

**MINUTES OF WAIROA DISTRICT COUNCIL
INFRASTRUCTURE COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON TUESDAY, 29 MAY 2018 AT 1.30PM**

PRESENT: His Worship the Mayor Craig Little (Mayor), Cr Charles (Charlie) Lambert, Cr Michael (Min) Johansen, Mr C Olsen

IN ATTENDANCE: Cr Eaglesome-Karekare, Cr Harker, S May (Chief Executive Officer), C Knight (Governance Advisor & Policy Strategist), J Cox (Engineering Manager), G Borg (Chief Financial Officer), G Waikawa (Governance Administrator)

1 KARAKIA

Given by Cr Lambert

2 APOLOGIES FOR ABSENCE

None.

Under section 41A(3)(c) His Worship the Mayor appointed Mr Chris Olsen as the independent member and chairperson of the Council's Infrastructure Committee.

3 DECLARATION OF CONFLICT OF INTEREST

None.

4 CHAIRPERSON'S ANNOUNCEMENTS

MOTION

COMMITTEE RESOLUTION 2018/01

Moved: Cr Charles (Charlie) Lambert

Seconded: His Worship the Mayor Craig Little

That Cr Johansen be elected as the deputy chairperson of the Infrastructure Committee.

CARRIED

Mr Olsen thanked Council for inviting him to be on the committee and said he looked forward to serving the community as a member and chairperson of the committee.

5 LATE ITEMS OF URGENT BUSINESS

Late report - Terms of Reference

6 PUBLIC PARTICIPATION

None.

7 MINUTES OF THE PREVIOUS MEETING

No minutes of a previous meeting as this is the inaugural meeting of the committee.

8 GENERAL ITEMS**8.3 TERMS OF REFERENCE**

The committee discussed the key result areas of the committee:

- Sustainable
- Safety
- Customer satisfaction
- Affordability

The committee reviewed the proposed changes suggested by Mr C Olsen that were attached as Appendix 1 to the report.

COMMITTEE RESOLUTION 2018/02

Moved: Cr Michael (Min) Johansen

Seconded: His Worship the Mayor Craig Little

The Committee recommends that Council:

- a) Adopt the changes to the terms of reference outlined in Appendix 1; and,
- b) Add to the committee's responsibilities: *"Ensure that the provision of infrastructure is affordable"*.

CARRIED

8.1 INFRASTRUCTURE COMMITTEE SCENE SETTER**COMMITTEE RESOLUTION 2018/03**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Charles (Charlie) Lambert

That the Committee receive this report.

CARRIED

8.2 APPOINTMENT PROCESS FOR INDEPENDENT MEMBER OF THE COMMITTEE

As the Mayor used his Mayoral Powers to appoint an independent member at the start of the meeting this agenda item was not progressed.

Closing karakia given by Cr Lambert.

The Meeting closed at 2.28 p.m.

The minutes of this meeting were confirmed at the Infrastructure Committee Meeting held on 21 August 2018.

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CHAIRPERSON