

**MINUTES OF WAIROA DISTRICT COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 24 JULY 2018 AT 1.30PM**

**PRESENT:** His Worship the Mayor Craig Little (Mayor), Cr Denise Eaglesome-Karekare (Deputy Mayor), Cr Hine Flood, Cr Michael (Mike) Bird, Cr Michael (Min) Johansen, Cr Charles (Charlie) Lambert, Mr Paul Kelly

**IN ATTENDANCE:** S May (Chief Executive), H Montgomery (Chief Operating Officer), J Cox (Engineering Manager), G Borg (Chief Financial Officer), K Tipuna (Economic Development & Engagement Manager), G Waikawa (Governance Administrator)

**1 KARAKIA**

Karakia was given by P Kelly

**2 APOLOGIES FOR ABSENCE**

**APOLOGIES**

**RESOLUTION 2018/32**

Moved: Cr Hine Flood

Seconded: Cr Denise Eaglesome-Karekare

That the apologies received from Cr J Harker and Mr K Hammond be accepted and leave of absence granted.

**CARRIED**

**3 DECLARATIONS OF CONFLICT OF INTEREST**

Councillor M Bird – Sport Hawke’s Bay

**4 CHAIRPERSON’S ANNOUNCEMENTS**

None.

**5 LATE ITEMS OF URGENT BUSINESS**

**MOTION**

**RESOLUTION 2018/33**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Charles (Charlie) Lambert

That That in accordance with Section 46A (7) of the Local Government Official Information and

Meetings Act 1987 the item **8.6 – Representation Review** be considered given the item had not come to hand at the time of Agenda compilation and consideration of this matter is required now in order to respond within the timeframe allowed.]

**CARRIED**

## **6 PUBLIC PARTICIPATION**

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

## **7 MINUTES OF THE PREVIOUS MEETING**

### **MOTION**

Moved: Cr Denise Eaglesome-Karekare

Seconded: His Worship the Mayor Craig Little

That the minutes of the Ordinary Meeting held on 12 June 2018 and the Extraordinary Meeting held on 2 July 2018 be confirmed.

## **8 GENERAL ITEMS**

### **8.1 INFRASTRUCTURE COMMITTEE TERMS OF REFERENCE**

#### **RESOLUTION 2018/34**

Moved: Cr Michael (Mike) Bird

Seconded: Cr Michael (Min) Johansen

That Council adopt the revised terms of reference attached as Appendix 1.

**CARRIED**

### **8.2 COMMUNITRAK SURVEY 2018**

#### **RESOLUTION 2018/35**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Charles (Charlie) Lambert

That Council receives the report.

**CARRIED**

**8.3 REVISED LOCAL GOVERNANCE STATEMENT****RESOLUTION 2018/36**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Michael (Min) Johansen

That Council:

- a) Adopt the revised Local Governance Statement attached as Appendix 1;
- b) Delegate to the CEO the ability to add the details of the new Group Manager of Information and Customer Experience into the document once appointed; and,
- c) Delegate to the Electoral Officer the ability to update the document with the outcome of the Representation Review once finalised.

**CARRIED**

**8.4 AMENDMENT TO RESOLUTIONS - LTP 2018-2028****RESOLUTION 2018/37**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council amends the following resolutions:

- a) That Council adopt *Option 1 – Spend \$1.2million on New Footpaths & Piped Open Drains* but transfer \$200,000 of Council funding from the footpaths budget to the open drains budget, and the Kitchener St open drain is made a priority.
- b) That Sport Hawke's Bay grant remain at \$25,000 and the service level of agreement increase by CPI

And resolves:

- a) That Council move all of the locally funded footpath budget for the duration of the plan, and in 2018/19 and 2019/20 \$75,000 of the open drain budget into the subsidised roading activity budget, and the Kitchener St open drain is made a priority.
- b) That Sport Hawke's Bay grant remain at \$25,000 and the service of level of agreement increase by CPI.

**CARRIED**

**8.5 INSURANCE RENEWAL FOR THE YEAR ENDING 30 JUNE 2019****RESOLUTION 2018/38**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Denise Eaglesome-Karekare

That Council approves the terms, attached as Appendix 2, and the associated expenditure of

\$253,519.37 for insurance premiums for the year ending 30 June 2019.

**CARRIED**

## **8.6 REPRESENTATION REVIEW**

### **RESOLUTION 2018/39**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Hine Flood

That:

- 1) Council receive this report;
- 2) Council resolves as its final proposal for the 2018 representation arrangements review as follows:
  - a) A Mayor to be elected over the entire district;
  - b) Three (3) Councillors elected at large from the General Ward;
  - c) Three (3) Councillors elected at large from the Māori Ward;
  - d) No community boards to be set up.
- 3) Council enter into the public notification process as prescribed in the Local Electoral Act 2001.

**CARRIED**

## **9 RECEIPT OF MINUTES FROM COMMITTEES/ACTION SHEETS**

Council discussed and resolved all the Committee Meeting Minutes will be moved and seconded as one resolution.

## **MINUTES OF COMMITTEE MEETINGS**

### **RESOLUTION 2018/40**

Moved: Cr Denise Eaglesome-Karekare

Seconded: Cr Hine Flood

1. That the:
  1. Minutes of the Finance, Audit & Risk Committee Meeting held on Tuesday 15 May 2018 be received and the recommendations therein be adopted.
  2. Minutes of the Māori Standing Committee Meeting held on Thursday 10 May 2018 be received and the recommendations therein be adopted.
  3. Minutes of the Economic Development Committee Meeting held on Tuesday 8 May 2018 be received and the recommendations therein be adopted.
  4. Minutes of the Infrastructure Committee Meeting held on Tuesday 29 May 2018 be received and the recommendations therein be adopted.

5. Minutes of the Māori Standing Committee Meeting held on Thursday 14 June 2018 be received and the recommendations therein be adopted.
6. Minutes of the Māori Standing Committee Meeting held on Thursday 12 July 2018 be received and the recommendations therein be adopted.

**CARRIED**

## 10 PUBLIC EXCLUDED ITEM

### RESOLUTION TO EXCLUDE THE PUBLIC

<p><b>RESOLUTION 2018/41</b></p> <p>Moved: Cr Denise Eaglesome-Karekare Seconded: Cr Hine Flood</p> <p>That the public be excluded from the following parts of the proceedings of this meeting at 2.21p.m.</p> <p>The general subject matter of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48 of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:</p> <p style="text-align: right;"><b>CARRIED</b></p>		
General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<b>10.1 - Communitrak Survey 2018</b>	s7(2)(h) – the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

<p><b>RESOLUTION 2018/42</b></p> <p>Moved: His Worship the Mayor Craig Little Seconded: Cr Denise Eaglesome-Karekare</p> <p>That Council moves out of Closed Council into Open Council at 2.21pm.</p> <p style="text-align: right;"><b>CARRIED</b></p>
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Closing karakia given by P Kelly.

**The Meeting closed at 2.40pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 4 September 2018.**

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**CHAIRPERSON**