



**I, Steven May, Chief Executive Officer, hereby give notice that
an Infrastructure Committee Meeting will be held on:**

Date: Tuesday, 2 October 2018
Time: 1.30pm
**Location: Council Chamber, Wairoa District Council,
Coronation Square, Wairoa**

AGENDA

Infrastructure Committee Meeting

2 October 2018

The agenda and associated papers are also available on our website: www.wairoadc.govt.nz

For further information please contact us 06 838 7309 or by email info@wairoadc.govt.nz

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- 2 APOLOGIES FOR ABSENCE**
- 3 DECLARATIONS OF CONFLICT OF INTEREST**
- 4 CHAIRPERSON'S ANNOUNCEMENTS**
- 5 LATE ITEMS OF URGENT BUSINESS**
- 6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING

Ordinary Meeting - 21 August 2018

**MINUTES OF WAIROA DISTRICT COUNCIL
INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 21 AUGUST 2018 AT 1.30PM**

PRESENT: His Worship the Mayor Craig Little (Mayor), Cr Michael (Min) Johansen, Mr Chris Olsen

IN ATTENDANCE: G Borg (Chief Financial Officer), J Cox (Engineering Manager), L Young (Transport Asset Manager) (From 2.44pm), G Waikawa (Governance Administrator)

1 KARAKIA

Karakia was given by G Borg

2 APOLOGIES FOR ABSENCE

APOLOGY

COMMITTEE RESOLUTION 2018/04

Moved: Cr Michael (Min) Johansen

Seconded: His Worship the Mayor Craig Little

That the apology received from Cr C Lambert be accepted and leave of absence granted.

CARRIED

Nil

3 DECLARATION OF CONFLICT OF INTEREST

None

4 CHAIRPERSON'S ANNOUNCEMENTS

The Chairperson advised the standard of road and is pleasantly surprised of condition of road and found to be quite reasonable. Some isolated areas still require some work.

The Engineering Manager explained if a gate is obstructing a road Council will not maintain the road past the gate.

The Chairperson explained a follow-up meeting needs to be held with stakeholders

5 LATE ITEMS OF URGENT BUSINESS**MOTION****COMMITTEE RESOLUTION 2018/05**

Moved: Cr Michael (Min) Johansen

Seconded: His Worship the Mayor Craig Little

That That in accordance with Section 46A (7) of the Local Government Official Information and Meetings Act 1987 the item **8.3 Removal of Arts Centre Building, Marine Parade and Public Excluded Items - 9.3 Waste Procurement Options, 9.4 WDC transportation procurement – Sealed roads and 9.5 WDC transportation procurement-Unsealed roads** be considered given the item had not come to hand at the time of Agenda compilation and consideration of this matter is required now in order to respond within the timeframe allowed..

CARRIED

6 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING**COMMITTEE RESOLUTION 2018/06**

Moved: Cr Michael (Min) Johansen

Seconded: His Worship the Mayor Craig Little

That the minutes of the Ordinary Meeting held on 29 May 2018 be confirmed.

CARRIED

8 GENERAL ITEMS**8.1 AGENDA FRAMEWORK FOR INFRASTRUCTURE COMMITTEE****COMMITTEE RESOLUTION 2018/07**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Michael (Min) Johansen

That the Committee receives the report and provides direction on a 'fit for purpose' agenda framework

CARRIED

The Engineering Manager proposes to report to the committee - Proposing a quarterly report understanding of financial with the projects and time related progress report, performance measures achieving, customer service, monitoring, proposed risk management tool identify major risk, health and safety report and capability and capacity and will translate into a template.

The Chairperson asked through the Client Service Request - how many are the same person and repeated requests.

Health and safety – contractors show growth on certification, investigate competing on who has got the highest on health and safety, where is the risk to Council health and safety regime based upon health and safety on risk continual improvement.

COMMITTEE RESOLUTION 2018/08

Moved: Cr Michael (Min) Johansen

Seconded: His Worship the Mayor Craig Little

That the Engineering Manager reports back to the Committee on health and safety regime based upon risk and continuous improvements.

CARRIED

8.2 WDC INFLOW PROJECT

COMMITTEE RESOLUTION 2018/09

Moved: His Worship the Mayor Craig Little

Seconded: Mr Chris Olsen

That Committee receives the report and accept option d as the preferred option:

Option d –Send letters out to all non-compliant properties advising them that the work is required and that Council will advise them of the proposed schedule Council is organising to complete the works. This would be funded through rates as allowed for in the LTP urban wastewater discharge consent budget.

CARRIED

8.3 REMOVAL OF ARTS CENTRE BUILDING, MARINE PARADE

COMMITTEE RESOLUTION & RECOMMENDATION 2018/10

Moved: His Worship the Mayor Craig Little

Seconded: Mr Chris Olsen

That the Committee receive the report and Recommend to Council:

1. Neil Andrew of NR Andrew Limited has provided a zero cost tender for the dismantling and removal of all salvageable material at the site. This company is available to carry out the work in the near future.

2. It is estimated that it would cost \$5,000 to remove the remaining concrete foundations and clear the site.

CARRIED

9. PUBLIC EXCLUDED ITEMS

RESOLUTION TO EXCLUDE THE PUBLIC

COMMITTEE RESOLUTION 2018/11

Moved: His Worship the Mayor Craig Little

Seconded: Cr Michael (Min) Johansen

That the public be excluded from the following parts of the proceedings of this meeting at 3.14 p.m.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

| General subject of each matter to be considered | Reason for passing this resolution in relation to each matter | Ground(s) under section 48 for the passing of this resolution |
|---|--|---|
| <p>9.1 – Tuai Property Utilisation – Expressions of Interest</p> | <p>s7(2)(c)(ii),s7(2)(i) – the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest; AND the withholding o the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | <p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p> |
| <p>9.2 Karkariki Farm Road Pit – Surety bond for operations</p> | <p>s7(2)(h) – the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial</p> | <p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of</p> |

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| | activities. | information for which good reason for withholding would exist under section 6 or section 7 |
| 9.3 Waste Procurement Options | s7(2)(b)(ii),s7(2)(h)-the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; AND the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities. | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 9.4 WDC transportation procurement-Sealed roads | s7(2)(b)(ii),s7(2)(h)-the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information; AND the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities. | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |
| 9.5 WDC transportation procurement-Unsealed roads | s7(2)(b)(ii),s7(2)(h),s7(2)(i) – the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the | s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7 |

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| | <p>information; AND the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities; AND the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p> | |
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CARRIED

COMMITTEE RESOLUTION 2018/12

Moved: Cr Michael (Min) Johansen
 Seconded: His Worship the Mayor Craig Little

That Council moves out of Closed Council into Open Council at 4.38p.m.

CARRIED

The Meeting closed at 4.39pm with a karakia by G Borg.

The minutes of this meeting were confirmed at the Infrastructure Committee Meeting held on 2 October 2018.

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CHAIRPERSON