

**MINUTES OF WAIROA DISTRICT COUNCIL  
INFRASTRUCTURE COMMITTEE MEETING  
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA  
ON TUESDAY, 29 MAY 2018 AT 1.30PM**

**PRESENT:** His Worship the Mayor Craig Little (Mayor), Cr Charles (Charlie) Lambert, Cr Michael (Min) Johansen, Mr C Olsen

**IN ATTENDANCE:** Cr D Eaglesome-Karekare, Cr Harker, S May (Chief Executive), C Knight (Governance Advisor & Policy Strategist), J Cox (Engineering Manager), G Borg (Chief Financial Officer), G Waikawa (Governance Administrator)

**1 KARAKIA**

Given by Cr Lambert

**2 APOLOGIES FOR ABSENCE**

None.

Under section 41A(3)(c) His Worship the Mayor appointed Mr Chris Olsen as the independent member and chairperson of the Council's Infrastructure Committee.

**3 DECLARATION OF CONFLICT OF INTEREST**

None.

**4 CHAIRPERSON'S ANNOUNCEMENTS**

**MOTION**

**COMMITTEE RESOLUTION 2018/01**

Moved: Cr Charles (Charlie) Lambert

Seconded: His Worship the Mayor Craig Little

That Cr Johansen be elected as the deputy chairperson of the Infrastructure Committee.

**CARRIED**

Mr Olsen thanked Council for inviting him to be on the committee and said he looked forward to serving the community as a member and chairperson of the committee.

**5 LATE ITEMS OF URGENT BUSINESS**

Late report - Terms of Reference

**6 PUBLIC PARTICIPATION**

None.

**7 MINUTES OF THE PREVIOUS MEETING**

No minutes of a previous meeting as this is the inaugural meeting of the committee.

**8 GENERAL ITEMS****8.3 TERMS OF REFERENCE**

The committee discussed the key result areas of the committee:

- Sustainable
- Safety
- Customer satisfaction
- Affordability

The committee reviewed the proposed changes suggested by Mr C Olsen that were attached as Appendix 1 to the report.

**COMMITTEE RESOLUTION 2018/02**

Moved: Cr Michael (Min) Johansen

Seconded: His Worship the Mayor Craig Little

The Committee recommends that Council:

- a) Adopt the changes to the terms of reference outlined in Appendix 1; and,
- b) Add to the committee's responsibilities: *"Ensure that the provision of infrastructure is affordable"*.

**CARRIED**

**8.1 INFRASTRUCTURE COMMITTEE SCENE SETTER****COMMITTEE RESOLUTION 2018/03**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Charles (Charlie) Lambert

That the Committee receive this report.

**CARRIED**

**8.2 APPOINTMENT PROCESS FOR INDEPENDENT MEMBER OF THE COMMITTEE**

As the Mayor used his Mayoral Powers to appoint an independent member at the start of the meeting this agenda item was not progressed.

Closing karakia given by Cr Lambert.

**The Meeting closed at 2.28 p.m.**

**The minutes of this meeting were confirmed at the Infrastructure Committee Meeting held on 21 August 2018.**

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**CHAIRPERSON**