliance Officer where the Building Control Officer has delegated authority.

- Add a delegation to enable the Zero Harm Officer and Environmental Health Officer authority to access the Register of Compliance Certificates.

And that Council give the Chief Executive Officer approval to make the following editorial changes to the Council Officer Delegations Manual:

- Replace all references to Chief Financial Officer with Group Manager Finance & Corporate Support.
- Replace all references to Corporate Services Manager with Group Manager Information & Customer Experience.
- Replace all references to Economic Development and Engagement Manager with Group Manager Community & Engagement.
- Replace all references to Enforcement Team Leader with Compliance Team Leader.
- Replace all references to Enforcement Officer with Compliance Officer.
- Replace all references to Dog Control Officer with Compliance Officer.
- Replace all references to Financial Planning Manager with Finance Manager.
- Replace all references to GIS Coordinator with Information Services Team Leader.
- Replace all references to Governance and Policy Strategist with Policy and Governance Team Leader.
- Replace all references to Governance Administrator to Governance Officer.
- Replace all references to Regulatory Administration Officer to Regulatory Officer.
- Replace all references to Utilities Manager to Utilities Engineer.

CARRIED

5.3 REQUEST FOR FUNDS TO SUPPORT DISTRICT SPORTS PROJECT

Discussion points:

- 27 November 2018 resolution
- Include this in the options report for the February 2019 meeting – get more information on what the plan will be about
- What are the other options being explored

RESOLUTION 2018/84

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That this report be deferred, and the item discussed in the report be included in the options report as per the resolution on the 27 November 2018 at the February 2019 Council meeting.

CARRIED

6 PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

RESOLUTION 2018/85

Moved: Cr Jeremy Harker

Seconded: Cr Charles (Charlie) Lambert

That the public be excluded from the following parts of the proceedings of this meeting at 2.46 p.m.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
6.1 - Nuhaka-Opoutama Road (Blowhole) Project Update	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.2 - Procurement: 18/13 Flood Damage Repairs - Mohaka/Waiiau Package 1	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
6.3 - Procurement: 18/15 Structral Bridge Strengthening 2018/19 Package 1	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the

	<p>information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>6.4 - Procurement - Contract 18/02 Unsealed Roads Maintenance Contract</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>6.5 - Procurement - Contract 18/14 Flood Damage Repairs Waikaremoana/Ruakituri</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

CARRIED

RESOLUTION 2018/86

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council moves out of Closed Council into Open Council at 3.23 p.m.

CARRIED

Closing karakia given by Mr Kitea Tipuna.

The Meeting closed at 3.27 p.m.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 5 February 2019.

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CHAIRPERSON