

**MINUTES OF WAIROA DISTRICT COUNCIL
FINANCE, AUDIT & RISK COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBER, WAIROA DISTRICT COUNCIL, CORONATION SQUARE, WAIROA
ON WEDNESDAY, 29 NOVEMBER 2017 AT 1.30PM**

PRESENT: His Worship the Mayor Craig Little (Mayor), Cr Jeremy Harker, Mr Philip Jones

IN ATTENDANCE: Mr J Freeman (Interim CEO), Mr G Borg (Chief Finance Officer), Mr J Cox (Engineering Manager), Mr J Baty (Corporate Services Manager), G Waikawa (Governance Administrator)

1 KARAKIA

Karakia was given by the Corporate Services Manager.

2 APOLOGIES FOR ABSENCE

APOLOGIES

COMMITTEE RESOLUTION 2017/40

MOVED: HIS WORSHIP THE MAYOR CRAIG LITTLE

SECONDED: CR JEREMY HARKER

THAT THE APOLOGY RECEIVED FROM COUNCILLOR EAGLESOME-KAREKARE AND COUNCILLOR FLOOD BE ACCEPTED AND LEAVE OF ABSENCE GRANTED.

CARRIED

3 DECLARATION OF CONFLICT OF INTEREST

None.

4 CHAIRPERSON'S ANNOUNCEMENTS

None.

5 LATE ITEMS OF URGENT BUSINESS

None.

6 PUBLIC PARTICIPATION

A maximum of 30 minutes has been set aside for members of the public to speak on any item on the agenda. Up to 5 minutes per person is allowed. As per Standing Order 14.14 requests to speak must be made to the meeting secretary at least one clear day before the meeting; however this requirement may be waived by the Chairperson.

7 MINUTES OF THE PREVIOUS MEETING**COMMITTEE RESOLUTION 2017/41**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

That the minutes of the Ordinary Meeting held on 17 October 2017 be confirmed.

CARRIED

8 GENERAL ITEMS**8.1 REVENUE AND FINANCING POLICY COMPONENT - DETERMINATION OF ACTIVITY REVENUE SOURCES****COMMITTEE RESOLUTION 2017/42**

Moved: His Worship the Mayor Craig Little

Seconded: Cr Jeremy Harker

The Chief Financial Officer RECOMMENDS that the Committee endorses the proposed determination of revenue sources to be included in an updated Revenue and Financing Policy for presentation to Council will the analysis required by the Local Government Act Section 101 (3) to be appended to the Revenue & Financing Policy for consultation.

His Worship the Mayor/Harker

CARRIED

CARRIED

8.2 REVENUE AND FINANCING POLICY COMPONENT - RATING REVIEW**COMMITTEE RESOLUTION 2017/43**

Moved: Mr Philip Jones

Seconded: Cr Jeremy Harker

The Chief Financial Officer RECOMMENDS that Committee the endorses:

1. The initiation of a rating review, with the preferred option of a streamlined differentiated capital value rating basis [Option 13],
2. the inclusion of the proposed methodology in a draft Revenue and Financing Policy to be presented to Council, and
3. the preparation of a statement of proposal [*incorporating Options 13, 5 and 1 (status quo)*] and consultation plan to enable the rating review to be consulted on concurrently with the draft policy.

Jones/Harker

CARRIED

CARRIED

8.3 DRAFT RISK MANAGEMENT POLICY

COMMITTEE RESOLUTION 2017/44

Moved: Cr Jeremy Harker

Seconded: His Worship the Mayor Craig Little

The Governance Advisor & Policy Strategist RECOMMENDS that the Committee recommend to Council that the Draft Risk Management Policy.

Harker/His Worship the Mayor

CARRIED

CARRIED

8.4 HEALTH & SAFETY REPORT - NOVEMBER 2017

COMMITTEE RESOLUTION 2017/45

Moved: Mr Philip Jones

Seconded: Cr Jeremy Harker

That the Committee receive the report.

Jones/Harker

CARRIED

The Public Excluded Item will be moved and discussed at Council on Tuesday, 5 December 2017.

The Meeting closed at 2.06pm.

The minutes of this meeting were confirmed at the Finance, Audit & Risk Committee Meeting held on .

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CHAIRPERSON