

**MINUTES OF WAIROA DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 16 OCTOBER 2018 AT 1.30PM**

**PRESENT:** His Worship the Mayor Craig Little (Mayor), Cr Denise Eaglesome-Karekare (Deputy Mayor), Cr Hine Flood, Cr Michael (Mike) Bird, Cr Jeremy Harker, Cr Michael (Min) Johansen, Cr Charles (Charlie) Lambert, Mr Kiwa Hammond, Mr Paul Kelly

**IN ATTENDANCE:** G Borg (Chief Financial Officer), H Montgomery (Chief Operating Officer), K Tuapawa (Group Manager Information and Customer Experience), K Tipuna (Economic Development & Engagement Manager), S Heath (Acting Engineering Manager), G Waikawa (Governance Administrator)

**1 KARAKIA**

The meeting was opened with a karakia by P Kelly

**2 APOLOGIES FOR ABSENCE**

Nil

**3 DECLARATIONS OF CONFLICT OF INTEREST**

Councillor J Harker declared conflict of interest with Item 8.1 and Public Excluded Item 10.2.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

None

**5 LATE ITEMS OF URGENT BUSINESS**

None

**6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

**7 MINUTES OF THE PREVIOUS MEETING**

**RESOLUTION 2018/56**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That the minutes and confidential minutes of the Ordinary Meeting held on 4 September 2018 and

the Extraordinary Meeting held on 25 September 2018 be confirmed.

**CARRIED**

Mahanga Water issues – Councillor Harker asked about the Mahanga Water issues and His Worship the Mayor advised Council is waiting for a meeting with Mahanga Marae.

## **8 GENERAL ITEMS**

### **8.1 QRS ANNUAL REPORT YEAR ENDED 30 JUNE 2018**

#### **RESOLUTION 2018/57**

Moved: Cr Hine Flood

Seconded: Cr Charles (Charlie) Lambert

That Council receives the QRS Annual Report year ended 30 June 2018.

**CARRIED**

### **8.1 PUBLIC EXCLUDED ITEM**

#### **RESOLUTION TO EXCLUDE THE PUBLIC**

#### **RESOLUTION 2018/58**

Moved: Cr Denise Eaglesome-Karekare

Seconded: His Worship the Mayor Craig Little

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

**CARRIED**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under section 48 for the passing of this resolution</b>
<b>8.1 QRS Annual Report Year Ended 30 June 2018</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(j) - the withholding of the information is necessary to	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	prevent the disclosure or use of official information for improper gain or improper advantage	
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## 8.2 CCTV POLICY REVIEW

### RESOLUTION 2018/59

Moved: Cr Hine Flood

Seconded: Cr Denise Eaglesome-Karekare

That Council adopt the revised CCTV Policy attached as Appendix 1.

**CARRIED**

## 8.3 DRAFT WAIROA DISTRICT COUNCIL LOCAL APPROVED PRODUCTS POLICY

### RESOLUTION 2018/60

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council adopt the draft Local Approved Products Policy for public consultation from 23<sup>rd</sup> October to the 23<sup>rd</sup> November 2018.

**CARRIED**

## 9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS

### 9.1 MINUTES OF FINANCE, AUDIT & RISK COMMITTEE MEETING - 18 SEPTEMBER 2018

#### RESOLUTION 2018/61

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That the Minutes of the Finance, Audit & Risk Committee Meeting held on Tuesday 18 September 2018 be received and the recommendations therein be adopted.

**CARRIED**

**CARRIED**

### 9.2 MINUTES OF FAR COMMITTEE 18 SEPTEMBER RECOMMENDATION: PROPOSED FAR COMMITTEE TERMS OF REFERENCE

#### RESOLUTION 2018/62

Moved: Cr Jeremy Harker  
 Seconded: Cr Michael (Mike) Bird

That Council adopt the revised Terms of Reference for the Finance, Audit & Risk Committee attached as Appendix 1.

**CARRIED**

### 9.3 MINUTES OF MĀORI STANDING COMMITTEE MEETING - 13 SEPTEMBER 2018

#### RESOLUTION 2018/63

Moved: Cr Denise Eaglesome-Karekare  
 Seconded: Cr Charles (Charlie) Lambert

That the Minutes of the Māori Standing Committee Meeting held on Thursday 13 September 2018 be received.

**CARRIED**

## 10 PUBLIC EXCLUDED ITEMS

### RESOLUTION TO EXCLUDE THE PUBLIC

#### RESOLUTION 2018/64

Moved: His Worship the Mayor Craig Little  
 Seconded: Cr Hine Flood

That the public be excluded from the following parts of the proceedings of this meeting.

The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>10.1 - Disposal of Airport Land</b>	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(j) - the withholding of the information is necessary to prevent the disclosure or use of official information for improper gain or improper advantage	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

<p><b>10.2 - Kakariki Farm Road Pit - Options for future use</b></p>	<p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p><b>CARRIED</b></p>		

**MOTION**

**RESOLUTION 2018/65**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That Council moves out of Closed Council into Open Council at 2.40pm.

**CARRIED**

**The Meeting closed at 3.03pm with a karakia by P Kelly.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 November 2018.**

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**CHAIRPERSON**